

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

DISTANCE LEARNING SUBCOMMITTEE MEETING

MINUTES

Tuesday, January 5, 2010 at 9:30a.m.

Via Teleconference

Public Access: Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, NV 89511

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. Call to order and roll call of members.

| <u>Members Present</u> | <u>Members Absent</u> | <u>Attorney General's Office</u> |
|------------------------|-----------------------|----------------------------------|
| Walt Dimitroff | | |
| Traci Dory | | Jennifer Kandt, Admin. |
| Sue Meuschke | | Kareen Prentice, Ombudsman |
| Tim Hamilton | | |

2. *Review, amend, and approve minutes of meetings.

a) November 6, 2009

Motion: Walt moved to approve the minutes. 2nd: Tim

Vote: All in favor. Motion carried.

3. *Discussion, recommendation, and action regarding potential distance learning providers to be placed on approved list.

There was some discussion on whether the subcommittee was going to approve providers of continuing education in general or individual courses from providers, and clarification that the subcommittee was going to continue to reach out to

providers who seem to offer quality training, and request that they submit applications for their domestic violence courses.

Traci said the agency she had contacted was in the process of rewriting their curriculum and she was going to wait until September to request the revised curriculum for their on-line courses.

Tim said he had contacted the agency David Wexler runs and they seemed amenable to providing whatever information we needed to approve courses.

Jennifer indicated that David Wexler's agency, the Relationship Training Institute, has submitted information on several courses that the Committee has approved, but that none of them were on-line courses. She said that she did not think they offered on-line courses.

There was general consensus that the subcommittee members continue to research on-line agencies and give any relevant information to Jennifer and she will contact the agencies to request that they submit applications to the Committee for training approval.

4. *Discussion, recommendation, and action regarding future agenda items.

There was discussion on whether the subcommittee wanted to consider creating a list of preferred topics for formal training.

Walt expressed concern that this would further burden the rural areas as they already have a difficult time getting the necessary formal training, and that putting further constraints on the training would not be helpful.

There was discussion and general consensus that the subcommittee had completed the task of rewriting the regulations to incorporate the policies created by the subcommittee for training approval.

Sue asked whether the subcommittee needed to continue to meet, or if they had accomplished the needed tasks.

There was discussion and general consensus that the subcommittee continue to reach out to on-line training providers, and meet six months from now to decide whether they would like to come up with a list of preferred topics for formal training. There was general consensus that handling the items one at a time was preferred.

Sue requested that Jennifer provide her with minutes from the meeting where the subcommittee discussed the possibility of formal training topics.

5. *Discussion, recommendation, and action regarding future meeting dates.

Meeting date was set for July 16th at 9:30 a.m.

6. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

7. Adjournment.

Meeting adjourned at 10:01 a.m.

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

RURAL ISSUES SUBCOMMITTEE MEETING

MINUTES

Tuesday, January 5, 2010 at 10:00a.m.

Via Teleconference

Public Access: Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, NV 89511

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Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. Call to order and roll call of members.

| <u>Members Present</u> | <u>Members Absent</u> | <u>Attorney General's Office</u> |
|------------------------|-----------------------|----------------------------------|
| Kareen Prentice | | Jennifer Kandt, Admin. |
| Sue Meuschke | | |
| Walt Dimitroff | | |

2. *Review, amend, and approve minutes of meetings.

a) November 6, 2009

Motion: Sue moved to approve. 2nd: Kareen

Vote: All in favor. Motion carried.

3. *Discussion, recommendation, and action regarding report from Walt Dimitroff on discussions and gathered information from rural judges.

Walt indicated that he had talked with Judge Bunch regarding some of the rural issues. He said that Judge Bunch suggested he speak with John McCormick on

how to get some of the information the Rural Issues Subcommittee would be interested in. Walt said he had not yet talked with John McCormick.

There was discussion on the importance of information on arrests and convictions because it would be difficult to encourage people to open groups if there isn't anyone to attend.

Sue said she could give Walt the Department of Public Safety statistics, but that they do not show the full picture.

Kareen said she still thought it would be a good idea to hold the Committee meeting in Ely in May.

There was discussion on a possible town meeting to encourage people who may be interested in starting groups to attend. It was agreed that getting judges to be part of the process would be vital as they need to agree to send people to the treatment groups.

4. *Discussion, recommendation, and action regarding future agenda items.

There was general consensus that the subcommittee would need further information from Walt's discussions with John McCormick before deciding on future agenda items.

5. *Discussion, recommendation, and action regarding future meeting dates.

Meeting date set for February 8th at 10:00 a.m.

6. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

7. Adjournment.

Meeting adjourned at 10:17 a.m.

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

MINUTES

Thursday, February 11, 2010 at 10:00 a.m.

Via Video Conference:
Office of the Attorney General
Grant Sawyer Building
555 E. Washington Avenue, Room 4500
Las Vegas, Nevada
and
Office of the Attorney General
100 North Carson Street
Mock Courtroom
Carson City, Nevada

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. Call to order, roll call of members, and establishment of quorum.

| <u>Members Present</u> | <u>Members Absent</u> | <u>Attorney General's Office</u> |
|------------------------|-----------------------|----------------------------------|
| Tim Hamilton | Lt. Will Graham | Henna Rasul, DAG |
| Max Bunch | Walt Dimitroff | Jennifer Kandt, Admin. Coord. |
| Sue Meuschke | Cheryl Hunt | Kareen Prentice, Ombudsman |
| Robert Auer | | <u>Public</u> |
| Traci Dory | | Leah Boe |

2. *Review, amend, and approve minutes of meetings.

a) November 19, 2009 Meeting
Motion: Judge Bunch moved to approve. 2nd: Bob
Vote: All in favor. Motion carried. Traci abstained.

b) November 19, 2009 Regulation Workshop
Motion: Bob moved to approve. 2nd: Sue
Vote: All in favor. Motion carried. Traci abstained.

3. Updates by Domestic Violence Ombudsman Kareen Prentice.

a) Budget

Kareen handed out budget information (ATTACHMENT A), and discussed expenses.

b) Court Assessments

Kareen handed out court assessment information (ATTACHMENT B) and said she was having Lorraine look at the status of collections this year compared to last year.

Bob asked if the entire budget was funded by court assessments.

Kareen said that the entire budget comes from the \$35 per conviction assessment.

Sue commented that the numbers for August from Henderson and North Las Vegas Justice Court seemed very different from the other months.

Kareen said she would have Lorraine get the back up and she would report back.

Judge Bunch commented that the number changes could be due to an audit.

Kareen indicated that the Ombudsman salary is no longer coming out of this account.

Sue asked that the Committee be able to see the numbers from last year as a comparison.

c) Match

Kareen reminded everyone to fill out their Match forms and return to Jennifer.

4. *Discussion, recommendation, and action regarding the following requests for domestic violence continuing education credits and/or formal training:

a) Individual application for 24 training credits

Pamela Brown

“NAFC 2009 Annual Conference”

September 28-30, 2009 Reno, NV

(Continued from November Meeting; Reviewed by Tim Hamilton)

Tim stated that there was only enough information included to approve 4.5 credits. He recommended approval of 4.5 perpetrator credits.

Motion: Traci moved to approve. 2nd: Sue

Vote: All in favor. Motion carried.

b) Individual application for 14 training credits

Tim Hamilton

“Remaking the World of the Trauma Survivor”

October 2-3, 2009 Flagstaff, AZ

(Reviewed by Sue Meuschke)

Sue recommended approval of 14 victim credits.
Motion: Traci moved to approve. 2nd: Bob
Vote: All in favor. Motion carried. Tim abstained.

- c) Individual application for 19.5 training credits
Colleen Maheux
“AFCC Regional Conference: Interventions for Family Conflict”
November 5-7, 2009
(Reviewed by Judge Bunch)

Judge Bunch recommended approval of 18 training credits equally split between victim and perpetrator.

