

**STATE OF NEVADA  
NEVADA COUNCIL FOR THE PREVENTION OF  
DOMESTIC VIOLENCE  
PUBLIC INFORMATION COMMITTEE**

## **Minutes of Meeting**

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*January 27, 2009*

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Office of the Attorney General  
5420 Kietzke Lane, Suite 202  
Reno, Nevada 89511

**Committee Members Present**

Tammy Whatley  
Suzanne Ramos  
Traci Dory

**Committee Members Present Via Teleconference**

Barbara Aupperle

**Committee Members Absent**

None

**Public Present**

None

**Attorney General's Office Staff Present**

Henna Rasul, Deputy Attorney General  
Kareen Prentice, DV Ombudsman  
Kathryn K. Menke, DV Assistant

1. **\*Call to order, roll call of members, and introduction.**  
Deputy Attorney General Henna Rasul called the meeting to order at 4:00 p.m., since there was not yet a chair for this committee. A roll call was performed and quorum was established.
  
2. **\*Election of New Chair.**  
Ms. Rasul indicated she would accept nominations. Traci Dory nominated Tammy Whatley. Suzanne Ramos seconded the motion. The motion

passed with one abstention, Tammy Whatley. Ms. Rasul indicated Tammy Whatley was the new committee chair.

**3. \*Review and approval of Minutes from the June 17, 2008 meeting.**

Ms. Whatley asked if everyone had had a chance to look at the minutes. She indicated she had a correction on section six, the wrong committee was named. Barbara Aupperle moved to accept the minutes as amended; Traci Dory seconded the motion. The motion passed.

**4. \*Discussion and possible action on approving Council Brochure.**

Ms. Whatley asked if everyone had had a chance to see the new brochure. Kareen Prentice indicated Lisa South had changed the error which had been found in the brochure. On the first page of the tri-fold, the number of committees was changed from seven to eight, because they added the Judicial Training Committee.

Ms. Whatley asked if anyone had any comments about the brochure. Barbara Aupperle stated it looked good. Suzanne Ramos made a motion to accept the brochure as corrected; Traci Dory seconded the motion. The motion passed.

Ms. Whatley asked if they needed to take this to the council, or did they have the approval from the council to make the final approval on the brochure as a committee. Kareen Prentice responded the committee could do this. Henna Rasul indicated they could state it had been approved by the committee, and if General Masto wanted to have it approved by the council that would be fine.

Kareen Prentice raised the subject of printing costs. Ms. Rasul stated they could discuss it under this item. The committee agreed to make the recommendation to the council that they instruct Kareen to print the brochure. The council would have final approval on the budgeting.

**5. \*Discussion and possible action regarding goals for 2009.**

Ms. Whatley stated that their biggest goal was to get the brochure out. This will be very helpful because of the different events where the Attorney General has a booth, the brochure will be available to the public. This will really help the Council get their name out there. Suzanne Ramos mentioned the other major thing is to make sure they have their agendas and minutes available, as well as have the application updated online.

Kareen Prentice stated once the copies of the brochure were done, she wanted to have them distributed to every member. She would like every member of the council to have a stack of brochures, so when they are out and about they can distribute them. Suzanne Ramos replied this was

especially important to the Nominating Committee, and can be given out to the public during their recruitment efforts.

With regard to their other goals, Ms. Whatley stated for 2009 it was important to ensure that the website is continually updated. She asked the committee if there was anything else. There was no further discussion on this agenda item.

**6. \*Update on the website content.**

Ms. Whatley told the committee she had actually gone to the website and printed every single page off that relates to domestic violence. She remarked it is actually very extensive, since there are a number of pages accessible through links. Ms. Whatley stated all of the information from the brochure is on the website somewhere. Suzanne Ramos asked where the council was on the website. She suggested putting the council on one of the front pages of the website. She would like to have it pop up right away to make it easier for people to find.

Kareen Prentice briefly explained to the committee members how to navigate the website, and they discussed the placement of the Council's information on the Attorney General's website. They were in agreement that they should restructure it. Henna Rasul suggested going over it with General Masto as she would be interested in hearing these types of comments. Kareen Prentice suggested they put the Prevention Council under "Domestic Violence in Nevada".

