

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

Minutes

Thursday, February 8, 2007 at 9:30a.m.

Location:

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Main Conference Room
Reno, NV 89511

Telephone Conference Access:

Office of the Attorney General
Grant Sawyer Building, Room 3315
555 E. Washington Avenue
Las Vegas, Nevada 89101

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. *Call to order and roll call of members.

Tim Hamilton called meeting to order at 10:00 a.m.

Members Present:

Tim Hamilton
Brad Simpson
Traci Dory
Shauna Hughes
Russell Smith
Walt Dimitroff
Andrea Sundberg

General Public:

Sue Meuschke
Mike Sprinkle
Karen Goodwill-Freda
Mike Freda
Frank Karr
Dennis Fitzpatrick

Attorney General's Office:

Henna Rasul
Kareen Prentice
Jennifer Kandt

2. New member orientation:

- History of the Committee.

Tim said the Committee was formed to bring order to the chaos that was once batterer's treatment. The Committee was formed to set a standard for all treatment provider groups in order to maintain perpetrator accountability and victim safety. Tim said that Kathleen would be essential to full explanation of this item, and this portion of the orientation could be tabled until next meeting.

- Regulations and Treatment.

Walt discussed aspects of a domestic violence relationship. He said that treatment standards were created to address control issues in an individual and dispel the myth that domestic violence is a family issue. Walt discussed the importance and details of a thorough intake evaluation within the standards. He discussed accountability and responsibility of the perpetrator and various treatment components. He talked about the benefits of a coordinated community response, and said that the primary goal of a treatment provider is to provide for victim's safety.

- Administrative Assistant Position.

Jennifer explained that NRS 228.470 mandates that the Attorney General's Office provide the necessary support staff to run the Committee, so she has a contract with the Attorney General's Office to provide the administrative support for the Committee. Jennifer explained her job function and duties, and gave an update on the status of her work on creating a database for the Committee. She said that her contract expires in November at which time the Committee can recommend renewal of her contract, or opt to re-bid the position. She said that the Committee had one other contract, and that was with a site reviewer to provide site reviews per NRS.

3. Budget report and update on status of Edna Harris Scholarship Fund by Kareen Prentice.

Kareen handed out the NRS pertinent to the Committee and Ombudsman. She went through the current budget. She indicated that \$103,168 was in the work program, and so far \$39,000 had been spent. She explained that court assessments fund the account which is used by the Committee, Ombudsman, and the Prevention Council. Kareen discussed some details with the collection process, and various problems the Attorney General's Office is trying to work out.

Russell made a correction to Kareen's chart to indicate that Union Justice Court is now the only Justice Court in Humboldt County.

There was discussion on the assessment collection process, and efforts to streamline the process.

Kareen handed out a draft of a letter that she is sending to all providers to advise them of available scholarships for training. There was discussion on the \$500 maximum award and being able to use the money for travel and registration.

There was general consensus that \$500 was an adequate scholarship amount and that it was appropriate to be used for travel and registration fees.

4. *Review, amend, and approve Minutes of meetings.

a) November 9, 2006

Traci pointed out an error on page 11.

Motion: Traci moved to approve the minutes as amended.

2nd: Brad

All in favor. Motion carried. Russell, Andrea, Walt, and Shauna abstained.

5. *Discussion, recommendation, and action regarding creating structure for the distance media policy approved at the November 9, 2006 meeting.

Tim asked if it would be appropriate to have these discussions in the context of a workshop.

Henna said that this would be more of a discussion, elaboration, and clarification on what was decided at the previous meeting.

Tim discussed Noel's motion which set out the criteria for approval of training. He said that the motion set the outline for the discussion today.

Henna said Noel's motion is what was ultimately agreed upon, and the Committee could further elaborate and fine-tune that policy.

Jennifer suggested the Committee form a subcommittee to delve into this issue.

There was discussion on the extent of Noel's motion and why this item was again placed on the agenda.

Brad mentioned the fact that there are internet trainings on this agenda.

Shauna asked if the construct of Noel's motion could be applied to the trainings on the current agenda.

Brad said that the items he reviewed met the criteria set forth in Noel's motion.

Russell said Noel's motion should be the operating rule until changed.

There was discussion on creating more specific guidelines, and the need to eliminate ambiguity.

Tim asked if the Committee would like to pursue the idea of a subcommittee and table this discussion. He asked how the Committee could table this discussion without further penalizing individuals waiting for training approvals.

Jennifer reminded the Committee that they did already approve two courses.

Henna said that Noel's motion should be used as the guideline until the Committee comes up with something different.

Russell said he felt the Committee should develop criteria for what the subcommittee is to accomplish and then ask for volunteers.

Tim said that some aspects he would like discussed are:

Are the trainings approved by other boards? Which elements can be applied to primary and secondary training? How will they be reviewed? (Most people do not have 40 hours to review trainings - possibly hiring Dr. Hughes). Which types of trainings will be allowed for urban/rural? Types of media to be allowed? How to make the split between victim and perpetrator? Local vs. remote access? Supervision? What is the time frame and number of CEU's within that time frame?

Walt said that 50 minutes constitutes 1 CEU in California.

Russell discussed details of CEU's within the legal profession, and said that they were allowed half their credits via distance learning.

Jennifer asked why Committee members would need to spend 40 hours reviewing an internet training in order to approve it, as Committee members do not attend the live trainings that they approve.

Brad said that the internet trainings generally provide more of the information required by the forms, than the live trainings.

There was discussion on accountability of attendees.

Andrea asked for clarification on whether Committee members sent someone to attend trainings in order to approve.

Walt indicated that live trainings are approved by reviewing outlines of materials, not attending the trainings.

Andrea asked why the Committee can't apply the standards already set in order to approve trainings.

Brad discussed details of distance learning done within Metro.

There was general discussion on training post tests.

Russell said that he would recommend that the Committee create a subcommittee which would look at the various on-line courses and come up with a Nevada approved list, and come up with further criteria for the 60 hours and the CEU's to bring to the full Committee.

There was general discussion on how internet training is the way of the future.

Walt mentioned coming up with a list of both live and internet trainings for the initial 60 hours, which would give people the appropriate basics.

The subcommittee was created with Tim, Walt, Andrea, and Brad as members. Brad volunteered to chair the subcommittee. A meeting date was set for March 20th at 1 p.m. via teleconference.

Henna reminded the subcommittee members that they need to meet in accordance with the Open Meeting Law.

6. *Discussion, recommendation, and action regarding regulation changes proposed in workshops held on August 17, 2004, November 18, 2004, and April 4, 2006.

Henna said that she had not received the regulation changes from Kathleen.

Jennifer said that maybe another workshop might be appropriate considering some of the reports that are being submitted to the legislature, and that nothing was going to be able to happen with these regulation changes this session.

Motion: Traci moved to table until another workshop could be held.

2nd: Shauna

All in favor. Motion carried.

7. Update on status of Bill Draft Request.

Russell said that the Committee missed the deadlines, and this could not go forward.

Jennifer said that a batterer had actually applied to the Committee. She explained that the bill was to remove the batterer slot, and add a judge slot. The bill would also allow the Committee to charge a fee for renewal applications.

Sue Meuschke said that she had a legislator who had a bill without language, and she would be willing to present this bill for the Committee to the legislator.

There was discussion on whether the Committee replace the batterer with a judge or simply add a judge. There was general consensus that the Committee give the bill to Sue as is, and go forward as is.

8. Overview of report submitted to the Legislative Counsel Bureau by the Prevention Council.

Sue said that the Prevention Council was founded in 1995 by Governor Miller who appointed then Attorney General, Frankie Sue Del Papa to chair the Council. She gave details on the goals of the Council. She explained that the

Council put forth a bill last session to become official, and that during some heated discussion around batterer's treatment and video-conferencing, an amendment was added that required the Council to report on the activities of the Council and criminal justice activities in rural Nevada. She said that the report was a result of a survey presented to judges and batterer's treatment providers to gain perspective on domestic violence issues. Sue explained various details of the content and recommendations of the report.

9. *Discussion, recommendation, and action regarding Committee report due to the Legislative Counsel Bureau.

Henna explained that she updated the report using the last report as a guide. She said that she is not ultimately responsible for the content, and that the Committee should further evaluate and modify the content of the report.

Suggestions were made to modify the report.

Motion: Andrea moved to approve the report with recommended changes.

2nd: Russell

All in favor. Motion carried.

10. *Discussion, recommendation, and action regarding selection of a Committee member to handle legislative issues during the session.

Jennifer said that Kathleen recommended Walt to handle legislative matters.

Walt said he did not feel comfortable with the task.

Traci and Brad said they were precluded by their positions.

Russell said he is too far away.

Shauna said she could, but didn't feel it appropriate considering this was her first meeting.

Brad asked about the necessity of having a legislative representative.

Jennifer said it was recommended by the Attorney General's Office to have someone available.

Walt asked about the possible duties involved.

Jennifer said that if the report were to be read on the floor, someone from the Committee should be there to address any questions or concerns. She said that also if there were any bills that came up which would affect the Committee, someone should be there to support or oppose.

Tim said that in previous sessions, there has not been someone from the Committee there to answer questions when needed.

Jennifer said that it would probably be a good idea to have a Committee member present for the AOC's report, the Council's report, and the Committee's report, as they all deal with batterer's treatment issues. She said that these reports may or may not be read, but it would be best to be prepared.

Traci asked why the chair would not be representing the Committee.

Jennifer said that Kathleen indicated in an e-mail that she did not want to be the representative and she recommended Walt. Jennifer also said that there is teleconference access from Vegas to Carson, so someone from Vegas would not be precluded.

Russell said that the representative would need to be very accessible.

Brad asked about the Ombudsman representing the Committee.

Kareen indicated that she is federally funded.

Traci asked about the administrative assistant representing the Committee.

Henna said that Jennifer was not a Committee member and that representing the Committee during legislation was outside the scope of her contract.

Walt expressed concern about being available at the last minute since he has obligations and appointments with clients, but said he was willing to represent the Committee.

Motion: Brad moved to allow Walt to be the legislative representative for the Committee.

2nd: Andrea

All in favor. Motion carried.

**11. *Discussion, recommendation, and action regarding waiver of licensure for:
a) Frank Karr**

Tim said that he and Walt were in agreement that several of Mr. Karr's answers included victim blaming and perpetrator colluding. He said that they felt a Supervisor would need to be even more cognizant of these issues. Tim and Walt recommended denial of the waiver of licensure.

Motion: Russell moved to deny Frank Karr the waiver of licensure.

2nd: Andrea

All in favor. Motion carried.

b)David Brady

Walt said that they felt Mr. Brady's answers were in line with current philosophies of treatment and recommended approval.

Motion: Russell moved to approve the waiver of licensure for David Brady.

2nd: Andrea

All in favor. Motion carried.

12. *Discussion, recommendation, and action regarding Committee's policy on approval of ethics courses for formal training and continuing education.

a) Statewide Health Care Standards Domestic Violence and Ethics course

Tim said he requested this item be placed on the agenda because he realized that at a previous meeting he voted in favor of an ethics course that did not include domestic violence related materials. He said that he wanted to clarify that in the future, the Committee only allow ethics courses that are domestic violence specific and in accordance with NAC 228.215.

There was general consensus that the Committee should only allow domestic violence specific ethics courses.

Motion: Andrea moved that all ethics approved courses should be oriented to victims or perpetrators of domestic violence in accordance with NRS.

2nd: Walt

All in favor. Motion carried.

13. *Discussion, recommendation, and action regarding the following requests for domestic violence continuing education credits and/or formal training:

- a. Individual Application for 21 Formal Training Credits
Renee Vincent
LRS
"Sex Offenders and Victims"
March 6-7, 2006
(reviewed by Kathleen Brooks; Continued from November meeting)

Jennifer indicated that Kathleen did not submit a recommendation on this item.

Motion: Traci moved to table

2nd: Russell

All in favor. Motion carried.

- b. Individual Application for 9 Formal Training Credits
Nora Sanders-Johnson
LRS
(reviewed by Tim Hamilton; Continued from November meeting)

Tim said that this training contained aspects of victim blaming. He said there were also several missing items. He recommended denial.

Motion: Russell moved to deny item 13b.

2nd: Andrea

All in favor. Motion carried.

- c. Individual Application for 6 Continuing Education Credits
Robert Del Baccio and Sandra Dietrich-Hughes
Safe House
“Transforming Anger: Clinical Applications of a Positive Approach”
November 1, 2006 – Las Vegas
(reviewed by Traci Dory)

Traci said she felt the content of this course was more appropriate for an anger management course, than a domestic violence course. She said that there were also several missing items and she recommended denial.

Motion: Walt moved to deny item 13c.

2nd: Russell

All in favor. Motion carried. Andrea abstained.

- d. Individual Application for 4 Continuing Education Credits
Robert Del Baccio
Safe House
“FACES Conferences: Advanced Domestic Violence Training – Dr. David Wexler”
July 19-22, 2006 – Seattle, WA
(reviewed by Brad Simpson)

Brad recommended approval.

Motion: Russell moved to approve 13d.

2nd: Traci

All in favor. Motion carried. Andrea abstained.

- e. Individual Application for 17 Formal Training Credits
Kelly Beach
LRS
Mastering Counseling Skills With the Masters Home Study
“When Push Comes to Shove”, “The Abused Woman”, and “Anger and Aggressive Behavior”
(reviewed by Walt Dimitroff)

Walt recommended approval as the application seemed to meet all current criteria for distance learning.

Motion: Andrea moved to approve item 13e.

2nd: Traci

All in favor. Motion carried.

- f. Individual Application for 7 Formal Training Credits
Ron Mackey
Alternative Sentencing and Education Division
Vista Continuing Education Internet Course
“Spousal and Partner Abuse – Domestic Violence”
(reviewed by Brad Simpson)

Brad recommended approval for 3.5 victim and 3.5 perpetrator units as the course meets the current criteria for distance learning.

Motion: Russell moved to approve item 13f.

2nd: Andrea

All in favor. Motion carried.

- g. Individual Application for 10 Formal Training Credits
Ron Mackey
Alternative Sentencing and Education Division
Quantum Units Education Internet Course
“Substance Abuse Treatment and Domestic Violence”
(reviewed by Brad Simpson)

Brad recommended approval for 3 victim and 7 perpetrator hours.