Motion: Sue moved to approve. 2nd: Bob
Vote: All in favor. Motion carried.

- d) Individual application for 5 training credits
Leah Boe
“Pain, Trauma, and Addiction”
November 10, 2009 Reno, NV
(Reviewed by Bob Auer)

Bob stated that this course did not appear to be specific enough to domestic violence to recommend approval. He recommended that the course be denied.

Motion: Traci moved to deny. 2nd: Sue
Vote: All in favor. Motion carried.

- e) Individual application for 15 training credits
Leah Boe
“Spousal Partner Abuse”
Distance Media Learning – www.getceusnow.com
(Reviewed by Traci Dory)

Traci recommended approval for 15 credits equally split between victim and perpetrator.

Motion: Bob moved to approve. 2nd: Judge Bunch
Vote: All in favor. Motion carried.

- f) Individual application for 8 training credits
Las Vegas Municipal Court
“The Faces of Domestic Violence”
February 25, 2010 Las Vegas, NV
(Reviewed by Judge Bunch)

Judge Bunch recommended approval of 3 victim credits and 5 perpetrator credits.

Motion: Traci moved to approve. 2nd: Bob
Vote: All in favor. Motion carried.

- g) Individual application for 15 training credits
Walt Dimitroff
“Spousal/Partner Abuse”
February 2010 San Francisco, CA
(Reviewed by Sue Meuschke)

Sue recommended approval for 10.75 victim credits and 1.25 perpetrator credits.
Motion: Judge Bunch moved to approve. 2nd: Traci
Vote: All in favor. Motion carried.

- h) Individual application for 17 training credits
Walt Dimitroff
“My Family and Welcome to It: The Legacy of Childhood from Abusive Families”
March 2009 Long Beach, CA
(Reviewed by Bob Auer)

Bob recommended approval of 15 victim and 2 perpetrator credits.
Motion: Bunch moved to approve. 2nd: Sue
Vote: All in favor. Motion carried.

- i) Provider application for 7.5 training credits
Walt Dimitroff
“Developing a Paradigm for Change”
February 2010 Sparks, NV
(Reviewed by Traci Dory)

Traci recommended approval of 7.5 perpetrator credits.
Motion: Judge Bunch moved to approve. 2nd: Bob
Vote: All in favor. Motion carried.

5. *Discussion, recommendation, and action regarding requests for new providers and supervisors:

- a) Mary Wolery, Provider
ACCS
(Continued from August Meeting; Reviewed by Tim Hamilton)

Tim recommended approval.
Motion: Sue moved to approve. 2nd: Traci
Vote: All in favor. Motion carried. Judge Bunch abstained.

- b) Colleen Maheux, Provider
Community Counseling Center
(Reviewed by Cheryl Hunt)

Jennifer indicated that this item was sent to Bob for review. Bob recommended approval.
Motion: Sue moved to approve. 2nd: Traci
Vote: All in favor. Motion carried. Judge Bunch abstained.

- c) Kimberly Brookman, Provider
Great Basin Counseling
(Reviewed by Cheryl Hunt)

Jennifer indicated that this item was sent to Tim Hamilton for review. Tim recommended approval.
Motion: Bob moved to approve. 2nd: Sue
Vote: All in favor. Motion carried. Judge Bunch abstained.

- d) Kathy Jensen, Provider
Safe Nest
(Reviewed by Walt Dimitroff)

Jennifer indicated that Walt recommended approval.

Motion: Bob moved to approve. 2nd: Traci

Vote: All in favor. Motion carried. Judge Bunch and Tim abstained.

6. *Discussion, recommendation, and action regarding the application for certification renewal from the following agencies:

- a) Winnemucca Batterer's Intervention Program
Winnemucca, NV

(Continued from November; Reviewed by Sue Mueschke)

Sue indicated that the agency still did not appear to have enough CEU's for the provider. She said that the police report requirement is currently not being met, and that they are currently only getting a judgment of conviction which is probably not sufficient since it would not contain the details of the incident. Sue stated that Jennifer let the agency know that other agencies typically obtain the police report from the offender.

There was some discussion on difficulties in obtaining the reports.

Sue indicated that the agency still needs to show proof of continuing education for the co-facilitator, and they need to revise their intake form to require the police report be obtained from the offender.

Judge Bunch indicated that he would be willing to visit the program to let them know what was needed.

Motion: Bob moved to continue the renewal pending proof of CEU's from Richard Brown and verification that the organization put sufficient measures in place to assure police reports are obtained as required and to further allow for Judge Bunch to visit the program to personally counsel them on what is needed. 2nd: Traci

Vote: All in favor. Motion carried. Judge Bunch abstained.

- b) Community Counseling Center
Carson City, NV
(Reviewed by Tim Hamilton)

Tim stated that the continuing education credits for the supervisor did not appear to be on the approved training list. He recommended that the application be continued pending additional documentation.

Motion: Sue moved to continue. 2nd: Traci

Vote: All in favor. Judge Bunch abstained.

- c) Safe Nest
Las Vegas, Mesquite, and Boulder, NV
(Reviewed by Walt Dimitroff)

Jennifer said that Walt recommended approval.

Motion: Traci moved to approve. 2nd: Bob

Vote: All in favor. Motion carried. Tim and Judge Bunch abstained.

7. *Discussion, recommendation, and action regarding the following requests for additional program locations:

- a) Great Basin Counseling
1800 Sullivan Lane #125
Sparks, NV
(Reviewed by Traci Dory)

Leah Boe commented that the address for the additional location will be 1855 not 1800. Traci recommended approval.

Motion: Sue moved to approve. 2nd: Bob

Vote: All in favor. Motion carried. Judge Bunch abstained.

8. *Discussion, recommendation, and action regarding possible changes to Chapter 228 of the Nevada Administrative Code.

Motion: Sue moved to approve the changes. 2nd: Traci

All in favor. Motion carried.

There was discussion that these changes would now be submitted to the Legislative Counsel Bureau for review.

9. *Discussion, recommendation, and action regarding possible letter to judges detailing the complaint process.

Jennifer indicated that at the regulation workshop Judge Bunch mentioned the possibility of sending a letter to judges detailing the complaint process so they can make their clients aware of the process should there be issues with treatment providers.

Judge Bunch said that there was some discussion amongst judges on this and that he did not feel it was as big of an issue as he originally thought.

Sue suggested that a letter not be sent at this time.

Judge Bunch and Bob agreed that this was probably not needed at this time, but that the Committee could revisit this matter in the future if needed.

10. Update on site review contract.

Jennifer said that the informal solicitation was released for the site reviewer position. She said that Dr. Hughes had submitted the only proposal, and that the contract was set to be on the next Board of Examiners meeting.

11. Update by Rural Issues Subcommittee.

Jennifer said that there was not an update because they had not held a meeting.

12. Update by Distance Learning Subcommittee.

Sue stated that the Distance Learning Subcommittee had completed most of its work, but that they were going to continue to meet to work towards getting an approved provider list.

13. Comments from Tim Hamilton, Committee Chair.

Tim thanked everyone for their time, and their hard work.

14. *Date, time, and location of future meetings:

May 27, 2010, 10:00 a.m.

August 26, 2010, 10:00 a.m.

November 18, 2010, 10:00 a.m.

Judge Bunch stated that he would not be able to attend the August meeting.

There was some discussion on holding a meeting in a rural community, possibly Ely.

15. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

16. Adjournment

Meeting adjourned at 10:50.

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

MINUTES

Thursday, May 27, 2010 at 10:00 a.m.

