

The Nevada Council for the Prevention of Domestic Violence

INSTRUCTIONS AND APPLICATION FORM

Application period: July 1, 2013 through August 16, 2013

In order to be considered, all completed and signed applications along with the additional required documents must be received by our office no later than 5:00 p.m. on August 16, 2013

The mission of the Nevada Council for the Prevention of Domestic Violence (NCPDV) is to encourage the elimination of domestic violence and sexual assault and to help break the cycle of violence in Nevada. The purpose of the NCPDV is to prevent and eliminate domestic violence through increased awareness of its existence and unacceptability, to recommend legislation and to provide financial support to agencies who deal with domestic violence issues.

The membership is limited to no more than 30 people from various geographic regions in the state representing a variety of disciplines, including law enforcement, the judiciary, prosecution, victim services, health care, social services, education and domestic violence survivors. They hold meetings at least three times a year, one of which must be held in the Fourth, Fifth, Sixth or Seventh Judicial Districts (which includes Elko, Esmeralda, Eureka, Humboldt, Lander, Lincoln, Mineral, Nye, Pershing and White Pine Counties).

Instructions: Please fill out this application completely. Be sure to sign the last page of the application (Waiver) and include the three (3) required additional documents listed below. You may also provide any additional information as an attachment. Only complete, signed applications will be considered by the Council.

You must provide the following documents with your completed application:

1. Letter of recommendation from an individual or group explaining how you would contribute to the NCPDV.
2. Letter of interest expressing what your presence could bring to the NCPDV.
3. Copy of your resume.

Return this form along with the three (3) required attachments by email, fax or mail to:

**Kareen Prentice, Domestic Violence Ombudsman - Office of the Attorney General
5420 Kietzke Lane, Suite 202, Reno, Nevada 89511
Phone: (775) 688-1872 Fax: (775) 688-1822 Email: kprentice@ag.nv.gov**

If you have any questions, please contact Kareen Prentice. Thank you.

This application form and all required attachments must be received by the Office of the Attorney General no later than August 16, 2013 at 5:00 p.m.

NCPDV APPLICATION

Name: _____

Address: _____

Employer: _____

Home/Cell Phone: _____ Work: _____ Fax: _____

Email: _____

1. What is your experience with the issue of domestic violence, and what have you accomplished in this area?

2. Why are you interested in serving on the Council?

3. If you are selected, what kinds of things would you like to accomplish during your tenure?

4. The Council's composition will reflect Nevada's diversity and will be composed of representatives from state and local governments, tribal governments, civil and criminal justice systems, service and treatment providers, educators, health care providers, clergy and from rural populations. At least twenty percent of the Council's representatives will be from rural areas. The Council also seeks to include representatives who represent underserved populations, such as: LGBTQ, minorities, the elderly, and individuals who are challenged by disabilities. Do you represent these or other groups whose voices should be represented?

Yes

No

If yes, which group? _____

5. What else would you like us to know about you?

6. In your opinion, please describe the three most significant challenges within the area of domestic violence that need to be addressed in Nevada.

7. Participation on the Council will involve a time contribution of 2-5 hours per month and some travel, as meetings will be held at different locations throughout Nevada. We anticipate 3 or 4 Council meetings per year. Much of the Council's work will be accomplished by Committees formed around particular tasks or issues. These Committees will also meet as necessary to accomplish specific projects. You would be required to participate on at least one Committee of your choice. Travel costs will be compensated by the Council.

a. Are you able to travel as needed? YES NO

b. Are you able to make the time commitment necessary to participate in the Council?

 YES NO

Additional Comments:

WAIVER

NEVADA COUNCIL FOR THE PREVENTION OF DOMESTIC VIOLENCE

Nominating Committee Meeting, August 23, 2013 at 11:00 a.m.

and

Nominating Committee Meeting, September 9, 2013 at 11:00 a.m.

