

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

Minutes of Meeting

Thursday, February 21, 2008 at 10:00a.m.

Location:

Office of the Attorney General
Mock Courtroom
100 North Carson Street
Carson City, Nevada

Video Conference Access:

Office of the Attorney General
Grant Sawyer Building
555 E. Washington Avenue, Suite 4500
Las Vegas, Nevada

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

- 1. *Call to order and roll call of members including welcoming of new members.**

Members Present

Tim Hamilton
Russell Smith
Walt Dimitroff
Traci Dory
Sue Meuschke
Shauna Hughes
Lt. Chris Carroll

Attorney General's Office

Kareen Prentice, Ombudsman
Henna Kacyra, DAG
Jennifer Kandt, Admin. Coordinator
Shane Chesney, DAG

Public Present

Wayne Hansen
Lu Macumber
Dr. Mike Freda
Karen Goodwill-Freda
John McCormick
Gail Anderson

2. *Review, amend, and approve Minutes of meetings.

a) November 6, 2007

Motion: Russell moved to approve. 2nd: Traci
All in favor. Sue abstained. Motion carried.

b) November 7, 2007

Motion: Traci moved to approve. 2nd: Russell
All in favor. Sue abstained. Motion carried.

c) November 29, 2007

Motion: Walt moved to approve. 2nd: Russell
All in favor. Sue abstained. Motion carried.

3. Updates by Domestic Violence Ombudsman Kareen Prentice.

a) Budget

Kareen went over the budget attachments and stated that attorney's fees will no longer come out of the court assessment account. She detailed various expenditures.

b) Match

Kareen reminded all members to fill out the Match form.

c) Court Assessments

Kareen stated that a letter had been sent to all county treasurers detailing how the assessment should be collected and which account it should be placed in. She said that discussions with the courts have led to the recommendation that the statute detailing this assessment be placed in the same statute which details various other court assessments.

There was discussion that so many of the courts seem low in terms of the collection of assessments.

4. *Discussion, recommendation, and action regarding site reviewer contract, possible release of RFP, and comments by current site reviewer, Dr. Alfred Hughes.

Dr. Hughes thanked the Committee for placing him on the agenda. He said that in reviewing the minutes from previous meetings, he was unsure if the budget shortfall was due to a cut in funding or in the allocation of the court assessment fund. He said he knew that his contract was the largest expenditure for the Committee, but that he thought his consulting fees were at or below average.

Dr. Hughes said that he felt that great improvements in programs had been made over the past 5 years, and wanted to address some possibilities and concerns for the proposed RFP. He indicated that he didn't believe the Committee would have an easy time finding someone with the needed qualifications for less money and also said he had concerns about finding someone within the State without real or perceived conflicts.

He proposed several options for the Committee to consider in terms of his contract. The first option he proposed was to go back to the prior arrangement of reviewing each site every other year. A second option he proposed was to cut the contract to 36 days

as opposed to 38 days which would be a 5 percent savings. Additionally, he proposed cutting out the satellite offices of several agencies to reduce the contract by 13 percent while maintaining quality review. He said the last option would be to contract with someone who may be cheaper, but said that the Committee would then lose the consistency of the past five years, and would have no guarantee to the work. He emphasized that he had a relationship with the providers, and hiring a new reviewer might produce anxiety for the agencies. The last option offered was to use two providers in Georgia who would work under him to maintain consistency.

Kareen thanked Dr. Hughes for his work, and for offering the proposed options. She said that the Committee operated under the previous year's collections which were \$86,000. She explained that this amount funded the Committee, the Prevention Council, a training component, and that salaries for the Domestic Violence unit have also been coming out of that amount. She said that realistically, the Committee would have approximately a \$60,000 budget for next year. She said that the administrator had approximately a \$24,000 contract, and that the site reviewer contract would need to be about \$24,000.

Walt said that it appeared that the reviewer spent a large amount of time reviewing files and paperwork, which might not be the best use of his time. Walt asked about the cost savings involved if Dr. Hughes was not responsible for review of the paperwork.

Dr. Hughes indicated that would probably not result in much savings due to the timing involved in attending groups. He said that most agencies offer groups in the evenings and with the exception of several agencies in Vegas, it would be impossible to attend more than one group in a day.

Sue asked about the forms and review processes involved, and whether the forms were developed and owned by him or the Committee. She also asked about the possibility of developing a team in Nevada as opposed to Georgia.

Dr. Hughes said that he developed and owns the forms used in his reviews. He said that he felt it would be very difficult to find an individual in Nevada with the proper qualifications who did not currently or previously work for an agency, thereby creating a conflict. He said that providers have always been grateful that the reviewer was from outside the state. He also said that it was his understanding that the Committee was created to hold programs accountable and that he thought having someone with his expertise come out once a year sent a strong message to the programs that they were going to be held accountable and that the Committee was concerned with victim safety.

Russell said that he felt Dr. Hughes did great work, but thought that it was not necessary to have a degree to assess whether a program was following the guidelines set forth in NAC. He said that John McCormick does not have a law degree but comes to the courts to give assessments and reports back to the Supreme Court on his findings. He said that expertise may be needed to evaluate the quality of treatment provided on a particular night, but that the paperwork component could be done by someone without the degree and expertise.

Dr. Hughes said that there are some areas where the degree and expertise is not needed, but that the clinical components warrant the expertise. Additionally, he noted that supervisors are required to at least have a Master's degree and that they may be resistant to having an individual who did not have a degree criticize their treatment.

Tim said that he felt that it would be important for the reviewer to have a clear understanding of victim sensitivity and batterer accountability. He also said that he thought it would be very difficult to find someone within the state who did not have a conflict.

Sue asked about the timeline and process for the RFP.

Henna said that she felt that the process would take about 2-3 months.

There was discussion on the possibility of separating the contract to have one to review paperwork, and one to review the treatment aspects. Russell said that either way, there will only be \$24,000 for both contracts.

There was discussion on why there seemed to be so much less money for the Committee. Karen said that per NRS, the court assessment fund is to be used for the duties of the Ombudsman as well as the Prevention Council and the Committee. She said that due to the loss of grant funding that previously helped to fund the Ombudsman, salaries for the DV unit were being taken from the court assessment fund. She also said that attorney fees are not currently being taken out of the fund, but that would be temporary.

Member of the public, Wayne Hansen said he felt it was important for the Committee to consider the clinical aspect of treatment. He said he thought the Committee could utilize the team approach and possibly college interns to help conduct reviews.

There was discussion on whether Dr. Hughes observed every therapist at an agency, and how many group sessions were observed during a site review. There was clarification that he would attend one group per agency, thereby observing two therapists.

There was discussion on the possibility of eliminating review of the satellite offices and whether it was necessary. There was also discussion on separating the northern and southern reviews and eliminating the travel costs. There was discussion on the forms which Dr. Hughes owns and whether the Committee would need to create their own. Tim said the Supervisor questionnaire was simply based on the NAC and he didn't think it would be difficult to recreate. Sue questioned whether the scope of work would include creating those forms.

There was general consensus that the Committee should release an RFP with the previous scope of work and qualifications for a total of \$24,000 and re-visit the issue should there not be any qualified responses to the proposal.

Motion: Sue moved to release the RFP with the previous scope of work and qualifications.

2nd: Russell

Tim suggested that the RFP state the prior experience with compliance inspections being a preferred qualification instead of a required qualification.

Sue amended her motion to accommodate Tim's suggestion.

2nd: Walt

All in favor. Motion carried.

There was discussion on the term of the contract, and whether it can be amended. Legal counsel advised that the terms could be amended at any time. There was general consensus that the term be for two years and for 25-30 site reviews.

Motion: Sue moved to set the term for two years.

2nd: Russell

All in favor. Motion carried.

There was discussion that a review committee needed to be formed to review the proposals. There was further discussion that the review committee would need some sort of scoring system and possible questions for the candidate. Henna indicated that she could put something together from previous proposals.

Motion: Traci moved to have Tim, Walt, Sue, and Jennifer be part of the selection committee with assistance from Henna.

2nd: Russell

All in favor. Motion carried.

5. *Hearing to revoke licensure for the following agency:

Family Violence Intervention Program
742 D. Street, #202
Elko, NV 89801
(Reviewed by Tim Hamilton)

Tim Hamilton introduced respondent, Wayne Hansen who stated his name and confirmed that he was not represented by counsel.

Sue stated that she knew Mr. Hansen on a professional level, and questioned whether that would create a conflict.

Shane Chesney stated that he did not see a conflict.

Walt said that he supervised a competing program in Elko.

Shane Chesney stated that he felt that could be a potential conflict and recommended that Walt abstain from the proceedings.

Mr. Hansen was sworn in to provide testimony.

Tim gave information on the process of the hearing.

Henna Rasul stated that she represented the state in the matter of the denial of licensure for Family Violence Intervention Program. She said that Mr. Hansen failed to hire a co-facilitator who has the proper observation hours. She detailed the circumstances concerning the time frame for the hiring of the co-facilitator, and actions taken during various meetings.

Mr. Hansen stated that he wanted to petition the Committee to accept Ms. Macumber's training and 3 years of experience in lieu of the required observation hours. He stated that he had been conducting groups for 17 years, and gave a history of its inception. He said he would like to be able to discuss his qualifications.

Legal counsel presented as evidence exhibits A through U.

The relevancy of several documents was questioned and Tim stated that he felt all exhibits were relevant and they were entered as evidence.

Henna called Wayne Hansen as a witness and asked him a series of preliminary questions, and questions regarding the training of his current co-facilitator.

Mr. Hansen said that he felt Ms. Macumber was over qualified, but confirmed that she did not have the required observation hours.

There was discussion on why from 2004-2008 Mr. Hansen had not had Ms. Macumber complete the observation hours as required by NAC. Discussion included location of the nearest group and when Elko and Winnemucca began operating batterer's treatment groups.

Mr. Hansen gave a history and background of his qualifications. He said that when he hired Ms. Macumber he was unsure how to handle the situation as there was a lack of resources in the rural area. He said that some of the Committee members have been sympathetic to his situation, but that there wasn't anything that could be done. He said that his reading of the NAC allowed for participation or observation and that Ms. Macumber participated in groups. He discussed the outcomes of several site visits by Dr. Hughes. Mr. Hansen requested that the Committee accept her experience in lieu of the required observation hours. Mr. Hansen indicated that he had wanted to present an option to the Committee at a previous meeting, but was surprised when the Committee postponed the meeting.