Via Video Conference:
Office of the Attorney General
Grant Sawyer Building
555 E. Washington Avenue, Room 4500
Las Vegas, Nevada
and
Office of the Attorney General
100 North Carson Street
Mock Courtroom
Carson City, Nevada

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1. Call to order, roll call of members, and establishment of quorum.

| <u>Members Present</u> | <u>Members Absent</u> | <u>Attorney General's Office</u> |
|------------------------|-----------------------|----------------------------------|
| Tim Hamilton | | Henna Rasul, DAG |
| Max Bunch | | Jennifer Kandt, Admin. Coord. |
| Sue Meuschke | | |
| Robert Auer | | <u>Public</u> |
| Traci Dory | | Craig Merrill |
| Lt. Robert Lundquist | | Dennis Fitzpatrick |
| Cheryl Hunt | | |

2. *Review, amend, and approve minutes of meetings.

a) February 11, 2010 Meeting

Motion: Judge Bunch moved to approve the minutes.

2nd: Bob Auer

Vote: All in favor. Motion carried. Cheryl Hunt abstained.

3. Updates by Domestic Violence Ombudsman Kareen Prentice.

a) Budget

Jennifer handed out the budget information (ATTACHMENT A) provided by Kareen Prentice.

b) Court Assessments

Jennifer provided the Committee with the 2009 court assessment amounts and the 2010 court assessment amounts for comparison. She also indicated that the Committee had asked for clarification regarding a large deposit from Henderson Justice Court and said that based on the information provided, it appeared that the amount did not belong to the Committee and that Kareen would have to clear up that issue.

c) Match

Jennifer reminded all members to fill out their Match forms.

4. *Discussion, recommendation, and action regarding the following requests for domestic violence continuing education credits and/or formal training:

- a) Provider application for 6 training credits
University of Nevada, Reno Police Services
"Stalking and Domestic Violence Seminar"
April 7, 2010 Reno, NV
(Reviewed by Judge Bunch)

Judge Bunch indicated that it appeared this training would be eligible for 5 hours from the Committee and recommended approval of 5 victim training credits.

Motion: Bob Auer moved to approve for 5 victim training credits. 2nd: Sue Meuschke

Vote: All in favor. Motion carried.

- b) Provider application for 5.5 training credits
NNADV
"She's Got All Kinds of Troubles: Responding to DV and Substance Abuse Issues"
March 29, 2010 Las Vegas, NV
(Reviewed by Cheryl Hunt)

Cheryl Hunt recommended approval of 5.5 victim training credits.

Motion: Bob Auer moved to approve. 2nd: Sue Meuschke

Vote: All in favor. Motion carried. Sue abstained.

- c) Provider application for 10 training credits
Quantum Units Education
"Substance Abuse and Domestic Violence"
Distance Media
(Reviewed by Judge Bunch)

Judge Bunch commented that it took him a long time to review the materials. He added that he was a little unsure with the distance media training how to ascertain hours. Jennifer said that this course had been approved in the past for 10 hours. Judge Bunch recommended approval of 3 victim and 7 perpetrator credits.

Motion: Traci moved to approve.

2nd: Bob

Vote: All in favor. Motion carried.

- d) Provider application for 15 training credits
ACCS
“Assessing Lethality and Improving Skill Competency”
July 30, 2010 Reno, NV
(Reviewed by Judge Bunch)

Judge Bunch clarified that the hours were listed incorrectly, and that a member of the agency had indicated that the training would actually be 7.5 hours. Judge Bunch said he calculated 8 hours based on the syllabus, and recommended approval of 4 victim and 4 perpetrator hours.

Motion: Sue Meuschke moved to approve for 8 training credits. 2nd: Traci Dory
Vote: All in favor. Motion carried.

- e) Provider application for 7 training credits
ACCS
“Creating a Secure Base in Domestic Violence Intervention: Incorporating Attachment Theory and Neurobiology”
June 26, 2010 Sparks, NV
(Reviewed by Traci Dory)

Traci Dory recommended approval of 3.5 victim and 3.5 perpetrator hours.

Motion: Bob Auer moved to approve for 7 training credits. 2nd: Judge Bunch
Vote: All in favor. Motion carried.

- f) Provider application for 5.5 training credits
NNADV
“Bridging the Cultural Divide: Addressing Violence Against Women in Immigrant Populations”
May 27, 2010 Reno, NV
(Reviewed by Judge Bunch)

Judge Bunch recommended approval of 5.5 victim training credits.

Motion: Bob Auer moved to approve for 5.5 credits. 2nd: Traci Dory
Vote: All in favor. Motion carried.

5. *Discussion, recommendation, and action regarding requests for new providers and supervisors:

- a) Deborah Swapp, Provider
LRS
(Reviewed by Traci Dory)

Traci Dory recommended approval.

Motion: Sue Meuschke moved to approve. 2nd: Bob Auer
Vote: All in favor. Motion carried. Judge Bunch abstained.

- b) Marivelle Nunez, Provider
Las Vegas Municipal Court
(Reviewed by Sue Meuschke)

Sue Meuschke recommended that the application be continued pending re-applying for the courses which had expired.

Motion: Traci Dory moved to continue pending the individual re-applying for the expired courses. 2nd: Bob Auer.

Vote: All in favor. Motion carried. Judge Bunch abstained.

- c) Anita Smith, Provider
ACCS
(Reviewed by Bob Auer)

Bob Auer recommended approval.

Motion: Sue Meuschke moved to approve. 2nd: Cheryl

Vote: All in favor. Motion carried. Judge Bunch abstained.

- d) John Cox, Provider
ACCS
(Reviewed by Bob Auer)

Bob Auer recommended approval.

Motion: Traci Dory moved to approve. 2nd: Sue Meuschke

Vote: All in favor. Motion carried. Judge Bunch abstained.

- e) Jonathan Reynolds, Provider
ACCS
(Reviewed by Cheryl Hunt)

Cheryl Hunt recommended approval.

Motion: Bob Auer moved to approve. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried. Judge Bunch abstained.

- f) Jennifer Dustin, Provider
ACCS
(Reviewed by Cheryl Hunt)

Cheryl Hunt recommended approval.

Motion: Lt. Lundquist moved to approve. 2nd: Sue Meuschke

Vote: All in favor. Motion carried. Judge Bunch abstained.

- g) Alejandra Deserio, Provider
ACCS
(Reviewed by Bob Auer)

Bob Auer recommended approval.

Motion: Traci Dory moved to approve. 2nd: Sue Meuschke

Vote: All in favor. Motion carried. Judge Bunch abstained.

- h) Gerald Baer, Provider
ACCS
(Reviewed by Tim Hamilton)

Tim Hamilton recommended approval.

Motion: Lt. Lundquist moved to approve. 2nd: Cheryl Hunt

Vote: All in favor. Motion carried. Judge Bunch abstained.

- i) Jose Florido, Provider
LVMC
(Reviewed by Traci Dory)

Traci stated that we did not have an English version of the degree or transcripts to ascertain if the foreign Bachelor's Degree was comparable to a Bachelor's Degree from an accredited school in the United States. Additionally, she stated that he was short 13.5 approved formal training hours. She recommended that the item be continued pending receipt of the missing information.

Motion: Bob Auer moved to continue pending receipt of the requested documentation.

2nd: Sue Meuschke

Vote: All in favor. Motion carried. Judge Bunch abstained.

There was discussion and general consensus that the Committee look into agencies which certify foreign degrees for equivalency.

6. *Discussion, recommendation, and action regarding the application for certification renewal from the following agencies:

- a) Winnemucca Batterer's Intervention Program
Winnemucca, NV
(Continued from November and February; Reviewed by Sue Mueschke)

Sue stated that this item had been continued because the agency was not obtaining police reports as required. She stated that the agency had changed their intake policy to require the offender bring in the report upon entrance into counseling.

Judge Bunch stated that he had personally visited the program and can verify that they now are obtaining the required report.

Sue recommended approval.

Motion: Traci Dory moved to approve. 2nd: Cheryl Hunt

Vote: All in favor. Motion carried. Judge Bunch abstained.

