

**NEVADA COUNCIL FOR THE PREVENTION  
OF DOMESTIC VIOLENCE**

**MEETING MINUTES**

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Monday, December 8, 2014, 10:00 a.m.

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**Meeting Location:**

The Office of the Attorney General  
100 North Carson Street  
Executive Conference Room  
Carson City, Nevada 89701

**With**

**Public Access Via Videoconference Located At:**

Grant Sawyer Building  
555 East Washington Avenue  
Room 4500  
Las Vegas, NV 89101

**Committee Members Present:**

Catherine Cortez Masto (AGO-CC)  
Paul Bancroft (AGO-CC)  
Christine Jones Brady (AGO-CC)  
Dr. Michael Freda (AGO-CC)  
Nanci Glogauer (AGO-CC)  
Dorie Guy (AGO-CC)  
Hon. Patricia Lynch (AGO-CC)  
Sheriff Richard Machado (AGO-CC)  
Sue Meuschke (AGO-CC)  
Suzanne Ramos (AGO-CC)  
Rev. Victoria Warren (AGO-CC)  
Denise Yoxsimer (AGO-CC)  
Mark Jackson (AGO-CC)  
Robin Sweet (AGO-CC)  
Doris Diaz (AGO-LV)  
Sherri Grotheer (AGO-LV)  
Elynn Greene (AGO-LV)  
Maricar Andrade (AGO-LV)  
Christina Hernandez (AGO-LV)  
Leisa Moseley (AGO-LV)  
Magann Jordan (AGO-LV)

**Committee Members Present (Via Phone):**

**Committee Members Absent:**

Brett Kandt  
Clarice Charlie  
Lt. Loren Napier

**Public Present:**

Robert Zentz (AGO-LV)  
Tara Phebus, Nevada Institute for Children's Research and Policy, UNLV (AGO-LV)  
Benjamin Albers, Executive Director, VARN (AGO-CC)

**Attorney General Staff Present:**

Kareen Prentice, Domestic Violence Ombudsman (AGO-CC)  
Colleen Platt, Senior Deputy Attorney General, Legal Counsel to NCPDV (AGO-CC)  
Anjanette Bitsie, Administrative Assistant (AGO-CC)

1. Call to order, roll call of members, and establish quorum.

Suzanne Ramos will act as Chair until General Masto is available to Chair the meeting. Kareen Prentice call the meeting to order at 10:00 a.m. and conducted the roll call of members. Ms. Ramos established quorum.

2. Introduction of members of the public and public comment.

Robert Zentz, Tara Phebus and Benjamin Alders introduced themselves.

Mark Jackson read into record a letter from a high school junior to Ms. Anna Isaacson with the National Football League, Inc. The letter addresses the Mentors In Violence Prevention (MVP) Program: Gender Violence Prevention Education and Training.

3. **For Possible Action:** Review, amend and approve minutes from the August 5, 2014 Council meeting.

Correction and discussion on page thirteen pertaining to members on the Bylaw/Structure Committee between Judge Patricia Lynch and Suzanne Ramos. Need to add Judge Lynch to the comment.

"Bob Zentz and Judge Lynch are the only members currently on the committee."

Denise Yoxsimer had a correction on page five that "Calli" should be changed to "Cowley".

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Correction and discussion on page four, first paragraph between Sherri Grotheer, Sue Meuschke and Christine Jones Brady. Below is the correction to the meeting minutes.

“Ms. Lantz gave an update on the video counseling batterers treatment pilot program for convicted batterers in Lincoln County. The program has been in place for a month. Ms. Lantz stated that the in person check-in system has increased perpetrator accountability.”

Suzanne Ramos asked for a motion to approve the amended meeting minutes from August 5, 2014. Sue Meuschke made the motion to approve the amended meeting minutes. Dorie Guy seconded the motion. A vote was taken and the meeting minutes were approved as amended.