The Nevada Open Meeting Law, NRS 241.033(1) (see below), states that the “public body shall not hold a meeting to consider the character, alleged misconduct, professional competence, or physical or mental health of any person, unless it has given written notice to that person of the time and place of the meeting.” Such written notice must either be (a) delivered personally to that person at least five (5) working days before the meeting, or (b) sent by certified mail to the last known address of that person at least twenty-one (21) working days before the meeting.

I, the undersigned, hereby acknowledge my right to be noticed under NRS 241.033, and knowingly and willingly waive such notice so that the Nevada Council for the Prevention of Domestic Violence and its Nominating Subcommittee may discuss and consider my qualifications as a Council Member at their upcoming meetings. I understand the next meetings of the NCPDV Nominating Committee are scheduled to commence at 11:00 a.m. on August 23, 2013 and 11:00 a.m. on September 9, 2013 at the Reno Office of the Attorney General, 5420 Kietzke Lane, Suite 202, Reno, Nevada, 89511, with teleconference access (Call-In # 888-557-8511, Access Code 4188407).

Date

Signature

Name
(Please Print)

NRS 241.033

Meeting to consider character, misconduct, competence or health of person or to consider appeal of results of examination: Written notice to person required; exception; public body required to allow person whose character, misconduct, competence or health is to be considered to attend with representative and to present evidence; attendance of additional persons; copy of record.

1. A public body shall not hold a meeting to consider the character, alleged misconduct, professional competence, or physical or mental health of any person or to consider an appeal by a person of the results of an examination conducted by or on behalf of the public body unless it has:

- (a) Given written notice to that person of the time and place of the meeting; and
- (b) Received proof of service of the notice.

2. The written notice required pursuant to subsection 1:

- (a) Except as otherwise provided in subsection 3, must be:

- (1) Delivered personally to that person at least 5 working days before the meeting; or
- (2) Sent by certified mail to the last known address of that person at least 21 working days before the meeting.

(b) May, with respect to a meeting to consider the character, alleged misconduct, professional competence, or physical or mental health of a person, include an informational statement setting forth that the public body may, without further notice, take administrative action against the person if the public body determines that such administrative action is warranted after considering the character, alleged misconduct, professional competence, or physical or mental health of the person.

- (c) Must include:

- (1) A list of the general topics concerning the person that will be considered by the public body during the closed meeting; and
- (2) A statement of the provisions of subsection 4, if applicable.

3. The Nevada Athletic Commission is exempt from the requirements of subparagraphs (1) and (2) of paragraph (a) of subsection 2, but must give written notice of the time and place of the meeting and must receive proof of service of the notice before the meeting may be held.

4. If a public body holds a closed meeting or closes a portion of a meeting to consider the character, alleged misconduct, professional competence, or physical or mental health of a person, the public body must allow that person to:

(a) Attend the closed meeting or that portion of the closed meeting during which his character, alleged misconduct, professional competence, or physical or mental health is considered;

- (b) Have an attorney or other representative of his choosing present with him during the closed meeting; and

(c) Present written evidence, provide testimony and present witnesses relating to his character, alleged misconduct, professional competence, or physical or mental health to the public body during the closed meeting.

5. Except as otherwise provided in subsection 4, with regard to the attendance of persons other than members of the public body and the person whose character, alleged misconduct, professional competence, physical or mental health or appeal of the results of an examination is considered, the chairman of the public body may at any time before or during a closed meeting:

- (a) Determine which additional persons, if any, are allowed to attend the closed meeting or portion thereof; or

- (b) Allow the members of the public body to determine, by majority vote, which additional persons, if any, are allowed to attend the closed meeting or portion thereof.

6. A public body shall provide a copy of any record of a closed meeting prepared pursuant to [NRS 241.035](#), upon the request of any person who received written notice of the closed meeting pursuant to subsection 1.

7. For the purposes of this section, casual or tangential references to a person or the name of a person during a closed meeting do not constitute consideration of the character, alleged misconduct, professional competence, or physical or mental health of the person.