

State of Nevada Announces Recruitment For...

COMPLIANCE/AUDIT INVESTIGATOR 1 - Underfill for Compliance/Audit Investigator 3 - 11.366

APPROXIMATE ANNUAL SALARY - \$40,361.04 to \$59,236.56 PAY GRADE:

30

*Permanent, full time vacancies as they may occur in this geographical location.

*In order to receive consideration, applicants must indicate their availability to work in one or more geographic locations.

*Department: Attorney General

*Division: Attorney General

*Location: Carson, Minden, Gardnerville, Genoa

*Open to all qualified persons.

*Applications accepted for another 6 Days 1 Hrs 51 Mins

ANNOUNCEMENT NUMBER 35862

*Posted 11/28/18

*Direct inquiries to:

GINA MICK

(775)684-0107

or email gemick@admin.nv.gov

The Position

Compliance/Audit Investigators perform investigative and auditing functions to monitor compliance and detect violations of State and/or federal laws or regulations pertaining to a specific program or regulatory area such as securities, Medicaid, mortgage lending, or workers' compensation. Investigators allocated to this series do not require P.O.S.T. certification.

The incumbent, under direct supervision, will review initial complaints concerning allegations of workers' compensation fraud committed by employers, insurance companies or claimants. The incumbent will obtain, review and analyze records and databases concerning false claims and assist investigators and attorneys in existing investigations. The incumbent also contacts witnesses and conducts follow-up interviews; maintains case files; and develops reports for the work product to be used by others in a legal setting. *** THIS RECRUITMENT MAY CLOSE AT ANY TIME BASED ON THE AMOUNT OF APPLICATIONS RECEIVED. QUALIFIED APPLICANTS ARE ENCOURAGED TO APPLY AS SOON AS POSSIBLE. ***

To see full Class Specifications visit: http://hr.nv.gov/Resources/ClassSpecs/Class_Specifications-11_0/

To Qualify

Education and Experience

1) Bachelor's degree from an accredited college or university in business or public administration, business management, accounting, or related field; OR graduation from high school or equivalent education and two years of experience in an auditing or program-related position equivalent to an Administrative Assistant III or Accounting Assistant III in Nevada State service which required the application of state and/or federal laws, policy and procedures; reviewing documents prepared by others for program compliance determinations; preparing reports which summarize financial and statistical information; or maintaining financial records related to revenues and expenses, grants, budgets, purchases, and/or accounts; OR an equivalent combination of education and experience.

Special Notes

1) Moderate travel

Special Requirements

1) Some positions may be required to submit to a background investigation.

2) A valid driver's license is required at the time of appointment and as a condition of continuing employment.

Examination

Application Evaluation Exam

The exam will consist of an application evaluation. It is essential that applications include detailed information with time frames regarding education and experience. The most qualified applicants will be contacted by the hiring agency for interview. The hiring agency may require specific skills related testing as part of the interviewing process.

Direct inquiries or correspondence to:

Nevada State Department of Personnel

Division of Human Resource Management
Northern Nevada
209 East Musser Street,
Room 101
Carson City, Nevada 89701-4204

TDD for the Hearing Impaired (800) 326-6868

Division of Human Resource Management
Southern Nevada
555 East Washington Avenue,
Suite 1400
Las Vegas, Nevada 89101-1046

TDD for the Hearing Impaired (800) 326-6868