

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE  
(BATTERER'S TREATMENT CERTIFICATION COMMITTEE)**

## **MEETING MINUTES**

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*Tuesday October 13<sup>th</sup>, 2015 at 10:00 a.m.*

Office of the Attorney General  
Grant Sawyer Building  
555 E. Washington Street, Room 4500  
Las Vegas, Nevada

and

Office of the Attorney General  
100 North Carson Street  
Executive Room 3315  
Carson City, Nevada

Public Access Via Tele-Conference:

1-877-411-9748

Access code: 9890482

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**Please Note:** The Committee on Domestic Violence may 1) address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Committee, but at the discretion of the chair, may be limited to five minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

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***Asterisks (\*) denote items on which the Committee may take action.  
Action by the Committee on an item may be to approve, deny, amend, or table.***

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- 1. Call to order, roll call and establish quorum.**

| <b>Members Present</b>       | <b>Members Absent</b>                    | <b>Attorney General's Office</b> |
|------------------------------|--|----------------------------------|
| Sue Meuschke                 | Judge Max Bunch                          | Joelle Gutman                    |
| Meri Shadley                 | Lisa Arnold                              | Kelsi Herrick                    |
| Tim Hamilton                 | <b>Public Present</b>                    | Debbie Tanaka                    |
| Traci Dory                   | Craig Merrill – Sierra Counseling Center | Jeffrey D. Menicucci, DAG        |
| Moreen Scully●               | Frankie Holtz – Counseling Services Plus |                                  |
| Christopher Hazlett-Stevens● | D. Tully LeBaron                         |                                  |
| ("●" : not yet sworn in)     | Penny Jackson – Counseling Services plus |                                  |

2. **\*Swearing in of new members (for possible action):** Christopher Hazlett-Stevens, Deputy City Attorney, and Moreen Scully, Lyon County Deputy District Attorney.

Deputy Attorney General Jeffrey Menicucci administered the oath of office to Christopher Hazlett-Stevens and Moreen Scully as the city attorney and district attorney representatives, respectively.

3. **Public comment.**

Craig Merrill from Sierra Counseling Center brought up an issue regarding insurance payments from clients. "Given the need for clients to pay for their own treatment I would like to get clarification from the board on the affordable care act....is it okay to bill their insurance?"

DAG Menicucci stated any legal method of payment is acceptable. Traci Dory stated if the insurance accepts it and the client is okay with it that would be a decision for the provider to make.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

4. **\*Discussion, recommendation, and possible action regarding review and approval of minutes of the following meetings (for possible action):**

a) May 20, 2015 minutes

Motion to approve: Sue Meuschke. 2nd: Tim Hamilton.

Vote: All in favor. Motion carried.

## 5. Update by Domestic Violence Ombudsman Joelle Gutman.

### a) Budget

Joelle Gutman gave a small update on the amount spent in the last fiscal year, this fiscal year, and the remaining balance for this year. Sue Meuschke wanted to have a clearer outline of how the funds are budgeted throughout each category. Joelle will continue this at the next meeting.

### b) Discussion of status on Court Assessments

Kelsi Herrick gave an outline and update of the amount of money received from courts during the last fiscal year and what has come in so far for this fiscal year. Meri asked for a breakdown of the incoming money by county. Kelsi said that the data from before June may not be able to be acquired because of fluctuations in staff at that time. Getting the data for this fiscal year will be easier. She said she would email the table to the committee members and this will also be continued at the next meeting. Sue wanted to know if the funds were bumped or swept and what the funds were spent on. Joelle said she would find out and get back to everyone.

### c) Discussions of Match, review Match material, and remind members to fill out Match forms.

Match forms will be turned in at the end of the meeting.

### d) Discussion of annual inspections

Traci stated that the budget should have enough money to conduct the much needed site visits. Joelle said that her assistant, Kelsi, was planning to be hired on to both assist her and to do the site visits. The topic then shifted to the qualifications that may or may not be required in order to conduct site visits and if Kelsi can meet any part of the qualifications. This will be looked at further in the next meeting. Tim Hamilton suggested getting the old RFPs for this position.