Motion: Walt moved to approve.

2nd: Andrea

All in favor. Motion carried.

- h. Provider Application for 14 Continuing Education Credits
Beverly Golston
Alternative Sentencing and Education Division
“DUI Conference: Changing Behavior to Save Lives”
November 14-15, 2006 – Las Vegas
(reviewed by Traci Dory)

Traci recommended denial as the course does not correlate to domestic violence.

Motion: Andrea moved to deny item 13h.

2nd: Walt

All in favor. Motion carried.

- i. Individual Application for 7 Continuing Education Credits
Ron Mackey
Alternative Sentencing and Education Division
Speedy CEU’s Internet Course
“Spousal/Partner Abuse”
(reviewed by Walt)

Walt said this was a very good program and recommended approval for 3 victim and 4 perpetrator hours.

Motion: Andrea moved to approve item 13i.

2nd: Traci

All in favor. Motion carried.

- j. Provider Application for 15 Formal Training Credits
Dennis Fitzpatrick
"Choice Theory of William Glasser"
Date to be decided 2007
Course previously approved for 11.75 – revised class now requesting 15 units
(reviewed by Traci Dory)

Traci recommended approval for 8 perpetrator and 7 victim hours.

Motion: Russell moved to approve item 13j.

2nd: Andrea

All in favor. Motion carried.

- k. Individual Application for 18 Formal Training Credits
Mary Anne Miller
LRS Systems
"FACES – Emerging Issues"
November 9-11, 2005 – Las Vegas
(reviewed by Tim Hamilton)

Tim recommended denial because there was not domestic violence content in the course.

Motion: Traci moved to deny item 13k.

2nd: Brad

All in favor. Motion carried.

- l. Individual Application for 6 Formal Training Credits
Bernice Jaeger
LRS Systems
"Ethics – HIPPA"
February 9, 2005 – Las Vegas
(reviewed by Walt Dimitroff)

Walt recommended denial because there was not any domestic violence related content, and there were several missing items.

Motion: Traci moved to deny item 13l.

2nd: Andrea

All in favor. Motion carried.

- m. Provider Application for 16 CEU's
Nevada Association of Batterer's Intervention Programs

(1st Western Regional Domestic Violence Conference)
(continued from August meeting; reviewed by Brad Simpson)

Brad recommended approval for 16 CEU's.

Motion: Traci moved to approve.

2nd: Andrea

All in favor. Motion carried. Walt abstained.

- n. Provider Application for 5 CEU's
Nevada Association of Batterer's Intervention Programs
January 6, 2006
(Continued from August meeting; reviewed by Tim Hamilton)

Tim recommended approval.

Motion: Brad moved to approve.

2nd: Traci

All in favor. Motion carried.

14. *Discussion, recommendation, and action regarding the application for certification renewal from the following providers:

- a. State of NV Rural Mental Health
Battle Mountain and Winnemucca
(reviewed by Tim Hamilton; Continued from November meeting)

Tim said that the issues appear to have been addressed. He said that he did not have any training materials for one individual, but that individual did not appear to be facilitating any groups. He said that they did not have case audit notes, but that they would need to include those in their next packet. He recommended approval.

Motion: Traci moved to approve item 14a.

2nd: Walt

All in favor. Motion carried. Russell abstained.

- b. LRS
2077 E. Sahara Avenue
Las Vegas, NV
(reviewed by Kathleen Brooks – **Denied** at the May Meeting; Continued from November meeting)

Jennifer said that she did not receive a recommendation from Kathleen, and indicated that this program will be up for renewal again in May, and asked if the Committee still wanted last year's renewal, or will they be wanting this year's.

There was general concern among Committee members that there was not a recommendation.

Legal counsel advised that it would be difficult to make a decision concerning this program without the recommendation of the reviewer.

Tim recommended that the Committee continue this item, and request a re-submission of a full and complete packet.

Motion: Walt moved to continue this item, and request a re-submission of a full and complete packet noting that any errors of omission will result in denial.

2nd: Russell

All in favor. Motion carried.

- c. SafeNest
2915 W. Charleston Blvd. Suite 12
Las Vegas, NV 89102
(reviewed by Walt Dimitroff)

Walt recommended approval.

Motion: Andrea moved to approve.

2nd: Russell

All in favor. Motion carried. Tim abstained.

- d. Community Counseling Center
205 S. Pratt
Carson City, NV 89701
(reviewed by Tim Hamilton)

Tim recommended approval, but said that a current copy of the Supervisor's MFT license would be needed.

Motion: Russell moved to approve contingent upon receipt of Supervisor's current MFT license to satisfy 228.100.

2nd: Walt All in favor. Motion carried.

15. *Discussion, recommendation, and action regarding approval of new providers.

- a) Ron Mackey
Las Vegas Municipal Court
(reviewed by Brad Simpson)

Brad said that with the addition of the courses approved at this meeting, Mr. Mackey meets the requirements to be a provider. He recommended approval of Mr. Mackey as a provider.

Motion: Russell moved to approve Ron Mackey as a provider.

2nd: Walt

All in favor. Motion carried.

16. *Discussion, recommendation, and action regarding letter to be sent to judges, prosecutors, and program supervisors regarding minimum batterer's treatment attendance requirements.

Jennifer said that this item came about because of a possibility that one or more programs were allowing batterers to attend more than one session per week in an effort to finish their sentence early. Jennifer said that there was also an attorney who asked whether a defendant could be sentenced to more than one session per week as a harsher sentence.

There was discussion on whether a defendant could be sentenced to more than one session per week, and there was general consensus that while someone may possibly be sentenced to more than one session per week, the letter should not address that particular aspect.

Russell suggested citing NRS 200.485 2(b) which gives an exception to the rural areas.

Traci noted two grammatical errors.

Motion: Traci moved to approve as amended.

2nd: Walt All in favor. Motion carried.

17. *Discussion, recommendation, and action regarding approval of new and revised Committee forms.

Jennifer explained the revisions of current forms, and additions of several new forms.

Motion: Traci moved to approve the new and revised forms.

2nd: Russell

All in favor. Motion carried.

Andrea asked if there were guidelines on how to divide formal training hours between victim and perpetrator.

Tim said that there were not specific guidelines.

Andrea said that possibly the subcommittee could address some guidelines on how to divide the hours.

18. *Discussion, recommendation, and action regarding Committee's policy regarding ability of provider of training to obtain credit for teaching courses.

Brad said that POST allows training credit for teaching.

Russell said he felt the Committee should allow this, and volunteered to research various boards and their policies concerning this issue. He recommended that

the Committee table this item, and at the next meeting he would present his findings.

Andrea expressed concern about people getting credit for teaching the same course over and over, as training is meant to learn new information.

Motion: Shauna moved to table this item.

2nd: Brad

All in favor. Motion carried.

19. Comments from Kathleen Brooks, Committee Chair.

Kathleen Brooks was not present at the meeting.

20. *Date, time, and location of future meetings:

Meeting dates decided as follows:

May 16th, 10:00a.m. in Las Vegas

August 15th, 10:00a.m. in Reno

November 14th, 10:00a.m. in Las Vegas

Henna advised the Committee that at the next meeting, pursuant to NRS 228.470 subsection 4, the Committee shall elect a chair. She said that the Committee can elect the same chair, but that pursuant to statute the chair must be elected annually.

21. Public Comment.

Frank Karr and Dennis Fitzpatrick requested that the Committee advise them of the outcomes of the items relevant to their agencies.

Jennifer advised Mr. Karr and Mr. Fitzpatrick that 11 a. was denied.

Jennifer advised Mr. Karr and Mr. Fitzpatrick that 13 j. was approved.

Jennifer advised Mr. Karr and Mr. Fitzpatrick that 14b. (LRS renewal) had been continued for some time, and that they should re-submit a full and complete application, and a final decision would be made at the next meeting.

Mr. Fitzpatrick said that he did submit a full and complete packet to Kathleen Brooks in December.

Jennifer said that Kathleen was given all of the submitted documents, but that she was not present to provide a recommendation.

Mr. Fitzpatrick asked if the Committee was requiring that he re-submit the same documents he already submitted.

Jennifer said that the Committee decided that LRS re-submit a full and complete packet.

Mr. Fitzpatrick said he did submit a full and complete packet to Kathleen, and asked if he should send the new packet to each member of the Committee.

Jennifer said that he could forward the application to her attention, and she would forward it to a reviewer.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

22. *Adjournment

Brad moved to adjourn.

2nd: Russell

All in favor. Motion carried.

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

DISTANCE LEARNING SUBCOMMITTEE MEETING

MINUTES

Tuesday, March 20, 2007 at 1:00p.m.

Via Teleconference

Public Access: Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, NV 89511

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Members Present:
Brad Simpson
Walt Dimitroff
Tim Hamilton
Andrea Sundburg

Attorney General's Office:
Jennifer Kandt, Administrative Coordinator

1. ***Call to order and roll call of members.**
Meeting called to order by Brad Simpson at 1:05 p.m.

2. ***Discussion, recommendation, and action regarding the Committee's policy on formal training and continuing education via distance media.**

Brad said the Committee has already made decisions concerning the number of CEU's and formal training allowed via distance media. He said he was open to discussion on what issues need to be discussed to establish a protocol for distance media.

Tim said he reviewed the list provided by Brad, and thought there were quite a few excellent trainings. He read points to consider that had been generated by Brad as follows:

Have the trainings been approved by other licensing agencies?

What criteria are used by those agencies when they allow for CEU's to be granted for distance learning?

What rules and regulations would this Committee like to set for time frames?

Would we recommend that the current credit limit be maintained?

Tim asked if the subcommittee today would be looking at specific training websites, or criteria for evaluating training.

Brad said that the subcommittee could set up the criteria, then allow people to submit trainings and evaluate whether they meet the criteria. He said he felt it would be beneficial for this subcommittee to look at the various websites and come up with a list of approved websites, and then look at others on a case by case basis.

Walt expressed concern about content and structure. He said he would also like to revisit the idea of only allowing fifty percent of CEU's.

Brad said that California allows one hundred percent, and said people are opting to use technology for education.

Walt said that because Nevada is a rural state people have a difficult time accessing trainings, and don't always know whether the trainings will be approved.

Brad said he felt that this should be a standing committee to deal with these issues.

There was discussion on various states and their standards.

Andrea said that there are not very many people certified to facilitate groups, and said that her agency is at maximum capacity. She said that her agency needs more providers and felt that distance learning could be the key to providing training. She said she would like to see a pre-approved list of courses.

There was general consensus that a pre-approved list would be beneficial.

Walt said he would like to look at other boards and get in-line with their structure for distance learning.

Tim asked if the subcommittee needed to consider which states they would accept, or just set up criteria that could be accepted from all states, and should they look at the statutes from other states to see how they approve courses. He discussed the importance of content which is focused on batterer accountability

and is victim sensitive. He said that those criteria should possibly be evaluated for future Committee members.

Brad said that many trainings provide more general domestic violence information, and he would like to see some trainings with some very specific content.

There was discussion on states using family therapy, and various surrounding issues.

Jennifer suggested the subcommittee come up five great victim classes, five great classes for perpetrator services and five great courses for just general CEU's to give providers a base to start with now, and as time progresses, adding more classes.

There was more discussion on the possibility of increasing the percentage of allowed CEU's.

Tim said it was his understanding that the subcommittee was created to determine the criteria to be used for distance learning, not the percentage allowable, which would be an overall Committee decision.

Brad said that we could take back recommendations and look at this issue again in the future.

There was discussion on looking at similar states and evaluating their criteria.

Tim discussed looking at licensing boards like the Committee, not necessarily the social work board or MFT board.

Brad suggested having subcommittee members look at various states and classes and see how closely they relate to Nevada NAC.

There was discussion on how reciprocity is affected by distance learning criteria.

Tim discussed the importance of looking at the details of courses as he has found questionable content in courses which seemed adequate from the overview.

Brad said the subcommittee could contact companies to request viewing of the course materials.

Walt said that he felt it would be beneficial to first look at structure, then look at content. He suggested having the companies submit courses to the Committee for approval and review. He said the criteria should be in writing, so that it doesn't become subjective.

Brad suggested giving members various assignments.

Tim said he would be willing to objectify batterer accountability issues and victim sensitivity issues for the subcommittee. He said that it would be a good idea to divvy up the states to look at the statutes of various boards and how they regulate distance learning.

Walt said he could contact Daniel Saunkin to see if he could provide information on the summary of state similarities and differences.

Tim said he still liked Jennifer's idea of coming up with a basic list for each category, and hone the criteria as time progresses.

Walt said that could really jumpstart some rural programs, especially if it reflected the philosophy of the Committee and the intent of the regulations. Walt said that would also give the Committee a voice in what "victim sensitivity" and "batterer accountability" looks like.

Brad said Tim would look at the objective issues of batterer accountability and victim sensitivity. Brad suggested having the subcommittee meet again before the next full Committee meeting.

Andrea said she would research MINCAVA, Duluth, Michigan, Massachusetts, and Connecticut.

Walt said he would research Washington, Illinois, and California.

Brad said he would research Iowa, Indiana, and Texas.

Tim said he had information that he would send to Jennifer to copy and forward to subcommittee members.

Brad overviewed that the subcommittee members would be looking at the various states for their standards and requirements, and try to look for various classes that may address victim sensitivity or batterer accountability or general domestic violence material. He said that the subcommittee needs to address whether the courses will meet criteria for formal training or CEU's.

There was further discussion on marital counseling aspects of course content.

A meeting of the subcommittee was set for April 18th at 1:00 p.m. via teleconference.

Brad asked Jennifer to provide the subcommittee members with the portion of the NAC dealing with training requirements.

3. Public Comment.

No public comment.

4. *Adjournment.

Motion: Tim moved to adjourn.

2nd: Walt

All in favor. Motion carried.

This agenda has been sent to all members of the Committee on Domestic Violence and other interested persons who have requested an agenda from the Committee. Persons who wish to continue to receive an agenda and notice must request so in writing on an annual basis.