There was discussion on terms of a proposed decree legal counsel had presented to FVIP. There was general consensus from Committee members that they were sympathetic to the problems of the rural area, but that they needed to ensure compliance with the Nevada Administrative Code.

Henna stated that this was not the first time that this agency has had the issue of not hiring a qualified co-facilitator. She stated that the Committee has been sympathetic to the rural areas and the difficulties surrounding availability of resources, but that the Nevada Administrative Code is very specific concerning the training requirements and that the requirements apply to the entire state. She said that there is sufficient evidence to show that FVIP is out of compliance with NAC 228. She recommended that the Committee consider imposing a two year probationary period, and require that FVIP's co-facilitator be given 6 months to complete the 60 observation hours, or hire a co-facilitator who currently meets the requirements, and that FVIP provide signed documentation of those 60 hours observing male/female co-facilitated groups. Additionally, she recommended that during the probationary period, members of the Committee, or their designee be granted access to FVIP's records and group sessions. She said that failure to comply would allow only 3 days notice to terminate certification.

Mr. Hansen requested that the Committee consider Ms. Macumber's training, but if not, he requested that the Committee consider a 1 year period to complete the training.

Motion: Russell moved to accept the recommendations of Henna and allow for the probationary period and 6 month time period to complete training.

There was no 2nd and the motion failed.

Sue said that she did not 2nd the motion because she would like the time frame for completion of hours to be 9 months.

Motion: Sue moved to accept the recommendations of Henna, but to allow 9 months for completion of hours.

2nd: Russell

All in favor. Motion carried. Walt abstained.

6. *Discussion, recommendation, and action regarding the following requests for domestic violence continuing education credits and/or formal training:

- a. Provider Application for credits
"Girl Bullying: From Awareness to Action"
Oct. 5-6, 2007 Reno, Nevada
Girl Scouts of Sierra Nevada
(Reviewed by Shauna Hughes)

Jennifer said that Shauna recommended approval of 4 victim hours.

Motion: Walt moved to approve for 4 victim hours. 2nd: Russell

All in favor. Motion carried.

- b. APPEAL for 20 credits
"Conducting Child Custody Evaluations in the Best Interest of the Child"
September 14-16 San Diego, California
Michael Freda, Ph.D.
(Reviewed by Russell Smith – Approved for 4 credits at the November meeting)

Russell requested that Dr. Freda explain how the course applied to domestic violence. Dr. Freda then gave rationale for the applicability to individuals providing services to batterers. Tim recused himself from discussion as he disclosed that he sent therapists to this particular training.

Russell recommended approval based on the provided clarification.

Motion: Traci moved to approve. 2nd: Sue
All in favor. Tim abstained.

- c. Individual Application for 3 credits
"The Alabama Marriage Handbook"
Via CE-Credit.com
Nicholas Poulsen
Mesa Family Counseling
1000 S. 3rd Street, Suite F
Las Vegas, NV 89101
(Reviewed by Traci Dory)

Traci expressed concern that it appeared that Mr. Poulsen had applied for over 40 units that were all distance learning.

Jennifer clarified that even though the classes might be approved, the Committee member responsible for approval of Mr. Poulsen as a provider would further consider the breakdown of the hours.

Traci said that there were only 2 questions on domestic violence on the test. She recommended denial.

Motion: Russell moved to deny. 2nd: Walt
All in favor. Motion carried.

Tim requested a future agenda item to further clarify the time involved in obtaining the distance media credits.

There was discussion that the distance media subcommittee had not met in some time as chair, Brad Simpson had retired. There was general consensus that the agenda item for the next meeting include adding new members to the distance learning subcommittee.

- d. Individual Application for 2 credits
"Effectively Addressing Child Victimization"
Via CE-Credit.com
Nicholas Poulsen
Mesa Family Counseling
(Reviewed by Sue Meuschke)

Sue stated that the article was published in 2000, which could be outdated. She also stated that there was only one question on domestic violence. She recommended denial.

Motion: Traci moved to deny. 2nd: Walt
All in favor. Motion carried.

- e. Individual Application for 2 credits
“Extent, Nature, and Consequences of Intimate Partner Violence”
Via CE-Credit.com
Nicholas Poulsen
Mesa Family Counseling
(Reviewed by Sue Meuschke)

Sue said she had concerns about the survey being done in 2000, although she thought the information was still good. She said she had concerns about courses that are approved into perpetuity.

Russell stated that at some point the training list could be revisited and taken off of the approved list. He said that based on the concern of whether information would be valid in the future, would mean that the Committee could not approve any course because it would eventually become outdated.

There was discussion and general consensus that the Committee needed a process to periodically go through and review courses to ascertain current relevance.

Sue recommended approval based on an understanding that the Committee visit the issue of periodically removing courses that become outdated from the list of approved training.

Motion: Russell moved to approve for 2 perpetrator credits. 2nd: Walt
All in favor. Motion carried.

- f. Individual Application for 1 credit
“Violence Against Women”
Via CE-Credit.com
Nicholas Poulsen
Mesa Family Counseling
(Reviewed by Sue Meuschke)

Sue asked if there were any guidelines for length of materials to be considered a unit.

Jennifer said that based on the NAC, 60 minutes equals 1 unit.

Sue said she recommended denial as the article was only 16 pages with quite a few graphs.

Motion: Walt moved to deny. 2nd: Traci

Russell asked if the course could be worth half of a credit, and whether the information was relevant.

Sue said that the information was relevant, but she did not think it could be worth half of a credit.

Russell said he could not support a motion to deny, if the only reason for denial is length. He proposed an amendment to approve the course for ½ hour. There was not a second.

Vote: All in favor. Motion carried. Russell opposed.

- g. Individual Application for 2 credits
“Intimate Partner Violence”
Via CE-Credit.com
Nicholas Poulsen
Mesa Family Counseling
(Reviewed by Russell Smith)

Russell recommended approval for 2 perpetrator credits.

Motion: Traci moved to approve. 2nd: Walt

All in favor. Motion carried.

Walt said he was uncomfortable with the Committee making decisions which seemed to lack concrete criteria.

Tim said he was also concerned with the Committee maintaining consistency.

Henna said that the Committee would need to remain consistent with how they have acted in the past.

Tim asked if the Committee would be setting a precedent by acting on these items and then having to remain consistent with their actions once criteria had been established.

Henna said that the Committee did not have any criteria for the approval, but that once they came up with the criteria, they would be held to a different standard. She also suggested adding a statement to the list which indicated that the Committee reserved the right to modify the list at any time.

There was general consensus that the Committee needed to establish more concrete criteria and that an agenda item was needed for the next meeting to discuss those criteria.

- h. Individual Application for 2 credits
“Women and Domestic Violence: Programs and Tools that Improve Care for Victims”
Via CE-Credit.com
Nicholas Poulsen

Mesa Family Counseling
(Reviewed by Sue Meuschke)

Sue recommended approval for 2 victim hours.
Motion: Russell moved to approve. 2nd: Walt
All in favor. Motion carried.

- i. Individual Application for 3 credits
“Domestic Violence”
Via CE-Credit.com
Nicholas Poulsen
Mesa Family Counseling
(Reviewed by Russell Smith)

Russell recommended approval for 3 perpetrator units.
Motion: Traci moved to approve. 2nd: Walt
All in favor. Motion carried.

- j. Individual Application for 5 credits
“The National Elder Abuse Incidence Study”
Via CE-Credit.com
Nicholas Poulsen
Mesa Family Counseling
(Reviewed by Walt Dimitroff)

Walt recommended approval for 5 victim units.
Motion: Russell moved to approve. 2nd: Traci
All in favor. Motion carried.

- k. Individual Application for 7 credits
“A Coordinated Response to Child Abuse and Neglect”
Via CE-Credit.com
Nicholas Poulsen
Mesa Family Counseling
(Reviewed by Traci Dory)

Traci said that she realized that child abuse and neglect can often go hand in hand with domestic violence, but said this course did not specifically address domestic violence. She recommended denial.

Motion: Russell moved to deny. 2nd: Walt
All in favor. Motion carried.

- l. Individual Application for 2 credits
“Murder in Families”
Via CE-Credit.com
Nicholas Poulsen
Mesa Family Counseling
(Reviewed by Shauna Hughes)

Jennifer said that Shauna recommended approval for 2 victim units.

Motion: Russell moved to approve. 2nd: Traci

All in favor. Motion carried.

- m. Individual Application for 8 credits
“Child Protection in Families Experiencing Domestic Violence”
Via CE-Credit.com
Nicholas Poulsen
Mesa Family Counseling
(Reviewed by Tim Hamilton)

Henna read the guidelines outlined in the NAC for approval of continuing education courses, which included a resume of the instructor and evaluation of the course.

Jennifer indicated that the Committee held a meeting where they discussed the issue of distance learning, and voted to allow it as a matter of policy as legal counsel had advised that there was nothing in the regulations which would preclude the approval.

There was further discussion on the need to have the distance learning subcommittee further examine the distance learning in regards to the applicability to the NAC, and whether the author of an article would be considered an instructor.

Tim recommended approval for 4 perpetrator and 4 victim units.

Motion: Russell moved to approve. 2nd: Walt

All in favor. Motion carried.

- n. Individual Application for 2 credits
“Assessment of Child Maltreatment and Battered Women”
Via CE-Credit.com
Nicholas Poulsen
Mesa Family Counseling
(Reviewed by Traci Dory)

Traci recommended denial based on several of the objectives.

Motion: Walt moved to deny. 2nd: Tim

All in favor. Motion carried.

- o. Individual Application for 1 credit
“Batterer Intervention Programs”
Via CE-Credit.com
Nicholas Poulsen
Mesa Family Counseling
(Reviewed by Russell Smith)

Russell recommended approval of 1 perpetrator hour.

Motion: Traci moved to approve. 2nd: Walt
All in favor. Sue abstained.

- p. Individual Application for 6 credits
“The Batterer: A Psychological Profile”
Via CE-Credit.com
Christopher McDonald
Community Counseling Center
Las Vegas, NV 89104
(Reviewed by Walt Dimitroff)

Walt recommended approval of 6 units.
Motion: Russell moved to approve. 2nd: Traci
All in favor. Motion carried.

