

**STATE OF NEVADA
NEVADA COUNCIL FOR THE PREVENTION OF
DOMESTIC VIOLENCE
NOMINATING COMMITTEE**

Minutes of Meeting

March 4, 2010, at 10:00 a.m.

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

Committee Members Present

Mike Sprinkle

Committee Members Present Via Teleconference

Suzanne Ramos
Andrea Sundberg
Dr. Michael Freda
Barbara Aupperle

Committee Members Absent

None

Public Present

None

Attorney General's Office staff present

Kareen Prentice, Domestic Violence Ombudsman
Lorraine Webber, Assistant to the NCPDV

1. *Call to Order, Roll Call of Members, and Introduction.

Suzanne Ramos called the meeting to order 10:10 a.m. A roll call was performed, and quorum was established.

2. *Review and Approval of Minutes from September 17, 2009.

Mike Sprinkle moved to accept the minutes as submitted; Barbara Aupperle seconded the motion. The motion carried and the minutes were approved.

3. *Review of 2009 Council Member Participation.

Suzanne Ramos stated members should have received copies of everyone's attendance and participation from last year. Ms. Ramos asked Lorraine Webber if she had received waivers from everyone. Lorraine stated that she received waivers from everyone except Adrianna Botello and the new member, Vincent Cannito. Ms. Ramos stated a waiver was not necessary for Mr. Cannito because new members were not being discussed, and that the Council should be receiving a letter of resignation from Ms. Botello soon.

Ms. Ramos stated that the council had 21 members last year. Presently there are 28 Council members. In reviewing the list of current members, one person will be stepping down and two other members had difficult work schedules that made it hard for them to participate. At this time, there are two vacancies that will need to be filled.

4. *Discussion of the rural meeting/trip – logistics and budget.

Suzanne Ramos asked if there was any news on the budget. Kareen Prentice stated that she was in discussions with the Attorney General CFO and Keith Munro about the budget. At the present time, there is about \$37.00 in the Prevention Council Budget. That amount will not pay for any more teleconferences or the last Council meeting. Keith Munro said that the Council should continue on and he is looking at another budget account to move about \$1000 over, which would cover all the teleconferences and travel reimbursements for Council meeting.

Mr. Sprinkle asked how much the meeting cost in Hawthorne last year. Ms. Prentice stated that it was close to \$2,000. Ms. Ramos commented that going to Elko would cost more. Ms. Prentice stated that they are looking at re-doing the work program for next year's budget because the budget amount would be around \$3,000 and that will get eaten up again on the rural road trip. She said that they are looking at re-doing that budget so this problem will not happen again. Ms. Ramos asked if the budget will increase to \$8,000-\$9000. Ms. Prentice stated that they only had a \$3,000 budget which may be increased to \$4,000 or \$5,000 if funds are available.

Ms. Ramos asked if the committee wanted to decide where to have their next trip. The Attorney General had suggested West Wendover. After some discussion, the Committee decided to travel to West Wendover and have a town-hall style meeting there the evening of July 14th and then travel to Elko the morning of the 15th and have a lunch meeting there. The Committee discussed refreshments at both venues.

There was discussion of travel arrangements for the Las Vegas members of flying to Reno and carpooling with motor pool cars with the rest of the members or driving up from Las Vegas.

Andrea Sundberg asked if the Committee thought the Utah Coalition should be invited since they had done some cross-training in Wendover. Ms. Ramos stated that the Utah coalition has received some STOP grants for programs in both Nevada and Utah so it would be really nice to include them. Ms. Ramos stated she would get the contact information from Andrea so they can be invited. Ms. Prentice asked that the contact information also be sent to Lorraine Webber.

Barbara Aupperle made the motion to have a Town Hall meeting on the evening of July 14th in West Wendover; spend the night there; then go to Elko on July 15th and have a lunch meeting of the NCPDV. Andrea Sundberg seconded the motion. A vote was taken and the motion carried unanimously. Ms. Prentice suggested that the invitation list both events so that invitees may choose to attend one or both meetings.

5. Committee Goals and Objectives for 2010

Suzanne Ramos reviewed the 2009 goals:

- Recruit more members from southern Nevada to include law enforcement, judges, clergy and, possibly, someone from POST
- Complete 2009 nominating process for new members
- Plan Rural meeting tour for 2009
- Update nominating applications, policies and process

Ms. Ramos said she thought the Committee should keep planning the rural trip and the nomination process for 2010, and that they should discuss where the Committee needs to focus for new members. In reviewing the list and demographics, she thought the Council should probably still seek someone from the clergy. She asked the Committee if they thought they should get anyone else in any other demographic area.