Anyone desiring additional information regarding the meeting is invited to call the Committee office at (775) 688 - 1818. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Committee on Domestic Violence at (775) 688 - 1818, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
IN THE FOLLOWING LOCATIONS:

Reno City Hall One E. First Street Reno, Nevada 89501	Office of the Attorney General 100 N Carson St. Carson City, NV 89701	Office of the Attorney General 5420 Kietzke Lane, Ste 202 Reno, NV 89511
Jean Nidetch Women's Center University of Nevada, Las Vegas 4505 Maryland Parkway Las Vegas, NV 89154	Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101	SafeNest 2915 W. Charleston Blvd., #12 Las Vegas, NV 89102

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

DISTANCE LEARNING SUBCOMMITTEE MEETING

MINUTES

Wednesday, April 18, 2007 at 1:00p.m.

Via Teleconference

Public Access: Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, NV 89511

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

Members Present:
Brad Simpson
Walt Dimitroff
Tim Hamilton
Andrea Sundburg

Attorney General's Office:
Jennifer Kandt, Administrative Coordinator

- 1. *Call to order and roll call of members.**
Meeting called to order by Brad Simpson.

- 2. *Review, amend, and approve minutes of meetings.**
 - a) March 20, 2007 Minutes

Motion: Tim moved to approve the minutes.
2nd: Andrea
All in favor. Motion carried.

3. *Discussion, recommendation, and action regarding the Committee's policy on formal training and continuing education via distance media.

Brad discussed standards of Iowa, Indiana and Texas, and recommended leaving the training standards for the State of Nevada as is.

Motion: Tim moved to maintain Nevada's current training standards.

2nd: Andrea

All in favor. Motion carried.

Brad said he felt the Committee should list the types of trainings that will be pre-accepted including live trainings. He recommended that this sub-committee become a standing committee.

Tim said that many states list particular topic areas that are required. He said Nevada requires victim and perpetrator hours but does not specify topic areas within those categories. It was decided that Tim would compose a list of proposed topic areas for training.

There was discussion on specific websites and trainings (Emerge, Evolve, Delueth, FACES, Anderson Services, NCDA, Quantum Units were mentioned as possible resources).

Brad requested that the subcommittee hold another meeting on May 8th at 1pm and prepare a list of 5 trainings they believe to be outstanding. He requested that they ascertain whether the course fulfills victim services, batterer services, or general CEU's.

4. Public Comment.

No public comment.

5. *Adjournment.

Motion: Andrea moved to adjourn.

2nd: Tim

All in favor. Motion carried.

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

MINUTES OF MEETING

Wednesday, May 16, 2007 at 10:00a.m.

Location:

Office of the Attorney General
Grant Sawyer Building, Room 4500
555 E. Washington Avenue
Las Vegas, Nevada 89101

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. *Call to order and roll call of members.

Members Present:

General Public:

Attorney General's Office:

Tim Hamilton
Shauna Hughes
Russell Smith
Kathleen Brooks
Traci Dory
Andrea Sundberg
Walt Dimitroff
Brad Simpson

Sandra Dietrich-Hughes
Frank Karr
Dennis Fitzpatrick
David Brady

Catherine Cortez Masto, AG
Kareen Prentice, DV Ombudsman
Jennifer Kandt, Admin. Coordinator
Vicki Oldenburg, DAG

2. *Review, amend, and approve Minutes of meetings.

a) February 8, 2007

Jennifer indicated that Traci had provided a few grammatical changes.

Tim clarified his position on the amount of time needed to review on-line trainings.

Kathleen said that the minutes indicate that the regulation changes had not been provided. She said she did provide the regulation changes to Henna and they were included in the report given to LCB.

Jennifer indicated that the changes were provided subsequent to this meeting, and that the Committee decided to hold another regulation workshop to address those changes.

Kathleen said that in regards to the legislative representation by Walt, that she had been willing to be the representative, but had requested Walt represent the Committee in legislative matters.

Vicki clarified that the Committee just needed to look at the minutes in terms of the accuracy and note any omissions or errors, not have further discussions on items.

Andrea asked about the grammatical changes provided by Traci.

Jennifer said the changes were not substantive, merely grammatical.

Motion: Russell moved to approve the minutes with the grammatical changes.

2nd: Traci

All in favor. Motion carried. Kathleen abstained.

3. History of the Committee by Kathleen Brooks.

Kathleen indicated that the Committee was formed to create standards for batterer's treatment groups that would keep victims safe and hold perpetrators accountable. She said that an enormous amount of work was done in her office looking at standards for other states, and creating best practices. She discussed some details of the standards and the initial legislation. She said that initially there was no funding, so the work was done in her office. Kathleen indicated that the Committee does not exist for providers, but that this project was put together to keep victims safe. She said that fantastic work has been done by the Committee.

4. Comments by Attorney General Catherine Cortez Masto.

Attorney General Catherine Cortez Masto said that she came to show her support for the work being done to combat domestic violence. She said she appreciated the work done by the Committee members, and said that now that the Committee is codified, it is very important that the law be followed. General Masto said she felt it was very important for this Committee to have a yearly strategic plan in order to show results. She said that her office would be a support mechanism for the Committee in defining and implementing goals, as well as assessing the performance indicators.

5. Updates by Domestic Violence Ombudsman Kareen Prentice.

a) Budget

Kareen discussed details contained in the budget report. She said that there was approximately \$38,000 left until June 30th which is the end of the fiscal year.

b) Edna Harris Memorial Scholarship Fund.

Kareen indicated that several individuals have been granted scholarship funds to attend trainings. She said that approximately \$1500 of the \$10,000 will have been spent by the end of June.

General Masto asked if this fund was legally set up, or if it was just a name given to earmarked funds.

Jennifer said that Kareen had a certain dollar amount for training, and the Committee had simply given a name to that fund.

General Masto said that her office would need to look at how this fund is set-up and make a recommendation.

Kareen said that this amount will probably be looked at when the budget is done for this year.

There was discussion on the court assessment collections and Kareen's efforts in working toward solving some of the collection issues.

c) Match Form

Kareen explained that the Committee members should use this form to document hours spent working on Committee business as a means of matching funds for the STOP grant given to non-profits. She said that the Committee members could go back to January in figuring out hours.

6. Legislative Update.

Jennifer said that AB381 had passed through the Assembly. Walt said that it had also passed through the Senate.

Russell asked if the bill had been amended to satisfy the concerns of the Judge's Association.

There was discussion regarding the fact that the Judge's Association wanted the bill to allow them to make the appointment versus a recommendation. Kareen indicated that it would still be the Attorney General who would make the appointment, but there was assurance given that the Attorney General would accept any recommendations given.

7. Update on Nevada Rural Mental Health training by Walt Dimitroff.

Walt said that his agency had been working with Nevada Rural Mental Health, and that the individuals being trained had completed all of the perpetrator and victim hours, and were nearing completion of the observation hours. He said that there will be an individual applying for Supervisory status, and that services will continue in Winnemucca and Battle Mountain and will become available in Ely.

8. *Discussion, recommendation, and action regarding Distance Learning Subcommittee proposals.

Brad indicated that the subcommittee had met several times since the last Committee meeting, and that they had decided they would like to send a letter to various distance learning providers requesting information on courses offered. Brad said he was concerned that the Committee seemed to require more documentation than other licensing boards such as the MFT, and Social Workers. He also said that Tim provided the list of topics at the end of the letter, and he requested suggestions from the Committee in regards to the letter.

There was discussion on whether this letter should be called an RFP, since it was essentially just a request for information. There was consensus that the language of the letter be changed to make it clear that this was simply a request for information which could result in the vendor being placed on a list of pre-approved education providers.

Tim requested that Jennifer look at the website to make certain the link to the NAC was working properly, as he thought it may be linking to NRS.

Brad said the subcommittee would need to meet again to further review and modify the letter and then come back to the full Committee.

Motion: Russell moved to allow the subcommittee to continue to meet and develop this direction, and be placed on the next agenda.

2nd: Andrea

All in favor. Motion carried.

Brad said the subcommittee felt it would be beneficial to establish the distance learning subcommittee as a standing subcommittee to continually update and refine the list of trainings.

There was discussion on whether the subcommittee would approve trainings or make the recommendations to the full committee.

Russell said he felt it would be better to bring the trainings to the full committee.

There was discussion and verification from Vicki that voting to maintain the subcommittee as a standing committee would need to be a separate action item on a future agenda.

9. *Discussion, recommendation, and action regarding Committee's policy regarding ability of provider of training to obtain credit for teaching courses. (Continued from February meeting; research by Russell Smith)

Russell said that he researched this item and found that there are varying policies, but that one of the most common policies is to allow credit for teaching a course once. He said that some states allow for credits to be obtained for teaching a course more than once if the course has been substantially updated, and that a decision to allow subsequent credits for the same course are made on a case-by-case basis.

Motion: Russell moved to establish a Committee policy to allow providers to obtain continuing education credits for teaching a course once, and on a case-by case basis for subsequent teachings of the course should it be updated.

2nd: Andrea

All in favor. Motion carried.

10. *Review of Waiver of Licensure Subcommittee meeting recording and minutes for appeal of Committee's decision to deny waiver of licensure to Frank Karr.

This item was withdrawn with a request to be placed on the November agenda.

11. *Discussion, recommendation, and action regarding the following requests for domestic violence continuing education credits and/or formal training:

a. Individual Application for 21 Formal Training Credits

Renee Vincent

LRS

2077 E. Sahara Avenue

Las Vegas, NV

"Sex Offenders and Victims"

March 6-7, 2006

(reviewed by Kathleen Brooks; Continued from November and February meetings)

This request was withdrawn.

b. Provider Application for 5.5 Continuing Education Credits

Denise Castle

Family Support Council of Douglas County

1255 Waterloo Lane, Suite A

Gardnerville, NV 89410

"Helping Families Problem Solve"

April 12, 2007 – Genoa, NV

(reviewed by Shauna Hughes)

Shauna said the training focused on family and parenting, but did not seem to be specific to domestic violence. She recommended denial.

Motion: Tracy moved to deny the request. 2nd: Russell

All in favor. Motion carried.

c. Individual Application for 7 Continuing Education Credits

Trudie Kibala

Nevada Court Counseling

1016 N. Rock Blvd., Suite 101

Sparks, NV 89431

"Breaking the Cycle of Teen Intimate Partner Violence"

September 15, 2006 – Sacramento, CA

(reviewed by Andrea Sundberg)

Andrea recommended approval for 7 victim hours and said this appeared to be an excellent training.

Motion: Russell moved to approve. 2nd: Tim
All in favor. Motion Carried.

- d. Provider Application for 6 Continuing Education Credits
UNR Police Services
1664 N. Virginia Street, Mail Stop 250
Reno, NV 89557
“Sexual Assault/Domestic Violence Investigations”
April 2007 – Verdi, NV
(reviewed by Traci Dory)

Motion: Tracy moved to approve for 4 victim and 2 perpetrator units. 2nd: Brad
All in favor. Motion carried.

- e. Provider Application for 10 Continuing Education Credits
Dorris Turrentine
Safenest
2915 W. Charleston, Suite 12
Las Vegas, NV 89102
“Sixth Annual Interfaith Conference: Empowering Faith Communities:
Ending Domestic Violence”
June 14-15, 2007 – Las Vegas, NV
(reviewed by Traci Dory)

Motion: Tracy moved to approve for 5 victim and 5 perpetrator hours.
2nd: Russell
All in favor. Motion carried. Kathleen and Tim abstained.

- f. Provider Application for 17 Continuing Education Credits
Dorothy Hearon
Las Vegas Municipal Court
PO Box 8970
Las Vegas, NV 89101
“7th Annual Domestic Violence Conference – Tears of Fear, A Child’s
Perspective” June 2007
(reviewed by Walt Dimitroff)

Kathleen indicated that she had a conflict as the agency requested trainers from Safenest.

Walt said that the training seemed adequate except for a session on art therapy and a session on family therapy. He said he was uncertain as to whether they were recommending family therapy as an adjunct to domestic violence counseling, and he was unclear how art therapy would be beneficial to domestic violence treatment providers. Walt said that the agency was requesting 17 hours, but he could only account for 15 hours.

Walt recommended approval of 12.5 perpetrator hours, and denial of the 2.5 hours for art therapy and family therapy.

The Committee discussed the ability of the agency to provide additional documentation concerning the art therapy and family therapy should the agency decide to appeal the denial of the 2.5 hours.

Motion: Russell moved to approve 12.5 perpetrator hours and deny 2.5 hours.

2nd: Tim

All in favor. Motion carried. Kathleen abstained.

12. *Discussion, recommendation, and action regarding approval of new providers and supervisors.

- a. Robert Del Baccio (provider)
S.A.F.E. House
(reviewed by Russell Smith)

There was extensive discussion on the number of observation (in-service) hours and the number of formal training hours. It was decided that the provider was lacking formal training hours. Russell indicated that there appeared to be extensive perpetrator hours and no victim hours. He recommended that the agency's request be continued until the August meeting in order for the agency to review the training submitted and ascertain whether the hours have been properly distributed.

Motion: Russell moved to continue this item until the next meeting. 2nd: Tim

All in favor. Motion carried. Andrea abstained.

- b. Joe Henderson (provider)
S.A.F.E. House
(reviewed by Russell Smith)

There was further discussion on the difference between formal training and observation (in-service) hours. Russell indicated that this individual had fulfilled the observation requirements. It was decided that a certificate submitted from a conference entitled, "The 15th Annual Western States Sexual Assault Abuse Seminar" was not on the list of approved trainings, and the individual could submit that training for review. The NNADV training had not been broken down into victim and perpetrator hours, and that would depend on which sessions were attended.

Russell recommended that this item be continued pending additional documentation on the attended trainings. He said the individual would need to apply for approval of the 15th Annual Western States Conference, and would need to submit a breakdown of sessions attended at the NNADV conference in order to distribute formal training hours between victim and perpetrator. He indicated that additional hours would still be needed.

Motion: Russell moved to continue pending additional documentation. 2nd: Traci.

All in favor. Motion carried. Andrea abstained.

- c. Stuart Gordan (supervisor)
Family Counseling Service
(reviewed by Brad Simpson)

Brad indicated that the individual seemed to meet the requirements for a provider, but he would want documentation on whether he was ever approved as a provider as there was no documentation on his initial observation and formal training hours. Brad requested that Jennifer research whether Stuart had been approved as a provider, and recommended that this item be continued pending further documentation.

Motion: Brad moved to continue pending additional documentation. 2nd: Tim
All in favor. Motion carried.