Several committee members agreed the website information needed to be updated. Traci Dory asked if people had the ability to go in and make changes to the website; they can do such things in their office. Suzanne Ramos also stated that someone in her office has access to make changes to their website.

Ms. Ramos asked how applicants could locate the application on the website; the information is fairly buried. The committee also discussed how outdated the Council information on the website is. Traci Dory remarked that if they took the issue to the Council then the Attorney General could persuade the IT people to prioritize working on the updating the website.

After the discussion Ms. Whatley stated the committee would take this to the entire Council with the recommendation that the website be updated. It was agreed that updating the website in every aspect would be a committee goal for 2009 as well as the brochure distribution.

Ms. Ramos recommended continually updating the website as the information regarding the members of the council changes. Henna Rasul

suggested asking the Attorney General if they could have access to just the domestic violence portion of the website since the information is constantly changing.

Kareen Prentice mentioned she was summarizing each committee's goals and sending the information to the committee chairs. She reiterated the Public Information Committee's two goals for 2009 would be: 1) Printing and distributing the Council brochure, and, 2) updating and revamping the website on a continual basis; reconstruction of the entire website.

**7. \*Schedule future meetings and agenda items.**

Ms. Whatley suggested the committee meet every six months instead of just once every twelve months. Once the council decides that the website should be revamped, they should set a meeting for the committee to make recommendations. Suzanne Ramos mentioned the council is meeting in two days. Ms. Whatley then said they should wait until they get a definite date for the next council meeting, and then set a meeting date so they can have definite recommendations for the website.

**8. \*Public Comment**

There was no public comment.

**9. \*Adjournment**

Barbara Aupperle made a motion to adjourn; the motion was seconded by Suzanne Ramos. The motion passed. The meeting was adjourned at 4:20 p.m.

**STATE OF NEVADA  
NEVADA COUNCIL FOR THE PREVENTION OF  
DOMESTIC VIOLENCE  
PUBLIC INFORMATION COMMITTEE**

## **Minutes of Meeting**

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*February 23, 2009*

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Office of the Attorney General  
5420 Kietzke Lane, Suite 202  
Reno, Nevada 89511

**Committee Members Present**

None

**Committee Members Present Via Teleconference**

Barbara Aupperle  
Traci Dory  
Suzanne Ramos

**Committee Members Absent**

None

**Public Present**

None

**Attorney General's Office Staff Present**

Henna Rasul, Deputy Attorney General  
Kathryn K. Menke, Assistant to NCPDV

**Attorney General's Office Staff Present Via Teleconference**

Catherine Cortez Masto, Attorney General  
Kareen Prentice, Domestic Violence Ombudsman  
Edie Cartwright, Public Information Officer

**1. \*Call to order, roll call of members, and introduction.**

Deputy Attorney General Henna Rasul called the meeting to order at 1:04 p.m. A roll call was performed and quorum was established.

**2. \*Election of New Chair.**

Suzanne Ramos made a motion for Traci Dory to be the Committee Chair; Traci Dory seconded the motion. The motion carried.

**3. \*Review and approval of Minutes from the January 27, 2009 meeting.**

Suzanne Ramos moved to approve the minutes as submitted; Traci Dory seconded the motion. The motion carried.

**4. \*Update, discussion and possible action on NCPDV website reorganization and content.**

Kareen Prentice stated that she had attempted to access the website but the system would not allow her to log on. Ms. Dory asked if the IT staff had been able to update the website. DAG Rasul indicated they were in the process of doing that.

Edie Cartwright, Public Information Officer for the Attorney General's Office, shared the information she had. She had been sent information regarding updating the posting on the Attorney General's website.

General Masto stated at the last Prevention Council meeting they had discussed extensively how the Domestic Violence section on the Attorney General's website really needs to be updated. There is outdated information on the website. There was also discussion about the subcommittee working with the Attorney General Office IT team on the update of the website.