- b) Community Counseling Center
Carson City, NV
(Continued from February; Reviewed by Tim Hamilton)

Tim stated that this item had been continued due to an error in reviewing the continuing education credits, and that the agency was in compliance. He recommended approval.

Motion: Bob Auer moved to approve. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried. Judge Bunch abstained.

- c) Healing Our Future
Las Vegas, NV
(Reviewed by Traci Dory)

Traci stated that the agency had closed the Pahrump office, and was going to start classes in the Las Vegas location. She said that the agency indicated that they had not yet held any classes in the Vegas location, so they did not include any paperwork other than the continuing education requirements. She stated that Dr. Hughes had conducted

a site review, but we had not yet received the report. Traci recommended that the agency be continued pending review of the report.

Motion: Sue Mueschke moved to continue pending review of the report. 2nd: Cheryl Hunt

Vote: All in favor. Motion carried. Judge Bunch abstained.

Jennifer stated that there were several agencies on the agenda that had been reviewed recently, but that the Committee was awaiting the report.

Motion: Bob Auer moved to continue items 6d, 6e, and 6i pending receipt of the report from Dr. Hughes.

There was discussion that several of the agencies had different matters that needed to be addressed, and Bob withdrew the motion.

- d) Counseling Services Plus
Las Vegas, NV
(Reviewed by Sue Meuschke)

Sue stated that there was currently no supervisor for this program and stated she was unsure how long they were operating without a supervisor. She recommended that the agency be informed that they should not be accepting any new clients until a supervisor is located. Because this agency lacked a supervisor, she recommended that the renewal application be denied, and they be set for a denial hearing. It was noted that this would still allow for a short amount of time for the agency to remedy the situation before shutting them down.

Motion: Traci Dory moved to deny the renewal application and set a hearing. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried. Judge Bunch abstained.

- e) New Beginnings Counseling Center
Las Vegas, NV
(Reviewed by Cheryl Hunt)

Cheryl noted that they had not included copies of degrees. Additionally, she stated that the continuing education credits for Mayra Burnham had expired. She stated that the agency indicates that no classes have been held, but that the site review report is pending. She recommended that the application be continued pending the hours for Mayra Burnham and review of the site review report.

Jennifer indicated that the degrees were on file for the individuals at the agency.

Motion: Sue Mueschke moved to continue. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried. Judge Bunch abstained.

- f) Las Vegas Municipal Court
Las Vegas, NV
(Reviewed by Bob Auer)

Bob stated that the application was very organized and all in order. He recommended approval.

Motion: Sue Mueschke moved to approve. 2nd: Cheryl Hunt

Vote: All in favor. Motion carried. Judge Bunch abstained.

- g) LRS Systems
Las Vegas, NV
(Reviewed by Sue Meuschke)

Sue stated that Mayra Burnham had expired continuing education credits. She also noted that there were some quarterly observations missing and one annual report missing. She recommended that the renewal be continued pending receipt of the missing documentation.

Motion: Bob Auer moved to continue pending additional documentation. 2nd: Traci Dory

Vote: All in favor. Motion carried. Judge Bunch abstained.

- h) Nevada Court Counseling
Sparks, NV
(Reviewed by Tim Hamilton)

Tim stated that the courses the individuals had attended had been approved, so he recommended approval. It was noted that the Committee would need to verify attendance at the NNADV training for Mr. Edwards.

Motion: Bob Auer moved to approve contingent upon verification of attendance at the training. 2nd: Sue

Vote: All in favor. Motion carried. Judge Bunch abstained.

- i) SAFE House
Henderson, NV
(Reviewed by Traci Dory)

Traci stated that all items were in order for the agency, but that a site review was pending. She stated that since this was a long standing agency, that the Committee approve contingent upon review of the report.

Motion: Sue Mueschke moved to approve. 2nd: Bob Auer

Vote: All in favor. Motion carried. Judge Bunch abstained.

- j) Sierra Counseling
Sparks, NV
(Reviewed by Tim Hamilton)

Tim stated that the application was very well put together and he recommended approval.

Motion: Bob Auer moved to approve. 2nd: Sue Mueschke

Vote: All in favor. Motion carried. Judge Bunch abstained

Sue requested that an item be included on the next agenda regarding requiring original signatures on application documents.

7. *Discussion, recommendation, and action regarding possible changes to Chapter 228 of the Nevada Administrative Code and Bill Draft Request to allow Committee to charge fees.

Jennifer indicated that she had not submitted the proposed regulation changes to LCB as there had been some discussion about whether changing the language from shall to may regarding the site reviews could potentially weaken the argument for the BDR to allow the Committee to charge fees.

Bob asked if the BDR was a certainty, and whether the AG's office was going to request input from the Committee regarding the BDR.

Jennifer said that it was her understanding that there were going to be some possible changes to Chapter 228 and that she had provided the previous language written by Noel Waters to allow the fees, but that she had not seen or heard anything final.

There was discussion and general consensus that changing shall to may would not be the death of the BDR and that the suggested regulation changes remain as is since the change would allow this Committee to operate inside the law due to budget constraints. There was further discussion that the Committee have future and continuing agenda items regarding charging fees to providers.

Motion: Bob moved to submit the regulation changes as they were currently written and provide the Attorney General's office information on why the language was being changed. 2nd: Sue

Vote: All in favor. Motion carried.

8. *Discussion, recommendation, and action regarding courtorderedclasses.com listing of Nevada as an approved state for domestic violence courses.

Tim stated that this agency had previously been written a letter regarding taking Nevada off of the listing of approved states on this website as this type of counseling was not permitted in Nevada. He said that legal counsel had indicated that she did not feel there was anything further that could be done with this company.

Henna stated that since the company was in California, it would be outside of the jurisdiction of this Committee.

There was discussion and general consensus that the Committee write letters to all service providers and judges in the State of Nevada informing them that this was not an approved method of counseling.

Motion: Judge Bunch moved to send a letter to all service providers and the AOC which would then be forwarded to judges that on-line counseling is not permitted in the State of Nevada. 2nd: Bob Auer.

Sue requested that the motion be amended to include adding information to the Committee's website indicating that this type of counseling is not permitted. Amended motion was accepted by Judge Bunch and Bob Auer.
Vote: All in favor. Motion carried.

9. *Discussion, recommendation, and action regarding Rural Issues Subcommittee.

Jennifer said that since Walt Dimitroff was no longer on the Committee, that someone would need to fill his spot on the Rural Issues Subcommittee.

Cheryl volunteered to serve on the subcommittee.

10. *Discussion, recommendation, and action regarding Committee informational brochure.

Sue requested that the brochure be changed to be less specific regarding the number of certified programs so that constant changes would not be necessary. She also stated that her agency could send to all domestic violence programs in the state.

There was discussion and general consensus that the brochure also be sent to all relevant courts in the state.

Motion: Traci Dory moved to approve the brochure with the suggested changes. 2nd: Sue Mueschke

Vote: All in favor. Motion carried.

11. Comments from Tim Hamilton, Committee Chair.

Tim thanked everyone for their hard work on the Committee and asked that Walt be sent a certificate of appreciation for his years on the Committee.

12. *Date, time, and location of future meetings:

August 26, 2010, 10:00 a.m.

November 18, 2010, 10:00 a.m.

13. Public Comment.

Craig Merrill stated that he would like to make changes to improve his program and asked what types of changes needed the Committee's approval.

Tim commented that certain changes needed the approval of the Committee per NAC and asked that Craig refer to the NAC regarding those changes. Additionally, he stated that changes to forms, unless dealing with something listed in NAC, were okay to change without the approval of the Committee.

Craig asked about a specific case dealing with several perpetrators.

Tim stated that public comment was not the place for this Committee to give any advice, but that Mr. Merrill was free to contact him with questions specific to counseling.