Ms. Ramos stated that she still felt it would be good to get someone from the clergy and someone from the Native American community, which is an underserved population. The Committee discussed the makeup of the Council. With eight members in the south, nine in the north, five rural members, and six statewide members, the Council representation seems pretty evenly balanced. Mike Sprinkle agreed that it would be good to focus on those two areas since there were only two vacancies to fill.

The 2009 goals of updating the nominating applications, policies and process and recruiting a southern Nevada law enforcement representative for the council were completed.

Dr. Freda made a motion to approve the goals for 2010 which are:

1. To recruit Council members from the clergy and the Native American community.
2. To complete the nominating process for new members.
3. To plan the 2010 rural meeting.

Andrea Sundberg seconded the motion. A vote was taken and the motion carried unanimously.

6. Schedule future meetings and agenda items for the Nominating Committee

Ms. Ramos stated that since the rural road trip is not until July 14th, she thought the Council should end the new member application process for the year on July 30th. Dr. Freda stated that would give anyone that they meet in Wendover or Elko an opportunity to complete an application and submit it.

Ms. Ramos stated they would then need to schedule a meeting to review applications. Ms. Prentice suggested an application period of June 1 – July 30. Ms. Ramos asked that the website be changed to reflect that the Council will accept applications during that period of time. The applications should be available to hand out at the council meeting and be sent out to council members so that if they will have them to give to anyone who may be interested in joining the Council.

The next meeting was scheduled for Thursday, May 13th at 10:00 a.m.

Agenda items will include the rural tour logistics and a budget update.

7. Public Comment

There was no public comment.

8. Adjournment

Mike Sprinkle moved that the meeting be adjourned. Barbara Aupperle seconded the motion. Suzanne Ramos adjourned the meeting at 10:39 a.m.

**STATE OF NEVADA
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NOMINATING COMMITTEE**

Minutes of Meeting

May 13, 2010, at 1:30 p.m.

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

Committee Members Present

None

Committee Members Present Via Teleconference

Suzanne Ramos
Andrea Sundberg
Barbara Aupperle
Mike Sprinkle

Committee Members Absent

Dr. Michael Freda

Public Present

None

Attorney General's Office staff present

Kareen Prentice, Domestic Violence Ombudsman
Lorraine Webber, Assistant to the NCPDV

1. *Call to Order, Roll Call of Members, and Introduction.

Suzanne Ramos called the meeting to order 1:33 p.m. A roll call was performed, and quorum was established.

2. *Review and Approval of Minutes from March 4, 2010 meeting.

Andrea Sundberg moved to accept the minutes as submitted; Mike Sprinkle seconded the motion. The motion carried and the minutes were approved.

3. *Discussion of the rural meeting/trip – logistics and budget.

Ms. Ramos stated that there would be a new budget in place on July 1, 2010, so paying for the rural road trip shouldn't be an issue. She stated that the Wendover meeting would start at 5:30 p.m. (mountain time) and so the Reno/Sparks members would have to leave by 10:00 a.m. on July 14, 2010. The meeting was expected to last an hour or an hour and a half. The Council meeting in Elko will start at 10:30 a.m., with lunch being served around 11:30 a.m., and the meeting finishing by 2:00 p.m.

4. *Review, discussion and possible action regarding Council member vacancies.

Ms. Ramos stated that there are presently three vacancies and there may be a fourth soon.

5. *Review, discussion and possible action and possible action regarding 2010 application process.

Ms. Ramos asked Ms. Prentice if the applications have been modified with this year's information yet. Ms. Prentice stated that they had not been changed yet but that she would work on it and send it to Ms. Ramos for review.

Ms. Ramos stated that the Committee's priorities would be to recruit members from the Native American community and the clergy. Ms. Sundberg stated that she had spoken to the president of the Nevada Clergy Association and he was very interested in applying. Ms. Sundberg asked the Committee if they had ever considered having a teen member on the Council. Ms. Prentice stated that it had been discussed but it was difficult since the Council and Committee meetings take place during school hours. The Committee discussed having the teen as an ex officio member, or as a committee member only. Ms. Sundberg stated that some of the UNLV students participate in the Peers Advocating Against Violence program and that these students tend to be 18 or 19 years old. The Committee agreed that a college student would be fine. Ms. Sundberg stated that she could speak to the person who ran the PAAV program to

see if any of the students involved would be interested in serving on the Council.

Ms. Ramos encouraged members to forward the application to anyone who might be interested.