- q. Provider Application for 5 credits
“The Geriatric/Elderly Population and Issues of Domestic Violence”
Byron Parks
Counseling Opportunities, Inc.
(Reviewed by Tim Hamilton)

Tim recommended approval of 2.5 victim and 2.5 perpetrator hours.
Motion: Russell moved to approve. 2nd: Walt
All in favor. Motion carried.

- r. Individual Application for 8 credits
“Violence in the Home”
Via Ce4Less.com
Eileen Atkinson
(Reviewed by Tim Hamilton)

Tim recommended approval of 4 victim and 4 perpetrator hours.
Motion: Russell moved to approve. 2nd: Sue
All in favor. Motion carried.

- s. Individual Application for 7 credits
“Domestic Violence Sourcebook”
Via Ce4Less.com
Eileen Atkinson
(Reviewed by Shauna Hughes)

Jennifer said that Shauna recommended approval for 3.5 victim and 3.5 perpetrator hours.
Motion: Tim moved to approve. 2nd: Walt
All in favor. Motion carried.

- t. Individual Application for 3 credits
"Domestic Violence: NVAA"
Via Ce4Less.com
Eileen Atkinson
(Reviewed by Traci Dory)

Traci recommended denial due to insufficient information.

Motion: Russell moved to deny. 2nd: Sue. All in favor. Motion carried.

7. *Discussion, recommendation, and action regarding Corrective Action Plans for the following providers:

- a. Safe Nest
Las Vegas and Boulder City Locations
(Reviewed by Traci Dory)

Traci recommended approval.

Motion: Sue moved to approve. 2nd: Walt. All in favor. Motion carried. Tim abstained.

- b. Community Counseling Center
Las Vegas
(Reviewed by Russell Smith)

Russell recommended approval.

Motion: Sue moved to approve. 2nd: Traci. All in favor. Motion carried.

8. *Discussion, recommendation, and action regarding the application for certification renewal from the following providers:

- a. Mesa Family Counseling
(Continued from Aug. and Nov.; reviewed by Walt Dimitroff)

Walt said that Nicholas Paulsen was still short victim hours, but that if he attended the additional training that he was scheduled to attend, he would meet the requirements.

Motion: Russell moved to approve contingent upon receipt of certificate of completion of additional training within 90 days. 2nd: Traci. All in favor. Motion carried.

- b. Ridgeview Counseling
3650 Warren Way
Reno, NV 89509-5240
(Continued from Aug. and Nov; initially reviewed by Andrea Sundberg;
secondary review by Tim Hamilton)

Tim recommended approval.

Motion: Sue moved to approve. 2nd: Traci. All in favor. Motion carried.

- c. Counseling Opportunities, Inc.
P.O. Box 7782
Reno, NV 89510
(initially reviewed by Andrea Sundberg; secondary review by Shauna Hughes)

Jennifer said that Shauna recommended approval contingent upon approval of 6q., which had been approved.

Motion: Russell moved to approve. 2nd: Walt. All in favor. Motion carried.

- d. Community Counseling Center
205 S. Pratt Avenue
Carson City, NV 89701
(Reviewed by Tim Hamilton)

Tim recommended continuance pending further information concerning CEU's for the facilitators.

Motion: Russell moved to continue. 2nd: Sue. All in favor. Motion carried.

- e. Safenest
2915 W. Charleston, Suite 12
Las Vegas, NV 89102
(Reviewed by Traci Dory)

Traci recommended approval.

Motion: Russell moved to approve. 2nd: Sue. All in favor. Motion carried. Tim abstained.

9. *Discussion, recommendation, and action regarding new program applications.

- a) New Beginnings Counseling Centers
4225 S. Eastern Avenue, Suite 11
Las Vegas, NV
(Reviewed by Walt Dimitroff)

Walt verified that the agency had contracted with Dennis Fitzpatrick to provide supervision for the program. He stated that the resume of Mr. Jones indicated that Mr. Jones was currently providing services for batterers at New Beginnings.

The agency clarified that New Beginnings did not offer any services to batterers at this time, but that Mr. Jones would be the program coordinator once the agency was approved.

Walt recommended approval.

Motion: Traci moved to approve. 2nd: Tim. All in favor. Motion carried.

10. *Discussion, recommendation, and action regarding request for change of supervisor at the following agency:

- a) ABC Therapy
(Reviewed by Walt Dimitroff)

Walt recommended approval of Randy Stiles as Supervisor of ABC Therapy as Mr. Stiles is an approved supervisor for Options.

Motion: Russell moved to approve. 2nd: Sue. All in favor. Motion carried.

11. *Discussion, recommendation, and action regarding regulations as amended by LCB.

There was discussion on the process and time frame involved in adopting the regulations.

There was discussion that the Committee members should carefully read through the regulations as revised by LCB. There was general consensus that the Committee hold an interim meeting to approve the regulations subsequent to a more thorough review by Committee members.

Meeting scheduled for February 28, 2008 at 9 a.m. by teleconference.

Motion: Russell moved to continue. 2nd: Traci. All in favor. Motion carried.

12. *Discussion, recommendation, and action regarding changes and additions to Committee forms.

Motion: Russell moved to approve. 2nd: Walt. All in favor. Motion carried.

13. *Discussion, recommendation, and action regarding definitions of batterer accountability and victim sensitivity. (Tim Hamilton)

Tim recommended that the Committee table this item due to time constraints.

Motion: Russell moved to continue to the next meeting. 2nd: Walt. All in favor. Motion carried.

14. *Discussion, recommendation, and action regarding review of POST trainings and standards. (Traci Dory)

Traci said she met with the Director of POST, Dick Clark, and all of his deputy chiefs. She said that the director requested that the Committee keep them updated of any legislative changes regarding domestic violence.

Sue said that the sheriffs and chiefs already have people stationed at LCB to track those issues.

Traci gave some background on the materials in the packet and stated that she and Kareen would be working on obtaining the trainings from various agencies throughout the state.

Jennifer requested that Traci keep track of her progress on this issue, so that the Committee could include any information related to this issue in the biennial report submitted to LCB.

15. Updates by Jennifer Kandt, Administrative Coordinator.

Jennifer said that the Committee had requested forms in a fillable format, and she had been told the Committee would need to purchase Acrobat 8 which had a forms component. She also said that the Attorney General's Office was currently reviewing the database to ascertain whether password access could be given to the database for viewing by Committee members.

Walt discussed the possibility of hosting the database on an outside website.

Jennifer she is still waiting to hear back from the IT people on possibilities. She said that the Attorney General's Office was reviewing not only the password access possibility, but the information itself.

16. Comments from Tim Hamilton, Committee Chair.

Tim thanked everyone for their time, and said that he looked forward to the Committee clarifying the distance learning policies.

17. *Date, time, and location of future meetings:

May 22, 2008 10:00 a.m. Las Vegas
Jennifer requested a change for the May 22nd meeting. Meeting was rescheduled to April 23rd.
August 21, 2008 10:00 a.m. Reno
November 20, 2008 10:00 a.m. Las Vegas

18. Public Comment.

Dr. Michael Freda commented that he thought clarification was needed on the absence policy as set forth in the regulation changes. He questioned what would happen if the absences were excused. He suggested that on-line training be limited, and possibly just make exceptions for the rurals. He stated that his agency had worked very hard over the last 10 years to ensure they are utilizing the latest techniques, and they try to get the most training for their money. Dr. Freda said that meant sometimes the training was not exactly specific to domestic violence, but closely related to domestic violence. He also stated that he felt the Committee should look further into limiting the number of continuing education hours that can be pertinent to victims, as treatment providers work primarily with perpetrators.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

19. Adjournment

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

Minutes of Meeting

Thursday, February 28, 2008 at 9:00a.m.

Via Teleconference with Public Access:

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, NV 89511

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1. *Call to order and roll call of members.

Members Present

Tim Hamilton
Walt Dimitroff
Russell Smith
Judge Bunch
Traci Dory

Attorney General's Office

Kareen Prentice, Ombudsman
Henna Rasul, DAG
Jennifer Kandt, Admin. Coordinator

2. *Discussion, recommendation, and action regarding regulations as amended by LCB.

Tim said he was concerned about the provider and supervisor language under crime conviction discussing unfitness to be a supervisor or provider. He said he wondered if the Committee would then have to ascertain how to judge unfitness.

Jennifer said that LCB had told her the language was changed because if someone was possibly convicted of a traffic violation, that might not necessarily demonstrate unfitness to provide treatment.

Russell commented that he felt this related more to crimes of moral turpitude, as particular crimes, such as misdemeanor battery would demonstrate unfitness.

There was general consensus that the language was adequate as written, and that the original intent of the regulations was intact.

Motion: Russell moved to approve the regulations as amended. 2nd: Walt. All in favor. Motion carried.

3. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

4. Adjournment

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

MINUTES of REGULATION ADOPTION HEARING

Friday, May 9, 2008 at 10:00a.m.

Location:

Mills B. Lane Justice Center
1 South Sierra Street
3rd Floor District Attorney's Office Training Room
Reno, Nevada

Members Present

Tim Hamilton
Russell Smith
Judge Bunch
Lt. Chris Carroll
Traci Dory
Walt Dimitroff

Members Absent

Shauna Hughes
Sue Mueschke
Kathleen Brooks

Public Present

Dr. Michael Freda
Karen Goodwill-Freda

Attorney General's Office

Henna Rasul, DAG
Kareen Prentice, Ombudsman
Jennifer Kandt, Coordinator

Committee members stated that the regulation changes were necessary and had maintained the intent following revision by LCB.

There was brief discussion that Licensed Professional Counselors will now be recognized under Marriage and Family Therapists, and questioned the need to change the regulations to allow LPC's to be included under the qualifications needed to be a supervisor. There was general consensus that the Committee go forward with these regulations, and at a later time figure out whether further amendments will be necessary.

No testimony was given by any members of the public.

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

MINUTES

Friday, May 9, 2008 at 10:30a.m.

Location:

Mills B. Lane Justice Center
1 South Sierra Street
3rd Floor District Attorney's Office Training Room
Reno, Nevada

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. *Call to order and roll call of members.

