

**State of Nevada**  
**ADVISORY COUNCIL FOR**  
**PROSECUTING ATTORNEYS**  
100 North Carson Street  
Carson City, Nevada 89705

Patricia Cafferata, Executive Director  
pcafferata@ag.nv.gov  
775-684-1136

### Meeting Minutes

**Organization:** Advisory Council for Prosecuting Attorneys

**Date and Time of Meeting:** April 24, 2017 1:00 – 3:00 p.m.

**Place of Meeting:** Video Conferenced Between:

Attorney General's Office  
Mock Courtroom  
100 N. Carson Street  
Carson City, Nevada 89701

Attorney General's Office  
Room 4500  
555 E. Washington Avenue  
Las Vegas, Nevada

**Attendees:**

Adam Laxalt, Attorney General, Chair – via  
videoconference from the Reno Attorney General's Office  
Steve Wolfson, Vice Chair  
Patricia Cafferata, Executive Director  
A.J. DeLap  
Karl Hall  
Chris Hicks  
Art Mallory – via Lane Mills by Proxy  
Josh Reid – via Mark Schifalacqua by proxy

**Guests Present:**

John Jones  
Christopher Lalli  
Brett Kandt  
Corey Solferino

- 1. Call to Order and Roll Call.** (Agenda Item No. 1)  
The meeting was called to order at approximately 1:00 pm. Patricia Cafferata called roll and a quorum was present.
- 2. Attorney General Laxalt's Welcome. Self-introduction of members present.**  
(Agenda Item No. 2)  
Attorney General Laxalt welcomed the members and guests.
- 3. Public Comment. Discussion only. Action may not be taken on any matter brought up under this agenda item, until scheduled on the agenda of a future meeting for possible action.** (Agenda Item No. 3)  
No public comment.

4. **Discussion and action on possible \$1,000 donation to the Attorney General and Nevada State Bar's Civil Conference in May 2017.** Brett Kandt. (Agenda Item No. 10)  
It is noted that Agenda Item No. 10 was taken out of order. Brett Kandt reported that the upcoming annual Civil Attorneys Prosecutors Conference at Lake Tahoe has historically received State Bar Public Sector Funding to cover a portion of the cost of the Conference and traditionally receives additional financial support from the Council's budget. Kandt suggested a donation of up to \$1,000 be made to the Conference to cover the following: \$300 to cover the fee for the speaker; \$120 to cover the cost of the plaque for the Bartley Award; and name tag lanyards for Conference attendees. Steve Wolfson moved to approve the agenda item as read. Chris Hicks seconded the motion and it passed unanimously.
5. **Discussion and possible action to approve the minutes of the January 31, 2017 meeting. (Attachment One (1) – Draft Meeting Minutes.)** (Agenda Item No. 4)  
Hicks moved to approve the minutes as written. Karl Hall seconded the motion and it passed unanimously.
6. **Report on death penalty research, per request at last meeting (Attachment Two (2) – Death Penalty Information.)** Patricia Cafferata (Agenda Item No. 5)  
Cafferata updated the Council on her research into the death penalty and methods of execution used in Nevada.
7. **Election of Chair and Vice Chair for one year term beginning July 1, 2017.** (Agenda Item No. 6)  
AG Laxalt opened the discussion to the Council on Chair and Vice Chair nominations. Hicks motioned to re nominate AG Laxalt for Chair and Wolfson for Vice Chair. Hall seconded the motion and the motion passed unanimously.
8. **Discussion and possible action on Prosecutor's Conference in September 2017.** (Agenda Item No 7)  
Cafferata reported that the dates of this Conference are September 27-29, 2017 and room rate negotiations are ongoing with three hotels in Laughlin. A small budget may be available to pay a speaker. AG Laxalt inquired as to the cost of attending the Conference and Cafferata reported that firm cost would be determined after the room rate was available but that it will be significantly less than the Conference held in Lake Tahoe. Wolfson suggested expanding the search for a speaker. Discussion was made by Council members as to possible speakers. Cafferata and Wolfson will gather information on possible speakers and report to the Council. Cafferata reported that part of the Conference will be 13 hours of Continuing Legal Education (CLE) including ethics and substance abuse credits.
9. **Discussion and possible action on the procedure for nominating a prosecutor for the Bill Raggio Award who has contributed significantly to the improvement of the administration of justice in Nevada.** (Agenda Item No. 8)  
AG Laxalt opened discussion to the Council of nominations for the Bill Raggio Award. Hicks discussed the tradition of awarding prosecutors from the north and south in alternating years. Cafferata queried the Council as to what the nomination process was in prior years. Hicks reported that initial nominations came from the offices of district attorneys, city attorneys, and the Attorney General. Wolfson added that several months before the award was given, a letter and form was sent with instructions and that he

would check if he still had the form available for reference. AG Laxalt suggested sending a letter from himself and Vice Chair Wolfson on behalf of the committee with the form. Hicks asked Christopher Lalli about distribution and Lalli reported that he will try to find the circulation list from a previous year. Cafferata will follow up with Kandt and confirm the distribution list.

