

STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)

FORMS SUBCOMMITTEE MEETING

MINUTES

Thursday, June 30, 2011 at 9:30a.m.

Via Teleconference

Public Access: Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, NV 89511

Please Note: The Batterers Treatment Committee may address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030).

***Asterisks (*) denote items on which Committee may take action.
Action by the Committee on an item may be to approve,
deny, amend, or table.***

1. Call to order and roll call of members.

Members Present

Sue Mueschke, Chair
Tim Hamilton

Members Absent

Carol Ferranti

Others in Attendance

Jennifer Kandt, Admin.

2. *Review, amend and approve minutes of meeting:

a) March 17, 2011

Motion: Tim moved to approve. 2nd: Sue

Vote: All in favor. Motion carried.

3. *Discussion, recommendation, and possible action regarding batterers treatment form revisions.

Tim recommended a grammatical change on the training application.

Sue stated that she read through Mr. Fitzpatrick's suggestions, and felt that the suggestion to allow for more than one provider to be on the training log, was a good suggestion, but that she did not agree with the others. Additionally, Sue requested that Jennifer add language on all the forms stating that incomplete

applications would not be reviewed, and that applications should be filled out in their entirety. Sue recommended that the training application form be revised so that the name and address of the course instructor is requested on the front page. She requested that the course syllabus requirement include language regarding dates, times, and specific learning objectives.

There was some discussion regarding how providers determine indigency, and how they will report that on the renewal application. There was further discussion that determination of indigency would be discussed at the next full Committee meeting.

There was discussion that the recommended changes be made to all the forms, then put approval of the forms on the next full Committee agenda.

Motion: Tim moved to have requested changes made, then bring forms to full Committee for approval. 2nd: Sue

Vote: All in favor. Motion carried.

4. Discussion regarding future agenda items and future meeting dates.

Next meeting was set for October 13, 2011 at 9:30. Jennifer stated that there were still several forms that needed to be changed, and a confidentiality form that needed to be created.

5. Public Comment.

<p>Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment will be limited to 3 minutes per person.</p>

6. Adjournment.