14. Adjournment

Meeting adjourned at 11:45.

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

DISTANCE LEARNING SUBCOMMITTEE MEETING

MINUTES

Friday, July 16, 2010 at 9:30a.m.

Via Teleconference

Public Access: Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, NV 89511

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. Call to order and roll call of members.

| <u>Members Present</u> | <u>Members Absent</u> | <u>Attorney General's Office</u> |
|------------------------|-----------------------|----------------------------------|
| Traci Dory | | Jennifer Kandt, Admin. |
| Sue Meuschke | | |
| Tim Hamilton | | |

Meeting was called to order at 9:35 am.

2. *Review, amend, and approve minutes of meetings.

a) January 5, 2010

Motion: Traci moved to approve. 2nd: Sue

Vote: All in favor. Motion carried.

3. *Discussion, recommendation, and action regarding potential distance learning providers to be placed on approved list.

Jennifer stated that Sue had provided a recommended provider at the last meeting. Jennifer said she contacted that provider and they submitted an application for a distance learning course that was approved at the last full

Committee meeting. She said that if members find any other courses that appear appropriate, she can forward a request to the provider.

Traci stated that she had previously contacted a provider and that they were in the process of revising their curriculum and that she would be contacting them again in August.

Tim stated that David Wexler's program seemed interested in working with us, but that he hadn't spoken with them in a while.

Jennifer stated that David Wexler's program, The Relationship Training Institute had contacted her and that several of their courses are on our approved training list, but none of them are offered via distance media.

There was further discussion and general consensus that if any members become aware of any courses that look appropriate, they can contact Jennifer.

4. *Discussion, recommendation, and action regarding preferred topics for formal training.

Sue stated that at previous meetings, the subcommittee had discussed topics for formal training and that Tim had compiled a list of topics that were included in the letter sent to continuing education providers.

There was discussion that currently there is the requirement for 30 victim hours and 30 perpetrator hours, but that would not necessarily mean that someone had training in victim safety planning or lethality and domestic violence. There was discussion and general consensus that certain training topics would be beneficial to new providers.

Members of the subcommittee agreed to compile a list of topics they felt would be necessary for a batterers treatment provider and provide the list to Jennifer by September.

Tim and Traci requested a copy of the previous letter sent to continuing education providers and Tim requested copies of previous minutes.

5. Discussion regarding future agenda items.

There was discussion and general consensus that the subcommittee no longer needed to discuss possible providers unless any issues arise. The subcommittee members indicated that the next meeting would include further discussion of training topic areas.

6. Discussion regarding future meeting dates.

Next meeting was set for October 8th at 9:30 am.

7. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

8. Adjournment.

Meeting adjourned at 9:55.

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

SUBCOMMITTEE MEETING FOR GRANTING WAIVERS
OF PROFESSIONAL LICENSURE REQUIREMENTS
FOR PROGRAM SUPERVISORS

MINUTES

Thursday, August 19, 2010 at 1:00p.m.

Location: Office of the Attorney General
Grant Sawyer Building
555 E. Washington Avenue, Room 4500
Las Vegas, Nevada
AND
Office of the Attorney General
100 N. Carson Street
Mock Courtroom
Carson City, Nevada

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. Call to order and roll call of members.

Meeting was called to order at 1:05p.m. with the following attendance:

| <u>Members Present</u> | <u>Members Absent</u> | <u>Attorney General's Office</u> |
|------------------------|-----------------------|----------------------------------|
| Sue Meuschke | | Jennifer Kandt, Admin. Coord. |
| Tim Hamilton | | |

Public
Frankie Holtz Davis
Eileen Atkinson

Jennifer stated that she had obtained waivers from both individuals and that the interviews were being held in closed session.

Tim moved to convene in closed session under NRS 241.030 for the purpose of discussion of the character, alleged misconduct, professional competence, or physical or mental health of Eileen Atkinson and Frankie Holtz Davis as it related to their requests for waiver of professional licensure.

2. Interviews for waiver of professional licensure. In compliance with NRS 241.030, a closed session will be held for the purpose of discussion of the character, alleged misconduct, professional competence, or physical or mental health of the following individuals as it relates to their requests for waiver of professional licensure:

- a) Eileen Atkinson
- b) Frankie Holtz Davis

CLOSED SESSION

Return to Open Session:

3. *Discussion, recommendation, and possible action regarding recommendation to the full Committee on the waiver of professional licensure for the following individuals:

- a) Eileen Atkinson

Sue stated that she had concerns regarding Ms. Atkinson's comment on whether victims were "victims or volunteers". Tim said he was also very concerned with that comment.

Sue said she had concerns about Ms. Atkinson's responses to the question regarding on-going reports of violence from the victims as Ms. Atkinson did not address victim safety or confidentiality matters.

Tim said that on question #2, relating to a model batterer's intervention program, Ms. Atkinson focused on feelings and communication skills as opposed to structured exploration of intents and beliefs, and actions based on those intents and beliefs.

Tim stated that on question #3, he did not feel Ms. Atkinson adequately answered how she would communicate with interrelated agencies and that she does not seem to have any forethought on how that would happen. Sue stated that she agreed.

Tim stated that on question #4, Ms. Atkinson did not adequately address public awareness. He stated that "walking the walk, and talking the talk", was good but wasn't really public awareness. He indicated that her answer did not give him any concerns, it just wasn't fully addressed.

He said that Ms. Atkinson did not seem to understand what “on-going evaluation” of a program would look like, and that was a concern. He also stated that on question #8, he had several concerns. Tim said that Ms. Atkinson stated she would call 911, and Tim indicated that without knowing whether the victim would want her to call 911, she could be putting the victim in danger. Additionally, he said Ms. Atkinson talking to the perpetrator about what the victim has told her, could put the victim in further danger, and those are big safety concerns.

Tim stated that he had concerns with Ms. Atkinson minimizing violence in her response to question #9 with statements of “lost his temper for a moment” and reporting “even a slap”. Tim stated that it would be very important for a supervisor to insure that facilitators are holding perpetrators accountable by not using language which would minimize violence.

Tim stating that Ms. Atkinson’s comments to question #10 indicate that she may need some more training in cultural diversity.

Tim said that Ms. Atkinson’s response to question #11 focused on concern about keeping marriages together, and that treatment providers should be focused on holding perpetrators accountable and keeping victims safe, as opposed to trying to keep marriages together.

Tim stated that Ms. Atkinson did not address the focus that he thinks that slashing her tires is a viable option, and that being jealous is normal. Sue stated that she also did not address the belief that the behavior of the victim was somehow to blame for the violence.

Tim stated that overall there was not enough focus on batterer accountability and there were serious concerns with victim safety. He recommended that the waiver be denied.

Sue moved to deny the waiver of licensure. 2nd: Tim
Vote: All in favor. Motion carried.

b) Frankie Holtz Davis

Tim said that he did have concerns with the mention of family services in questions #3 and #14 as batterers treatment focuses on batterer accountability and not family issues.

Tim said that on question #8, he did not agree with the comment on telling the probation officer what the victim has said.

Sue said she did not see a great deal of experience with facilitating batterers intervention groups, and that she felt the answer to question #14 was too focused on impulse control, although there was discussion on taking responsibility for their actions.

Tim stated that while there was significant training for the individual, it did not appear to be approved training.

Jennifer stated that the training would be a separate item. If the subcommittee approved the waiver of licensure, but there was not adequate approved training, the request to be a supervisor would be denied until the individual satisfied the training requirements.

Sue stated that based on the overall interview, she would recommend approval of the waiver of licensure. Tim stated that he agreed. Tim moved to approve the waiver of licensure. 2nd: Sue.

Vote: All in favor. Motion carried.

4. Public Comment.

Frankie Holtz Davis said she wanted to comment on the mention of her lack of batterers treatment experience. She stated that she has had significant experience with perpetrators and wanted to acknowledge that fact.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

5. Adjournment.

Meeting adjourned at 2:25 p.m.