**10. Discussion and possible action on spending forfeiture funds on the Law Enforcement Summit. (NRS 241A.070.1.) (Agenda Item No. 9)**

This agenda item was not discussed.

**11. Next meetings: During the prosecutors Conference in September and November 6, 2017 at 10 a.m. in Attorney General's Offices. (Agenda Item No. 11)**

Cafferata reported the dates to the Council. Wolfson asked if the Council and District Attorney's Association were able to meet simultaneously. Hicks stated that the reason the groups would be unable is due to Open Meeting Law. Lane Mills suggested having the two meetings back-to-back and Hicks suggested an earlier start time. AG Laxalt suggested moving both meetings into the morning to accommodate schedules and discussion was made as to an agreeable start time. Cafferata reported that some Council members have to commute the evening before the meeting and asked Mills as to whether an earlier start of 8:30 am was agreeable. Mills consented and the earlier start time was agreed upon by the Council.

**12. Public Comment. (Agenda Item No. 12)**

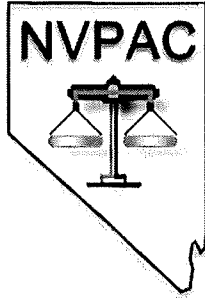
No public comment.

**13. Adjournment. (Agenda Item No. 13)**

Wolfson motioned to adjourn the meeting. Mills seconded the motion and it passed unanimously. Meeting adjourned.

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*Minutes respectfully submitted by Marissa Kuckhoff, Legal Secretary II, Office of the Attorney General.*



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**Meeting Minutes**

**Organization:** Advisory Council for Prosecuting Attorneys

**Date and Time of Meeting:** August 3, 2017 at 9:00 AM

**Place of Meeting:**

**Teleconferenced between:**

Attorney General's Office  
Mock Courtroom  
100 N. Carson Street  
Carson City, Nevada

Attorney General's Office  
Room 4500  
555 E. Washington Avenue  
Las Vegas, Nevada

**Conference Call in number: (515) 603-3191 Code: 861695#**

**Attendees:**

Karl Hall  
Chris Hicks  
Art Mallory – via Lane Mills by Proxy  
Robert Sweetin  
Patricia Cafferata, Executive Director

**Guests Present:**

Marissa Kuckhoff

- 1. Call to Order and Roll Call.** (Agenda Item No. 1)  
Chris Hicks called the meeting to order. Secretary Marissa Kuckhoff called roll and quorum was present.
- 2. Attorney General Laxalt's Welcome.** (Agenda Item No. 2)  
No action was taken on this agenda item.
- 3. Public Comment.** (Agenda Item No. 3)  
None.
- 4. Prosecutor of the Year in 2017: Bill Raggio Award. Discussion and possible action.** (Agenda Item No. 4)  
Hicks nominated David Clifton, Justice of the Peace, Reno Justice Court, for the award. Karl Hall moved to accept the nomination and Robert Sweetin seconded the motion. The motion passed unanimously. Hicks will notify Clifton of the award. Hicks suggested that at future Prosecutor's Conferences and award ceremonies and the award recipient be in the same part of the state.

**5. Agenda for Prosecutors Conference on September 27-29, 2017 at the Aquarius Resort in Laughlin, Nevada. (Agenda Item No. 5)**

Patricia Cafferata queried the Council as to whether they had received the Agenda for the upcoming conference, and members reported that they had received it. Cafferata reported to the group that Todd Winegar will be presenting at the Conference. The District Attorney's Association voted to pay up to \$5,000 for his honorarium. Hicks reported that he previously attended a Continuing Legal Education course (CLE) by Winegar and stated it was one of the best he has ever attended. He anticipates that the presentation will be well-received by attendees. Cafferata reviewed the schedule day-by-day. The conference will include presentations on trial advocacy and techniques, prison classifications, marijuana and substance abuse. The Prosecutor's Advisory Council Meeting was moved to the morning of September 27, 2017, to accommodate certain schedules.

**6. Schedule for future meetings: September 28, 2017 at 7 a.m. at the Prosecutors Conference at the Aquarius Resort in Laughlin, NV and November 6, 2017 at the Attorney General's offices in Carson City and Las Vegas. (Agenda Item No. 6)**

Cafferata reported that the date for the upcoming September meeting was changed to September 27, 2017, at 11:00 a.m. The November meeting date remains unchanged.

**7. Public Comment. (Agenda Item No. 7)**

None.

**8. Adjournment. (Agenda Item No. 8)**

Sweetin motioned to adjourn the meeting. Hall seconded the motion. The meeting was adjourned.

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