Edie Cartwright confirmed that had been done. She stated Kareen Prentice had been sending her all backup minutes, etc., and the other kinds of information from the past year. They had been working with James Norman, and everything that has been sent to her has been put on the proper portion of the website. She said the information is up to date.

General Masto solicited assistance from Committee members in terms of monitoring the website and helping her office in keeping it updated. This would also include sharing information that may be out there that the Attorney General's office may not know about. Traci Dory responded that she would be willing to check the website once a week.

Suzanne Ramos said the website had been updated; the current Council membership list was on there now. She remarked that Andrea Sundberg was on the membership list twice. General Masto stated this would be changed. Ms. Ramos suggested highlighting the Council members names because the way it is now, with the agency name listed underneath, it all blurs together.

Edie Cartwright stated she had taken the information that was provided to her and forwarded it to the IT person without specific formatting instructions. She indicated the requested change could be made. Ms. Ramos also requested that the names be placed in alphabetical order rather than being listed at random. This is probably why Andrea Sundberg's name was in the list twice.

Kareen Prentice said she had a request from the Nevada Coalition Against Sexual Violence, to include information regarding sexual violence on the website. They requested that their contact information be included on our website.

Ms. Cartwright asked if people know to go on the Attorney General's website to find the domestic violence information. Ms. Ramos mentioned it would be good if the Council could be brought up on the website separate from the Domestic Violence Unit. Ms. Cartwright replied that in terms of the other information they have on the website, the first page is usually the table of contents and reflects the Attorney General's charter. Domestic Violence happens to be one of them. Ms. Cartwright asked if the Domestic Violence Prevention Council had thought about having its own website.

General Masto replied that is not the issue. What she would like to see on the website is that it is all-inclusive, it has everything on it, the Domestic Violence Prevention Council, the Batterer's Treatment Certification Committee, etc. She suggested removing the header on the first page of the website which refers to the Attorney General's Office Domestic Violence Unit. She thinks they can do a better job in terms of displaying what they do in terms of domestic violence.

She recommended that Edie work with Kareen Prentice to get up to speed about what is on the website, and making sure that the website is readable and user friendly. When someone enters the website they should be able to gain an understanding of the various aspects of domestic violence in this state.

General Masto further stated this Committee should assist Kareen Prentice and Edie Cartwright in making the website more user friendly. Kareen Prentice offered to meet with Edie Cartwright and assist her. Ms. Cartwright suggested bringing James Norman, their IT person, in on it as well, so they can be sure what the limitations are.

General Masto stated she wanted the website to be all-inclusive. Not only can consumers use the website to find out what the Attorney General's Office is involved with, it should also be connected to the

various domestic violence agencies out there. They should have all of the information they need in order to obtain assistance. The website should provide more information.

Ms. Cartwright suggested to Kareen Prentice they meet, even via teleconference. She has to rely on their IT person in terms of how the website is put together and the limitations in use of it. General Masto indicated she would rely on Barbara, Suzanne and Traci to review the website and make recommendations for changes, and would also rely on Edie, Kareen, and James Norman to make the requested changes.

Ms. Ramos asked Edie Cartwright if it was possible for a staff member of the Attorney General's Office to make the minor changes to the website. Ms. Cartwright replied that Kareen Prentice is the conduit for the information changes requested for the website. Ms. Cartwright reviews the information received, and then works together with James Norman to make the updates. That is how it has been in the past. Ms. Ramos replied she was interested in expediting the process in case the IT staff get bogged down, so that the minor changes can be made by a staff member.

General Masto also stated the STOP Grant section of the website needs to be updated; there should be information included about funding. The various funding sources should be stated. They have all the information, they just need to put it in a format that is user friendly. There should be an overview of how domestic violence programs are funded in this state, so the general public has a better understanding that there need to be more resources, and that we don't get a lot of resources from the general fund, from the state.

Ms. Cartwright referred to the first page of the website, and clarified that what General Masto wants is for a web user to be able to push one button on the first page, and have all of the available information on domestic violence pop up without having to further navigate the website. She wants the public to be able to get all of the domestic violence information they need right from the first page of the website. Ms. Cartwright confirmed that people will just need to click on the domestic violence button on the first page to get to all of the information. There will just be the one button that allows the consumer to get into the portal.