4. **For Possible Action:** Presentation from Volunteer Attorneys for Rural Nevada. (Benjamin Albers, Executive Director and Julie Morgensen, Finance and Grants Manager)

Benjamin Albers gave an overview of Volunteer Attorneys for Rural Nevada (VARN). Mr. Albers discussed the work VARN does for victims of domestic violence; legal representation, protection order hearings, child custody, divorce proceedings and recently immigration and Visa status. Mr. Albers stated that undocumented individuals are afraid to come forward as well willing to participate and cooperate. Mr. Albers went over the intake and representation processes; services, shelter, VOCCA reimbursement, confidential address, etc. Once the intake has been completed if representation is needed a staff attorney will be assigned for representation.

Mark Jackson asked about the current need and the numbers. Mr. Albers stated that there is more need than they are able to provide. Mr. Albers stated that they determine cases with children first. Mr. Albers stated they are hiring another attorney next month.

Discussion on identifying individuals as perpetrators. Mr. Albers discussed the intake process, the police reports and gathering of information. The time frame to gather information is different for a petition of custody or divorce and a protection order hearing.

Christine Jones Brady asked if there is anything the Council can do to help. Mr. Albers stated that their funding comes from federal funding (i.e. VOWA, Stop grant, VOCCA funding). Mr. Albers stated that they assign cases out to volunteer attorneys. Mr. Albers stated that domestic violence cases need special training.

Judge Lynch asked “if there is a need for more education for judges?” Mr. Albers stated it is getting better. Mr. Albers discussed Chapter 33 as far as

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protection orders and active domestic violence. Judges look at behaviors and acts that constitute domestic violence when it comes to protection orders. Mr. Albers discussed that domestic violence is complicated and expansive; however, judges are looking at it and understanding it as a whole now. Sue Meuschke acknowledged the history with protection orders.

5. **For Possible Action:** Report, update and discussion regarding Attorney General-Domestic Violence Fatality Review Statewide Team. (Attorney General Catherine Cortez Masto and Tara Phebus)

Tara Phebus explained starting a vetting team to look at recommendations from the Fatality Review Teams and the Council. For instance, where do these recommendations go and who handles those recommendations. Ms. Phebus proposed that the Council serve in that capacity. The Fatality Review Teams would meet and send a recommendations report to the Council. The Council would review recommendations, complete actions or forward to appropriate NCPDV committee or subcommittee, the Council as a whole, task force, commission, or state/local agency for action. The Council also would give feedback to the Fatality Review Teams on progress of recommendation action.

Ms. Phebus went over the "Recommendation Process for Domestic Violence Fatality Review in Nevada" flow chart.

General Masto discussed that it makes sense that the Council is involved to take advantage of the current body that exists instead of creating a new body. It would be an added function of the Council on how to follow through with the recommendations.

General Masto opened the discussion up to the Council members.

Sue Meuschke discussed that recommendations would need to have context and specificity. General Masto agreed that there has to be context with the recommendations in order to know what is needed to follow up on. Tara Phebus discussed that some of the recommendations may be appropriate to be general to the Council as a whole where as other recommendations may be appropriate to one of the committees. What has been done before? What is being worked on at the present moment?

Christine Jones Brady discussed adding to the biannual report. Track the number of fatalities and see if the various efforts have an impact going forward.

Discussion on reporting; Fatality Review Team report and NCPDV report. Make sure the reports are complimentary instead of redundant. Kareen Prentice suggested the Fatality Review Team report being an appendix to the NCPDV report. General Masto asked "if there is a report?" Kareen Prentice stated that there is a report that the Council can see the recommendations and the status of those recommendations from the Fatality Review Team. General Masto and

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Ms. Prentice discussed the Fatality Review Team meetings and maybe opening it up to Council members to be present at those meetings. Tara Phebus discussed bridging the communication between the Fatality Review Team and the Council.

General Masto asked “if a subcommittee is needed?” Maricar Andrade stated no. Sue Meuschke discussed an interim committee may be helpful. Tara Phebus discussed meetings and recommendations; assign recommendations throughout the year, the Council and/or committees would follow up on recommendations, and keep a running list of action in minutes. Ms. Phebus discussed referring recommendations back to the review team for clarification and then resubmit to the Council and/or a specific committee of the Council to handle the recommendations and follow up.

General Masto opened it up to discuss recommendation processes. Suzanne Ramos discussed sending back recommendations due to lack of context and specificity as well as lack of feedback in sending back recommendations for clarification. Ms. Ramos discussed establishing a system to understand the process at least in the first year of implementation. Sue Mueschke discussed that it is a good process to continue and works with the expectations of the Council.