13. *Discussion, recommendation, and action regarding the application for certification renewal from the following providers:

- a. LRS
2077 E. Sahara Avenue
Las Vegas, NV
(reviewed by Kathleen Brooks – **Denied** at the May Meeting; Continued from the November and February meetings)

Kathleen said she reviewed the information again and was either going to deny or continue pending additional documentation. Kathleen said she was unclear about their percentage of indigent clients, and said a sliding fee scale was not provided. She also indicated that the comments provided by the supervisor on each of the providers were exactly the same. She said she would need to know how each person performed in group. Kathleen said that some of the observations are initialed by the supervisor and some of the observations are initialed by someone who is not the supervisor. She said that 2 individuals listed have no documentation or CEU's. She said that there is also an individual who has CEU's for 2005, but not 2006. Kathleen said that the monthly review of case notes was not included.

Walt said he felt the significant violation was that there appeared to be treatment providers not on the list who appeared to be providing treatment.

Kathleen said she felt the packet was not clean or clear enough to approve, and she would recommend denial.

Vicki informed the Committee that if they were going to deny the certification, they would have to provide a 20 day written notice of a hearing before final action could be taken. She said the notice must contain a brief statement of the reasons for the contemplated action, and designate a time and place for a hearing before any final action is taken. Vicki said that the Committee can vote to send the 20 day notice, but that the agency would continue to operate until a hearing was held.

Walt asked about the ability of the Committee to conduct an investigation as it appeared that some of the groups were being run with only one facilitator.

Dennis Fitzpatrick said that all of the providers are current. He also said that the supervisor before him completed the observation forms listing every individual separately. He said that approximately 40 percent of their clients are indigent.

Walt discussed discrepancies on several of the observation forms.

Kathleen said she would like to request an investigation either by Dr. Hughes or the Attorney General's office.

Vicki said she would have to look into whether the Committee had investigatory powers, but that if the Committee decides to deny the certification and hold a hearing, information and documentation could be requested through the discovery process.

Motion: Kathleen moved to deny certification and send a 20 day notice of hearing to be set for the August meeting. 2nd: Tim
All in favor. Motion carried.

Brad asked if investigatory powers of the Committee would be discussed at the next meeting.

Vicki said that information would not need to be discussed at a meeting, but provided through attorney client privilege by the Committee's legal counsel.

- b. Community Counseling Center
1120 Almond Tree Lane, #207
Las Vegas, NV 89101
(reviewed by Traci Dory)

Traci asked Tim about the data which was indicated on the forms to be provided when available.

Tim said he was not able to obtain the data.

Traci said everything else appeared to be in order.

Motion: Traci moved to approve the renewal application. 2nd: Russell
All in favor. Motion carried. Tim abstained.

- c. Nevada Court Counseling
1016 N. Rock Blvd., Suite 101
Sparks, NV 89431
(reviewed by Brad Simpson)

Brad said that the agency was missing CEU documentation for the supervisor and the application indicated that the supervisor would be attending trainings and forwarding the certificates to the Committee.

Jennifer indicated that she had not yet received the certificates.

Brad recommended continuing the application until verification of the CEU's is received.

Motion: Russell moved to continue the application pending additional documentation on the CEU's. 2nd: Traci
All in favor. Motion carried.

- d. SAFE House
921 American Pacific Drive, Suite 300
Henderson, NV 89014
(reviewed by Russell Smith)

Russell said that everything was in order. He recommended approval.

Motion: Russell moved to approve the application for renewal. 2nd: Tim
All in favor. Motion carried. Andrea abstained.

- e. Las Vegas Municipal Court
P.O. Box 3970
Las Vegas, NV 89127-3970
(reviewed by Walt Dimitroff)

Walt said that everything was in order except for 2 providers missing CEU's. He recommended continuing pending documentation on the missing CEU's.

Motion: Walt moved to continue pending documentation of the missing CEU's.
2nd: Tim
All in favor. Motion carried.

14. *Discussion, recommendation, and action regarding new program applications.

- a. Healing Our Future
P.O. Box 9304
Pahrump, NV 89060
(reviewed by Walt Dimitroff)

Walt said that everything was in order except the agency did not have a qualified co-facilitator, and there was no sliding fee scale. He recommended continuing this request until the items could be addressed.

David Brady said that he is having a difficult time hiring a facilitator without knowing whether his program would be approved. He also said that he could provide a sliding fee scale.

Walt said he would recommend approval, but that a co-facilitator would need to be identified first.

Motion: Walt moved to continue pending additional documentation. 2nd: Tim
All in favor. Motion carried.

- b. Winnemucca Batterer's Intervention Program
P.O. Box 789
Winnemucca, NV 89446
(reviewed by Tim Hamilton)

Russell disclosed that he is from Winnemucca, but has no affiliation with the program.

Tim said that the program materials are all in order except the co-facilitator seems to be lacking observation hours and formal training hours. Specifically, he said he was concerned that the observation hours are the appropriate type (i.e. male, female co-facilitated batterer treatment groups).

Motion: Tim moved to continue pending further documentation on observation and training hours. 2nd: Walt
All in favor. Motion carried.

Brad requested that an item be placed on the next agenda to discuss the possibility of providers and supervisors being licensed individually.

Walt said that the addition of the database will allow more seamless transfer from agency to agency.

Vicki said that she didn't think the Committee's regulations stipulated that an individual had to be attached to a program to be a qualified provider. She said the AG's office could issue a legal opinion on this matter.

15. *Discussion, recommendation, and action regarding proposed curriculum for the following agencies:

- a. Great Basin Counseling Services, Inc.
P.O. Box 3076
Reno, NV 89505
(reviewed by Tim Hamilton)

Tim said that the proposed curriculum was certified in San Francisco, and seemed like a good behavioral program, but he did not see connection to domestic violence techniques. He said his recommendation was to deny the curriculum.

Jennifer asked what curriculums had been approved by the Committee.

Tim said that Emerge, Evolve, and Delueth are all acceptable programs.

Sandra Dietrich-Hughes commented that her agency used a combination of things that address the topics in NAC.

16. *Discussion, recommendation, and action regarding Corrective Action Plans for the following providers:

- a. Ridgeview Counseling
3650 Warren Way
Reno, NV 89509-5240
(Reviewed by Shauna Hughes)

Shauna said that most of the report was very complimentary. She indicated that there were only 3 violations, although 2 of those violations the agency feels they would not be able to comply with. She said one of the violations concerned preparation of a report, which the agency said is very expensive to prepare.

Tim said that the agency must think there is more required than what actually is required. Tim said he could provide an outlined example of what has been approved by the site reviewer in the past.

Shauna said that one of the violations dealt with contact after treatment.

Andrea said she felt the contact requires a good faith effort with a letter to the last known address.

Motion: Shauna moved to continue this item and provide the agency with clarification regarding the requirements.

2nd: Traci

All in favor. Motion carried.

- b. Counseling Opportunities
P.O. Box 7782
Reno, NV 89510
(reviewed by Andrea Sundberg)

Andrea said all of the items were addressed. She recommended approval.

Motion: Andrea moved to approve the corrective action plan. 2nd: Tim

All in favor. Motion carried.

- c. Great Basin Counseling
P.O. Box 3076
Reno, NV 89505
(reviewed by Tim Hamilton)

Tim said all concerns were addressed.

Motion: Tim moved to approve. 2nd: Andrea
All in favor. Motion carried.

- d. Nevada Court Counseling
1016 N. Rock Blvd., Suite 101
Sparks, NV 89431
(reviewed by Brad Simpson)

Motion: Brad moved to accept the corrective action plan. 2nd: Walt
All in favor. Motion carried.

17. Comments from Kathleen Brooks, Committee Chair.

Kathleen thanked the Committee members for their hard work. She said that she re-wrote the report sent to LCB, and that the Committee members may want to look at the final report. She said she would like to further talk about the goals of the Committee as requested by the Attorney General.

There was discussion that the creation of goals for the Committee be placed on the agenda for the next meeting as an action item.

Kathleen thanked the public for their attendance.

18. *Discussion, recommendation, and action regarding annual election of chair as required by NRS 228.470.

Kathleen requested that Russell take over the meeting for this item. Russell asked for any nominations.

Motion: Andrea nominated Tim.
2nd: Walt said he would like to make the same recommendation.

Traci said she would also recommend Tim.

Tim said he would be willing to consider the nomination.

There was discussion on the amount and type of support provided by Jennifer as the Administrative coordinator.

Motion: Tim nominated Kathleen to continue as chair.

A vote was taken on the motion to elect Tim as chair. All in favor. Motion carried.

Russell indicated that a vote was not needed on the second motion, as it was not seconded, and that the first vote was unanimous.

Committee members thanked Kathleen for her hard work as a founding Committee member.

19. *Discussion, recommendation, and action regarding selection of a Committee member to coordinate program complaints.

Jennifer clarified that the chair could typically handle complaints, and that Kathleen had done that in the past, but that it would be beneficial if the person assigned to this task had no affiliation with any programs.

Motion: Kathleen said she felt Russell would be a good candidate.

Jennifer said she felt someone with a legal background or law enforcement background would be ideal.

There was discussion on the Committee's investigative powers and whether the AG's investigators can be utilized.

Jennifer said it was her understanding that if a third party had filed a complaint, that the Committee did have investigative powers, but that should be confirmed with legal counsel. She also said that in the past, Dr. Hughes has investigated several complaints as part of his site review. Jennifer said that Rob Bony indicated that in the past, numbers had been assigned to complaints eliminating names, etc., and the Committee would decide what action to take.

2nd: Andrea seconded the nomination of Russell.
All in favor. Motion carried.

20. *Date, time, and location of future meetings:

August 15, 2007 in the Reno Office of the Attorney General.
November 14, 2007 in the Las Vegas Office of the Attorney General.

21. Public Comment.

No public comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

22. *Adjournment

Motion: Russell moved to adjourn.

2nd: Brad

All in favor. Motion carried.

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**THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
IN THE FOLLOWING LOCATIONS:**

Reno City Hall One E. First Street Reno, Nevada 89501	Office of the Attorney General 100 N Carson St. Carson City, NV 89701	Office of the Attorney General 5420 Kietzke Lane, Ste 202 Reno, NV 89511
Jean Nidetch Women's Center University of Nevada, Las Vegas 4505 Maryland Parkway Las Vegas, NV 89154	Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101	SafeNest 2915 W. Charleston Blvd., #12 Las Vegas, NV 89102

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

MINUTES

Wednesday, August 15, 2007 at 10:00a.m.

Location:

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, NV 89511

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***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. *Call to order and roll call of members.

<u>Members Present:</u>	<u>General Public:</u>	<u>Attorney General's Office:</u>
Tim Hamilton	Mike Freda	Karen Prentice, DV Ombudsman
Russell Smith	Karen Goodwill-Freda	Henna Kacyra, DAG
Shauna Hughes	Nancy Kennehan	Jennifer Kandt, Admin. Coordinator
Walt Dimitroff	Dorothy Hearon	Dr. Alfred Hughes(phone) Site Reviewer
Traci Dory	Stuart Gordan	
Andrea Sundberg	John McCormick	
	Mary Anne Miller	
	Craig Merrill	
	Dennis Fitzpatrick (phone)	

2. *Review, amend, and approve Minutes of meetings.

a) May 16, 2007

Traci moved to approve the minutes.

2nd: Andrea

All in favor. Motion carried.

3. Updates by Domestic Violence Ombudsman Kareen Prentice.

a) Budget

Kareen explained details of the included budget materials, and told the Committee that the work program was currently in the process of being revised. She indicated that the budgets would be lower for next year based on court assessments.

b) Edna Harris Memorial Scholarship Fund

Kareen told the Committee that two awards had recently been given.

c) Match Form

Kareen reminded Committee members to fill out and hand in the match forms.

4. *Discussion, recommendation, and action regarding establishment of the Distance Learning Subcommittee as a standing subcommittee.

Russell indicated that he felt that creating this subcommittee was an important step in helping to get trainings pre-approved. There was general consensus that the subcommittee should be a standing subcommittee.

Motion: Andrea moved to establish the subcommittee as a standing subcommittee.

2nd: Russell

All in favor. Motion carried.

5. *Discussion, recommendation, and action regarding proposed letter to be sent requesting information from providers of distance learning.

Motion: Russell moved to approve the letter and list of providers with an understanding that additions could be made to the list of providers as needed.

2nd: Walt

All in favor. Motion carried.

6. *Discussion, recommendation, and action regarding the renewal application and corrective action plan of LRS with comments by Dr. Alfred Hughes. (Reviewed by Tim Hamilton)

Dr. Hughes said that he performed site visits of LRS in February and July. He said he was pleased to report that the agency moved quickly to remedy violations. He indicated that Mr. Fitzpatrick has been very active in moving the agency toward compliance. Dr. Hughes said that due to scheduling, he re-visited the site sooner than usual. He said every violation had been addressed and corrected.

Tim said that based on his review of the materials, he would move to approve. He said he would like to suggest that the agency be clear with the exact composition of the provider teams, and that the group observations correspond with those teams.

Motion: Tim moved to approve the renewal application and corrective action plan.

2nd: Russell

All in favor. Motion carried.

7. *Discussion, recommendation, and action regarding goals and objectives for the Committee as requested by the Attorney General.

Russell said that Brad had submitted four goals, and that one of those goals had been resolved at this meeting. Russell asked if it would be most appropriate to submit these goals via e-mail to Jennifer for discussion at the next meeting. Jennifer indicated that

would be fine and asked if Committee members could also indicate a time-frame for each goal.

Shauna said one of her goals would be for the Committee to train new members on the review process.

Russell indicated that he felt it would be helpful to have training for treatment providers and Committee members on forms etc.

Kareen suggested having a training the afternoon prior to the next Committee meeting, and inviting treatment providers to attend.

Andrea suggested adding a session to NNADV conference. There was discussion on the time frame and feasibility of getting into the NNADV conference.

Tim said that he and Walt would connect via e-mail on the content of the training.

There was discussion on the agenda item and whether there was a need for a motion. Legal counsel advised that a motion was not necessary.

Russell commented that for purposes of the next agenda, this item should specify not only discussion of proposed goals but also implementation of those goals.