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

MINUTES

Thursday, August 26, 2010 at 10:00 a.m.

Via Video Conference:
Office of the Attorney General
Grant Sawyer Building
555 E. Washington Avenue, Room 4500
Las Vegas, Nevada
and
Office of the Attorney General
100 North Carson Street
Mock Courtroom
Carson City, Nevada

Please Note: The Batters Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. Call to order, roll call of members, and establishment of quorum.

| <u>Members Present</u> | <u>Members Absent</u> | <u>Attorney General's Office</u> |
|------------------------|-----------------------|----------------------------------|
| Tim Hamilton | Judge Bunch | Henna Rasul, DAG |
| Cheryl Hunt | | Jennifer Kandt, Admin. Coord. |
| Sue Meuschke | | Karen Prentice, Ombudsman |
| Robert Auer | | <u>Public</u> |
| Traci Dory | | Dennis Fitzpatrick |
| Lt. Robert Lundquist | | Penny Jackson |

2. *Review, amend, and approve minutes of meetings.

a) May 27, 2010 Meeting

Cheryl stated that the minutes did not show her being present and she did attend the meeting.

Motion: Sue moved to approve with suggested change to Cheryl's attendance. 2nd:
Traci

Vote: All in favor. Motion carried.

3. Updates by Domestic Violence Ombudsman Kareen Prentice.

a) Budget

Kareen went through the budget and expenses (ATTACHMENT A) and stated that the FY2011 budget would be the same as the FY2010 budget as there was money left over from FY2010. She stated that the Committee had funding for an in person meeting this year, and she recommended that the committee still consider holding a meeting in a rural jurisdiction.

b) Court Assessments

Kareen went through the court assessment collections (ATTACHMENT B). Sue questioned the courts that were not showing any amounts being collected. There was some discussion on those courts not hearing misdemeanor cases, but that they could hear felony cases and whether the \$35 fee was collected for felony cases. Kareen stated she would look further into it. Kareen also said that this would be the year that Henna would send out letters to judges reminding them of the requirement to collect the \$35 fee.

c) Match

Kareen reminded everyone to fill out the match forms.

4. *Discussion, recommendation, and action regarding the following requests for domestic violence continuing education credits and/or formal training:

a) Individual application for 8 training credits

Marivelle Nunez

"Violence in the Home: Multidisciplinary Perspective"

Distance Media

(Reviewed by Cheryl Hunt)

Cheryl recommended approval for 8 credits.

Motion: Sue moved to approve. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried.

b) Individual application for 7 training credits

Marivelle Nunez

"The Domestic Violence Sourcebook"

Distance Media

(Reviewed by Sue Mueschke)

Sue recommended approval for 7 credits.

Motion: Traci moved to approve. 2nd: Cheryl

Vote: All in favor. Motion carried.

- c) Provider application for 8 training credits
Las Vegas Municipal Court
"From 911 to Conviction"
September 16, 2010 Las Vegas, NV
(Reviewed by Lt. Lundquist)

Lt. Lundquist recommended approval for 8 credits.

Motion: Sue moved to approve. 2nd: Bob

Vote: All in favor. Motion carried.

- d) Provider application for 8 training credits
Las Vegas Municipal Court
"After Sentencing – Preparing the Offender to the Domestic Violence Program"
October 14, 2010 Las Vegas, NV
(Reviewed by Lt. Lundquist)

Lt. Lundquist recommended approval for 8 credits.

Motion: Sue moved to approve. 2nd: Cheryl

Vote: All in favor. Motion carried.

- e) Individual Application for 5 training credits
Myra Burnham
"The National Elder Abuse Incidence Study"
Distance Media
(Reviewed by Cheryl Hunt)

Cheryl recommended approval for 5 credits.

Motion: Sue moved to approve. 2nd: Traci

Vote: All in favor. Motion carried.

- f) Individual Application for 2 training credits
Myra Burnham
"Murder in Families"
Distance Media
(Reviewed by Bob Auer)

Bob recommended approval for 2 credits.

Motion: Sue moved to approve. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried.

- g) Individual Application for 1 training credit
Myra Burnham
"Batterer Intervention Programs"
Distance Media
(Reviewed by Bob Auer)

Bob recommended approval for 1 credit.

Motion: Sue moved to approve. 2nd: Cheryl

Vote: All in favor. Motion carried.

- h) Individual Application for 7 training credits
Carlos Gonzalez Palomino
"Spouse/Partner Abuse"
Distance Media
(Reviewed by Traci Dory)

Traci recommended approval.

Motion: Sue moved to approve. 2nd: Bob

Vote: All in favor. Motion carried.

- i) Individual Application for 7 training credits
Carlos Gonzalez Palomino
"Domestic Violence"
Distance Media
(Reviewed by Traci Dory)

Traci recommended approval.

Motion: Bob moved to approve. 2nd: Sue

Vote: All in favor. Motion carried.

- j) Individual Application for 1 training credit
Mary McCrea Leonard
"When Domestic Violence and Child Abuse Overlap"
Distance Media
(Reviewed by Tim Hamilton)

Tim recommended approval.

Motion: Sue moved to approve. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried.

- k) Individual Application for 2 training credits
Mary McCrea Leonard
"Extent, Nature, and Consequences of Intimate Partner Violence"
Distance Media
(Reviewed by Lt. Lundquist)

Lt. Lundquist recommended approval.

Motion: Traci moved to approve. 2nd: Sue

Vote: All in favor. Motion carried.

- l) Individual Application for 4 training credits
David LeBaron
"Costs of Intimate Partner Violence Against Women"
Distance Media
(Reviewed by Lt. Lundquist)

Lt. Lundquist recommended approval.

Motion: Sue moved to approve. 2nd: Bob

Vote: All in favor. Motion carried.

- m) Provider Application for 6.5 training credits
Kareen Prentice
“Statewide Domestic Violence Fatality Review Summit”
October 1, 2010 Las Vegas, NV
(Reviewed by Bob Auer)

Bob recommended approval.

Motion: Sue moved to approve. 2nd: Bob

Vote: All in favor. Motion carried.

- n) Individual Application for training credits
Frankie Holtz Davis
Trainings from 1999-2009
(Reviewed by Tim Hamilton)

Tim stated that there was not enough information to determine the number of credits. He recommended that the applicant look closely at NAC and resubmit with adequate documentation.

Motion: Sue moved to continue pending additional documentation. 2nd: Traci

Vote: All in favor. Motion carried.

5. *Discussion, recommendation, and action regarding requests for waiver of licensure for the following individuals:

- a) Frankie Holtz Davis
(Interview August 19th – Recommendation from Waiver of Licensure Subcommittee)

Tim stated that the waiver of licensure subcommittee recommended that a waiver of licensure be approved for Frankie Holtz Davis.

Motion: Traci moved to approve. 2nd: Bob

Vote: All in favor. Motion carried.

- b) Eileen Atkinson
(Interview August 19th – Recommendation from Waiver of Licensure Subcommittee)

Tim stated that the waiver of licensure subcommittee recommended denial of waiver of licensure.

Motion: Traci moved to deny. 2nd: Cheryl

Vote: All in favor. Motion carried.

6. *Discussion, recommendation, and action regarding requests for new providers and supervisors:

- a) CJ McLaurin, Provider
Las Vegas Municipal Court
(Reviewed by Lt. Lundquist)

Lt. Lundquist recommended approval.

Motion: Sue moved to approve. 2nd: Traci

Vote: All in favor. Motion carried.

- b) Con Sheehan, Supervisor
ACCS
(Reviewed by Tim Hamilton)

Tim recommended approval.

Motion: Lt. Lundquist moved to approve. 2nd: Bob

Vote: All in favor. Motion carried.