Mark Jackson discussed the important players when it comes to discussing issues and recommendations, especially in the Rural areas. Mr. Jackson discussed someone setting up meetings in the Rural areas and obtaining an MOU. General Masto discussed presenting recommendations and showing model programs and best practices.

Mark Jackson discussed edits to the flow charts (i.e. NV PAC should be NVPAC). Double check Councils, Commissions, Task Forces (i.e. proper names, acronyms, etc.).

General Masto asked “if the Council members are comfortable with taking on this additional duty?” General Masto asked “if any member is opposed?” There was no member opposed.

Sue Meuschke discussed developing a written procedure to know what the process looks like. Tara Phebus stated that she could create another section for recommendations under protocols to outline the process. General Masto asked Tara to bring the addition to the protocols to the next Council meeting.

6. Report and discussion on reports/ updates from the following Committees of the Council:
  - a. Criminal Justice Committee (Brett Kandt)

i. **For Possible Action:** 2014 Goals Update

No update.

b. Education Committee (Sue Meuschke)

- i. **For Possible Action:** Discussion, recommendations regarding a policy statement about the need for sex education curriculum K-12 to incorporate age appropriate information on domestic violence, dating violence and sexual assault.

Sherri Grotheer discussed that domestic violence, dating violence and sexual assault be a part of the sex education K-12 curriculum. Christine Jones Brady agrees and supports it. Dorie Guy agrees. Ms. Grotheer discussed attending the public meetings in Clark County and being able to speak on behalf of herself as an individual in this matter and not for the Council. Ms. Grotheer discussed broadly defining the support for curriculum and making that input with the various school districts. Dr. Mike Freda discussed that three to four years ago the Washoe County Fatality Review Team coordinated with the Washoe County School District to come up with the CAP program for second grade, fourth grade and sixth grade. Dr. Freda discussed nothing at the high school level though and recently discussed that at the last meeting. Sue Meuschke discussed that there is no statewide approach and is done school by school. Ms. Meuschke asked "What is the Council willing to do or propose when it comes to health and sexual education curriculum in regards to domestic violence, dating violence and sexual assault?" Colleen Platt discussed that sexual education is a hot topic. Ms. Platt discussed that sexual education is a permissive piece and covered NAC 389.2423 for Pre-K through second grade and NAC 389.2938 for third through fifth grades pertaining to health education and basic standards. General Masto asked about the standards with the Department of Education. Ms. Platt discussed the education standards to the Council. General Masto asked Colleen "if one advocates with the Department of Education?" Colleen stated you could go to the Department of Education to advocate age appropriate standards. Ms. Platt discussed BDR 38.

General Masto brought the discussion back to Ms. Meuschke's question on the Council working on this K-12 curriculum to include domestic violence, dating violence and sexual assault. General Masto opened the discussion to the

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Council. Christine Jones Brady discussed health education because sometimes these incidents do not even involve sex.

Sue Meuschke made a motion that the Education Committee would move forward with K-12 curriculum to include domestic violence, dating, violence and sexual assault (i.e. developing those healthy relationships) and bringing it back to the Council for review, discussion and approval. Sheriff Machado seconded the motion. A vote was taken and the motion passed.

- ii. **For Possible Action:** Discussion, recommendations regarding the *Nevada Domestic Violence Prevention Council: Domestic Violence & the Workplace Toolkit for employers* (Sue Meuschke)

Sue Meuschke went over the NCPDV: Domestic Violence and Workplace Toolkit for Employers document. Discussion on the document.

Judge Patricia Lynch made the motion to approve the NCPDV: Domestic Violence and Workplace Toolkit for Employers document. Christine Jones Brady seconded the motion. General Masto opened the motion up for discussion and discussion ensued (i.e. pertaining to employees). A vote was taken and the motion passed.

General Masto stated the document will be placed on the AG's website by the end of the year and once on the website a press release will go out. Send out press release to Human Resources Association, State Bar and from Elynn Greene the various Task Forces.

- iii. **For Possible Action:** Discussion, recommendations and approval regarding allocation of the Michael Bolton Charities Grant funds for scholarship program.