### e) Discussion of digital transition

Kelsi asked for the Committee member's opinion on the switch to digital submissions. They agreed that they did not like it.

Tim stated that the Las Vegas Attorney General's Office location for the meeting did not have the materials. Kelsi replied that the staff at that location should have printed those materials and given them out. DAG Menicucci stated that the people in Las Vegas need the materials. Minutes later the materials were provided to those attending in Las Vegas.

Sue said that she actually does not have a lot of experience with the digital conversion; however, she appreciated the old way of receiving the materials (all at once vs. one at a time). Joelle and Traci agreed.

**6. \*Discussion, review, and possible revision of NAC 228, the regulations which govern the qualifications of supervisors of treatment; training programs; providers of treatment; and training programs (for possible action).**

Sue spoke up about an issue with the training requirements that the Committee changed in January 2015. This change also required more training opportunities to occur and this did not happen. Due to this many are unable to meet the requirements to become certified. She suggested that January 2015 date to January 2020. Traci questioned when those changes are able to be made. DAG Menicucci said that the process could be started now. He suggested drafting a regulation for the next meeting. The date needs to be suspended because it is not feasible and there might need to be modifications made so people can meet those requirements in the future. He suggested getting information on emergency regulations instead of the normal process. Staff in the Attorney General's office could advise on this. Sue wanted to clarify the plan for the next meeting. DAG Menicucci said that we could have a plan proposed and options for the process.

Motion: Sue moved to direct staff to develop an emergency regulation to address the training requirement issue. 2nd: Moreen Scully.

Vote: All in favor. Motion carried

**7. \*Discussion, recommendation, and possible action regarding the following requests for domestic violence continuing education credits and/or formal training (for possible action):**

- a) Application for training credits: 19.5  
Safe Nest - TADC  
"Elderly Domestic Violence and Sexual Assault"  
June 23-26, 2015 – Las Vegas NV  
(Reviewed by Judge Bunch)

Kelsi indicated that Judge Bunch recommended the approval of 14 victim services credits and 4 perpetrator services credits. Applicant requested 19.5 hours and received a certificate for 18 hours. Nevada social workers get 15 hours credit.

Motion: Sue moved to approve. 2<sup>nd</sup>: Meri Shadley.

Vote: All in favor. Motion carried. Tim abstained.

- b) Application for training credits: 27  
Nevada Network Against Domestic Violence  
"Overcoming Trauma: From Harm to Healing"  
September 28-30, 2015  
(Reviewed by Judge Bunch)

Kelsi indicated that Judge Bunch recommended the approval of 10 hours and 45 minutes for victim service credits. Kelsi said that originally the organization requested 27 credits but then amended with a letter after the agenda was sent out.

Motion: Christopher Hazlett Stevens moved to approve. 2<sup>nd</sup>: Moreen  
Vote: All in favor. Motion carried. Sue abstained.

- c) Application for training credits: 16  
Las Vegas Municipal Court  
“Renewal of the Spirit: Mind, Body, and Soul”  
September 28-29, 2015  
(Reviewed by Judge Bunch)

Kelsi indicated that Judge Bunch recommended the approval of 8 credits for victim services and 8 credits for perpetrator services for a total of 16.

Motion: Sue moved to approve. 2<sup>nd</sup>: Christopher.  
Vote: All in favor. Motion carried.

- d) Application for training credits: 4  
Nevada Network Against Domestic Violence  
“Hanging Out or Hooking Up”  
October 13, 2015 – Las Vegas NV  
(Reviewed by Judge Bunch)

Kelsi indicated that Judge Bunch recommended the approval of 3 victim service credits and 1 perpetrator credit for a total of 4.

Motion: Christopher moved to approve. 2<sup>nd</sup>: Tim.  
Vote: All in favor. Motion carried. Sue abstained.