Members Present

Tim Hamilton
Russell Smith
Judge Bunch
Lt. Chris Carroll
Traci Dory
Walt Dimitroff

Members Absent

Shauna Hughes
Sue Mueschke
Kathleen Brooks

Attorney General's Office

Henna Rasul, DAG
Kareen Prentice, Ombudsman
Jennifer Kandt, Coordinator

Public Present

Dr. Michael Freda
Karen Goodwill-Freda

2. *Review, amend, and approve Minutes of meetings.

a) February 21, 2008

Motion: Russell moved to approve. 2nd: Walt.

Vote: All in favor. Motion carried.

b) February 28, 2008

Motion: Russell moved to approve. 2nd: Walt

Vote: All in favor. Motion carried.

3. Updates by Domestic Violence Ombudsman Kareen Prentice.

a) Budget

Kareen detailed expenditures since the previous meeting, but indicated that there would be additional amounts coming in from Dr. Hughes. She also informed the Committee that they had not previously been charged the AG cost allocation, but that in the future, approximately \$30,000 will go to AG cost allocation each year.

b) Match

Kareen reminded Committee members to fill out and turn in the Match form which assists with federal grant money.

c) Court Assessments

Kareen indicated that the court assessment account was averaging about \$7,000 in collections per month. There was brief discussion on collection problems with various courts and efforts to alleviate those problems.

4. *Discussion, recommendation, and action regarding the following requests for domestic violence continuing education credits and/or formal training:

- a. Individual Application for 16 Training Credits
"From Ideology to Inclusion: Evidence Based Policy and Intervention in Domestic Violence"
February 15-16, 2008 Sacramento, CA
Sandra Dietrich-Hughes
S.A.F.E. House
921 American Pacific Drive, #300
Henderson, NV 89014
(Reviewed by Walt Dimitroff)

Walt recommended approval for 16 perpetrator credits.

Motion: Traci moved to approve. 2nd: Russell

Vote: All in favor. Motion carried.

- b. Provider Application for 6 Training Credits
"Child Custody Panel for Advocates"
April 17, 2008 Henderson, NV
NNADV
220 S. Rock Blvd. Ste. 7
Reno, NV 89502
(Reviewed by Lt. Chris Carroll)

Lt. Carroll recommended approval for 6 victim hours.

Motion: Russell moved to approve. 2nd: Traci

Vote: All in favor. Motion carried.

- c. Provider Application for 7 Training Credits
"2008 Violence Against Women Investigations Training for Law Enforcement and Related Fields"
April 28, 29, 30, 2008 Reno, NV
University of Nevada Police Services
1664 N. Virginia St. Mail Stop 250
Reno, NV 89557
(Reviewed by Lt. Chris Carroll)

Lt. Carroll recommended approval for 7 perpetrator hours.

Motion: Russell moved to approve. 2nd: Traci

Vote: All in favor. Motion carried.

- d. Provider Application for 15 Training Credits
"Keys to Effective Interventions in Domestic Violence"
May 6-7, 2008 Las Vegas, NV
Las Vegas Municipal Court
P.O. Box 8970
Las Vegas, NV 89127-8970
(Reviewed by Traci Dory)

Traci recommended approval for 8 victim and 7 perpetrator hours.

Motion: Walt moved to approve. 2nd: Russell

Vote: All in favor. Motion carried.

- e. Provider Application for Training Credits
Queen Mary Conference
Dr. Michael Freda
Ridgeview Counseling
March 13-15, 2008 Long Beach, CA
(Reviewed by Russell Smith)

Russell recommended approval for 10 perpetrator and 8.5 victim hours.

Motion: Walt moved to approve. 2nd: Judge Bunch

Vote: All in favor. Motion carried.

5. *Discussion, recommendation, and action regarding Corrective Action Plans for the following providers:

- a. Ridgeview Counseling
3650 Warren Way
Reno, NV 89509
(Reviewed by Tim Hamilton)

Tim recommended approval.

Motion: Traci moved to approve. 2nd: Russell.

Vote: All in favor. Motion carried.

- b. Great Basin Counseling Services
P.O. Box 3076
Reno, NV 89505
(Reviewed by Russell Smith)

Jennifer indicated that the agency did not sign a waiver and that they requested that the item be continued until the next meeting when they could be present.

Motion: Russell moved to continue. 2nd: Walt
Vote: All in favor. Motion carried.

- c. Nevada Court Counseling
1016 N. Rock Blvd., Suite 101
Sparks, NV 89431
(Reviewed by Tim Hamilton)

Tim recommended approval.

Motion: Traci moved to approve. 2nd: Russell
Vote: All in favor. Motion carried.

6. *Discussion, recommendation, and action regarding the application for certification renewal from the following providers:

- a. Community Counseling Center
205 S. Pratt Avenue
Carson City, NV 89701
(Continued from February Meeting; Reviewed by Tim Hamilton)

Tim recommended approval.

Motion: Russell moved to approve. 2nd: Traci
Vote: All in favor. Judge Bunch abstained. Motion carried.

- b. Las Vegas Municipal Court
P.O. Box 3970
Las Vegas, NV 89127-3970
(Reviewed by Russell Smith)

Russell said that the application was very well organized in a binder with tabs which made it very easy to review.

Motion: Traci moved to approve. 2nd: Walt
Vote: All in favor. Judge Bunch abstained. Motion carried.

- c. LRS Systems
2077 E. Sahara Avenue
Las Vegas, NV 89104-3829
(Reviewed by Walt Dimitroff)

Walt recommended approval.

Motion: Russell moved to approve. 2nd: Traci
Vote: All in favor. Judge Bunch abstained. Motion carried.

- d. S.A.F.E. House
921 American Pacific Drive, Suite 300
Henderson, NV 89014
(Reviewed by Walt Dimitroff)

Walt said that the information submitted indicated that there were several groups being conducted without the proper co-facilitation. He recommended that the application be continued until the agency provides the required co-facilitation or discontinues the groups.

Motion: Russell moved to continue. 2nd: Traci.

Vote: All in favor. Judge Bunch abstained. Motion carried.

- e. Community Counseling Center
1120 Almond Tree Lane, Suite 207
Las Vegas, NV 89104
(Reviewed by Traci Dory)

Traci indicated that the application was very well organized. She recommended approval.

Motion: Walt moved to approve. 2nd: Lt. Carroll

Vote: All in favor. Judge Bunch and Tim abstained. Motion carried.

- f. Nevada Court Counseling
1016 N. Rock Blvd., Suite 101
Sparks, NV 89431
(Reviewed by Tim Hamilton)

Tim said the agency had failed to submit current copies of licenses, and that the monthly supervision schedule was blank. He also stated that the supervisor was short 1.5 continuing education units. He recommended that the Committee continue pending receipt of the missing items.

Motion: Russell moved to continue. 2nd: Walt.

Vote: All in favor. Judge Bunch abstained. Motion carried.

7. *Discussion, recommendation, and action regarding requests to approve new providers:

- a) Loretta Klem
Safe Nest
2915 W. Charleston, Suite 12
Las Vegas, NV
(Reviewed by Traci Dory)

Traci said that the individual indicated that they had a degree, but a copy was not included. She also stated that there were several questions on the application which needed clarification. She recommended approval contingent receipt of a copy of the degree and clarification on the questions.

Motion: Russell moved to approve. 2nd: Judge Bunch

Vote: All in favor. Motion carried.

8. *Discussion, recommendation, and action regarding new program applications.

- a. Healing Our Future
P.O. Box 9304
Pahrump, NV 89060

(Continued from May 2007 meeting - reviewed by Walt Dimitroff)

Walt said this program had difficulty getting started because they were unable to locate a co-facilitator. Walt indicated that the agency had found an individual who had recently attended a conference which would complete her training. He indicated that a certificate was not included in the packet, and he wanted assurance that she had attended.

Mr. Brady was placed on speaker phone and asked to verify that the co-facilitator had indeed attended the training. He said that she had attended but had not yet received the certificate.

Walt said that based on his verbal verification, he would recommend approval of the program contingent upon receipt of the training certificate.

Motion: Traci moved to approve contingent upon receipt of pending documentation.
2nd: Lt. Carroll

Vote: All in favor. Judge Bunch abstained. Motion carried.

9. *Discussion, recommendation, and action regarding adoption of regulations.

There was general consensus that the regulations were ready for adoption.

Motion: Russell moved to adopt. 2nd: Traci

Vote: All in favor. Motion carried.

10. *Discussion, recommendation, and action regarding membership on the distance learning subcommittee, selection of chair of the subcommittee, and general guidelines for goals and objectives to be accomplished.

There was discussion on whether or not this subcommittee was necessary as the Committee already had a list of many approved on-line courses, and there had not been a response from distance media training providers so pre-approval of additional courses would be difficult and possibly unnecessary.

Jennifer mentioned that at the previous meeting, the Committee and especially Sue seemed to want some more specific guidelines regarding approval of these courses.

Russell said that he thought the Committee should wait before putting more effort into this, as there were already a substantial number of approved courses, and the Committee does not know yet how many individuals will actually utilize this type of training.

There was discussion on exactly what constituted distance learning and reference was made to the LCB definition in the regulation changes.

Kareen commented that since Sue had voiced concern over the distance media criteria, the discussion might be best tabled to a future meeting to allow Sue to provide feedback.

Tim said that if the discussion were to be tabled he would like Committee members to take a look at an on-line training add any additional criteria to be added to the objectives included for item 10.

Motion: Russell moved to table the item to the next meeting. 2nd: Traci.

Vote: All in favor. Motion carried.

11. *Discussion, recommendation, action, and updates regarding contract and solicitation for site reviewer.

Tim said that in reviewing the terms of the contract he noted that it specified ownership of the forms was held by the State.

Jennifer said that this had been discussed in the office, and she contacted Dr. Hughes to let him know that he needed to surrender any forms to the Committee upon termination or completion of the contract. She said that Dr. Hughes indicated he would surrender all information as required by his contract.

Jennifer informed the Committee that there had not yet been any responses to the solicitation, but that Dr. Hughes had informed her that he was considering several options including collaboration with another individual, and eliminating review of the satellite offices.

Walt said he understood that Dr. Hughes was looking at ways to reduce costs by coming up with alternative methods of reviewing rural programs, including use of a webcam to observe groups.

