

ADAM PAUL LAXALT
Attorney General



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
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Carson City, Nevada 89701

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Position Announcement

SENIOR DEPUTY ATTORNEY GENERAL
BUREAU OF CRIMINAL JUSTICE
Medicaid Fraud Control Unit

POSITION TITLE: Senior Deputy Attorney General

APPROXIMATE GROSS SALARY: Employee/Employer Paid = Up to \$113,436.00
(Depending on Experience)
Employer Paid = Up to \$99,505.00
(Depending on Experience)

DUTY STATION: Carson City Attorney General's Office. Occasional travel throughout Nevada may be required.

POSITION STATUS: Exempt (FLSA); serves at the will of the Attorney General; employment with the Attorney General's office is contingent upon completion of NCIC/NCJIS, and a fingerprint criminal history check. The deadline to submit applications is **June 15, 2018**. Applications/resumes received after this date will not be accepted.

POSITION SUMMARY: Reporting to the MFCU Director/Chief Deputy Attorney General, this unclassified position's primary responsibility is prosecuting civil cases in State and Federal courts. The position focuses on areas of law outlined in NRS 228.410 and NRS 357. The attorney must work as part of a team of different disciplines within the justice system (i.e. investigators, law enforcement, technical, regulatory and support staff). The attorney must work with health care records including patient medical records and health care claim data. The attorney will also work with management analysts in the MFCU in analyzing claim data and summarizing large and complex fraud schemes. The position requires the processing of multiple exhibits and reports of various medical and financial subject matters. At times, there could be the possibility for this position to also work criminal cases and make

court appearances on criminal matters.

Case assignments will be provided at the initiation of an underlying investigation with follow through to termination/resolution. Complex and multi-jurisdiction cases will be routine.

Management assignments can include development of legislation, policy and/or procedures concerning MFCU functions, interactions with other agencies and entities, as well as representing the MFCU at various times.

Duties will also include counsel or advice to superiors, peers and subordinates, as appropriate. The Senior Deputy Attorney General position is a leadership position requiring competencies exceeding that of a Deputy Attorney General without the need for regular supervision. The position is responsible for complex professional legal work in the performance of professional legal services included in the performance of a variety of administrative, civil and/or criminal prosecutions and defenses before administrative and judicial tribunals; and the oversight/management of a substantial caseload.

QUALIFICATIONS

MINIMUM EDUCATION AND BACKGROUND: Graduation from an accredited four year college or university and graduation from an accredited law school. A minimum of seven (7) years as a licensed attorney and multiple years of false claims act experience and/or Medicaid provider fraud experience. The applicant's background must include current or very recent experience in Federal or State cases concerning financial fraud matters. Prior experience should also include reviewing and preparing cases for trial, interviewing witnesses, working with law enforcement officers and various stages of litigation hearings. The applicant must have a working knowledge of Medicaid provider fraud, managed care provider fraud and False Claims Act statutes, Nevada rules of evidence, local court rules and federal court procedure.

Applicants must possess a valid Nevada driver's license at the time of appointment and for continuing employment.

SKILLS REQUIRED: Applicants must possess skill in effective written and verbal communication; required skills also include planning, prioritizing and executing timelines without the need for supervision. Applicants must be highly professional, well-organized, self-motivated, punctual and prompt, and must possess leadership skills. Applicants should have demonstrated above average skill in legal research and writing, interpreting and applying laws, court decisions, and legal points and authorities in the representation of clients and/or in litigating civil or criminal cases. Applicants should have demonstrated ability to work produc-

tively and effectively with other attorneys and support staff, showing a desire and willingness to mentor and engage in meaningful knowledge transfer to superiors, peers, and subordinates in both formal and informal settings.

PHYSICAL DEMANDS: This position requires mobility to work in a typical office setting and to use standard office equipment and to travel to offices and courts in various parts of the State. It also requires vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone. The applicant must be able to speak in a clear and understandable manner, and to hear and respond to questions posed. Reasonable accommodation may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodation.

This position announcement lists the major duties and requirements of the job and is not all-inclusive. The successful applicant will be expected to perform additional job-related duties and may be required to have or develop additional specific job-related knowledge and skills.

INTERESTED APPLICANTS should send their letter of interest (which should include information on how you heard about position) and resume by way of e-mail, fax or regular mail to:

Mark Kemberling
Director/Chief Deputy Attorney General - MFCU
555 East Washington Avenue, Suite 3900 Las Vegas, NV 89101
MKemberling@ag.nv.gov
FAX: (702) 486-3871

Please submit the foregoing no later than close of business on **June 15, 2018**.

The Attorney General's Office is an equal opportunity employer.