

State of Nevada Announces Recruitment For...

COMPLIANCE/AUDIT INVESTIGATOR 3 - Las Vegas and Carson City - 11.363

APPROXIMATE ANNUAL SALARY - \$49,777.92 to \$73,956.96 PAY GRADE:

35

*Permanent, full time vacancies as they may occur Statewide.

*In order to receive consideration, applicants must indicate their availability to work in one or more geographic locations.

*Department: Attorney General

*Division: Attorney General

*Open to all qualified persons.

*Applications accepted for another 14 Days 1 Hrs 55 Mins

ANNOUNCEMENT NUMBER 35853

*Posted 11/29/18

*Direct inquiries to:

ADRIAN FOSTER

(702)486-2911

or email adrian@admin.nv.gov

The Position

Compliance/Audit Investigators perform investigative and auditing functions to monitor compliance and detect violations of State and/or federal laws or regulations pertaining to a specific program or regulatory area such as securities, Medicaid, mortgage lending, or workers' compensation. Investigators allocated to this series do not require P.O.S.T. certification.

Incumbents possess a degree of knowledge and proficiency sufficient to perform advanced-level work and may provide work direction and training to others.

The Attorney General's Office currently has vacancies in Las Vegas and Carson City. This position will review initial complaints concerning allegations of workers' compensation fraud committed by employer's, insurance companies or claimants. The position will obtain, review and analyze records and databases concerning false claims, and assist investigators and attorneys in existing investigations. The incumbent also contacts witnesses and conducts follow-up interviews; maintains case files; and develops reports for the work product to be used by others in a legal setting. *** THIS RECRUITMENT MAY CLOSE AT ANY TIME BASED ON THE AMOUNT OF APPLICATIONS RECEIVED. QUALIFIED APPLICANTS ARE ENCOURAGED TO APPLY AS SOON AS POSSIBLE. ***

To see full Class Specifications visit: http://hr.nv.gov/Resources/ClassSpecs/Class_Specifications-11_0/

To Qualify

Education and Experience

1) Bachelor's degree from an accredited college or university in business or public administration, business management, accounting, or related field and three years of professional experience in an investigative, auditing or program-related position which required the application of state and/or federal laws, policy and procedure in making program compliance determinations; preparing detailed reports for the purpose of justifying administrative sanctions or penalties or changes in management practices, policy and procedure; or recommending criminal prosecution; OR graduation from high school or equivalent education and five years of experience, three of which were in a professional investigative, auditing or professional program-related position which required the application of state and/or federal laws, policy and procedure in making program compliance determinations; preparing detailed reports for the purpose of justifying administrative sanctions or penalties or changes in management practices, policy and procedure; or recommending criminal prosecution; OR an equivalent combination of education and experience; OR one year of experience as a Compliance/Audit Investigator II in Nevada State service.

Special Requirements

1) Some positions may be required to submit to a background investigation.

2) A valid driver's license is required at the time of appointment and as a condition of continuing employment.

Examination

Application Evaluation Exam

The exam will consist of an application evaluation. It is essential that applications include detailed information with time frames regarding education and experience. The most qualified applicants will be contacted by the hiring agency for interview. The hiring agency may require specific skills related testing as part of the interviewing process.

Direct inquiries or correspondence to:

Nevada State Department of Personnel

Division of Human Resource Management

Northern Nevada

209 East Musser Street,

Room 101

Carson City, Nevada 89701-4204

Division of Human Resource Management

Southern Nevada

555 East Washington Avenue,

Suite 1400

Las Vegas, Nevada 89101-1046

TDD for the Hearing Impaired (800) 326-6868

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