Ms. Ramos stated everything should be on that first page so people can go in automatically and not go through several pages to get to the desired information. If they have to do this they may get frustrated and leave. She also suggested they add the sexual assault component to the website.

General Masto responded that is another issue. Maybe they should do an entire segment on victims rights, sexual assault, D.U.I. victims, domestic violence victims, and also discuss the Victims of Crime compensation. She indicated the website would be crafted in whatever way the Committee thinks is appropriate. Kareen Prentice suggested having a domestic violence section and then a section for all victims of crime.

Traci Dory stated she did not see that a D.U.I. victim would go to the Domestic Violence button for information. Ms. Ramos agreed. General Masto seconded Kareen Prentice's suggestion. Ms. Cartwright mentioned they would be adding a new initiative on the left side of the first page, Victims of Crime. This would be listed instead of Domestic Violence. Suzanne Ramos thought this would be a better tagline.

Edie Cartwright reminded the Committee the first page of the website was originally intended to list those initiatives that the Attorney General had listed as the main areas that she is interested in promoting. That is the reason why that page is set up the way it is. She indicated she thought that Victims of Crime was a pretty wide definition.

General Masto responded that Victims of Crime is an initiative she has been working on out of this office, and that she was chairing that subcommittee out of the Advisory Commission. She stated the report that is coming out of Justice Hardesty's Advisory Commission, which Brett Kandt helped to write, contains a section on Victims of Crime which sets forth information they can use on their website. The Attorney General stated the information on the website did need to include Victims of Crime, since it is an initiative she has taken the lead on.

Traci Dory suggested leaving Domestic Violence alone and let it have its own button on the front page, and then maybe have a Victims of Crime Subcommittee button that would link to a variety of advocates. It would tie in everybody, but not take away from the Domestic Violence work. General Masto responded she would leave it up to the Committee to craft the website.

Edie Cartwright mentioned that a person who is on the website seeking a broader answer, for instance, someone who has had a D.U.I., is not necessarily going to go under Domestic Violence for the information they are seeking.

General Masto suggested having a button on the first page for Victims of Crime that will break down into other categories when the cursor is

placed over it. They will see the subtopics underneath the first heading, that they can go to. Committee members liked this idea. Traci Dory suggested that would separate the Prevention Council from all of the other Victims of Crime items.

Kareen Prentice mentioned they will post all of the Minutes and Agendas on the website, both Domestic Violence Prevention Council and Victims of Crime. Edie Cartwright confirmed the Agendas and Minutes will be posted under the applicable sections of the website. She stated she will work with the IT person for the Attorney General's Office to see what the limitations of the website are, what they can and cannot do.

General Masto stated she thought it was a good idea to have the Domestic Violence items on the first page, since people see that right away. She also suggested looking at what other states have on their websites, to see what they do. That could be something for the Committee to do. Traci Dory indicated they will put that on the next agenda for the next meeting, to provide feedback as to what other states have done, what their websites look at.

**5. \*Schedule future meetings and agenda items.**

Traci Dory asked Suzanne Ramos and Barbara Aupperle if each of them would be willing to pick a state, review its' website, and then report back to the Committee regarding what they found in other states. Kareen Prentice suggested dividing up the United States Geographically, and each of the four of them would take part of it. Barbara Aupperle indicated she would review the Eastern United States, Suzanne Ramos stated she would take the Western States, Traci Dory took the Midwest, and Kareen Prentice offered to review the Mountain west states.

Edie Cartwright mentioned she had been working with several of the states on their electronic messaging on a variety of issues, and that in some cases they really do have some wonderful things. This is because they have the money to do it. She wanted to give the Committee a heads up, so they are not too disappointed when they compare what we can do with what other states have done. However, she also stated we could find some good models that might give us some good ideas in terms of organization and how to put the thing together. She reminded the Committee that some of the states have had professional web people do their sites; she is not sure that what Nevada will be able to do will be as sophisticated. But they certainly can try.

