

**State of Nevada
Committee on Domestic Violence**

Application for Training Credits Review Checklist

Is Proper Documentation Enclosed?(NAC 228)	Yes	No	Comments
Name and address of course instructor.			
Resume of course instructor.			
Course syllabus which includes details on dates, times and learning objectives			
Instructional Materials to be distributed during course.			
A written evaluation of the content and presentation of the course that will be completed by each person in the course.			
Copy of the certificate to be presented to each attendee at the completion of the course.			
Copy of brochure, mailing, etc. advertising course.			
A statement describing the purpose of the course.			
A statement describing the requirements for attendance.			
Are The Following Guidelines Met?	Yes	No	Comments
Is the training approved by other regulatory boards like the Committee, i.e. other domestic violence certification bodies?			
Is it reasonable to assume that it took 60 minutes of time for each credit offered?			
Is the course interactive, requiring responses and program learning measurement between instructor and pupils?			
Is learning success objectively measured at the conclusion of the course?			
Is the training specific to domestic violence?			
Does the training adhere to the attached "Perpetrator Accountability and Victim Sensitivity" principles?			
Overall, do you feel that this course provides valuable information for treatment providers?			

Reviewer(s) _____ Date _____

Approved Pending Denied

Total Number of Credits Approved _____

Credits Pertaining to Victim Services _____ Credits Pertaining to Perpetrator Services _____

60 minutes of instruction is equal to 1 credit

Length of Time This Course Should Remain Approved _____ and/or

Number of Times This Course May be Offered _____

Comments: (If application is pending or denied, please explain why)