Magann Jordan went over the proposal from the Education Committee regarding the allocation of the Michael Bolton Charities \$10,000 grant funds; "The Survivor Scholarship" (a copy of the proposal has been provided for the Council members). Grant ten victims/survivors of domestic violence with \$1000 scholarships towards education. Ms. Jordan went over the qualifications for the scholarship. Ms. Jordan discussed the hurdle to establish independence and these victims may not qualify for grants and/or scholarships that are

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available and this would provide for that need. Mark Jackson commented that this is a great idea. Mr. Jackson talked about a survivor and that the survivor did further their education. There is a need for victims/survivors.

Mr. Jackson had a concern on the recommendation process pertaining to those victims who have not come forward for assistance. Ms. Jordan agreed in how you define a victim and how to reach out to those victims through various resources. Another concern was the lack of resources in the Rurals and the victims being made aware of the resources available to them. Discussion on recommendation letter to qualify for "The Survivors Scholarship" (i.e. letter of support from a person who is knowledgeable of the circumstances with the victim). Nanci Glogauer commented that this is a great idea. Ms. Glogauer suggested establishing a rubric to score each applicant. Ms. Glogauer stated she could provide the Education Committee with information, documentation and examples. Sue Meuschke asked that Nanci please do so. Discussion on underserved populations. Discussion on timeline as far as application due date (March 1, 2015), selections completed (April 1, 2015) and dispersal of monies/awards (May 15, 2015).

General Masto stated that she would come back to this agenda item once the other proposal for the Michael Bolton Charities Grant funds are presented from the Public Information Committee (e. ii.).

c. Legislative Committee (Christine Brady)

i. **For Possible Action:** 2014 Goals Update

Christine Jones Brady stated the goals have been updated for the year and will be provided in the NCPDV Biennial Legislative Report for 2015.

ii. **For Possible Action:** NCPDV Biennial Legislative Report for 2015

Christine Jones Brady stated the Council members have been provided with a copy of the NCPDV Biennial Legislative Report for 2015. Ms. Jones Brady suggested adding the Michael Bolton Charities Grant funds vote to the report.

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General Masto asked for a motion to approve the NCPDV Biennial Legislative Report for 2015. Sue Meuschke made the motion to approve the report with the change made by the Chair of the Legislative Committee to add the Michael Bolton Charities Grant funds vote to the report. Dr. Freda seconded the motion. General Masto asked for any discussion. Judge Lynch suggested pulling out the recommendations and summarize, like an executive report. Kareen Prentice suggested adding the Fatality Review final report as an appendix. General Masto stated summarizing the minutes from today's meeting with any recommendations to include in the NCPDV Biennial Legislative Report for 2015 with an appendix for the Fatality Review final report. General Masto asked Sue Meuschke if she approves her motion as amended. Sue stated yes and Dr. Freda seconded as amended. A vote was taken and the report approved.

d. Membership Committee (Suzanne Ramos)

i. **For Possible Action:** 2014 Goals Update

Suzanne Ramos stated the next meeting of the Membership Committee will be held on January 14, 2015 at 11:00 a.m. Ms. Ramos stated at that meeting the committee members will be reviewing participation and attendance and discussing the Rural Road Trip for Summer 2015. Ms. Ramos stated there are currently five vacancies on the Council.

Judge Lynch had a question on her attendance. General Masto asked that members look at the 2014 NCPDV Member Attendance report and let Suzanne know of any changes. Ms. Ramos stated that Council members have been provided with the 2014 NCPDV Member Attendance report, the 2014 NCPDV Demographics report and the NCPDV 2014 Appointments list.

e. Public Information Committee (Maricar Andrade)

Maricar Andrade stated the Council members have been provided with a copy of the Public Information Committee Report.

i. **For Possible Action:** 2014 Goals Update

ii. **For Possible Action:** Discussion, recommendations and approval regarding allocation of the Michael Bolton Charities Grant funds for a domestic violence awareness campaign.

Maricar Andrade went over the proposal from the Public

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Information Committee that they are requesting \$5,000.00 out of the \$10,000.00 Michael Bolton Foundation Grant funds to use for print advertising and fliers. Ms. Andrade went over the No More Campaign flyer (a copy has been provided for the Council members). Ms. Andrade went over the draft of advertising and suggested places to print (page two of the report).