- e) Application for Training Credits: 7.5  
Dennis Fitzpatrick (both LRS and New Beginnings)  
“Teaching Domestic Violence Class 2: Best Answers to 75 Domestic Violence Group Situations, Revised”  
(Reviewed by Judge Bunch)

Kelsi indicated that Judge Bunch recommended the approval of 3.5 victim service credits and 4 perpetrator credits for a total of 7.5.

Motion: Sue moved to approve. 2<sup>nd</sup>: Christopher.  
Vote: All in favor. Motion carried.

- f) Application for Training Credits: 16  
American Comprehensive Counseling Services  
“Domestic Violence Curriculum and Program Structure, Part One”  
August 29-30, 2015  
(Reviewed by Judge Bunch)

Kelsi indicated that Judge Bunch recommended the approval of 10 victim service credits and 6 perpetrator credits for a total of 16.

Motion: Moreen moved to approve. 2<sup>nd</sup>: Sue.  
Vote: All in favor. Motion carried.

- g) Application for Training Credits: 7

Safe Embrace  
"Trauma Informed Accessibility"  
August 28, 2015 – Sparks NV  
(Reviewed by Judge Bunch)

Kelsi indicated that Judge Bunch recommended the item be continued. The application needs instruction materials, evaluation copy, certificate copy, brochure of class, and attendance information.

Motion: Sue moved to continue the item. 2<sup>nd</sup>: Tim

Vote: All in favor. Motion carried.

**8. \*Discussion, recommendation, and possible action regarding the following requests for approval of new providers and supervisors (for possible action):**

- a) Dwayne Brown, Provider  
ABC Therapy  
Las Vegas, NV  
(Reviewed by Sue Meuschke – *continued from May 7, 2015 meeting*)

Sue recommended approval.

Motion: Moreen moved to approve. 2<sup>nd</sup>: Tim.

Vote: All in favor. Motion carried.

- b) Leah Brooks, Provider  
Safe Nest  
Las Vegas, NV  
(Reviewed by Traci Dory)

Traci recommended approval contingent on the missing documents (degree and signature) being sent in within 15 days.

Motion: Sue moved to approve. 2<sup>nd</sup>: Christopher.

Vote: All in favor. Motion carried. Tim abstained.

- c) D. Tully LeBaron  
Smart Choices  
Las Vegas, NV  
(Reviewed by Lisa Arnold)

Traci indicated that Lisa recommended that this item be continued due to no current materials for Mr. LeBaron being provided.

Motion: Christopher moved to continue. 2<sup>nd</sup>: Sue.

Vote: All in favor. Motion carried.

- d) Brian Rosenfeld  
Smart Choices  
Las Vegas, NV  
(Reviewed by Meri Shadley)

Meri recommended approval contingent on Mr. Rosenfeld providing a copy of his degree.

Motion: Sue moved to approve with the contingency. 2<sup>nd</sup>: Christopher.

Vote: All in favor. Motioned carried.

- e) Carlos Gonzalez  
Smart Choices  
Las Vegas, NV  
(Reviewed by Sue Meuschke)

Sue stated that Mr. Gonzalez is a current provider and recommended approval.

Motion: Christopher moved to approve. 2<sup>nd</sup>: Meri.

Vote: All in favor. Motion carried.

- f) Vita Johnson  
New Beginnings Counseling Centers & LRS Systems  
Las Vegas, NV  
(Reviewed by Meri Shadley)

Meri stated that she either did not receive Ms. Johnson's application or it was lost. She recommended that this item be continued.

Motion: Christopher moved to continue. 2<sup>nd</sup>: Sue.

Vote: All in favor. Motion carried.

- g) Charles Trimble  
Counseling Services Plus  
Las Vegas, NV  
(Reviewed by Traci Dory)

No waiver was received so this item was not discussed.

**9. \*Discussion, recommendation, and possible action regarding the following application for certificate renewal from the following agencies (for possible action):**

- a) Counseling Services Plus  
Las Vegas, NV  
(Reviewed by Tim Hamilton)

Tim recommended continuation of this item due to no CEU information for any of the providers being submitted with the application.

