

**STATE OF NEVADA
NEVADA COUNCIL FOR THE PREVENTION OF
DOMESTIC VIOLENCE
NOMINATING COMMITTEE**

Minutes of Meeting

Friday, May 4, 2012 at 1:00 p.m.

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

Committee Members Present

Suzanne Ramos

Committee Members Present Via Teleconference

Maricar Andrade
Barbara Aupperle
Dr. Michael Freda
Mike Sprinkle

Committee Members Absent

None

Public Present

None

Attorney General's Office Staff Present

Kareen Prentice, Domestic Violence Ombudsman
Lorraine Webber, Assistant to the NCPDV

Attorney General's Office Staff Present by Phone

Henna Rasul, Senior Deputy Attorney General

1. *Call to order, roll call of members, and establish quorum.

Suzanne Ramos called the meeting to order at 1:03 p.m. A roll call was taken and quorum was established.

2. Public Comment.

There was no public comment at this time.

3. *Review and approval of minutes from February 29, 2012 minutes.

Mike Sprinkle made a motion to approve the minutes as submitted. Barbara Aupperle seconded the motion. A vote was taken and the motion carried (Maricar Andrade abstaining).

4. *Review, discussion and possible action regarding NCPDV budget.

Kareen Prentice reported that there is \$112.64 left in the NCPDV budget, which was \$4,571.00 at the beginning of the fiscal year (July 2011). The \$112.64 will be expended in May and June, mostly on teleconferences. Beginning July 1, 2012, the Council will have \$4,571.00 for the 2013 fiscal year; and the majority of that funding will be used for the rural road trip to Battle Mountain. Ms. Prentice has notified the AG office CFO that the Council will probably be expending most of the \$4,571.00 in July (similar to last year, when the Council used most of their budget to fund the rural road trip) and will arrange to have more funds moved into the NCPDV budget in August.

Mr. Sprinkle asked if the remaining money will limit the amount of teleconferences that committees could hold for the rest of the 2012 fiscal year. Ms. Prentice answered that the teleconferences are not very expensive and cost about \$80 every other month, and that she could put together a list of exactly what the teleconferences cost per quarter. There is no need to limit the amount of committee meetings.

5. *Discussion and possible action regarding 2012 rural road trip mandated by NRS 228.

Ms. Ramos reminded the Committee that the rural road trip is scheduled for July 18, 2012 in Battle Mountain. Ms. Prentice stated that the Council will not be spending the night in Battle Mountain. Ms. Prentice will contact Judge Bunch and ask if he will host the Council in the meeting room at the court in Battle Mountain. The committee agreed that this is a good idea. Ms. Ramos stated that the meeting room would be good for the 15-16 Council members who attend and would also accommodate guests from the community.

The town hall meeting is scheduled for July 17 in Yerington. The town hall and the rural meeting were scheduled in two different places so people from different communities could attend those meetings. Council members from the south have the option come up to Reno the day before the Council meeting (July 17) attend the town hall meeting in Yerington, spend the night in Reno, then be driven to Battle Mountain for the Council meeting, driven

back to Reno to catch the flight back to Las Vegas. Another option would be to fly up to Reno on July 18, attend the Council meeting in Battle Mountain, return to Reno and spend the night, then catch a flight back to Las Vegas the next morning (July 18). The NCPDV budget would cover one night in Reno, the per diem, and air travel. E-mails and letters will be sent explaining the options for travel to Council members in the south.

In late May/early June, letters will be sent to invite people from Lyon County and the surrounding counties to the town hall meeting in Yerington. At the same time, letters will be sent to people from Lander County and its surrounding counties to the Council meeting in Battle Mountain.

Ms. Prentice stated that Lorraine Webber took another position in the AG Office, and a new legal secretary will be taking over the DV duties. The new secretary's name is Karen Cruz, and she will be starting at the AG office on May 7. Ms. Webber's involvement with the NCPDV will gradually decrease and end when Ms. Cruz fully takes over the DV duties. Ms. Cruz will be sending out information regarding upcoming NCPDV meetings and events.

6. *Review, discussion and possible action regarding 2012 application form and application process.

A date will be added underneath "INSTRUCTION AND APPLICATION FORM" as a reminder. The form needs to be repaginated. On page 2, "p.m." is all by itself and centered beneath two complete lines of text. This will be fixed so that "p.m." is within the two-line heading. The due date for applications to reach the AG office will be August 3, 2012 at 5:00 p.m., and the heading will reflect this date/time. The space labeled "Other" will be changed to "Cell Phone" and a line for the applicant's e-mail address will be added. Questions #1, #2 and #3 will remain as is.

In question # 4, sentence 1, "clergy" will be added as another group to draw Council representatives from. The sentence will read: "The Council's composition will reflect Nevada's diversity and will be composed of representatives from state and local governments, tribal governments, civil and criminal justice systems, service and treatment providers, educators, health care providers, clergy and from rural populations." Below the end of the question this will be added:

" ___ yes
___ no
___ if yes, which group?"

Question # 5 and # 6 will remain as is.

Question # 7, sentence 1, will change thus: "...time contribution of 2-5 hours per month. . . ." Sentence 2 will be changed to read "We anticipate 3 or 4

Council meetings per year.” Sentence 5 will be changed to read “Travel will be compensated by the Council.” The “a.” and “b.” portions of question #7 will remain the same.

All applications should be available to the Nominating Committee by August 10, and the committee will need two weeks to review the applications. The Nominating Committee meeting to select new Council candidates is scheduled for Friday, August 24, 2012 at 1:00 p.m. The Nominating Committee meeting in order to interview candidates will take place on Friday, September 7, 2012 at 1:00. The waiver will be changed to reflect these August and September dates.

Barbara Aupperle moved to approve the revisions to the NCPDV Instruction/Application Form and Waiver. Dr. Freda seconded the motion. A vote was taken and the motion carried. The instructions, application and waiver will be revised and placed on the NCPDV website.

7. *Schedule agenda items for the next meeting.

The next Nominating Committee meetings will be held on August 24, 2012 at 1:00 p.m. and September 7, 2012 at 1:00 pm. Agenda items will include discussion of the rural road trip, review and discussion of the new NCPDV applications.

8. Public Comment.

There was no public comment.

9. *Adjournment.

Dr. Freda made a motion to adjourn the meeting. Mike Sprinkle seconded the motion. The meeting was adjourned at 1:26 p.m.