12. *Discussion, recommendation, and action regarding definitions of batterer accountability and victim sensitivity. (Tim Hamilton)

Tim discussed the origins of the definitions and criteria.

Walt commented that this was a good list of what to look for in terms of reviewing a training, but that there was not always enough information included in terms of curriculum to assess whether these criteria were being adhered to. He said he felt it was very important for the Committee to make sure certain belief systems are not being perpetuated in the field.

There was discussion on the importance of judges knowing the difference between anger management and domestic violence courses. There was concern that judges seem to focus on the hardship placed on the batterer by having to pay for and attend the courses.

Kareen said that the Prevention Council would be sending out a survey and discussed the possibility of adding the question, "What kinds of situations would you see anger management versus domestic violence intervention indicated."

Russell suggested that the Committee use the criteria as a tool and have Jennifer send out this list of criteria to Committee members when reviewing trainings.

13. *Discussion, recommendation, and action regarding review of POST trainings and standards. (Traci Dory)

Traci said she planned to scan all curriculums into electronic format, and provide to Jennifer. She said that all information she had reviewed to date appeared to follow the POST requirements.

There was discussion on the Committee's requirement to review and make recommendations to POST.

Traci agreed to review the trainings and POST requirements and bring suggestions and recommendations to the Committee at the next meeting for review and approval.

14. Comments from Tim Hamilton, Committee Chair.

Tim thanked everyone for their hard work. He requested that the next agenda include discussion of sending a letter out to honor the hard work of an individual retiring from an agency.

15. *Date, time, and location of future meetings:

August 21, 2008 10:00 a.m. Reno

November 20, 2008 10:00 a.m. Las Vegas

Jennifer said that the August and November meetings would probably need to be video-conferenced due to budget constraints.

16. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

17. Adjournment

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

MINUTES OF MEETING

Thursday, August 21, 2008 at 11:00a.m.

Video Conference Locations:

Office of the Attorney General
Mock Courtroom
100 North Carson Street
Carson City, Nevada

And

Office of the Attorney General
Grant Sawyer Building
555 E. Washington Avenue, Suite 4500
Las Vegas, Nevada

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. *Call to order and roll call of members.

Members Present

Tim Hamilton
Walt Dimitroff
Russell Smith
Traci Dory
Sue Meuschke
Lt. Chris Carroll

Members Absent

Shauna Hughes
Judge Max Bunch

Public Present

Karen Goodwill-Freda
David Brady
Stuart Gordan
Haley Blake

Attorney General's Office

Kareen Prentice, Ombudsman
Henna Rasul, DAG
Jennifer Kandt, Administrative Coordinator

2. *Review, amend, and approve minutes of meetings.

a) May 9, 2008

Motion: Walt moved to approve. 2nd: Lt. Carroll

Vote: All in favor. Sue abstained. Motion carried.

b) May 9, 2008 Regulation Adoption Hearing

Motion: Walt moved to approve. 2nd: Russell

Vote: All in favor. Sue abstained. Motion carried.

3. Updates by Domestic Violence Ombudsman Karen Prentice.

a) Budget

Karen presented a breakdown of expenses to date for the fiscal year 2008 and the work program approved for 2009.

b) Court Assessments

c) Match

Karen reminded Committee members to complete the form to assist with grant funding.

4. *Discussion, recommendation, and action regarding site reviews in accordance with NAC 228.130.

Henna indicated that the Committee is obligated by statute to complete site reviews on each agency once per year, and that due to budget constraints, there would not be enough money to employ Dr. Hughes to complete that obligation.

There was discussion on whether Jennifer could assist with reviewing files and paperwork associated with a site review. Jennifer indicated that she would be willing to assist with reviewing paperwork, but that she would need training from one of the providers, and she indicated that she would not be able to evaluate treatment.

Sue said she would be willing, with training, to attend groups to look at and evaluate treatment.

There was some discussion on liability and confidentiality associated with bringing individuals into an agency to evaluate groups.

There was discussion on the possibility of having each Committee member be responsible for reviewing 2-3 agencies and eliminating review of "satellite" agencies. There was general consensus that this would involve a certain amount of training for the Committee members.

Tim suggested that this item be continued to the next meeting in order to further think about the possible options and to hopefully have more Committee members present at the next meeting. He indicated that he would be willing to facilitate any needed training down south and that Walt could possibly facilitate training up north.

Jennifer said that she would bring a spreadsheet to the next meeting indicating prior site review dates.

5. *Discussion, recommendation, and action regarding the following requests for domestic violence continuing education credits and/or formal training:

- a) Individual Application for 28 credits
Richard Brown
Winnemucca Batterer's Intervention Program
Winnemucca, NV 89446
"NICP Advanced Domestic Violence and Sexual Assault"
July 10-13 Las Vegas, Nevada
(Reviewed by Sue Meuschke)

Sue recommended approval for 24 credits instead of the 28 as she said the hours included lunch and presentation of certificates.

Motion: Walt moved to approve for 24 credits. 2nd: Lt. Carroll

Vote: All in favor. Motion carried.

- b) Provider Application for 15 credits
Dennis Fitzpatrick
Henderson, NV 89052
"Evaluation, Testing and Class Resources for Offenders and Victims"
February 2009, Las Vegas, NV
(Reviewed by Russell Smith)

Jennifer indicated that a waiver had not been received for this item.

Motion: Sue moved to continue. 2nd: Walt

Vote: All in favor. Motion carried.

- c) Provider Application for 2 credits
Area Health Education Center of Southern Nevada
Las Vegas, NV 89104
"Domestic Violence and Medical Ethics"
(Reviewed by Traci Dory)

Jennifer indicated that Lt. Carroll had been asked to review this item since Traci had a family emergency. Lt. Carroll recommended approval.

Motion: Sue moved to approve. 2nd: Walt

Vote: All in favor. Motion carried.

- d) Provider Application for 40 credits (5 modules/8 hours per module)
NNADV
Reno, NV 89502
"Domestic Violence Certificate of Achievement"
(Reviewed by Shauna Hughes)

Jennifer indicated that Shauna recommended approval.

Motion: Walt moved to approve. 2nd: Lt. Carroll

Vote: All in favor. Sue abstained. Motion carried.

- e) Provider Application for 6 credits
NNADV
Reno, NV 89502
"Serving Victims of Domestic Violence – Overcoming Multiple Barriers"
July 24, 2008, Winnemucca, NV

(Reviewed by Lt. Carroll)

Lt. Carroll recommended approval for 6 victim credits.

Motion: Walt moved to approve. 2nd: Russell

Vote: All in favor. Sue abstained. Motion carried.

- f) Provider Application for 17 credits
ACCS
Sparks, NV 89431
“Domestic Violence Group Therapist Training”
May 30-June 1, 2008, Reno, NV
(Reviewed by Tim Hamilton)

Tim recommended approval for 17 perpetrator hours and said 4 hours could also be used as victim hours.

Motion: Sue moved to approve. 2nd: Lt. Carroll

Vote: All in favor. Walt abstained. Motion carried.

6. *Discussion, recommendation, and action regarding Corrective Action Plans for the following agencies:

- a) Safe Nest
Mesquite, NV
(Reviewed by Sue Meuschke)

Sue recommended approval.

Motion: Russell moved to approve. 2nd: Lt. Carroll

Vote: All in favor. Motion carried. Tim abstained.

- b) Las Vegas Municipal Court
Las Vegas, NV
(Reviewed by Traci Dory)

This item had secondarily been sent to Sue for review. Sue recommended approval.

Motion: Walt moved to approve. 2nd: Russell

Vote: All in favor. Motion carried.

- c) Mesa Family Counseling
Las Vegas, NV
(Reviewed by Russell Smith)

Russell recommended approval.

Motion: Walt moved to approve. 2nd: Sue

Vote: All in favor. Motion carried.

- d) Options
Las Vegas, NV
(Reviewed by Sue Meuschke)

Sue indicated that the site reviewer noted several on-going problems which Options has not addressed. She recommended denial of the corrective action plan asking the agency to correct the problems and submit a revised plan. Sue noted that there should be follow up once the changes were made.

Motion: Walt moved to deny the corrective action plan and request that the agency submit a revised plan. 2nd: Russell
Vote: All in favor. Motion carried.

- e) SAFE House
Henderson, NV
(Reviewed by Walt Dimitroff)

Walt recommended approval.

Motion: Sue moved to approve. 2nd: Russell

Vote: All in favor. Motion carried.

- f) Great Basin Counseling
Reno, NV
(Continued from May meeting; Reviewed by Russell Smith)

Russell recommended approval.

Motion: Sue moved to approve. 2nd: Walt

Vote: All in favor. Motion carried.

7. *Discussion, recommendation, and action regarding requests for new providers and supervisors:

- a) Richard Benbow, Provider
Las Vegas Municipal Court
Las Vegas, NV
(Reviewed by Sue Meuschke)

Sue recommended approval.

Motion: Walt moved to approve. 2nd: Lt. Carroll

Vote: All in favor. Motion carried.

- b) Craig Merrill, Supervisor and Provider
Great Basin Counseling Services
Reno, NV
(Reviewed by Lt. Carroll)

Lt. Carroll recommended approval.

Motion: Sue moved to approve. 2nd: Walt

Vote: All in favor. Motion carried.

- c) Richard Brown, Provider
Winnemucca Batterer's Intervention Program
Winnemucca, NV
(Reviewed by Shauna Hughes)

Jennifer said that Shauna had recommended approval contingent upon the approval of the course Mr. Brown had submitted. Jennifer indicated that the course had been approved, but not for the full number of hours which left Mr. Brown short 1 victim unit and 1 perpetrator unit.

Motion: Walt moved to approve contingent upon completion of the hours within 90 days. 2nd: Sue

Vote: All in favor. Motion carried.

- d) Dereck Hibbler, Provider
Las Vegas Municipal Court
Las Vegas, NV
(Reviewed by Traci Dory)

This item was secondarily reviewed by Russell. Russell recommended approval.
Motion: Sue moved to approve. 2nd: Walt
Vote: All in favor. Motion carried.

- e) Keturah Overby, Provider
ACCS
Sparks, NV
(Reviewed by Tim Hamilton)

Tim recommended approval.
Motion: Lt. Carroll moved to approve. 2nd: Sue
Vote: All in favor. Motion carried. Walt abstained.