8. *Discussion, recommendation, and action regarding the following requests for domestic violence continuing education credits and/or formal training:

- a. Provider Application for Credits - **APPEAL**
Dorothy Hearon
Las Vegas Municipal Court
Las Vegas, NV 89101
"7th Annual Domestic Violence Conference – Tears of Fear, A Child's Perspective"
(Approved for 12.5 hours; denied 2.5 hours - reviewed by Walt)

Walt said he reviewed the information submitted, and noted that the training was 8 hours per day. He said the family therapy session was not supporting family therapy as an adjunct to domestic violence treatment. Walt indicated that he would recommend approval of the course except for the art therapy session which had minimal applicability to treatment providers.

Motion: Walt moved to approve for 12.5 victim and 2 perpetrator hours.

2nd: Shauna

All in favor. Motion carried.

Nancy Kennehan requested that a portion of the art therapy be approved in order to provide 15 hours.

Motion: Walt moved to amend his motion to approve 13 victim and 2 perpetrator.

2nd: Shauna

All in favor. Motion carried.

Walt said he felt it would be beneficial for this agency to provide more perpetrator content to their trainings.

- b. Individual Application for 8 Credits
Dr. Victoria Coleman
Las Vegas Municipal Court
P.O. Box 3970
Las Vegas, NV 89127-3970
“The Angry Self: A Comprehensive Approach to Anger Management” –
Distance Media Course
(reviewed by Brad Simpson)

Jennifer indicated that Brad recommended denial because the Committee does not typically approve anger management content.

Motion: Russell moved to deny the request.

2nd: Andrea

All in favor. Motion carried.

- c. Individual Application for 4 Credits
Dr. Victoria Coleman
Las Vegas Municipal Court
P.O. Box 3970
Las Vegas, NV 89127-3970
“Costs of Intimate Partner Violence Against Women” – Distance Media
Course
(reviewed by Andrea Sundberg)

Andrea recommended approval for 4 victim hours.

2nd: Walt

All in favor. Motion carried.

- d. Individual Application for 6 Credits
Dr. Victoria Coleman
Las Vegas Municipal Court
P.O. Box 3970
Las Vegas, NV 89127-3970
“Violence in Gay/Lesbian Domestic Partnerships” – Distance Media
(reviewed by Andrea Sundberg)

Andrea recommended approval for 6 victim hours.

2nd: Shauna

All in favor. Motion carried.

- e. Individual Application for 15 Credits (7.5 to be used by individual)
Dr. Joan Rodano
Las Vegas Municipal Court
P.O. Box 3970
Las Vegas, NV 89127-3970
“Domestic Violence and Substance Abuse” – Distance Media
(reviewed by Brad Simpson)

Jennifer said Brad recommended approval of 7.5 hours. Jennifer said the course is actually a 15 hour course.

Motion: Russell moved to approve the course for 15 hours (equally split), and approve for 7.5 in this instance for the individual.

2nd: Shauna

All in favor. Motion carried.

- f. Provider Application for 60 Credits
Walt Dimitroff
ACCS
738 Prater Way
Sparks, NV 89431
“Nevada Domestic Violence Group Therapist Training: Developing Core Proficiencies Expanded Training”
February 26-28 and March 19-22 Ely
(reviewed by Andrea Sundberg)

Andrea disclosed that she had an association with an individual involved in the training, and the review responsibility was given to Russell.

Russell said that everything appeared to be in order. He recommended approval.

Motion: Shauna moved to approve.

2nd: Traci

All in favor. Andrea abstained. Walt abstained. Motion carried.

- g. Individual Application for 14 Credits
Wayne Hansen
FVIP
742 D Street
Elko, NV 89801
“Domestic Violence: New Perspectives on Assessment and Treatment”
Sept. 25-26, 2007 San Diego
(reviewed by Brad Simpson)

Jennifer said that Brad recommended approval for 14 credits conditional upon receipt of the copy of certificate of completion.

Motion: Russell moved to approve the course, and look separately at the certificates.

2nd: Tim

All in favor. Motion carried.

- h. Individual Application for 20 Credits
Joe Henderson
S.A.F.E. House
921 American Pacific Drive, #300
Henderson, NV 89014
“15th Annual Western States Sexual Assault Abuse Seminar”
Sept. 20-22, 2006 Las Vegas
(reviewed by Tim Hamilton)

Tim said that the syllabus was missing for two sections of the training. He recommended that the training be continued pending additional information.

Motion: Shauna moved to continue.

2nd: Walt

All in favor. Andrea abstained. Motion carried.

- i. Provider Application for 15 Credits
Nevada Network Against Domestic Violence
220 S. Rock Blvd. Suite 7
Reno, NV 89502
"Focus on Tomorrow" Sept. 19-21, 2007 Reno
(reviewed by Tim Hamilton)

Tim said that the application was complete and recommended it be used as a sample for the Committee. He recommended approval for 15 credits.

Motion: Traci moved to approve.

2nd: Russell

All in favor. Andrea abstained. Motion carried.

9. *Discussion, recommendation, and action regarding Corrective Action Plans for the following providers:

- a. Ridgeview Counseling
3650 Warren Way
Reno, NV 89509-5240
(Continued from May meeting - Reviewed by Shauna Hughes)

Shauna indicated that the items needing to be addressed were now complete. She said it appeared that they are in compliance and had provided the requested information.

Motion: Walt moved to approve the corrective action plan.

2nd: Traci

All in favor. Motion carried.

- b. Mesa Family Counseling
1000 South 3rd Street, Suite F
Las Vegas, NV 89101
(reviewed by Walt Dimitroff)

Walt said that he was unclear about the agency's substance abuse policy. He said he wasn't clear whether the agency was going to continue delaying domestic violence treatment due to substance abuse. He recommended continuing pending additional clarification and modification of their substance abuse program.

Motion: Russell moved to continue requesting further clarification on the substance abuse policy.

2nd: Andrea

All in favor. Motion carried.

- c. S.A.F.E. House
921 American Pacific Drive, Suite 300
Henderson, NV 89014
(reviewed by Traci Dory)

Traci recommended approval.

Motion: Russell moved to approve.

2nd: Shauna

All in favor. Andrea abstained. Motion carried.

- d. Safenest
Las Vegas, Mesquite, and Boulder City
(reviewed by Russell Smith)

Russell recommended approval of the corrective action plan.

Motion: Andrea moved to approve.

2nd: Traci

All in favor. Tim abstained. Motion carried.

- e. Las Vegas Municipal Court
P.O. Box 3970
Las Vegas, NV 89127-3970
(reviewed by Traci Dory)

Traci recommended approval of the corrective action plan.

Motion: Walt moved to approve.

2nd: Andrea

All in favor. Motion carried.

- f. Community Counseling Center
1120 Almond Tree Lane, Suite 207
Las Vegas, NV 89104
(reviewed by Traci Dory)

Traci recommended approval of the corrective action plan.

Motion: Andrea moved to approve.

2nd: Shauna

All in favor. Tim abstained. Motion carried.

- g. Options
4528 W. Craig Rd., Suite 150
N. Las Vegas, NV 89031
(reviewed by Russell Smith)

Russell said that there were several problems with this program. He said he wanted the agency to make sure that all paperwork is in the files. He recommended approval with a recommendation that all paperwork must be in files.

Motion: Shauna moved to approve.

2nd: Traci

All in favor. Motion carried.

- h. ABC/ Via Milagro
Henderson and Las Vegas locations
(reviewed by Traci Dory)

Traci recommended approval of the corrective action plan.

Motion: Russell moved to approve.

2nd: Andrea

All in favor. Motion carried.

10. *Discussion, recommendation, and action regarding approval of new providers and supervisors.

a. Robert Del Baccio (provider)

S.A.F.E. House

(Continued from May meeting - reviewed by Russell Smith)

Russell said that with the additional information, he would recommend approval.

Motion: Traci moved to approve.

2nd: Walt

All in favor. Andrea abstained. Motion carried.

b. Joe Henderson (provider)

S.A.F.E. House and

Las Vegas Municipal Court

(Continued from May meeting - reviewed by Russell Smith)

Russell said that with the additional information, he would recommend approval.

Motion: Shauna moved to approve.

2nd: Traci

All in favor. Andrea abstained. Motion carried.

c. Stuart Gordan (supervisor)

Family Counseling Service

(Continued from May meeting - reviewed by Brad Simpson)

Brad provided a written recommendation for approval based on additional information received.

Motion: Andrea moved to approve.

2nd: Shauna

All in favor. Motion carried.

d. Lucy Reyna-Howell (provider)

LRS Systems

(reviewed by Shauna Hughes)

Shauna said it appeared that all requirements had been met, and she recommended approval.

Motion: Andrea moved to approve.

2nd: Russell

All in favor. Motion carried.

e. Mayra Burnham (provider)

LRS Systems

(reviewed by Shauna Hughes)

Shauna said it appeared that all requirements had been met, and she recommended approval.

Motion: Russell moved to approve.
2nd: Andrea
All in favor. Motion carried.

- f. Jose Cruz (provider)
LRS Systems
(reviewed by Shauna Hughes)

Shauna said it appeared that all requirements had been met, and she recommended approval.

Motion: Russell moved to approve.
2nd: Andrea
All in favor. Motion carried.

- g. Kimberly Landero (provider)
ABC Therapy
(reviewed by Shauna Hughes)

Shauna said it appeared that all requirements had been met, and she recommended approval.

Motion: Russell moved to approve.
2nd: Andrea
All in favor. Motion carried.

- h. Glenda Lee (provider)
Family Counseling Service
(reviewed by Tim Hamilton)

After discussion on whether the provider had sufficient hours observing male/female co-facilitated groups, Tim recommended approval.

Motion: Tim moved to approve.
2nd: Shauna
All in favor. Motion carried.

11. *Discussion, recommendation, and action regarding the application for certification renewal from the following providers:

- a. Nevada Court Counseling
1016 N. Rock Blvd., Suite 101
Sparks, NV 89431
(Continued from May meeting - reviewed by Brad Simpson)

Jennifer read Brad's comments which indicated that Mr. Edwards, supervisor for the program, was short 1.5 CEU's. Jennifer said that Brad's recommendation was denial, but that since that time, she had received information from Mr. Edwards indicating that he was registered for the NNADV conference in September. Traci recommended continuing the program's renewal until verification of the missing CEU hours.

Motion: Traci moved to continue pending receipt of the verification of the missing hours.
2nd: Russell
All in favor. Tim abstained. Motion carried.

Tim questioned whether the Committee was setting policy by allowing programs extra time to complete CEU requirements.

There was general consensus that the program would be denied if they failed to submit documentation of attendance at the conference.

- b. Las Vegas Municipal Court
P.O. Box 3970
Las Vegas, NV 89127-3970
(Continued from May meeting - reviewed by Walt Dimitroff)

Walt said all deficiencies were addressed. He recommended approval.

Motion: Russell moved to approve.

2nd: Shauna

All in favor. Motion carried.

- c. ABC/ Via Milagro
740 N. Eastern, #110
Las Vegas, NV 89101
(reviewed by Traci Dory)

Traci said the application for renewal was complete and in order. She recommended approval.

Motion: Russell moved to approve.

2nd: Andrea

All in favor. Motion carried.

- d. ACCS
738 Prater Way
Sparks, NV 89431
(reviewed by Andrea Sundberg)

Andrea said that one of the providers was short formal training hours and planned to attend the NNADV conference. She recommended that the renewal be continued pending verification of the training hours.

Motion: Russell moved to continue.

2nd: Shauna

All in favor. Walt abstained. Motion carried.

- e. Mesa Family Counseling
1000 S. 3rd Street, Suite F
Las Vegas, NV 89101
(reviewed by Walt Dimitroff)

Walt indicated that the agency was in the process of hiring a new facilitator, but did not include observation hours for the individual. He recommended continuing pending receipt of proof of the observation hours.

Motion: Traci moved to continue.

2nd: Shauna

All in favor. Motion carried.

- f. Ridgeview Counseling
3650 Warren Way
Reno, NV 89509-5240
(reviewed by Andrea Sundberg)

Andrea said that the CEU's had not yet been completed, but that the agency has plans to attend a training in September. She also clarified that observations were not needed when the supervisor also facilitates groups.

Motion: Andrea moved to continue pending receipt of proof of CEU's.

2nd: Walt

All in favor. Motion carried.

- g. Family Counseling Service
575 Plumb Lane, Suite 100
Reno, NV 89502
(reviewed by Tim Hamilton)

Tim recommended approval of renewal.

Motion: Tim moved to approve.

2nd: Walt

All in favor. Motion carried.

- h. Reciprocity Agreement with South Lake Tahoe Women's Center
2941 Lake Tahoe Blvd.
South Lake Tahoe, CA 96150
(reviewed by Russell Smith)

Russell said that the agency provided the required verification of certification in another state. He recommended approval of the reciprocity renewal.

Motion: Andrea moved to approve.

2nd: Walt

All in favor. Motion carried.

12. *Discussion, recommendation, and action regarding new program applications.

- a. Healing Our Future
P.O. Box 9304
Pahrump, NV 89060
(Continued from May meeting - reviewed by Walt Dimitroff)

Walt recommended that this request be denied at this time, as the Supervisor has been unable to hire a trained co-therapist.

Motion: Andrea moved to deny until a co-therapist is identified.

2nd: Russell

All in favor. Motion carried.

13. *Discussion, recommendation, and action regarding acceptance of indigent offenders at certified agencies per NAC 228.106 (Andrea Sundberg).

Andrea said that she requested this item be on the agenda because a non-profit agency had contacted her saying that 46% of their clients were indigent, and that individuals

had come into the agency stating that they had first visited a for profit agency who then sent them to the non-profit after learning they were indigent. She said she felt this was a violation of NAC and was creating a burden to non-profit agencies. She asked how the Committee could find out if this was indeed occurring and address the issue.

Walt said that NAC states that agencies must have a minimum of 5% indigent offenders. He also said that when clients become aware of the regulation which states that an agency cannot deny treatment based on an inability to pay, they suddenly become indigent.

Tim asked how agencies can actually verify the claim of indigency.

Russell and Shauna asked about contacting the courts who figure indigency for means of obtaining a public defender. Russell said that the courts use a form filled out by the client and signed as an affidavit.

Tim asked about how to find out if programs are indeed referring clients to non-profit agencies or if they are being referred by the courts or some other agency.