General Masto opened this up for discussion to the Council members. Mark Jackson stated another great idea. Mr. Jackson commented on the No More ads on television with the NFL players and celebrities. The NFL is putting monies into the program too. Mr. Jackson discussed that this proposal is dealing with prevention whereas the scholarships bring attention to domestic violence. Mr. Jackson suggested splitting the \$10,000; \$5,000 to print ads and \$5,000 to scholarships. Elynne Greene commented that Mark makes a good point. Ms. Greene discussed that scholarships are part of prevention in victims educating and supporting themselves. Ms. Greene agrees with splitting the monies. Judge Lynch agrees with Elynne. Judge Lynch discussed print ads being donated. Sue Meuschke stated television and radio ads can be donated but not print ads. Judge Lynch suggested giving the \$10,000 for scholarships. Nanci Glogauer agrees with splitting the monies. Ms. Glogauer asked about the Council establishing a fund for future scholarships. General Masto discussed that can be a possibility and have to raise the monies to fund those scholarships. Ms. Andrade commented that the committee can ask to print ads for free as well as ask for donations. Ms. Andrade discussed that the request for the proposal came from the Clark County Fatality Review Team.

Magann Jordan asked about the monies being used for the Rurals. General Masto and Kareen Prentice stated there are no restrictions and can be used statewide.

Nanci Glogauer made a motion to split the \$10,000; \$5,000 for print ads and \$5,000 for scholarships with the caveat of creating a program to establish a fund for future scholarships. Dorie Guy seconded the motion. A vote was taken; 18 members for yes and 4 members for no. Motion carries for the split of the \$10,000; \$5,000 for print ads and \$5,000 for scholarships. General Masto clarified that the members who voted no were in support of the split of monies, however; preferred the whole \$10,000 go to scholarships.

f. Bylaw/Structure Committee

- i. **For Possible Action:** Discussion, recommendations to appoint a chair for the Bylaw/Structure Committee.

Kareen Prentice stated that Bob Zentz has resigned as Chair from the committee as well as the Council. General Masto stated the need to elect a new Chair. Judge Lynch volunteered to be Chair.

g. Underserved Populations Committee (Suzanne Ramos).

- i. **For Possible Action:** 2014 Goals Update

Suzanne Ramos went over the 2014 Goals update for the Underserved Populations Committee.

- ii. Update and Discussion on Women of Color Network Training

Ms. Ramos gave an update on the Women of Color Network Training and the next training will be held in February 2015.

h. Judicial Training Committee (Robin Sweet)

- i. **For Possible Action:** 2014 Goals Update

Robin Sweet went over the 2014 Goals update for the Judicial Training Committee.

7. Report from the Domestic Violence Ombudsman. (Kareen Prentice)

Kareen Prentice asked members to turn in match forms and travel as well as sign in on the sign in sheet.

Suzanne Ramos presented a gift on behalf of the Council members to General Masto. General Masto thanked the members. A bowl with the NCPDV logo etched on it.

8. Report from the Attorney General's Office on Violence Against Women STOP Grant for 2015 and update on Grants Unit activities. (Liz Greb)

Liz Greb gave an update on the STOP grant for 2015 and on the Grants Unit activities.

9. Comments from the Chair.

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General Masto stated that it has been a privilege, honor and pleasure working with the Council members. General Masto stated she will be moving on to the Nevada System for Higher Education (NSHE) and will continue to work on issues of domestic violence, sexual assault, human trafficking, etc. General Masto stated she will continue to work with the Council and its members.

10. Report and discussion on reports/updates from the following Council Officers:

a. Vice Chair

No update.

b. Treasurer

Suzanne Ramos gave an update on the report for “1042-15 Nevada Council for the Prevention of Domestic Violence Expenses To Date FY15”.

c. Secretary

No update.

11. **For Possible Action:** Discussion and scheduling of future meetings and agenda items.

To be determined.

12. Public Comment.

Bob Zentz gave a thank you to the Council and its members.

13. Adjournment.

Meeting adjourned at 12:34 p.m.