- f) Mary Wolery, Provider
ACCS
Sparks, NV
(Reviewed by Tim Hamilton)

Tim indicated that the individual did not appear to have completed all of the necessary training. He recommended that the item be continued pending further documentation of completion of all required formal training and observation hours.
Motion: Lt. Carroll moved to continue. 2nd: Sue
Vote: All in favor. Motion carried. Walt abstained.

- g) Kay Speckles, Provider
ACCS
Sparks, NV
(Reviewed by Tim Hamilton)

Tim recommended approval.
Motion: Sue moved to approve. 2nd: Lt. Carroll
Vote: All in favor. Motion carried. Walt abstained.

- h) Dan Lemaire, Provider
ACCS
Sparks, NV
(Reviewed by Tim Hamilton)

Tim recommended approval.
Motion: Sue moved to approve. 2nd: Lt. Carroll
Vote: All in favor. Motion carried. Walt abstained.

- i) Jacqueline Norman-Poland, Provider
Las Vegas Municipal Court
Las Vegas, NV
(Reviewed by Russell Smith)

Russell recommended approval.

Motion: Sue moved to approve. 2nd: Walt
Vote: All in favor. Motion carried.

- j) Laura Perez Islas, Provider
LRS Systems
Las Vegas, NV
(Reviewed by Lt. Carroll)

Jennifer indicated that she had not received a waiver from this individual.
Lt. Carroll indicated that he would need some clarification on foreign college accreditation before deciding on the item.

There was general consensus that college accreditation should be discussed at the next meeting.

Motion: Sue moved to table the item. 2nd: Walt
All in favor. Motion carried.

8. *Discussion, recommendation, and action regarding the application for certification renewal from the following agencies:

- a) SAFE House
Henderson, NV 89014
(Continued from May; Reviewed by Walt Dimitroff)

Walt indicated that the deficiency from the last meeting had been remedied, and he recommended approval.

Motion: Sue moved to approve. 2nd: Lt. Carroll
Vote: All in favor. Motion carried.

- b) South Lake Tahoe Women's Center (Reciprocity Agreement)
South Lake Tahoe, CA 96150
(Reviewed by Shauna Hughes)

Jennifer indicated that Shauna recommended approval.

Motion: Sue moved to approve. 2nd: Walt
Vote: All in favor. Motion carried.

- c) Ridgeview Counseling
Reno, NV 89509
(Reviewed by Tim Hamilton)

Tim recommended approval.

Motion: Walt moved to approve. 2nd: Sue
Vote: All in favor. Motion carried.

- d) Mesa Family Counseling
Las Vegas, NV 89101
(Reviewed by Russell Smith)

Russell recommended approval.

Motion: Sue moved to approve. 2nd: Walt
Vote: All in favor. Motion carried.

- e) ABC Therapy
Henderson, NV 89015
(Reviewed by Traci Dory)

This item was secondarily reviewed by Walt. Walt recommended approval.

Motion: Sue moved to approve. 2nd: Walt

All in favor. Motion carried.

- f) Family Counseling Service
Reno, NV 89502
(Reviewed by Lt. Carroll)

Lt. Carroll recommended approval.

Motion: Sue moved to approve. 2nd: Walt

Vote: All in favor. Motion carried.

- g) Nevada Court Counseling
Sparks, NV 89431
(Continued from May meeting; Reviewed by Tim Hamilton)

Tim said the deficiencies had been addressed and he recommended approval.

Motion: Lt. Carroll moved to approve. 2nd: Sue

Vote: All in favor. Motion carried.

9. *Discussion, recommendation, and action regarding request for waiver of licensure for the following individual:

- a) Eileen Atkinson

Walt and Tim said that they had interviewed Ms. Atkinson, and were recommending denial of the waiver of licensure based on a lack of experience.

Motion: Sue moved to deny. 2nd: Lt. Carroll

Vote: All in favor. Motion carried.

10. *Discussion, recommendation, and action regarding the following new program applications:

- a) This Way Out
Las Vegas, NV
(Reviewed by Walt Dimitroff)

Walt said that he recommended denial as the program did not have a qualified supervisor as the waiver had been denied. In addition, he stated that the program did not focus on batterer accountability.

Motion: Sue moved to deny. 2nd: Lt. Carroll

Vote: All in favor. Motion carried.

11. *Discussion, recommendation, and action regarding request for new curriculum at the following agency:

- a) New Beginnings
Las Vegas, NV
(Reviewed by Walt Dimitroff)

Jennifer stated that she did not receive a waiver for this item.

Motion: Sue moved to table. 2nd: Walt
Vote: All in favor. Motion carried.

12. *Discussion, recommendation, and action regarding availability of distance media for the purpose of completing observation hours as allowed by NAC 228.110.

Motion: Sue moved to table this item due to time constraints. 2nd: Walt
Vote: All in favor. Motion carried.

13. *Discussion, recommendation, and action regarding membership on the distance learning subcommittee, selection of chair of the subcommittee, and general guidelines for goals and objectives to be accomplished.

Motion: Lt. Carroll moved to table this item due to time constraints. 2nd: Sue
Vote: All in favor. Motion carried.

14. *Discussion, recommendation, and action regarding review of POST trainings and standards. (Traci Dory)

Motion: Sue moved to table this item due to time constraints. 2nd: Walt
Vote: All in favor. Motion carried.

15. *Discussion, recommendation, and action regarding contract for administrative services.

Henna informed the Committee that an informal solicitation had been sent out for the administrative support services needed by the Committee. Henna indicated that while several individuals expressed interest, Jennifer Kandt had been the only applicant.

Motion: Sue moved to approve the contract for services with Jennifer Kandt. 2nd: Walt
Vote: All in favor. Motion carried.

16. *Discussion, recommendation, and action regarding letter of appreciation for retiring program supervisor.

Motion: Sue moved to table this item due to time constraints. 2nd: Walt
Vote: All in favor. Motion carried.

17. Comments from Tim Hamilton, Committee Chair.

Tim thanked everyone for all of the work they do for the Committee.

18. *Discussion, recommendation, and action regarding annual election of chair as required by NRS 228.470.

There was general consensus that the Committee was very pleased with Tim's efforts on the Committee.

Motion: Walt moved to re-elect Tim as Chair. 2nd: Sue
Vote: All in favor. Motion carried. Tim abstained.

19. *Date, time, and location of future meetings:

November 20, 2008 10:00 a.m. Las Vegas

20. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

21. Adjournment

This agenda has been sent to all members of the Committee on Domestic Violence and other interested persons who have requested an agenda from the Committee. Persons who wish to continue to receive an agenda and notice must request so in writing on an annual basis.

Anyone desiring additional information regarding the meeting is invited to call the Committee office at (775) 688 - 1818. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Committee on Domestic Violence at (775) 688 - 1818, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

**THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
IN THE FOLLOWING LOCATIONS:**

<p>Reno City Hall One E. First Street Reno, Nevada 89501</p>	<p>Office of the Attorney General 100 N Carson St. Carson City, NV 89701</p>	<p>Office of the Attorney General 5420 Kietzke Lane, Ste 202 Reno, NV 89511</p>
<p>Jean Nidetch Women’s Center University of Nevada, Las Vegas 4505 Maryland Parkway Las Vegas, NV 89154</p>	<p>Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101</p>	<p>SafeNest 2915 W. Charleston Blvd., #12 Las Vegas, NV 89102</p>

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

MINUTES

Thursday, November 20, 2008 at 10:00a.m.

Office of the Attorney General
Grant Sawyer Building
555 E. Washington Avenue, Room 3315
Las Vegas, Nevada

Public Telephone Access
Office of the Attorney General
5420 Kietzke Lane, Suite 202
Main Conference Room
Reno, NV

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. Call to order and roll call of members.

<u>Members Present</u>	<u>Members Absent</u>	<u>Attorney General's Office</u>
Tim Hamilton	Lt. Chris Carroll	Henna Rasul, DAG
Max Bunch		Jennifer Kandt, Admin. Coord.
Sue Meuschke	<u>Public</u>	
Shauna Hughes	Leah Boe	
Russell Smith	Craig Merrill	
Traci Dory	Dennis Fitzpatrick	
Walt Dimitroff	Nikki Hixson-Homer	

2. *Review, amend, and approve minutes of meetings.

a) August 21, 2008

Motion: Sue moved to approve. 2nd: Walt

Vote: All in favor. Motion carried.

3. Updates by Domestic Violence Ombudsman Kareen Prentice.

- a) Budget
- b) Court Assessments
- c) Match

Jennifer indicated that Kareen was not able to attend the meeting but that she had provided the most recent budget expenditures. She also reminded everyone to complete the Match form included in the meeting packets.

4. *Discussion, recommendation, and action regarding school accreditation as it pertains to the degree requirements set forth in NAC 228.110.

Tim indicated that this item was a result of individuals who may be receiving a degree from outside of the United States.

Jennifer said that Lt. Carroll had reviewed information from someone trying to become approved as a provider and had questions on school accreditation as the individual's degree was obtained in Mexico. Jennifer said that the Committee's regulations stated that a supervisor's Masters degree had to come from an accredited university approved by the board. She said the regulations did not specify that a Bachelors degree be obtained from an accredited university.

Sue said that in looking at the Social Work board and Marriage and Family Therapist board there is a national entity that does the accreditation.

Tim said that he felt that as long as the individual was only applying to be a provider and not a supervisor, then accreditation was not an issue.

Walt said that since a supervisor would need licensure, a larger agency would have already looked at the issue. He also said that many individuals with foreign degrees have already been approved, so the board wouldn't want to go back and disqualify those individuals. He indicated that the reviewer should ascertain whether the degree obtained outside the United States is equivalent to a Bachelor's degree. He said that to make that determination, the individual in question would probably need to provide transcripts.

Shauna said that a Bachelor's degree overseas, could actually be equivalent to a Master's degree in the United States.

Sue said that in looking at the code, she thought possibly it would need to be amended to say Bachelor's degree or equivalent.

Russell said he thought that someone with a foreign degree would simply need to prove that the time spent obtaining their degree would be equivalent to the time spent obtaining a Bachelor's degree in terms of the number of credit hours.