6. Schedule future meetings and agenda items.

The next meeting was scheduled for August 20, 2010 at 1:30 p.m. This meeting will be to review the applications and choose the top candidates to be interviewed by phone. Application will be sent to Committee members the first week of August. Other agenda items will include the application process and feedback regarding the rural trip.

A meeting was also scheduled for September 9, 2010 at 1:30 to make decisions as to who to recommend to the Council for membership.

7. Public Comment

There was no public comment.

8. Adjournment

The meeting was adjourned at 1:51 p.m.

**STATE OF NEVADA
NEVADA COUNCIL FOR THE PREVENTION OF
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NOMINATING COMMITTEE**

Minutes of Meeting

August 20, 2010, at 1:30 p.m.

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

Committee Members Present

Suzanne Ramos

Committee Members Present Via Teleconference

Barbara Aupperle
Mike Sprinkle
Dr. Michael Freda

Committee Members Absent

Andrea Sundberg

Public Present

None

Attorney General's Office staff present

Kareen Prentice, Domestic Violence Ombudsman
Victoria Oldenburg, Senior Deputy Attorney General
Lorraine Webber, Assistant to the NCPDV

1. *Call to Order, Roll Call of Members, and Introduction.

Suzanne Ramos called the meeting to order 1:38 p.m. A roll call was performed, and quorum was established.

2. *Review and Approval of Minutes from May 13, 2010 meeting.

Mike Sprinkle made a motion to approve the minutes as submitted. Barbara Aupperle seconded the motion. A vote was taken and the minutes were approved unanimously.

3. *Discussion and feedback regarding 2010 rural road trip and meeting.

The committee thought it the meetings went well. There was good attendance and participation at both Elko and Wendover. There was not quite enough food, but it is hard to gauge how many people will show up. Ms. Prentice reported that the meeting had resulted in a lot of media. The AP picked up the Elko story and it ran all over Nevada. A story about the lack of pro bono attorneys, which was one of the topics discussed at the meeting, ran in the Reno Gazette Journal. That story was picked up by other publications, as well. A follow-up article about VARN was later published in response to the issue of lack of pro bono attorneys.

Mike Sprinkle thanked the Attorney General's staff for all the hard work they do to put the rural road trip together.

The Committee thought that having the meetings at two locations worked out well and may work better than having them at three locations. The Committee discussed having a future trip to Ely and Pioche. Ms. Aupperle stated that a lot of people live there and in surrounding areas and that very few services are available. The next rural meeting will be in July or August of 2011. The town hall meeting will be in Pioche and the Council meeting will be in Ely. Because Pioche is small, the Council will need to travel to Ely to stay the night.

4. *Review, discussion and possible action regarding Council membership, vacancies and review of Council applications. .

At the present time, there are five vacancies. The Committee received 15 complete applications and two incomplete applications which were also submitted late. Ms. Ramos stated that 10 applicants are from the south, 2 are from rural areas and three are from the North. She noted that the applicants had diverse backgrounds and experience. Mr. Sprinkle asked if the Attorney General was planning to appoint anyone this year. Ms. Prentice replied that General Masto had personally asked two people to apply. The Committee agreed to interview the top seven candidates and then recommend the five best applicants for membership in the Council. The seven candidates with the highest scores are Kathleen Ja Sook Begquist, Dr. Lubna Ahmad, Deborah Armstrong, Dallas Smales, Matthew Deal, Frankie Holtz-Davis, and Luzau Balowa. Mr. Sprinkle

made a motion to advance these candidates to the interview stage of the process. Mike Freda seconded the motion. A vote was taken and the motion carried.

The Committee divided the interviews as follows: Mike Sprinkle will interview Dr. Lubna Ahmad and Frankie Holtz-Davis; Barbara Aupperle will interview Deborah Armstrong; Mike Freda will interview Matthew Deal; Susan Ramos will interview Kathleen Ja Sook Bergquist and Luzau Balowa; and Andrea Sundberg will interview Dallas Smales. Lorraine Webber will send the interview questions and score sheets to the Committee. Once the interview forms are completed, they should be sent to Ms. Webber and then she will forward them to Ms. Ramos to prepare a summary and calculate the scores.

5. *Review, discussion and possible action regarding 2010 application process.

Additional score sheets and interview questions will be sent to the Committee members by Monday, August 23, 2010. Once the forms are received, Committee members may contact the candidates and interview them. Completed interview forms and score sheets should be sent to Ms. Webber by Friday, September 3, 2010. Ms. Ramos asked the Committee members to stress the importance of attendance at the Council meetings, including the rural meetings, and participation in at least one committee when talking to the candidate. Dr. Freda made a motion to approve the application process. Barbara Aupperle seconded the motion. A vote was taken and the motion carried.