- c) Gretchen Nelson, Provider
ACCS
(Reviewed by Tim Hamilton)

Tim recommended approval.

Motion: Lt. Lundquist moved to approve. 2nd: Sue

Vote: All in favor. Motion carried.

- d) Marivelle Nunez, Provider
Las Vegas Municipal Court
(Reviewed by Sue Mueschke; Continued from May Meeting)

Sue recommended approval.

Motion: Traci moved to approve. 2nd: Bob

Vote: All in favor. Motion carried.

- e) Eileen Atkinson, Supervisor
Healing Our Future
(Reviewed by Bob Auer)

Bob stated this item was dependent upon approval of a waiver of licensure which had been denied.

Motion: Sue moved to deny. 2nd: Cheryl

Vote: All in favor. Motion carried.

- f) Carlos Gonzales Palomino, Provider
LRS
(Reviewed by Bob Auer)

Bob recommended approval.

Motion: Sue moved to approve. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried.

- g) Jose Florido, Provider
LVMC
(Reviewed by Traci Dory; Continued from May Meeting)

Traci stated that the degree met the requirements, but that the formal training hours were still short. She recommended that the request be continued pending completion of the additional hours.

Motion: Sue moved to continue pending completion of additional hours. 2nd: Bob

Vote: All in favor. Motion carried.

- h) Frankie Holtz Davis, Supervisor
Counseling Services Plus
(Reviewed by Tim Hamilton)

Tim stated that the waiver of licensure had been approved, but that the individual did not have sufficient approved formal training hours and would need to submit proof of approved hours.

Motion: Lt. Lundquist moved to continue pending additional documentation on formal training hours. 2nd: Sue

Vote: All in favor. Motion carried.

7. *Discussion, recommendation, and action regarding the site review reports and corrective action plans from the following agencies:

- a) Mesa Family Counseling
Las Vegas, NV
(Reviewed by Cheryl Hunt)

Cheryl stated that Dr. Hughes had requested documentation of the sliding fee scale. He had also stated that police reports were missing. Cheryl stated that she would like to see documentation of the sliding fee scale and updated forms reflecting concerns addressed by Dr. Hughes.

Motion: Sue moved to continue pending additional documentation. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried.

- b) Options
N. Las Vegas, NV
(Reviewed by Sue Mueschke)

Sue stated that the responses provided by the agency were inadequate. She also stated that many of their violations were repeat violations. She recommended that the item be continued pending additional documentation from the agency.

Motion: Bob moved to continue pending additional documentation. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried.

- c) New Beginnings Counseling Center
Las Vegas, NV
(Reviewed by Cheryl Hunt)

Cheryl recommended approval contingent upon receipt of sliding fee scale documentation.

Motion: Sue moved to approve contingent upon receipt of sliding fee scale documentation. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried.

- d) Healing Our Future
Las Vegas, NV
(Reviewed by Traci Dory)

Traci recommended approval.

Motion: Sue moved to approve. 2nd: Cheryl

Vote: All in favor. Motion carried.

- e) Counseling Services Plus
Las Vegas, NV
(Reviewed by Sue Mueschke)

Sue recommended that the corrective action plan be continued pending a plan for coverage should a facilitator be unable to attend group.

Motion: Lt. Lundquist moved to continue. 2nd: Bob

Vote: All in favor. Motion carried.

8. *Discussion, recommendation, and action regarding the application for certification renewal from the following agencies:

- a) Healing Our Future
Las Vegas, NV
(Reviewed by Traci Dory; Continued from May meeting)

Traci recommended approval of the Las Vegas location.

Motion: Sue moved to approve. 2nd: Bob

Vote: All in favor. Motion carried.

- b) Counseling Services Plus
Las Vegas, NV
(Reviewed by Sue Meuschke; Continued from May meeting)

Sue stated that one of the facilitators was lacking adequate continuing education hours. Additionally, she stated that Mary Leonard had been supervisor of this agency for such a short time that she would like to see additional documentation on file reviews and observations.

Motion: Traci moved to continue pending additional documentation. 2nd: Bob

Vote: All in favor. Motion carried.

- c) New Beginnings Counseling Center
Las Vegas, NV
(Reviewed by Cheryl Hunt; Continued from May meeting)

Cheryl recommended approval contingent upon receipt of forms needed from site review.

Motion: Sue moved to approve contingent upon receipt of forms. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried.

- d) LRS Systems
Las Vegas, NV
(Reviewed by Sue Meuschke; Continued from May meeting)

Sue recommended approval. She said that there had been a need for clarification on the observations, and that she appreciated the work that had been put into the spreadsheet by the supervisor. Additionally, she said she was requesting that the committee clarify the requirements of the quarterly observations.

Motion: Traci moved to approve. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried.

- e) Mesa Family Counseling
Las Vegas, NV
(Reviewed by Cheryl Hunt)

Cheryl stated that she would like further clarification regarding quarterly observations since individuals cannot observe themselves. It was requested that the committee discuss how individuals who supervise and provide treatment can complete the required quarterly observations. Cheryl also stated that the program had pending items from the site review and recommended that the renewal application be continued pending approval of the corrective action plan.

Motion: Sue moved to continue pending clarification on quarterly observations and approval of the corrective action plan. 2nd: Bob

Vote: All in favor. Motion carried.

- f) ABC Therapy
Las Vegas and Henderson, NV
(Reviewed by Bob Auer)

Bob recommended approval contingent upon completion of 2 hours of continuing education for one of the providers.

Motion: Sue moved to approve. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried.

- g) Ridgeview Counseling
Reno, NV
(Reviewed by Tim Hamilton)

Jennifer stated that the continuing education hours utilized in the renewal application had been utilized in the previous year's renewal application. Tim recommended that the item be continued pending proof of completion of adequate continuing education hours.

Motion: Traci moved to continue. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried.

- h) A Balanced Life (Reciprocity)
Formerly certified as South Lake Tahoe Women's Center
South Lake Tahoe, CA
(Reviewed by Bob Auer)

Bob recommended approval.

Motion: Sue moved to approve. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried.

- i) ACCS
Reno, Sparks, Carson, Fallon, Gardnerville, WCSO
(Reviewed by Tim Hamilton)

Tim recommended approval.

Motion: Sue moved to approve. 2nd: Bob

Vote: All in favor. Motion carried.

9. *Discussion, recommendation, and action regarding possible changes to Chapter 228 of the Nevada Administrative Code and Bill Draft Request to allow Committee to charge fees.

Jennifer stated that there were several items that needed to be addressed. She said that LCB had removed the word “employ” from two sections, and that it needed to be added back.

There was discussion on allowing more continuing education hours to be completed via distance media for those in rural areas. There was general consensus that the Committee request LCB revise the language from “resides” to “provides services”.

Jennifer stated that the change dealing with reapplying for continuing education courses before they expire needed to be changed as the courses can be applied for after they expire if necessary.

There was also discussion on looking at the qualifications for supervisors and providers and revising the language to allow for all qualifications to be reviewed.

Motion: Sue moved to resubmit the regulations to LCB for the discussed changes. 2nd: Bob

Vote: All in favor. Motion carried.

Jennifer stated that it was her understanding that the Attorney General’s Office would not be moving forward with a BDR to allow the Committee to charge fees. Additionally, she stated that if the Committee found a legislator to carry the bill, it was unclear if the Attorney General’s Office would even support it. She said that there was some concern about asking for new fees this session. Also, she said that there was discussion about bringing attention to the Committee at this point. She said that there was concern that if the Committee started to ask for licensing fees, then the court assessments may be taken away.

Sue said that she felt it would be beneficial to ascertain whether treatment providers would support a bill to allow for fees.

10. *Discussion, recommendation, and action regarding requiring original signatures on documents.