Traci Dory confirmed that in reviewing other state websites, they are looking at content, and easy access of information. Suzanne Ramos stated their goal is for people to not have to go through so many pages to get to the Prevention Council information. They want information and content, not pictures and glorified things.

The Agenda was set for next time with the website review item on it, and Ms. Dory also requested an update from Kareen Prentice on the Prevention Council brochure at the next meeting.

The next meeting was set for April 6, 2009 at 1:00 p.m.

**6. Public Comment**

There was no public comment.

**7. \*Adjournment**

Barbara Aupperle moved to adjourn the meeting; Suzanne Ramos seconded the motion. The meeting was adjourned at 1:35 p.m.

**STATE OF NEVADA  
NEVADA COUNCIL FOR THE PREVENTION OF  
DOMESTIC VIOLENCE  
PUBLIC INFORMATION COMMITTEE**

**Minutes of Meeting**

*\*\*DRAFT\*\**

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*April 6, 2009*

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Office of the Attorney General  
5420 Kietzke Lane, Suite 202  
Reno, Nevada 89511

**Committee Members Present**

None

**Committee Members Present Via Teleconference**

Barbara Aupperle  
Traci Dory  
Suzanne Ramos

**Committee Members Absent**

None

**Public Present**

None

**Attorney General's Office Staff Present**

Henna Rasul, Deputy Attorney General  
Edie Cartwright, Public Information Officer  
Kathy L. Boone, Administrative Assistant

**Attorney General's Office Staff Absent**

Kareen Prentice, Domestic Violence Ombudsman

**1. \*Call to order, roll call of members, and introduction.**

The meeting was called to order by Traci Dory at 1:16 p.m. A roll call was performed and quorum was established.

**2. \*Review and approval of Minutes from the February 23, 2009 meeting.**

Barbara Aupperle made a motion to approve the minutes as submitted from the February 23, 2009 meeting. Suzanne Ramos seconded the motion. The motion carried.

**3. \*Update, discussion and possible action on NCPDV website reorganization and content.**

Traci Dory reported to Edie Cartwright that these changes requested in the February 23 meeting minutes have not been implemented on the AG website to this date: On the membership list, Andrea Sundberg is still listed twice, the names on the list are not alphabetized, and they are not in bold font. Also, the committee had asked for a "Victims" button for general victim issues to be featured on the website. Suzanne Ramos added that on the Committee list, Traci Dory is not put down as the chair of the Public Information committee as was discussed during the February 23 meeting. Ms. Ramos also asked Ms. Cartwright if the downloadable application for Council membership had been changed, since the downloadable application is not the same as the online application. There are two bullets on the website: one is "\*online form", the other is "\*download form" and, at this time, these forms differ from one another. Ms. Ramos pointed out that these two documents need to have the same information because beginning May 1, people will be going to the website to apply for Council membership. Ms. Ramos said she wanted to be sure that the online form and the downloadable form are the same on the website by May 1.

Ms. Cartwright stated that it is her understanding that Ms. Prentice is to provide information (design, information, content) in order for Ms. Cartwright to implement changes to the website. Ms. Cartwright explained that if the information is not up-to-date, she will need to meet with Ms. Prentice to get the latest information. Ms. Dory stated that she will meet with Ms. Prentice tomorrow to discuss the Council membership application, the "Victims" button and the other website items. After that meeting, Ms. Prentice and Ms. Dory will contact Ms. Cartwright and set up a meeting to review the desired changes to the website.

**4. \*Update, discussion and possible action regarding other state websites.**

- Barbara Aupperle – Eastern States
- Suzanne Ramos – Western States
- Traci Dory – Midwest States
- Kareen Prentice – Mountain West States

Ms. Dory reported that she had difficulty finding information on any AG website for the Midwest states. Ms. Dory said that she became frustrated and contacted NAAG (National Association of Attorneys General). Marjorie at NAAG did not have a list of all of the states' DV initiatives, but she agreed to send a mass e-mail to all of the AG Public Information Officers in the nation, including Guam and Puerto Rico and asked them to respond to Ms. Dory directly about where DV initiatives are located on their websites. Ms. Dory printed out all the documents they sent, scanned the documents and put them all into one document for the committee.