Walt said that very few clients paid full price counseling and wondered if clients on a sliding scale are considered indigent or only clients who pay nothing. Walt also said that his agency does not release the certificate of completion until the client has satisfied payment. He indicated that some courts support this policy and others do not.

Tim said that he would like to see the indigency form used by the courts be sent to treatment providers for their use, but noted that would not solve the issue of the possibility of for profit agencies referring clients to non-profits.

Andrea asked if there were any suggestions for how to ensure equal distribution of indigent clients. She suggested possibly sending out a survey to agencies asking about client numbers in certain ranges of payment.

There was discussion on making some recommendations to the judicial system at the next judicial conference in January.

John McCormick said that information could possibly be distributed at the conference.

Dorothy Hearon said that her agency does a financial assessment of each client. She said that her agency encourages clients to make at least a small payment at each class.

There was general consensus that this item should be on the next agenda for further discussion.

14. *Discussion, recommendation, and action regarding contract for Administrative Assistant.

Motion: Russell moved to continue with the professional services provided by Jennifer Kandt and approve the contract.

2nd: Tim

All in favor. Motion carried.

15. Comments from Tim Hamilton, Committee Chair.

Tim thanked the Committee members for their vote of confidence in putting him in the position of chair. He said that he looked forward to working with everyone, and moving the Committee forward.

16. *Date, time, and location of future meetings:

Meeting date was changed to November 6th and 7th in Las Vegas to accommodate a regulation workshop, Committee training, and meeting.

17. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

Dr. Michael Freda said he wanted to express concern over the fact that so many continuing education units are being offered in victim issues which he said are not as essential to individuals providing treatment to batterers. He recommended that the Committee make changes to its policy to limit the number of continuing education units relevant to victims.

Dr. Freda also expressed concern that batterers are allowed to frequently change programs, and that the NAC does not prohibit this practice. He said that the courts do not prohibit batterers from changing programs, and he recommended that the Committee consider creating a policy which would either limit or prohibit the changing of programs. He said that he is not opposed to batterers changing programs for financial or location issues, but that he is opposed to batterers changing programs because their belief system is challenged or they are required to remain sober.

Tim said this could be a future agenda item for discussion.

Dorothy Hearon asked if the Committee had considered standard forms for the items which are supposed to be kept in batterers files such as treatment plans, etc.

Russell said he thought the Committee had discussed coming up with a recommended form, but didn't know if the Committee wanted to mandate that a particular form be used.

Tim said he felt it was an interesting idea, and something that could be discussed in the future.

There was consensus that this may be considered as a future goal for the Committee.

Russell suggested requesting agencies submit a copy of all forms they use, then the Committee could evaluate those and come up with recommended forms.

Nancy Kennehan said she felt it would be helpful for Dr. Hughes to hold a training for programs which could include evaluation of forms.

There was discussion on the feasibility of having Dr. Hughes conduct a training considering the Committee's current budget.

Walt mentioned the possibility of conducting a training that coincides with his site visits to possibly allow Dr. Hughes to spend a few hours conducting a training when he is already in town.

Tim said that this could also be a future discussion item.

Nancy Kennehan asked if there was anything in the regulations which addressed how long a batterer could take to finish a program. There was discussion that some batterer's may be taking longer than one year to complete their sentence.

Tim said that a future agenda item could be discussion of this issue.

Kareen said in regards to the Committee's desire to charge fees for recertification, Paula Berkeley would be willing to address issues surrounding adding fees.

Russell said he would like to see this as a future agenda item, and that there may need to be some education before the next legislative session.

18. *Adjournment

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

Minutes of Meeting

Tuesday, November 6, 2007 at 10:00a.m.

Location:

Grant Sawyer Building
555 E. Washington Avenue
Colorado River Commission Conference Room, Suite 3100
Las Vegas, NV

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. *Call to order and roll call of members.

Members Present

Tim Hamilton
Russell Smith
Walt Dimitroff
Max Bunch
Andrea Sundberg
Brad Simpson
Traci Dory

Attorney General's Office

Henna Rasul, Deputy AG
Kareen Prentice, DV Ombudsman
Jennifer Kandt, Admin. Coordinator

Public

John McCormick

2. Discussion and training for new Committee members on NAC Chapter 228, Committee function, application forms and program certifications.

Tim gave a brief history of the Committee and explained the review process and procedure for a renewal applications, training applications, and corrective action plans. Committee members were given the opportunity to ask questions regarding the forms, and requirements for review.

3. *Discussion, recommendation, and action regarding possible changes to Committee forms.

Extensive discussions resulted in proposed changes to be reviewed and approved at a later meeting. Suggested changes included creating a standardized form for corrective action plans, combining the formal training and continuing education application, and changes to the renewal application.

There were discussions on the possibility of creating fillable forms on the website, as well as giving Committee members access to the database. Jennifer said she would speak with the Information Technology people within the Attorney General's office to ascertain what options might be available.

4. *Discussion, recommendation, and action regarding possible changes to the review process.

There was general consensus that the Committee members were satisfied with the current process including receiving items for review and meeting materials approximately two weeks prior to meetings.

5. Comments from Henna Kacyra, Deputy Attorney General regarding the regulation and rulemaking process.

Henna briefly described the regulation and rulemaking process that would take place following any proposed changes to NAC Chapter 228.

6. *Discussion, recommendation and action regarding drafting of amendments and new rules relevant to NAC Chapter 228 for the purpose of submission to legislative counsel for pre-adoption review.

Discussions resulted in the following proposed changes:

Chapter 228 of NAC is hereby amended by adding thereto the provisions set forth as sections ____ and ____ of this regulation.

It is recommended that the following regulation be inserted immediately after NAC 228.104.

NAC 228.____ Certification of a program located in another state; attendance by a Nevada resident. (NRS 228.470)

1. The committee will authorize a person who lives in Nevada to obtain domestic violence counseling in a neighboring state if the neighboring state is the closest provider of certified domestic violence counseling.

2. The out of state program must comply with all requirements of NAC 228.104.

It is recommended that the following regulation be inserted under the heading of "Requirements of Treatment Programs" after NAC 228.200.

NAC 228.____ Requirements for retention of records. (NRS 228.470)

1. Records must be retained by the agency providing treatment for a period of 7 years from last date of treatment.

NAC 228.100 is hereby amended to read as follows:

NAC 228.100 Application; requirements; abbreviated application for additional program; verification of information. (NRS 200.485, NRS 228.470)

1. Except as otherwise provided in subsection 4, an organization which desires to obtain a certificate for a program must submit an application to the committee on a form provided by the committee, including, without limitation:

(a) Proof that the organization has satisfied the requirements of subsection 3; and

(b) A copy of the curriculum and the instructional materials that will be used in the program and that satisfy the requirements set forth in NAC 228.185.

2. The application must be signed by:

(a) The person who will manage and control the organization; and

(b) The person who will be the supervisor of treatment for the program.

3. To obtain a certificate, an organization which operates a program must:

(a) Employ, or retain as an independent contractor, one or more providers of treatment who are qualified pursuant to NAC 228.110 to treat persons who commit domestic violence;

(b) Employ, or retain as an independent contractor, at least one supervisor of treatment who is qualified pursuant to NAC 228.110 to supervise the treatment of persons who commit domestic violence;

(c) Satisfy the requirements of NAC 228.010 to 228.225, inclusive;

(d) Provide treatment:

(1) To persons who have been convicted of a first offense that constitutes domestic violence within the immediately preceding 7 years which includes, at a minimum, weekly counseling sessions which meet not less than 1 1/2 hours per week for not less than 6 months.

(2) However, a court may allow a person convicted of domestic violence who lives more than 70 miles from the nearest certified domestic violence treatment provider to participate in domestic violence counseling sessions every other week for the number of months required so long as the number of hours of counseling is not less than 6 hours per month.

(3) A person convicted of a first offense that constitutes domestic violence shall be allowed no more than 4 unexcused absences within the 6 month counseling period.

(e) Provide treatment:

(1) To persons who have been convicted of a second offense that constitutes domestic violence within the immediately preceding 7 years which includes, at a minimum, weekly counseling sessions which meet not less than 1 1/2 hours per week for 12 months.

(2) However, a court may allow a person convicted of domestic violence who lives more than 70 miles from the nearest certified domestic violence treatment provider to participate in domestic violence counseling sessions every other week for the number

of months required so long as the number of hours of counseling is not less than 6 hours per month.

(3) A person convicted of a second offense that constitutes domestic violence shall be allowed no more than 8 unexcused absences within the 12 month counseling period.

4. In lieu of complying with the provisions of subsections 1 and 2, an organization that operates a program certified pursuant to this section and wishes to obtain a certificate for another program may submit an abbreviated application to the committee if the curriculum and instructional materials for the additional program are substantially similar to the curriculum and instructional materials used in the certified program. An application submitted pursuant to this subsection must be on a form provided by the committee and be signed by:

- (a) The person who will manage and control the organization; and
- (b) The person who will be the supervisor of treatment for the additional program.

5. By submitting an application pursuant to subsection 1 or 4, an applicant authorizes the committee to investigate as it determines is necessary to verify the information set forth in the application. Upon the request of the committee, the applicant must submit verification of that information.

(Added to NAC by Com. on Domestic Violence by R161-97, eff. 1-6-98; A by R213-99, 8-1-2000)

NAC 228.110 is hereby amended to read as follows:

NAC 228.110 Qualifications for supervisors of treatment and providers of treatment. (NRS 228.470)

1. Except as otherwise provided in subsection 2, a person may be employed, or retained as an independent contractor, in the position of a supervisor of treatment at a program if he:

(a) Possesses a master's or doctorate degree in a field of clinical human services from an accredited college or university;

(b) Except as otherwise provided in subsection 3, is licensed in good standing in this state:

- (1) As a psychologist pursuant to chapter 641 of NRS;
- (2) As a marriage and family therapist pursuant to chapter 641A of NRS;
- (3) As a clinical social worker pursuant to chapter 641B of NRS; or
- (4) To practice medicine pursuant to chapter 630 of NRS and practices psychiatry;

(c) Has at least 2 years of experience in a supervisory capacity in the provision of services to victims of domestic violence or in the treatment of persons who commit domestic violence;

(d) Has satisfactorily completed at least 60 hours of formal training in domestic violence which includes at least 30 hours of training in the provision of services to victims of domestic violence and at least 30 hours of training in the provision of treatment to persons who commit domestic violence.

(e) Has satisfactorily completed at least 60 hours of in-service training;

(f) Has never been convicted of a crime. [involving moral turpitude;]

(g) Is free of violence in his life; and

(h) Is not currently an abuser of [drugs or] alcohol[.] or prescription drugs or a user of illegal drugs.

(i) The above requirements are subject to the review and approval of the Committee.

2. The provisions of paragraphs (c) and (e) of subsection 1 do not apply to a person who is employed, or retained as an independent contractor, in the position of a supervisor of treatment at a program on August 1, 2000.

3. A person who does not comply with the requirements of paragraph (b) of subsection 1 may be employed, or retained as an independent contractor, in the position of a supervisor of treatment at a program if:

(a) He submits a written request to the committee that includes, without limitation, a statement concerning his work history, education and experience;

(b) He participates in an interview with the committee; and

(c) The committee determines that he is qualified to be employed, or retained as an independent contractor, in the position of a supervisor of treatment at a program.

4. Within 120 days after the committee receives a request pursuant to subsection 3, the committee will provide written notice of its approval or denial of the request to the person who submitted the request. If the committee denies the request, the notice will include the reasons for the denial of the request.

5. A person who is employed, or retained as an independent contractor, in the position of a supervisor of treatment at a program pursuant to subsection 3 is qualified as a supervisor of treatment until he is no longer employed, or retained as an independent contractor, by an organization that operates a program if he meets the annual continuing education requirements set forth in NAC 228.210.

6. Except as otherwise provided in subsection 7, a person may be employed, or retained as an independent contractor, in the position of a provider of treatment at a program if he:

(a) Possesses a bachelor's degree or more advanced degree;

(b) Is supervised by a supervisor of treatment who is qualified pursuant to subsection 1, 2 or 3 and that supervision includes, without limitation, meeting with the supervisor of treatment in person at least once each month and having the supervisor of treatment submit annual reports of satisfactory performance to the committee;

(c) Has satisfactorily completed at least 60 hours of formal training in domestic violence that includes, without limitation, at least 30 hours of training in the provision of services to victims of domestic violence and at least 30 hours of training in the provision of treatment to persons who commit domestic violence. (d) Has satisfactorily completed at least 60 hours of in-service training;

(e) Has never been convicted of a crime, [involving moral turpitude;]

(f) Is free of violence in his life; and

(g) Is not currently an abuser of [drugs or] alcohol[.] or prescription drugs or a user of illegal drugs.

(h) The above requirements are subject to the review and approval of the Committee.

7. A person may be employed, or retained as an independent contractor, in the position of a provider of treatment at a program although he does not meet the requirements of paragraph (a) of subsection 6, if the program is located in a county whose population is less than 50,000 and the person proves, to the satisfaction of the committee, that:

(a) There is not another program located within a 50-mile radius of the program, or within the city or county in which the program is located;

(b) He possesses the necessary skills and training to perform his job; and

(c) He has satisfied all other requirements of this section.

8. A person who is employed, or retained as an independent contractor, in the position of a provider of treatment at a program pursuant to subsection 7 is qualified as a provider of treatment for a period which ends on the expiration date of the certificate issued for the program pursuant to NAC 228.100.

9. One-[third] half of the in-service training required by this section may be completed by observing [a videotape of] a group counseling session via distance media if:

(a) The in-service training is completed in a county whose population is less than 50,000 and which is located more than 50 miles from a program;

(b) The [videotape] media has been approved by the committee; and

(c) The person receiving the in-service training meets in person or via telephone with at least one provider of treatment or supervisor of treatment who is familiar with the contents of the [videotape] media to discuss the group counseling session that was recorded [on the videotape] or broadcasted.

10. As used in this section:

(a) "Free of violence in his life" means that a person:

(1) Does not engage in acts of physical violence;

(2) Does not verbally abuse, threaten, coerce or intimidate other persons on a regular basis;

(3) Does not deny personal responsibility for his actions or blame other persons for his mistakes on a regular basis; and

(4) Lives his life in a manner that is capable of serving as a model of nonviolent behavior.