Tim questioned whether the code would need to be changed, or if the Committee was asking something more of certain individuals.

Henna advised that she did not think a change of code was needed as the individuals are just being asked to clarify information already required.

There was general consensus that individuals would need to submit translated copies of transcripts proving the hours are equivalent to a Bachelor's degree and a translated copy of the degree itself.

5. *Discussion, recommendation, and action regarding the following requests for domestic violence continuing education credits and/or formal training:

- a) Provider Application for 15 credits
Dennis Fitzpatrick
Henderson, NV 89052
"Evaluation, Testing and Class Resources for Offenders and Victims"
February 2009, Las Vegas, NV
(Continued from August Meeting; Reviewed by Russell Smith)

Russell recommended approval.

Motion: Traci moved to approve. 2nd: Walt

Vote: All in favor. Motion carried.

- b) Provider Application for 6.5 credits
NNADV
"Homeless & Runaway Youth and Intimate Partner Violence"
September 2008, Reno, NV
(Reviewed by Shauna Hughes)

Shauna recommended approval.

Motion: Russell moved to approve. 2nd: Walt

Vote: All in favor. Motion carried.

- c) Individual Application for 6 credits
Richard Brown
Winnemucca Batterer's Intervention Program
"Anger Control Made Easy"
August 2008, Reno, NV
(Reviewed by Traci Dory)

Traci said she had concerns about the course seeming to be more based on anger management than domestic violence. She said that based on the information submitted, she would recommend denial.

Motion: Judge Bunch moved to deny. 2nd: Sue

Vote: All in favor. Motion carried.

- d) Provider Application for 16 credits
Relationship Training Institute
"Staying Ahead of the Curve"
November 2008, San Diego, CA
(Reviewed by Tim Hamilton)

Tim recommended approval.

Motion: Judge Bunch moved to approve. 2nd: Sue

Vote: All in favor. Motion carried.

6. *Discussion, recommendation, and action regarding Corrective Action Plans for the following agencies:

- a) Options
Las Vegas, NV
(Reviewed by Sue Meuschke)

Sue indicated that she was still concerned with the agency not responding to compliance tracking. She said she recommended that the Committee continue pending further clarification on compliance tracking.

Motion: Russell moved to continue. 2nd: Shauna

Vote: All in favor. Motion carried.

- b) Counseling Opportunities
Reno, NV
(Reviewed by Lt. Carroll)

Jennifer said that the agency did not submit a corrective action plan despite several requests. She also indicated that the agency's renewal application was incomplete as it was missing documentation for continuing education as well as various other documents. She said that she spoke with the supervisor who indicated that he and the co-facilitator both had full time jobs and were having a difficult time with completing CEU's, the renewal application, etc.

Judge Bunch indicated that he felt the Committee should move forward with suspending the agency's license if they were failing to meet the requirements.

Russell indicated that there is a process outlined in NAC that he felt the Committee should start.

Tim indicated that based on their failure to comply, he felt the Committee should move forward with a denial.

Motion: Russell moved to direct Henna to start the hearing process for the denial of their certification which would allow for time to comply. 2nd: Judge Bunch

Vote: All in favor. Motion carried.

Henna said that she would move forward with the process pursuant to NAC.

7. *Discussion, recommendation, and action regarding requests for new providers and supervisors:

- a) Laura Perez Islas, Provider
LRS Systems
Las Vegas, NV
(Continued from August Meeting; Reviewed by Lt. Carroll)

Jennifer indicated that Lt. Carroll had said all requirements had been met by the individual except that the degree had been obtained from a foreign university and his recommendation would be contingent upon the discussion results of item 4.

There was general consensus that the individual would need to submit English translations of transcripts and the degree itself as the Committee would need to ascertain whether the hours needed to obtain the foreign degree are equivalent to a Bachelor's degree.

Motion: Russell moved to continue pending receipt of translated transcripts and degree and verification that the hours are equivalent to a Bachelor's degree. 2nd: Sue

Vote: All in favor. Motion carried. Judge Bunch abstained.

- b) Antonio Moreno-Tapia
LRS Systems
Las Vegas, NV
(Reviewed by Russell Smith)

Russell said that he would recommend the same motion as item 7a as the circumstances were the same.

Motion: Walt moved to continue pending receipt of translated transcripts and degree and verification that the hours are equivalent to a Bachelor's degree. 2nd: Shauna

Vote: All in favor. Motion carried. Judge Bunch abstained.

- c) Erica Ragland
Las Vegas Municipal Court
Las Vegas, NV
(Reviewed by Sue Meuschke)

Sue recommended approval.

Motion: Traci moved to approve. 2nd: Russell

Vote: All in favor. Motion carried. Judge Bunch abstained.

8. *Discussion, recommendation, and action regarding the application for certification renewal from the following agencies:

- a) Counseling Opportunities
Reno, NV
(Reviewed by Lt. Carroll)

Item addressed as part of 6b.

- b) Options
Las Vegas, NV
(Continued from August Meeting; Reviewed by Sue Meuschke)

Sue said the supervisor did not appear to have completed continuing education units and that the application was not signed. She said that the corrective action plan had also been continued. She recommended that the renewal application be continued pending receipt of proof of continuing education for the supervisor, approval of the corrective action plan, and signing of the application.

Motion: Russell moved to continue. 2nd: Shauna

Vote: All in favor. Motion carried. Judge Bunch abstained.

- c) Great Basin Counseling
Reno, NV
(Reviewed by Shauna Hughes)

Shauna said a letter was attached indicating that Mr. Galloway was no longer with the agency and that Mr. Merrill was the new approved supervisor, but the agency was unclear as to who should sign the forms. Additionally, Shauna questioned Jennifer's reference to a pending corrective action plan to be reviewed in February, and whether that meant the program could still be approved.

Leah said her agency had already completed the corrective action plan from the last site visit.

Jennifer said another one would be reviewed in February.

Shauna requested that Mr. Merrill submit a signed cover letter to Jennifer to clear up the signature confusion.

Motion: Russell moved to continue pending receipt of letter from the current supervisor.
2nd: Traci

Vote: All in favor. Motion carried. Judge Bunch abstained.

- d) Winnemucca Batterer's Intervention Program
Winnemucca, NV
(Reviewed by Traci Dory)

Traci indicated that the agency did not have sufficient CEU's. She recommended that the Committee continue pending completion of additional CEU's.

Motion: Russell moved to continue. 2nd: Shauna

Vote: All in favor. Motion carried. Judge Bunch abstained.

9. *Discussion, recommendation, and action regarding the following new program applications:

- a) Counseling Services Plus, Inc.
Las Vegas, NV
(Reviewed by Walt Dimitroff)

Walt said that he had a difficult time reviewing the information submitted as it was a very large and unorganized submission. He said that there was a great deal of extraneous information. He indicated that the application was unorganized and that the position papers were unclear and inadequate. He also stated that he was unsure if the organization was non-profit or for profit, and was unsure whether the agency was advocating individual treatment or group treatment. Walt recommended denial.

Motion: Russell moved to deny the application and allow the agency to re-submit. 2nd: Sue

Vote: All in favor. Judge Bunch abstained. Motion carried.

- b) Sierra Counseling
Sparks, NV
(Reviewed by Tim Hamilton)

Tim said that the packet was well put together with two exceptions. First, he stated that the position papers need to be expanded. He then also stated that there was not information provided for Leah Boe. Tim said that even though the Committee recognizes her as approved, since this is an initial packet, he felt that the information should be included.

Leah asked for clarification on what would be needed in the position papers.

Tim said that there would be an agenda item for the next meeting to address this issue, and provide clarification. Tim said that he felt the Committee needed to further examine the position paper requirements.

Russell asked if there was a definition of a position paper anywhere.

Tim said there wasn't, and he wanted the Committee to be clear.

Shauna asked what the two agencies should do until the Committee addresses the position paper issue.

Walt and Tim stated that the position papers are important as they represent the philosophical views of the agency.

There was general consensus that the agency be provisionally approved giving time for the agency to submit information on Leah Boe, and to allow the Committee time to address the position papers and requirements.

Motion: Russell moved to approve a provisional certificate allowing for submission of information on Leah Boe, and more detailed position papers. 2nd: Traci
Vote: All in favor. Walt abstained. Motion carried.

10. *Discussion, recommendation, and action regarding request for new curriculum at the following agency:

- a) New Beginnings
Las Vegas, NV
(Reviewed by Walt Dimitroff)

Walt said that he felt this curriculum would provide continuity for counseling sessions. He recommended approval.

Motion: Sue moved to approve. 2nd: Shauna
Vote: All in favor. Judge Bunch abstained. Motion carried.

11. *Discussion, recommendation, and action regarding site reviews in accordance with NAC 228.130.

Jennifer indicated that one of the ideas mentioned at the last meeting, was for her to help with review of paperwork, and then have other individuals review treatment. She

stated that she could possibly help with looking at paperwork under her current contract, but would need some training. She stated that she does not have the qualifications necessary to evaluate treatment.

Tim stated that one idea mentioned was to disperse the review of agencies among Committee members.

Jennifer stated that Kareen indicated that there were no longer funds available for the site reviewer and that the amount available would be approximately \$6,000 to cover any travel necessary. She said that if review of the satellite offices was eliminated, each Committee member would have 2 to 3 agencies to review.

Walt said he had concerns about Committee members becoming biased based on their review.

Sue brought up the possibility of Kareen conducting site reviews. She stated that Kareen was already very busy, but that maybe there could be a shift of priorities if site reviews were a top concern.

There was a great deal of discussion on Committee members not having the qualifications, experience or time needed to review agencies.

There was discussion on the general time commitment needed to review an agency. Sandra Dietrich-Hughes states that Dr. Hughes would typically spend about 4 hours at their agency.

Walt stated that he would not want someone who had no experience conducting batterer's treatment groups evaluating and commenting on his treatment. He said that Dr. Hughes had extensive experience and was unbiased as he was from outside of Nevada.

Tim said that possibly supervisors could be required to review another agency.

Sue said that providers could be required to review treatment as part of their observation hours.

Walt said that new providers should not be evaluating experienced treatment providers.

Sue stated that while she may not be able to evaluate treatment, she would be able to see whether therapists were colluding or allowing victim blaming.