Barbara Aupperle reported that she also had limited success accessing information on the web and stated she was glad that Ms. Dory found information and put it together for other committee members.

Ms. Dory said that many states do not have a website on par with Nevada's regarding DV. Ms. Dory and Ms. Aupperle agreed that the only website that compared to Nevada's was California's. Ms. Dory stated that when a state sent her an e-mail with a link to their website, Ms. Dory printed the page with the link, then clicked the link and printed off what came up. For the most part, almost every AG website that she has received information from has domestic violence as an initiative, but the DV information is buried deep within the website. There are a couple of websites where the DV information is actually only a press release—so there is no actual initiative and no actual council.

Ms. Aupperle stated that she believes that a lot of states do not have a council and that Nevada is unique for the presence of our DV council.

Ms. Dory stated that out of 52 states that were asked for information, she only received 11 responses. The deadline for Ms. Dory to receive the states' AG website information is April 14. When Ms. Dory receives more links, she will compile the links and forward these links and info to the committee.

Ms. Ramos asked if California's link was included in the packet. Ms. Dory stated California was not in the packet. Ms. Ramos commented that even though the website for California looked nice, it only shows "DOJ Domestic Violence resources" but no evidence of the presence of a council. The committee agreed that Nevada is pretty unique in that we have a DV Council.

Ms. Dory asked Ms. Ramos and Ms. Aupperle if they thought they should go any further searching for/through other states' websites. Ms. Ramos expressed that they should wait until the other AG offices respond to the mass e-mail and get back to Ms. Dory with their information. Ms. Ramos

stated that it was difficult to obtain information from the Western states and that she could not find anything for Utah.

Ms. Cartwright stated that the availability of information varies from website to website. Some states' websites are better than others.

Ms. Ramos stated that some sites had no DV information at all—the site features the attorney general, incidence of certain crimes, the attorneys in the office; but nothing about domestic violence.

Ms. Cartwright said that each state has DV information, but it is in different places. It may be that the states that are doing a really good job on this would be the models to follow, and there may be states that will not provide information. It may be necessary to take the view of: “Ok, I’ve got x number of websites that look pretty good” and take the best of what is out there and proceed from there.

Ms. Aupperle stated that she printed out a bunch of website info from various states and sent them directly to General Masto. Ms. Aupperle said that there was such a wide scope and, similar to Ms. Ramos' comments, only a few websites referred to any sort of domestic violence council. Ms. Dory asked if Ms. Aupperle could forward the website info to Ms. Dory and Ms. Ramos. Ms. Aupperle didn't think she had copies—she printed them out while she was online then sent the whole packet of hard copies to General Masto. Ms. Dory stated that she will ask Linda Fitzgerald for the copies and forward them to the committee for review. Ms. Dory restated that she will continue to wait for the information from Marjorie at NAAG.

**5. \*Update, discussion and possible action regarding Council brochure (Kareen Prentice).**

This item was tabled until the next meeting.

**6. \*Schedule future meetings & agenda items.**

Ms. Dory stated that she would like to see #3 Update, discussion and possible action on NCPDV website reorganization and content, #4 Update, discussion and possible action regarding other state websites, and #5 Update, discussion, and possible action regarding Council brochure (Kareen Prentice), back on the agenda for the next meeting. The committee agreed. The next meeting was set for Monday, June 22 at 1:00 p.m.

**7. \*Public comment.**

There was no public comment.

**8. \*Adjournment.**

Ms. Ramos moved for adjournment. Ms. Aupperle seconded the motion.  
The meeting was adjourned at 1:40 p.m.