6. *Review, discussion and possible action regarding recommitment letters.

Ms. Ramos stated that the terms of four of the current Council members are set to expire in January, 2011. Ms. Webber will send out recommitment letters by August 25, 2010. The deadline for returning the signed statements of commitment will be September 8, 2010.

7. *Schedule agenda items for the next meeting scheduled for September 9, 2010 at 1:30 p.m.

Agenda items will include:

- discussion and possible action regarding 2011 rural road trip
- discussion and possible action regarding Council membership, vacancies and review of applications
- discussion and possible action regarding recommitment letters

Ms. Webber will obtain signed waivers from all Council members so that their participation may be discussed at the September 9, 2010 meeting.

8. Public Comment

Mike Sprinkle stated that Suzanne Ramos did a really good job organizing this every year and Ms. Aupperle agreed.

9. *Adjournment

The meeting was adjourned at 2:09 p.m.

**STATE OF NEVADA
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NOMINATING COMMITTEE**

Minutes of Meeting

September 9, 2010, at 1:30 p.m.

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

Committee Members Present

None

Committee Members Present Via Teleconference

Barbara Aupperle
Dr. Michael Freda
Suzanne Ramos
Mike Sprinkle
Andrea Sundberg

Committee Members Absent

None

Public Present

None

Attorney General's Office staff present

Kareen Prentice, Domestic Violence Ombudsman
Henna Rasul, Deputy Attorney General
Lorraine Webber, Assistant to the NCPDV

1. *Call to Order, Roll Call of Members, and Introduction.

Suzanne Ramos called the meeting to order at 1:33 p.m. A roll call was performed and quorum was established.

2. *Review and Approval of Minutes from August 20, 2010 meeting.

Mike Sprinkle made a motion to approve the minutes as submitted. Barbara Aupperle seconded the motion. A vote was taken and the minutes were approved unanimously.

3. *Discussion and possible action regarding 2011 rural road trip.

At the previous meeting, the Committee discussed traveling to Pioche and Ely for the rural road trip. Because of the distance between the two towns, Ms. Ramos suggested having a town hall meeting a little earlier than usual. Ms. Prentice commented that the problem with that is that it would conflict with the work schedule of potential attendees.

4. *Review, discussion and possible action regarding Council membership and vacancies; discussion of Council applications and interviews.

Ms. Ramos asked Ms. Webber to confirm that completed open meeting law waivers had been received from all Council members. Ms. Webber stated that she had received waivers from all members except one who was planning to resign. With the resignation, there will be six openings for new members. Ms. Ramos suggested recommending five candidates for membership and then leaving one spot open for an appointee of the Attorney General. Ms. Rasul stated that until we get an official letter of resignation, the Committee should only count on having five vacancies, one of which should be left open for General Masto's appointee. After discussion, the Committee decided to make the five recommendations to the Attorney General and let her decide how to fill the vacancies.

The Committee members briefly reviewed the qualifications of the candidates they interviewed and their impressions of how well the candidates might do as Council members. Generally, the Committee members were favorably impressed by the candidates. After discussion, Barbara Aupperle made a motion to recommend the following candidates, in order, to the Attorney General for consideration:

1. Kathleen Ja Sook Bergquist
2. Dr. Lubna Ahmad
3. Deborah Armstrong
4. Dallas Smales
5. Mathew Deal

Mr. Sprinkle seconded the motion.

Ms. Prentice stated she would also send the files of two other candidates who were interviewed, Frankie Holtz-Davis and Lazau Balowa, to the Attorney General for consideration and asked if the Committee would like to rank those two files. Andrea Sundberg made a motion that the Committee rank Frankie Holtz-Davis as 6th and Lazau Balowa as 7th based on the focus of the candidates' work. Barbara Aupperle seconded the motion. A vote was taken and the motion was approved unanimously.

5. *Review, discussion and possible action regarding recommitment letters.

The recommitment letters from Barbara Aupperle, Elynne Wernikove-Greene, Andrea Sundberg and Ron Titus have all been signed and returned.

6. *Schedule agenda items for the next meeting.

The next meeting will be in January, exact date and time to be determined.

Agenda items will include council membership and vacancies, and the 2011 rural road trip,

7. Public Comment

There was no public comment.

8. *Adjournment

Dr. Freda made a motion to adjourn the meeting. Andrea Sundberg seconded the motion. The meeting was adjourned at 1:54 p.m.