(b) "In-service training":

(1) Means participation or observation of a group counseling session that:

(I) Is conducted for offenders in a program;

(II) Complies with the requirements of NAC 228.010 to 228.225, inclusive; and

(III) Includes a discussion reviewing the group counseling session that is conducted in person with both providers of treatment or the provider of treatment and the supervisor of treatment acting as a provider of treatment who conducted the group counseling session.

(2) Does not include the conducting of a group counseling session by a provider of treatment or a supervisor of treatment acting as a provider of treatment.

(Added to NAC by Com. on Domestic Violence by R161-97, eff. 1-6-98; A by R213-99, 8-1-2000)

NAC 228.115 is hereby amended to read as follows:

NAC 228.115 Duties of supervisors of treatment. (NRS 228.470) The organization that operates a program shall ensure that each supervisor of treatment:

1. Meets individually at least once each month with each provider of treatment he supervises;

2. Is available by telephone to consult with each provider of treatment he supervises;

3. Reviews, at least once each month, a random sample of at least 10 percent of the records of the offenders who are receiving treatment from each provider of treatment he supervises, and logs these files on a Committee approved form;

4. Observes, at least once every 3 months, a group counseling session conducted by each team of two providers of treatment he supervises who conduct counseling sessions for the program; and

5. Prepares an annual report concerning the performance of each provider of treatment he supervises.

NAC 228.125 is hereby amended to read as follows:

NAC 228.125 Changes to program; approval of committee. (NRS 228.470)

1. Except as otherwise provided in subsection 5, an organization that operates a program shall request, in writing, approval from the committee at least [15] 10 days before making any change to the information submitted pursuant to NAC 228.100, including, without limitation:

(a) An addition of a provider of treatment or supervisor of treatment;

(b) A substantial change in the program;

(c) A relocation of the program;

(d) The discontinuance of the program; or

(e) Any other change that relates to the certification of the program.

2. If the committee receives the request at least 30 days before the next regularly scheduled meeting of the committee, the committee will include the request on the agenda for that meeting. If the committee receives the request less than 30 days before its next regularly scheduled meeting, the committee will include the request on the agenda for the first regular meeting that is scheduled to be held more than 30 days after the committee receives the request.

3. Within 15 days after the committee renders its decision concerning the request, it will provide written notice to the organization of its approval or denial of the request. If the committee denies the request, the notice will include the reasons for the denial.

4. The certification of the program remains in effect until the committee provides notice to the organization in the manner prescribed by NAC 228.150.

5. If an organization that operates a program loses a provider of treatment or supervisor of treatment, the organization:

(a) Shall notify the committee, in writing, of the loss within 10 days after losing the provider of treatment or supervisor of treatment; and

(b) May replace the provider of treatment or supervisor of treatment immediately if the organization requests approval from the committee, in writing, within 10 days after replacing the provider of treatment or supervisor of treatment.

6. If an organization that operates a program falls out of compliance by loss of its only supervisor or the only male or female co-facilitator, the organization:

(a) Shall submit within 10 days a correction plan for remedy of the deficiency within 45 days.

(Added to NAC by Com. on Domestic Violence by R213-99, eff. 8-1-2000)

NAC 228.170 is hereby amended to read as follows:

NAC 228.170 Method and standards of treatment. ([NRS 228.470](#))

An organization that operates a program shall ensure that:

1. The program holds an offender accountable for accepting responsibility for his violence and for changing his violent behavior, including, without limitation, developing concern and empathy for a person who is a victim of domestic violence.
2. A provider of treatment:
 - (a) Evaluates individually each offender for whom he will provide treatment upon the admission of the offender to the program;
 - (b) Develops a written plan of treatment for the offender that includes, without limitation:
 - (1) Treatment relating to a history of domestic violence, child abuse, sexual abuse or the abuse of drugs or alcohol by the offender and treatment relating to the evaluation of the offender by the provider of treatment; and
 - (2) A mechanism for measuring the progress of the offender in the program, including, without limitation, his attendance and participation in group counseling sessions, completion of assignments, and behavior and attitudinal changes;
 - [(c) Reviews, at least once each month, the written plan of treatment of each offender for whom he is providing treatment;]
 - (d) Develops, in consultation with the offender, a written plan of control for the offender to deter the offender from engaging in violent behavior or behavior that is harmful to himself or other persons;
 - (e) Reports evidence of child abuse or neglect to an agency which provides child welfare services or to a law enforcement agency; and
 - (f) Reports evidence of abuse, neglect, exploitation or isolation of an older person to an entity described in [NRS 200.5093](#).
3. A provider of treatment prepares a written report of the results of the evaluation conducted pursuant to subsection 2 that includes, without limitation:
 - (a) A profile of information relating to the violent behavior of the offender that includes, without limitation, descriptions of the violent behavior obtained from a victim of domestic violence by the offender, an agency of criminal justice or another provider of treatment, if applicable;
 - (b) Observations regarding the mental status of the offender, if the provider of treatment determines that it is appropriate to include those observations in the evaluation;
 - (c) An assessment of the degree to which the offender is likely to harm himself or other persons;
 - (d) The medical and psychological history of the offender, if the provider of treatment determines that it is appropriate to include that information in the evaluation;
 - (e) A description of any abuse of drugs or alcohol by the offender and the effect that the abuse had on the offender and his family; and
 - (f) The social and cultural history of the offender as it relates to domestic violence.
4. Upon the admission of an offender to the program, the program requires a written agreement that sets forth the responsibilities of the offender and the provider of treatment and includes the provisions set forth in [NAC 228.175](#). The agreement must be signed by:
 - (a) The offender in the presence of a provider of treatment; and

(b) The provider of treatment who witnessed the signature pursuant to paragraph (a).
(Added to NAC by Com. on Domestic Violence by R213-99, eff. 8-1-2000)

NAC 228.165 Group counseling. ([NRS 228.470](#))

1. An organization that operates a program shall ensure that:

(a) The treatment provided to an offender by the program is provided in a group counseling session that:

(1) Is conducted by:

(I) Two providers of treatment, one of whom is male and one of whom is female; or

(II) A provider of treatment and a supervisor of treatment who is acting as a provider of treatment, one of whom is male and one of whom is female;

(III) Only one provider of treatment on an emergency basis for not more than 4 sessions in 26 weeks or 8 sessions in 52 weeks.

(2) Is conducted for the gender of the offenders in the group counseling session; and

(3) Except as otherwise provided in subsection 2, consists of not less than 3 offenders or more than 24 offenders.

(b) If a supervisor of treatment determines that an offender cannot be treated in a group counseling session because the offender has a physical or mental limitation that is not related to the abuse of drugs or alcohol, the offender is referred to an appropriate provider of health care or other services.

(c) A supervisor of treatment who is making a determination pursuant to paragraph (b) has provided reasonable accommodation to the known physical or mental limitations of an offender with a disability who is otherwise eligible to obtain treatment in a group counseling session, unless the supervisor of treatment can demonstrate that such accommodation would result in a fundamental alteration of the program or an undue financial or administrative burden.

(d) If an offender does not receive treatment by the program because of a determination made pursuant to paragraph (b), the supervisor of treatment notifies the court that sentenced the offender of that fact and advises the offender to do the same.

(e) Except as otherwise provided in subsection 2, a separate group counseling session is provided for an offender who is under the age of 18 years and for whom an adult session is not suitable.

2. The chairman of the committee may waive the requirements set forth in subparagraph (3) of paragraph (a) of subsection 1 or paragraph (e) of subsection 1 if he determines that it would be impracticable or impossible for an organization that operates a program to comply with those requirements.

3. As used in this section, "provider of health care or other services" includes:

(a) A physician or a physician assistant who is licensed pursuant to [chapter 630 of NRS](#);

(b) A psychologist who is licensed pursuant to [chapter 641 of NRS](#);

(c) A marriage and family therapist who is licensed pursuant to [chapter 641A of NRS](#); and

(d) A clinical social worker who is licensed pursuant to [chapter 641B of NRS](#).

(Added to NAC by Com. on Domestic Violence by R213-99, eff. 8-1-2000)

7. Comments from Tim Hamilton, Committee Chair.

Tim noted that this would be Andrea Sundberg's last meeting. He thanked her for her service and presented her with a plaque and letter of appreciation from the Attorney General. He thanked all members of the Committee for their hard work.

8. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

9. *Adjournment

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

Minutes of Meeting

Wednesday, November 7, 2007 at 10:00a.m.

Location:

Grant Sawyer Building
555 E. Washington Avenue, Suite 4500
Las Vegas, NV

Video Conference Access:

Office of the Attorney General
Mock Courtroom
100 North Carson Street
Carson City, Nevada

Please Note: The Batters Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. *Call to order and roll call of members.

Members Present:

Tim Hamilton
Walt Dimitroff
Traci Dory
Max Bunch
Russell Smith
Brad Simpson

Public:

Karla Landero
Kathi Morissette
John McCormick
Nancy Kennehan
Leah Boe
Gail Faulstich

Attorney General's Office

Henna Kacyra, DAG
Kareen Prentice, DV Ombudsman
Jennifer Kandt, Admin. Coord.

2. *Review, amend, and approve Minutes of meetings.

a) August 15, 2007

Motion: Russell moved to approve the minutes as presented.

2nd: Traci

Vote: All in favor. Brad abstained. Motion carried.

3. Updates by Domestic Violence Ombudsman Kareen Prentice.

a) Budget

Kareen said that \$86,161.88 had been received into the court assessment account which also funds the Prevention Council. She said that amount was not enough to cover the budget. Kareen thanked John McCormick for helping with the court assessment form.

Russell said that it appeared from the court assessment breakdown that there were courts which did not have any domestic battery convictions. He said he felt that these courts probably were convicting on domestic battery, but that somehow the funds were not being properly processed.

Kareen indicated that a letter would be sent to all county treasurers and copied to all judges reminding them of the fee and process.

Russell suggested that a copy of last year's and this year's court assessment breakdown be included with the letter so that courts with zero collection amounts could research as necessary.

Judge Bunch explained how the courts are using Courtview software. He indicated that before the 5th day of every month, the courts are supposed to cut a check to the treasurer's office with a listing of every fee included in the payment.

There was discussion on the order of assessment collection and which individuals and agencies receive funds first.

Kareen explained the proposed work program, and showed the Committee the current expenses. She said that the contract expenses for the Committee are very high, and that the CFO for the AG's office recommended that the Committee seek someone from within the State to perform the site review duties when the contract for Dr. Hughes expires.

There was discussion surrounding the cost of the contract for the site reviewer and whether the position requires a Phd. There was general consensus that the Committee needed to discuss the contents of an RFP and the contract for this position at the next meeting. There was discussion that the Committee would evaluate the pros and cons of various requirements of the RFP including whether the individual should be located within the state of Nevada.

Brad requested that the Committee have the opportunity to look at the last RFP for the site reviewer in order to establish any changes that may need to be made.

Russell indicated that he would like to know what the budget shortfall is going to be should the Committee continue with current level expenditures.

Kareen said that last year the Committee carried over a small amount, but that the office is monitoring the situation carefully. She said she would get back to the Committee on the projected shortfall amount.

b) Match Form

Kareen reminded Committee members to fill out the Match form, and indicated that travel time as well as review time should be included on the form.

4. *Discussion, recommendation, and action regarding creation and implementation of goals and objectives for the Committee as requested by the Attorney General.

There was discussion on the requirements of the Committee in NRS which resulted in the conclusion that the Committee was fulfilling all duties under NRS 228.470 except for reviewing POST trainings and assisting in divorces for victims. It was noted that there are not sufficient funds at this time to assist with divorces, but that the Committee should review POST standards and trainings in order to make required recommendations.

Brad noted that there is already a comprehensive audit of POST statewide.

Traci noted that POST is currently being revamped.

Russell discussed the need to be able to report any of the Committee's recommendations to POST in the Committee's legislative report, and suggested that the Committee review and evaluate POST standards every even year.

Kareen mentioned that the Attorney General's Office recently released an on-line POST training covering domestic violence and elder abuse.

Traci agreed to be the Committee's designee to obtain a copy of the POST training and report her findings to the Committee.

The Committee further discussed the fact that there were not sufficient funds to assist victims with actions of divorce.

Motion: Russell moved to not move forward with any actions of divorce due to lack of funding.

2nd: Walt. All in favor. Motion carried.

There was discussion on the possibility of having incarcerated offenders attend batterer's treatment courses, but it was noted that treatment is not required for a third offense. It was also noted that there may not be funding to support that type of treatment within the prison system.

Walt discussed the effectiveness of treatment while incarcerated.

Brad suggested that the Committee recommend that the Department of Corrections institute a certified batterer's treatment program.

Tim said his goal for the Committee would be to create language which would clearly articulate victim sensitivity and batterer accountability. He said this language would assist Committee members in review of training and programs.

The Committee discussed the possibility of formulating a mission statement for the Committee as one of the Committee's goals.

Walt discussed the Committee possibly sponsoring a training in the rural areas.

Brad suggested that the Committee coordinate with NNADV or Southern Nevada Task Force to provide training.

Russell said that the community college system has video-conference equipment throughout the state, which could possibly be utilized.

There was discussion on how beneficial it would be to conduct a training on the Committee's forms, requirements, and standards which could be used as continuing education credits.

Russell stated that the regulations should be the Committee's top goal.

Judge Bunch suggested that the Committee be pro-active in making domestic violence counseling available throughout the state. He stressed the difficulties faced in the rural areas in regards to lack of services.

Henna advised that it may not be the Committee's role to conduct training or to make counseling available throughout the state, but that the Prevention Council might be better suited to take on the problem.

Russell said that the Prevention Council is tasked with identifying how to provide services in the rural areas, and that the Committee should approach the Council and suggest that they brainstorm on how to provide access to batterer's treatment in the rural areas.

There was discussion on possibly solving some of the rural shortages with allowing treatment for 6 hours once a month.

Russell suggested a letter to the legislature in 2009 regarding the sunset provision and some possibilities for addressing the shortage of providers in the rural areas.

Motion: Russell moved to adopt goals for the Committee as follows:

- 1) Submit regulation changes to LCB – to be coordinated by Jennifer.
- 2) Adopt definitions for batterer accountability and victim sensitivity – rough draft of these definitions to be created by Tim and discussed at the February meeting.
- 3) Formulate a mission statement – to be drafted by Judge Bunch and discussed at the May meeting.