Motion: Christopher moved to continue. 2<sup>nd</sup>: Sue.

Vote: All in favor. Motion carried.

- b) Winnemucca Batterer's Intervention Program  
Winnemucca, NV  
(Reviewed by Tim Hamilton)

Tim recommended approval.

Motion: Sue moved to approve. 2<sup>nd</sup>: Christopher.

Vote: All in favor. Motion carried.

**10. \*Discussion, recommendation, and possible action regarding new program (for possible action):**

- a) Focusing on You  
Aaron Williams  
(Reviewed by Sue Meuschke)

No waiver was received so this item was not discussed.

- 11. \*Discussion, recommendation, and possible action revoking the implementation of the new education requirements until the committee can update forms and address lack of the educational requirements (for possible action).**

Traci stated that this item was already discussed in Item 6.

- 12. Comments from Committee Chair, Traci Dory.**

Traci thanked the Committee for their patience.

- 13. \*Discussion regarding future agenda items and future meeting dates (for possible action).**

Meri stated that there were items on the August agenda that were not on this agenda. Traci said that those items were removed because the agencies that submitted the items were not certified. Kelsi told everyone that the agency submitted their recertification materials and will be on the next agenda; these items in question will be on the next agenda. Christopher mentioned that the waivers need to be received before the agenda is created. Sue agreed.

Traci stated that the next meeting is November 12, 2015 at 10am. Items to be included on the agenda are: training requirements discussion; regulation changes, budget; site reviewer qualifications.

Sue recommended that Kelsi get more training in regards to things pertaining to the Committee.

- 14. Public comment.**

No public comment.

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

- 15. \*Adjournment. (For possible action).**

All meeting materials are available for download at the Committee on Domestic Violence meeting page of the Attorney General's website:

[http://ag.nv.gov/Hot\\_Topics/Government/CDV\\_Meetings/](http://ag.nv.gov/Hot_Topics/Government/CDV_Meetings/) Meeting materials may also be picked up in person at any one of the following office locations:



**Office of the Attorney General** – 100 North Carson Street, Carson City, NV 89701  
Telephone: 775-684-1100 Fax: 775-684-1108

**Office of the Attorney General** – 5420 Kietzke Lane Suite 202, Reno, NV 89511  
Telephone: 775-688-1818 Fax: 775-688-1822

**Office of the Attorney General** – Grant Sawyer Building, 555 E. Washington Avenue, Suite 3900, Las Vegas, NV 89101  
Telephone: 702-486-3420 Fax: 702-486-3768

Anyone desiring additional information or supporting documents regarding any Committee meeting is invited to call or email Kelsi Herrick at (775) 684-1148 or [kherrick@ag.nv.gov](mailto:kherrick@ag.nv.gov).

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Kelsi Herrick, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Committee and other interested persons who have requested an agenda from the Committee. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing on an annual basis.

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**THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED  
IN THE FOLLOWING LOCATIONS:**

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|--|---|---|
| Office of the Attorney General<br>100 N Carson Street<br>Carson City, Nevada 89701                                 | Office of the Attorney General<br>5420 Kietzke Lane, Ste 202<br>Reno, Nevada 89511                          | Grant Sawyer State Office Building<br>555 E. Washington Avenue<br>Las Vegas, Nevada 89101 |
| Jean Nidetch Women's Center<br>University of Nevada, Las Vegas<br>4505 Maryland Parkway<br>Las Vegas, Nevada 89154 | Safe Nest<br>2915 W. Charleston Blvd., #12<br>Las Vegas, Nevada 89102                                       | Reno City Hall<br>One E. First Street<br>Reno, Nevada 89501                               |
|  | Nevada Network<br>Against Domestic Violence<br>250 South Rock Boulevard,<br>Suite 116<br>Reno, Nevada 89502 |   |