**STATE OF NEVADA  
NEVADA COUNCIL FOR THE PREVENTION OF  
DOMESTIC VIOLENCE  
PUBLIC INFORMATION COMMITTEE**

**Minutes of Meeting**

*June 22, 2009*

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Office of the Attorney General  
5420 Kietzke Lane, Suite 202  
Reno, Nevada 89511

**Committee Members Present**

None

**Committee Members Present Via Teleconference**

Traci Dory  
Suzanne Ramos

**Committee Members Absent**

Barbara Aupperle

**Public Present**

None

**Attorney General's Office Staff Present**

Henna Rasul, Deputy Attorney General  
Edie Cartwright, Public Information Officer  
Kathy L. Boone, Administrative Assistant

**Attorney General's Office Staff Absent**

Kareen Prentice, Domestic Violence Ombudsman

1. **\*Call to order, roll call of members, and introduction.**  
The meeting was called to order by Traci Dory at 1:02 p.m. A roll call was performed and quorum was established.
2. **\*Review and approval of Minutes from the April 6, 2009 meeting.**

Suanne Ramos made a motion to approve the minutes as submitted from the April 6, 2009 meeting. Traci Dory seconded the motion. The motion carried.

**3. \*Update, discussion and possible action on NCPDV website reorganization and content.**

Edie Cartwright reported that every open item from the April 6 meeting minutes regarding changes to the website has been taken care of and fixed. The only thing that has not been done is the "Victims of Crime" button on the left-hand side of the web page, but this will be done. There is a "Domestic Violence" button. In addition to updating the DV web page, Ms. Cartwright is also analyzing the AG website to make sure it is as user-friendly as possible. The "Victims of Crime" button will include DV if the Public Information Committee believes that is desirable, even though the "Domestic Violence" button will still be there. The DV button will not be gotten rid of unless the P.I. committee wants it gone. The "Victims of Crime" button will talk about not only DV crime, but also mortgage fraud crimes, murder, etc. So, when a person clicks the "Victims of Crime" button, they will be taken to another page which will be featuring information on a number of victims of crime issues, including domestic violence. Ms. Cartwright explained that her intent was to leave the "Domestic Violence" button on the left-hand side of the home page. Ms. Cartwright asked if this was acceptable to the committee.

Ms. Dory and Ms. Ramos answered that no, they do not want the "Domestic Violence" button to go away. They want the DV button to stay, but did not want all of the other Victims of Crime issues to be included on the page that opens after the DV button is clicked.

Ms. Ramos asked Ms. Cartwright if Anthony Sassi's name and e-mail address were removed from the NCPDV Application page, also if Kareen Prentice's name and e-mail address was added. Ms. Cartwright confirmed that those changes were made on both of the application forms. Other changes and corrections that were made: Traci Dory is listed as the Public Information Committee chairman, the names of the committees are in alphabetical order, the Council membership is in alphabetical order except for the Council chair, the vice-chair, secretary, etc. Ms. Cartwright urged committee members to check the website again to make sure the changes are satisfactory. Ms. Ramos and Ms. Dory thanked Ms. Cartwright. Ms. Cartwright stated that if she is notified of any desired changes on any thing on the website, including the NCPDV application, these changes can be made the same day by the webmaster. Ms. Cartwright asked that committee members please notify Kareen Prentice of desired changes so that Ms. Prentice can get in touch with Ms. Cartwright.

Ms. Ramos said that after July 2009, there will be some changes in Council/committee membership, so that part of the DV site will need to be changed. Ms. Cartwright reiterated that if these changes go to Ms. Prentice, they can be implemented shortly after Ms. Prentice notifies Ms. Cartwright.

**4. \*Update, discussion and possible action regarding other state websites.**

- Barbara Aupperle – Eastern States
- Suzanne Ramos – Western States
- Traci Dory – Midwest States
- Kareen Prentice – Mountain West States

Ms. Dory reported that after the April 6 meeting, the only other state that responded was Wisconsin. This response was shared with the committee some time ago. Based on the websites that Ms. Dory had a chance to look at, she stated that she believes that the Nevada website is more more readily available and easy to find. The only other state Ms. Dory thought had a decent website was California. Ms. Ramos agreed that the Nevada webpage has come a long way and is now very user-friendly, thanks to Edie Cartwright and the IT people.

Ms. Dory asked if there still was a need to look at other websites. Ms. Ramos said no, she didn't think so.