Jennifer asked whether review of agency files would require an extensive domestic violence background, and there was general consensus that it would not.

Walt said that by eliminating the funding for this position, the Committee would not be able to fulfill the site review obligation.

Traci asked whether volunteers could be found in the community.

Shauna said that the state's financial crisis was going to have a direct impact on services, and this situation is a result of the lack of funding. She said it was unrealistic for this Committee to fulfill the NAC requirements without the money to do so. She said that while she was not a therapist, she felt that having volunteers evaluate treatment could be the equivalent of a first year law student coming to evaluate her counsel. She said that the Committee is not going to get into trouble for not fulfilling this obligation, because it can't fulfill the obligation without funding.

Walt suggested agencies submit a written self evaluation.

Tim suggested having agencies submit a taped session and evaluating the tapes to eliminate the travel time.

Sandra Dietrich-Hughes questioned the confidentiality associated with video-tapes. She said that possibly agencies could submit additional documents with their recertification.

Tim stated that paperwork may not be the real issue. The real issue he said is whether the therapists are holding perpetrators accountable and protecting the victims in Nevada. He said the reality is that the budget does not allow the Committee to conduct the site reviews as it has in the past.

There was discussion on the fact that there may not be money in the future depending on the state's financial situation.

Jennifer stated that the supervisors are actually responsible for regularly observing and evaluating each provider they supervise, and that Dr. Hughes only evaluated two individuals at each agency.

Tim agreed and asked how the supervisors could be brought into the process.

Shauna asked whether it would make sense to have supervisors attend the Committee meetings on a regular basis and report on the status and issues relating to their agencies.

There was general consensus that having supervisors attend meetings and reporting to the Committee would be beneficial.

Judge Bunch suggested that the Committee ask supervisors to attend the next meeting to receive input on the issue and table the item. He suggested that the item be placed on the next agenda, but noted that it may be beneficial to table until the May agenda as the legislative session will be over and the Committee will have a better idea of its financial situation.

Walt suggested that the Committee request written comments before the meeting.

There was general consensus that a letter be sent out requesting that supervisors submit ideas on ways to conduct site reviews.

Motion: Judge Bunch moved to have the Committee send out a letter and table this item. 2nd: Russell

Vote: All in favor. Motion carried.

12. *Discussion, recommendation, and action regarding availability of distance media for the purpose of completing observation hours as allowed by NAC 228.110.

Jennifer clarified that this item came about as rural agencies have contacted her asking how they can obtain observation hours via distance media. She said that obtaining observation hours via distance media was allowed by NAC, but that a mechanism was not in place through the Committee to complete those hours.

There was general consensus that it was not the Committee's responsibility to provide the mechanism to complete the hours. The Committee allows the practice through NAC, but it would be the agency's responsibility to arrange for that service.

Sue noted that an agency could contact another agency to set up a web cam, but that it was not the Committee's responsibility to make that happen.

13. *Discussion, recommendation, and action regarding membership on the distance learning subcommittee, selection of chair of the subcommittee, and general guidelines for goals and objectives to be accomplished.

Sue stated that she felt this subcommittee was essential if the Committee was going to continue to approve distance media courses.

Traci, Tim, and Walt agreed to sit on the subcommittee.

Sue volunteered to chair the subcommittee. She said that they would be setting up objectives and a process for approval of distance media courses.

14. *Discussion, recommendation, and action regarding review of POST trainings and standards. (Traci Dory)

Traci said that she reviewed about three-quarters of the trainings, and that they all seem to meet the basic standards. She said that some of the trainings also deal with strangulation and alternative lifestyles. She gave Jennifer a copy of all trainings. She said that they may need to review them again as bills dealing with POST begin to emerge. She volunteered to keep an open line of communication with POST individuals during the session.

15. *Discussion, recommendation, and action regarding letter of appreciation for retiring program supervisor.

Tim stated that an agency requested the Committee send a thank-you letter to a retiring supervisor.

Judge Bunch stated that he did not feel it was appropriate action for this Committee as this Committee dealt with policies and procedures. He stated that he didn't feel it would be a problem for individuals to send a letter of appreciation, but that as a group it was inappropriate.

16. Comments from Tim Hamilton, Committee Chair.

Tim thanked everyone for their time and their support in voting him chair for a second term.

17. *Date, time, and location of future meetings:

Meetings were set as follows:

February 5, 2009

May 21, 2009

August 20, 2009

November 19, 2009

Russell announced that he would be retiring from the Committee and stated that he would have the DA's association recommend a replacement to the Attorney General.

18. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

Sandra Dietrich-Hughes stated that S.A.F.E. House was experiencing some financial difficulties and had to start a waiting list. She said that her agency had a very large number of sliding fee scale clients, and they were unable to meet the demands. She stated that she wanted to recommend that the Committee consider allowing agencies to use interns to co-facilitate treatment.

19. Adjournment

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

DISTANCE LEARNING SUBCOMMITTEE MEETING

MINUTES

Thursday, December 18, 2008 at 11:00a.m.

Via Teleconference

Public Access: Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, NV 89511

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. Call to order and roll call of members.

<u>Members Present</u>	<u>Members Absent</u>	<u>Attorney General's Office</u>
Sue Mueschke	None	Jennifer Kandt
Tim Hamilton		Kareen Prentice
Walt Dimitroff		
Traci Dory		

2. *Discussion, recommendation, and action regarding goals and objectives to be accomplished by the distance learning subcommittee.

Sue said she had sent out examples of what other organizations look at in terms of criteria for approving continuing education. She said she would like this subcommittee to determine exactly what they were going to do.

Tim commented that he had generated a list of batterer accountability/victim sensitivity criteria to be a guideline in terms of looking at training content.

Sue said the subcommittee needed a process to share these criteria with Committee members and agencies applying for training.

Tim said that he wondered what type of resistance the Committee might encounter with the criteria in terms of people who may not agree with the criteria who are possibly applying for training approval.

Sue asked whether these criteria existed in the administrative code or if they were just adopted as policy, and whether they would need to exist in code for them to be official.

Jennifer said that the criteria did not exist in code, and she thought legal counsel would need to answer the question of whether they needed to be included in code or not.

Sue asked whether the full Committee adopted these criteria.

Tim said that the full Committee had looked at them and agreed that they would be a good guideline, but he didn't feel that they were formally adopted, and agreed that they would probably need formal support of some kind. He also stated that the list could probably be condensed.

Sue said that she felt one of the goals of the Committee should be to finalize the criteria and create a way of sharing the criteria within the Committee on an on-going basis, and with providers who may be applying for training approval.

Traci said that she would like to have very specific guidelines for internet trainings as she stated that just because a training contains the words domestic violence, doesn't necessarily make them appropriate training. She asked about the request for information Jennifer sent out in the past.

Jennifer stated that a request for information had been sent out to various agencies requesting information for pre-approval of courses. She said that she did not receive any responses.

Sue said that she felt another goal would be to develop a list of approved providers. She requested that Jennifer provide the subcommittee members a list of just internet providers. She also said that she would like research done on the various providers to determine whether the Committee would like to pre-approve courses from certain agencies, or to never approve courses from certain agencies. Sue requested that Jennifer split up the agencies among the subcommittee members and have the subcommittee members look at the websites from the agencies to further evaluate the quality of training they may provide.

Tim also said subcommittee members could contact the various agencies and ask for additional information on their courses.

Sue stated that she felt the goals for the subcommittee would be:

1. Develop standardized criteria used to evaluate internet providers
2. Develop a list of approved providers
3. Develop an information sharing process for new Committee members and providers regarding the criteria

Walt said that one of his therapists attended a program from one of the on-line providers and it was very inadequate. He said that it may be necessary for subcommittee members to actually take a class to ascertain the quality.

3. *Discussion, recommendation, and action regarding distance learning criteria.

Sue requested that Tim take the batterer accountability/victim sensitivity list and combine some of the criteria. Then the subcommittee can look at the list again to finalize and agree on the criteria. She also said that there were some structural criteria to further examine such as the course being taught by a qualified instructor. She asked whether an article being read would be considered a qualified instructor, and asked the subcommittee members to think about what they consider a qualified instructor in the on-line setting.

There was discussion on the written evaluation and quiz or grading aspect of the course. Tim stated that he would obtain materials from an individual in his agency who took an on-line course and give them to Jennifer for distribution to the subcommittee members.

Sue said she would look at AHEC? and obtain various samples to examine. She discussed some of the veterinary requirements, and there was consensus that their requirements were very comprehensive.

Tim asked what criteria or process the subcommittee was going to develop to remove a course from the list of approved courses.

Jennifer stated that she thought the regulations may state that a course was valid for two years.

Sue asked about where in the regulations the breakdown of hours for use of distance media was addressed.

Jennifer said that the regulations did not address the use of distance media, but that the Committee decided to allow it as a matter of policy.

Sue requested the minutes from the meeting during which the policy decision was made. She agreed that the subcommittee should address how long the internet courses are valid.

March 11th, 2009 at 1:30 was set as the next meeting of the subcommittee.

4. Public Comment.

Written comments were provided by Dennis Fitzpatrick, read by Sue Mueschke, and are attached to this copy of the official minutes. Following reading of the written comments, there was general consensus that this matter concerned distance batterer’s treatment groups, not use of distance media for the purpose of obtaining continuing education. There was general consensus that on-line treatment was not a good idea, but that the item needed to be placed on the next agenda of the Committee on Domestic Violence for an official response by the full Committee.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

5. Adjournment.

This agenda has been sent to all members of the Committee on Domestic Violence and other interested persons who have requested an agenda from the Committee. Persons who wish to continue to receive an agenda and notice must request so in writing on an annual basis.

Anyone desiring additional information regarding the meeting is invited to call the Committee office at (775) 688 - 1818. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Committee on Domestic Violence at (775) 688 - 1818, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
IN THE FOLLOWING LOCATIONS:

Reno City Hall One E. First Street Reno, Nevada 89501	Office of the Attorney General 100 N Carson St. Carson City, NV 89701	Office of the Attorney General 5420 Kietzke Lane, Ste 202 Reno, NV 89511
Jean Nidetch Women’s Center University of Nevada, Las Vegas 4505 Maryland Parkway Las Vegas, NV 89154	Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101	SafeNest 2915 W. Charleston Blvd., #12 Las Vegas, NV 89102