Sue stated that this item was placed on the agenda at her request. She said that often documents are often not understood to be original documents. Sue recommended that a subcommittee look at the forms to evaluate where original signatures should be and if electronic signature could be used. Additionally, she stated that she felt that legal counsel should look closely at the forms to make sure that the forms fully comply with all applicable regulations and statutes.

Motion: Traci moved to create subcommittee to review forms. 2nd: Bob

Vote: All in favor. Motion carried.

Vicki stated that the next agenda should have an item to create the subcommittee and establish the members of the subcommittee.

Jennifer read written comments provided by Dennis Fitzpatrick (ATTACHMENT C).

11. *Discussion, recommendation, and action regarding foreign degree evaluation.

There was discussion that the Committee may need a mechanism for evaluating the equivalency of foreign degrees. Jennifer stated that she had found a list of agencies which provide foreign degree evaluation. There was brief discussion on what the regulations require and the costs associated with the evaluation. There was general consensus that Jennifer look closely at how other boards, specifically the Board of Education, verify foreign degrees and if they have a list of agencies used to verify foreign degrees.

Vicki said that the Committee could develop a policy on the issue which states that the applicant must obtain proof of equivalency through a legitimate domestic corporation providing those services.

Motion: Bob moved to continue the item allowing Jennifer to further research the State Department of Education's policy on handling foreign degrees and have her bring back the information to the Committee. 2nd: Sue

Vote: All in favor. Motion carried.

12. *Discussion, recommendation, and action regarding site review report, future contract and possible request for proposals.

Jennifer said that the contract for Dr. Hughes had expired. She said that Kareen indicated that the Committee had \$19,000 per year for the services. She stated that she had included information in the packets on what Dr. Hughes would like to see in the future. There was discussion that it would be ideal to have the contract be in place for the longest term allowable. There was further discussion that the proposal allow for the applicant to decide payment basis and number of sites to be visited.

Sue requested that she would like the Committee to be able to have some flexibility in terms of requesting the site reviewer to visit an agency should there be a problem that arises, or opening and closings of other agencies.

Kareen stated that she would like for the next contract to require that the report be completed within 30 days of completion of the site visits and that payment be made upon receipt of report.

There was concern that the rate Dr. Hughes was requesting would then result in fewer agencies being reviewed. There was general consensus that the RFP specify the amount per year and allow for the individuals submitting proposals to propose which sites and the costs.

Motion: Sue moved to request that the RFP be released according to the discussed recommendations. 2nd: Sue

Vote: All in favor. Motion carried.

13. *Discussion, recommendation, and action regarding Distance Learning Subcommittee becoming the Training Subcommittee. (This item will include update from the Distance Learning Subcommittee.

Jennifer stated that the Distance Learning Subcommittee was discussing matters that were not necessarily specific to distance learning, but training in general. She said that she wanted to make sure the full committee was agreeable to slightly changing the scope of the subcommittee and their title.

Sue stated that the subcommittee was beginning to look at specific topics for formal training.

Motion: Bob moved to allow the subcommittee to discuss both distance learning and training in general. 2nd: Lt. Lundquist

Vote: All in favor. Motion carried.

14. Update from Rural Issues Subcommittee.

Kareen stated that she was now the chair for the rural subcommittee. She stated that Ron Titus had sent a letter to the Attorney General as a result of a letter sent to him from Judge Brisebell concerning the lack of treatment in rural areas, specifically Pahrump. Kareen indicated that the Attorney General had sent her and Jennifer to Pahrump to meet with the programs currently operating anger management classes, and to meet with Judge Brisebell to hear her concerns. She said that two agencies were operating several anger management classes but that there was not a certified batterers treatment program. Kareen said that she offered to pay for individuals from No To Abuse and Pahrump Awareness School to attend a training in Las Vegas to assist them with working toward certification. This training would be paid for out of the Ombudsman Training Fund.

There was discussion on reciprocity and the fact that residents from other states who offend in Nevada can attend classes in other states under reciprocity. The subcommittee was going to look closely at the regulations surrounding this issue and provide recommendations.

15. Update from Jennifer Kandt, Administrative Coordinator.

Jennifer stated that the brochures were printed for the Committee and that John McCormick was going to be passing them out at the judges conference. She said that the brochure was also available on the website. Jennifer also indicated that a letter had gone out to all providers regarding on-line treatment not being acceptable in Nevada. Additionally, she stated that applications had been received for the vacancies on the Committee and that hopefully the Attorney General would make appointments prior to the next meeting.

16. Comments from Tim Hamilton, Committee Chair.

Tim thanked everyone for their hard work.

17. *Date, time, and location of future meetings:

November 18, 2010, 10:00 a.m.

Jennifer stated that the Mock Courtroom was unavailable on this date and she said she would look at another location for the meeting and have everyone come to Reno.

18. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

Kareen said that the Attorney's General's Fatality Review Summit was going to be October 1st in Las Vegas, and said she would send out a revised registration form to Jennifer for distribution.

Dennis Fitzpatrick stated that he would be in favor of agencies being charged for the site review. Additionally he stated that he would be in favor of agencies being charged fees based on the number of classes offered. He said that he does not think providers should be charged individually as they already struggle financially.

19. Adjournment

Meeting adjourned at 12:40PM.

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

TRAINING SUBCOMMITTEE MEETING

MINUTES

Friday, October 8, 2010 at 9:30a.m.

Via Teleconference

Public Access: Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, NV 89511

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. Call to order and roll call of members.

Meeting was called to order at 9:36 am.

| <u>Members Present</u> | <u>Members Absent</u> | <u>Attorney General's Office</u> |
|------------------------|-----------------------|----------------------------------|
| Traci Dory | | Jennifer Kandt, Admin. |
| Sue Meuschke | | |
| Tim Hamilton | | |

2. *Review, amend, and approve minutes of meetings.

a) July 16, 2010

Motion: Traci moved to approve the minutes. 2nd: Sue

Vote: All in favor. Motion carried.

3. *Discussion, recommendation, and action regarding training content standards format.

Jennifer stated that this item had been placed on the agenda as an individual who had recently applied for continuing education credits had stated that these did not appear to be standards, but a list of what not to do. Jennifer said that the

individual indicated that his training did not adhere to the committee standards, but was the antithesis of the standards. She said that she just wanted to make the subcommittee aware of the statements, and check if they felt the standards were adequate as written and formatted.

There was general consensus that while there was room for improvement on the standards, they were fine as written, and the subcommittee did not feel they needed to be re-written.

4. *Discussion, recommendation, and action regarding preferred topics for formal training.

There was discussion on the list of topics that Tim had previously written for the CEU request letter. The subcommittee agreed that the list of topics was good, but questioned how to require topic areas.

There was further discussion that it would be beneficial for the initial formal training to be more practical for batterers treatment providers in terms of the information being more of a group facilitation 101.

The subcommittee discussed the possibility of creating a traveling curriculum and conducting training in various regions once per year, and requiring that training as part of the approval process for a new provider. There was further discussion that the Committee cannot charge fees for anything, so they would have to contract with someone to provide the training which could generate revenue. Tim mentioned the possibility of contracting with Deluth or Emerge to conduct trainings in our area.

Sue asked if there would be any legal considerations with releasing an RFP for a course and then requiring that particular course. Jennifer indicated that she would check with legal counsel.

There was general consensus that the subcommittee was interested in at least looking further into the possibility of requiring a certain course or topics for the initial formal training.

Sue stated that she would check further into the possibility of Deluth and requested that Tim send her further information on that training. Sue requested that Jennifer look further into the requirements California currently has for their providers and how they deal with their initial 40 hour course requirement.

5. Discussion regarding future agenda items.

The subcommittee decided to continue discussion of the formal training topics.

6. Discussion regarding future meeting dates.

The next meeting was set for January 14th at 9:40am.

7. Public Comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.

8. Adjournment.

Meeting was adjourned at 10:09 am.