Ms. Cartwright reported that Barbara Aupperle had sent the AG a very comprehensive packet of information about eastern states' websites. Ms. Cartwright stated that the DV button on the Nevada website is a clear and easy way to obtain information about DV and protection of families. Nevada's website is far easier to navigate than the eastern states' websites.

**5. \*Schedule future meetings & agenda items.**

Ms. Dory stated that she believes there is no need for the Public Information committee to meet prior to the Council meeting in Hawthorne (July 16). Ms. Ramos agreed. Ms. Dory will e-mail out to the committee some prospective meeting dates in August and September.

The brochure has been done and sent out to everyone, so that has been taken care of.

Agenda items:

#3 \*Update, discussion and possible action on NCPDV website reorganization and content.

Remove #4 from the website, since the committee has finished analyzing other states' websites.

Ms. Cartwright asked if the Public Information committee had to abide by the Open Meeting law and if the agenda is the correct notification of intent to meet. Ms. Rasul answered that the Council and all of its committees must abide by the Open Meeting law, therefore, the agendas need to be posted three days in advance of the meeting date (not including the meeting date). Ms. Rasul continued: per the meeting law, if the body (Council, committee, board) has a website, the agenda must be posted to the website as well. So we will need to get agendas posted to the website three days in advance of the meeting.

Ms. Ramos asked if there is a calendar of all of the meetings posted accessible to members. Ms. Rasul said that she doesn't believe so, but putting such a calendar on the website can be suggested at the July 16 Council meeting in Hawthorne. Ms. Cartwright stated that she can post a calendar in whatever format is desired as long as Ms. Prentice submits it to Ms. Cartwright.

**6. \*Public comment.**

There was no public comment.

**7. \*Adjournment.**

Ms. Ramos moved for adjournment. Ms. Dory seconded the motion. The meeting was adjourned at 1:20 p.m.

**STATE OF NEVADA  
NEVADA COUNCIL FOR THE PREVENTION OF  
DOMESTIC VIOLENCE  
PUBLIC INFORMATION COMMITTEE**

## **Minutes of Meeting**

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*September 16, 2009*

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Office of the Attorney General  
5420 Kietzke Lane, Suite 202  
Reno, Nevada 89511

**Committee Members Present**

None

**Committee Members Present Via Teleconference**

Traci Dory  
Barbara Aupperle

**Committee Members Absent**

Suzanne Ramos

**Public Present**

None

**Attorney General's Office Staff Present**

Henna Rasul, Deputy Attorney General

**Attorney General's Office Staff Absent**

Kareen Prentice, Domestic Violence Ombudsman

1. **\*Call to order, roll call of members, and introduction.**  
The meeting was called to order by Traci Dory at 1:13 p.m. A roll call was performed and quorum was established.

**2. \*Review and approval of Minutes from the June 22, 2009 meeting.**

After correcting a sentence in which a word appeared twice, a motion was made by Barbara Aupperle to approve the minutes from the June 22, 2009 meeting. Traci Dory seconded the motion. The motion carried.

**3. \*Update, discussion and possible action on NCPDV website reorganization and content.**

Traci Dory has looked at the website and noted that Linda Lilliboe needed to be removed from the list of NCPDV members. Barbara Aupperle and Traci Dory agreed that the website looked good and seemed to work well. Ms. Dory stated that the Victims of Crime tab needed work to include more information. Committee members will think about what kinds of information and what links would be useful to those who may access the website. It was agreed that State and community resources should be listed. Once a list of resources is compiled, the committee will discuss how the list should be organized online. A link to where to get information on the Victims of Crime compensation fund seems like it would be especially useful since both Ms. Aupperle and Ms. Dory field a lot of phone calls on this subject.

**4. \*Schedule future meetings & agenda items.**

Ms. Dory stated that she would send some possible meeting dates to Rebecca Zatarain for coordination of the next meeting. (Note: the meeting date was set for Friday, November 6, 2009 at 1:00 p.m.)

Website reorganization will be on the agenda.

**5. \*Public comment.**

There was no public comment.

**6. \*Adjournment.**

Ms. Aupperle moved for adjournment. Ms. Dory seconded the motion. The meeting was adjourned at 1:24 p.m.