- 4) Review and evaluate POST standards and trainings – to be coordinated by Traci with preliminary discussion on the standards in February.

2nd: Traci. All in favor. Motion carried.

5. *Discussion, recommendation, and action regarding acceptance of indigent offenders at certified agencies per NAC 228.106 (Continued Discussion).

There was brief discussion that for profit agencies are referring indigent clients to non-profit agencies which violates the NAC regarding how programs should be handling indigent clients.

Walt suggested a letter be sent to programs reminding them of the NAC requirements as they relate to indigent offenders.

Motion: Russell moved to authorize a letter to be drafted by legal counsel and sent to all programs reminding them of the requirements.

2nd: Russell. All in favor. Motion carried.

6. *Discussion, recommendation, and action regarding the possibility of Dr. Hughes conducting a training for providers.

Jennifer said that she had discussions with Dr. Hughes in which he indicated that he had 2 days savings from his contract which he thought could be used to provide the training, or he suggested charging providers approximately \$125.00 to attend in which he would need approximately 10 attendees. Jennifer said there was concern that the contract did not specify that he could be paid to conduct training.

Brad suggested that this discussion be tabled until discussion on the next RFP which may include a requirement for the contractor to provide training as part of the duties.

Motion: Brad moved to table the discussion until discussion of the future RFP and contract for the site reviewer.

2nd: Russell. All in favor. Motion carried.

7. *Discussion, recommendation, and action regarding the following requests for domestic violence continuing education credits and/or formal training:

- a. Application for 16 credits
“The 13th Annual Utah Domestic Violence Treatment Conference”
Sept. 12-14, 2007 Sandy, Utah
Wayne Hansen
742 D Street
Elko, NV 89801
(Reviewed by Shauna Hughes)

Jennifer indicated that Shauna recommended approval.

Motion: Traci moved to approve.

2nd: Russell. All in favor. Motion carried. Judge Bunch abstained.

- b. Application for credits
"Girl Bullying: From Awareness to Action"
Oct. 5-6, 2007 Reno, Nevada
Girl Scouts of Sierra Nevada
605 Washington Street
Reno, NV 89503
(Reviewed by Kathleen Brooks)

Jennifer said she did not receive a signed waiver from the agency.

Motion: Russell moved to have the item stricken from the agenda and not take action.

2nd: Traci. All in favor. Motion carried. Judge Bunch abstained.

- c. Application for 20 credits
"Conducting Child Custody Evaluations in the Best Interest of the Child"
September 14-16 San Diego, California
Michael Freda, Ph.D.
3650 Warren Way
Reno, NV 89509
(Reviewed by Russell Smith)

Russell indicated that he could only see 4 hours that seemed directly related to domestic violence. He said that everything else seemed more relevant to child abuse. He recommended approval for 2 victim and 2 perpetrator hours.

Motion: Walt moved to approve for 4 hours.

2nd: Brad. All in favor. Motion carried. Tim and Judge Bunch abstained.

8. *Discussion, recommendation, and action regarding Corrective Action Plans for the following providers:

- a. Mesa Family Counseling
1000 South 3rd Street, Suite F
Las Vegas, NV 89101
(Continued from August meeting; reviewed by Walt Dimitroff)

Walt said the agency provided information regarding their substance abuse policy and he recommended approval.

Motion: Russell moved to approve.

2nd: Brad. All in favor. Motion carried. Judge Bunch abstained.

- b. Great Basin Counseling, Inc.
P.O. Box 3076
Reno, NV 89505
(Reviewed by Brad Simpson)

Brad indicated that all of the required elements had been addressed. He said that he would conditionally approve the corrective action plan contingent upon receipt of a redacted evaluation which was not included in the packet.

Gail Faulstich indicated that the agency would provide a copy of a redacted evaluation.

Motion: Russell moved to approve contingent upon receipt of a redacted evaluation.

2nd: Traci

Vote: All in favor. Judge Bunch abstained. Motion carried.

- c. Family Counseling Service
575 E. Plumb Lane
Reno, NV 89502
(Reviewed by Shauna Hughes)

Jennifer said Shauna recommended approval.

Motion: Traci moved to approve.

2nd: Brad. All in favor. Motion carried. Judge Bunch abstained.

- d. Community Counseling Center
205 S. Pratt Ave.
Carson City, NV 89701
(Reviewed by Russell Smith)

Russell recommended approval pending receipt of the recommended curriculum changes within 90 days.

Motion: Brad moved to approve pending receipt of the curriculum changes.

2nd: Traci. All in favor. Motion carried. Judge Bunch abstained.

- e. Family Violence Intervention Program
742 D. Street, #202
Elko, NV 89801
(Reviewed by Tim Hamilton)

Tim recommended approval.

Motion: Russell moved to approve. 2nd: Brad. Motion carried. Judge Bunch abstained.

- f. ACCS
Carson City, Fallon, Reno, and Elko Locations
(Reviewed by Andrea Sundberg)

Jennifer said that Andrea recommended approval.

Motion: Russell moved to approve.

2nd: Traci. All in favor. Motion carried. Judge Bunch and Walt abstained.

9. *Discussion, recommendation, and action regarding approval of new providers and supervisors.

- a. Kathi Morisette
ABC Therapy
(Reviewed by Traci Dory)

Ms. Morisette provided a notarized affidavit confirming her observation hours. Traci recommended approval based on the additional documentation.

2nd: Russell. Vote: All in favor. Judge Bunch abstained. Motion carried.

- b. Elsa Villalobos
LVMC
(Reviewed by Kathleen Brooks)

Jennifer indicated that she did not receive a recommendation from Ms. Brooks, but had given the information to Walt for review. Walt recommended approval.

Motion: Russell moved to approve Elsa Villalobos as a provider of services.

2nd: Traci. Vote: All in favor. Judge Bunch abstained. Motion carried.

- c. Chris McDonald
Community Counseling Center (Las Vegas)
(Reviewed by Russell Smith)

Russell indicated that the individual needed 5 more perpetrator hours. He recommended approval conditional upon proof of the 5 perpetrator formal training hours within 90 days.

Motion: Brad moved to approve.

2nd: Walt. All in favor. Motion carried. Judge Bunch abstained.

- d. Bernardo Iniesta-Avila
Safenest
(Reviewed by Traci Dory)

Traci said that the individual is missing 3 victim and 3 perpetrator hours. She recommended approval contingent upon proof of the missing formal training hours within 90 days.

Motion: Russell moved to approve contingent upon proof of 6 formal training hours within 90 days.

2nd: Walt. All in favor. Motion carried. Judge Bunch abstained.

10. *Discussion, recommendation, and action regarding the application for certification renewal from the following providers:

- a. Nevada Court Counseling
1016 N. Rock Blvd., Suite 101
Sparks, NV 89431
(Continued from May and August meetings - reviewed by Brad Simpson)

Brad said that based on the information provided concerning the missing training hours, he would recommend approval.

Motion: Russell moved to approve.

2nd: Walt. All in favor. Motion carried. Judge Bunch abstained.

- b. ACCS
738 Prater Way
Sparks, NV 89431
(Continued from August meeting; reviewed by Andrea Sundberg)

Jennifer said Andrea recommended approval.

Motion: Brad moved to approve. 2nd: Brad. All in favor. Motion carried. Judge Bunch and Walt abstained.

- c. Mesa Family Counseling
1000 S. 3rd Street, Suite F
Las Vegas, NV 89101
(Continued from August meeting; reviewed by Walt Dimitroff)

Walt said that the individual that had been hired as a new co-facilitator had obtained too much training on-line. It was noted that only ½ of the formal training can be obtained on-line. Walt recommended the item be continued to allow time for the agency to obtain training for the co-facilitator.

Motion: Russell moved to continue. 2nd: Traci. All in favor. Motion carried. Judge Bunch abstained.

- d. Ridgeview Counseling
3650 Warren Way
Reno, NV 89509-5240
(Continued from August meeting; reviewed by Andrea Sundberg)

Jennifer said that Andrea recommended approval pending approval of the CEU course reviewed by Russell. Jennifer said that based on the review, the facilitators would only have 4 CEU's.

Tim said that it may helpful for the agency to submit further information on the training, and which sessions were attended.

Russell said that there was only a brief synopsis of each session, and there was not enough information to support 20 hours.

Tim said he had individuals who attended the course and he thought there could be enough to support more credits but he felt the syllabus was poorly put together.

Russell indicated that the agency could appeal the decision and submit additional documentation.

Motion: Walt moved to continue pending clarification of the course attended or completion of additional CEU's.

2nd: Brad. All in favor. Motion carried. Judge Bunch abstained.

- e. Counseling Opportunities, Inc.
P.O. Box 7782
Reno, NV 89510
(Reviewed by Andrea Sundberg)

Jennifer said that Andrea indicated that the supervisor did not complete the required CEU's, but that the agency was not currently providing services. Jennifer said that it appeared that the supervisor had 6.5 hours and that the co-facilitator had more than adequate CEU's.

Motion: Russell moved to continue pending receipt of CEU's by the supervisor.

2nd: Walt. All in favor. Motion carried. Judge Bunch abstained.

- f. Options
4528 W. Craig Road, Suite 150
N. Las Vegas, NV 89031
(Reviewed by Traci Dory)

Traci recommended approval.

Motion: Brad moved to approve. 2nd: Russell. All in favor. Motion carried. Judge Bunch abstained.

- g. Family Violence Intervention Program
742 D. Street, #202
Elko, NV 89801
(Reviewed by Tim Hamilton)

Tim said that the CEU's had been approved. He said that the agency did not submit proof of licensure, and there appeared to be some issues with the observation hours.

Walt said that there had been problems with this agency previously, and asked why action had not been taken.

Jennifer indicated that the agency had been continued and then denied a year ago when reviewed by Kathleen. She said that when they were initially set for hearing, legal counsel's letter had noticed them with an inappropriate date. Jennifer said she had been told to allow them to resubmit the following year. She said that they were originally denied because the co-facilitator lacks proper formal training hours. The co-facilitator did not observe male/female co-facilitated groups, but merely observed the supervisor conduct groups.

Tim was concerned at the lack of services in the rural areas, and wondered whether this agency should be continued.

There was discussion that there seemed to be too many issues with the program, and that a denial hearing should be set.

Motion: Russell moved to deny certification and set for hearing. 2nd: Traci. All in favor. Motion carried. Judge Bunch and Walt abstained.

- h. Great Basin Counseling, Inc.
P.O. Box 3076
Reno, NV 89505
(Reviewed by Brad Simpson)

Brad recommended approval.

Motion: Traci moved to approve.

2nd: Walt

Vote: All in favor. Judge Bunch abstained. Motion carried.

11. *Discussion, recommendation, and action regarding new program applications.

- a. Winnemucca Batterer's Intervention Program
(Continued from May; Reviewed by Walt Dimitroff)

Russell indicated that he had information which would possibly exclude the agency from becoming certified.

Walt recommended denial based on the information provided by Russell.

Motion: Brad moved to deny certification. 2nd: Russell.

All in favor. Motion carried. Judge Bunch abstained.

12. Update on status of Committee database. (Jennifer Kandt)

Jennifer indicated that she was currently working on the data entry and hoped to provide Committee members with a print-out on the agency they are reviewing containing relevant information needed for the review.

13. Comments from Tim Hamilton, Committee Chair.

Tim thanked everyone for their hard work over the past two days. He thanked Brad for his work on the Committee and presented him with a plaque and letter of appreciation from the Attorney General. Brad said that he felt this Committee did a great deal of work, and said he enjoyed working with everyone.

14. *Date, time, and location of future meetings:

February 21st, 10:00 a.m. in Reno.

May 22nd, 10:00 a.m. in Las Vegas.

August 21st, 10:00 a.m. in Reno.

November 20th, 10:00 a.m. in Las Vegas.

15. Public Comment.

No public comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

16. *Adjournment

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

MINUTES OF MEETING

Thursday, November 29, 2007 at 10:00 a.m.

Via Telconference with Public Access:

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, NV 89511

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. *Call to order and roll call of members.

Members Present:

Tim Hamilton
Russell Smith
Traci Dory
Walt Dimitroff
Max Bunch

Attorney General's Office

Henna Kacyra, DAG
Kareen Prentice, DV Ombudsman
Jennifer Kandt, Admin. Coordinator

Meeting called to order at 10:15 by Tim Hamilton.

2. *Discussion, reconsideration, and action regarding new program application.

- a. Winnemucca Batterer's Intervention Program
(Reviewed by Walt Dimitroff)

Russell Smith indicated that the information he previously provided dealt with a different individual. He said that Ms. Pamela Brown is known to be a very good therapist in the community.

Walt said that based on this information, he would recommend approval as the agency met all of the requirements.

Motion: Russell moved to approve the Winnemucca Batterer's Intervention Program for certification.

2nd: Traci

Vote: All in favor. Judge Bunch abstained. Motion carried.

3. *Discussion, recommendation, and action regarding regulation changes to be submitted to LCB.

Jennifer indicated that she incorporated all of the changes discussed at the last meeting and that she would like final approval from the Committee before submitting to LCB. She indicated that Walt mentioned that he thought the Committee discussed allowing the rural areas to attend treatment once a month for 6 hours. Jennifer said that currently the statute is written to allow treatment every other week for not less than 6 hours a month. She said changing the regulation would then not correspond to the statute.

Walt said he wanted to recommend that the Committee consider changing the regulation to allow treatment for 6 hours once a month to make the treatment available to people in the rural areas who might be working at the mines etc.

Henna said that the regulations would have to correspond to the statutes, and that the Committee could not change the regulations to conflict with statute.

Judge Bunch read NRS 200.485 for the Committee and said that the statute does indicate every other week. He said that he thought this would need to be submitted as is because he did not feel that LCB would allow changes to administrative code which were not concurrent with NRS.

Walt said that he still felt that allowing counseling once a month for the rural areas would be a helpful change.

There was discussion that if Committee would like to see that change, they would need to wait until the legislative session and approach a legislator or the attorney general about making a change to the statute.

Russell said he thought the changes to the regulations were ready to be submitted.

Motion: Russell moved to have Jennifer submit the changes for the next step of approval.

2nd: Max

Vote: All in favor. Motion carried.

4. Public Comment.

No public comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

5. *Adjournment