

**STATE OF NEVADA COMMITTEE ON DOMESTIC VIOLENCE  
(BATTERER’S TREATMENT CERTIFICATION COMMITTEE)**

**Meeting Minutes**

**Thursday November 12th, 2015 at 10:00 a.m.**

Office of the Attorney General  
Grant Sawyer Building  
555 E. Washington Street, Room 4500  
Las Vegas, Nevada

and

Office of the Attorney General  
100 North Carson Street  
Mock Courtroom  
Carson City, Nevada

Public Access Via Tele-Conference:

1-877-411-9748

Access code: 9890482

**Please Note:** The Committee on Domestic Violence may 1) address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Committee, but at the discretion of the chair, may be limited to five minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

***Asterisks (\*) denote items on which the Committee may take action.  
Action by the Committee on an item may be to approve, deny, amend, or table.***

**1. Call to order, roll call and establish quorum.**

<b><i>Members Present</i></b>	<b><i>Members Absent</i></b>	<b><i>Attorney General’s Office</i></b>
Sue Meuschke Christopher Hazlett- Stevens	Moreen Scully Meri Shadley Tim Hamilton	Joelle Gutman Kelsi Herrick Debbie Tanaka

Lisa Arnold Traci Dory Judge Max Bunch	<b>Public Present</b>	Jeffrey D. Menicucci, DAG Peter K. Keegan, DAG Martie Radu Patrick Brunzlick Liz Greb Shelly Calvert Lesley Volkov Michael P. Mersch
	Dr. Michael Freda – the Ridgeview Group William Sanders – Member of the General Public Zach Larson – LRS Systems Lindsay Simon – A Balanced Life Judge Mike Cowley – Pioche	

There was a recess until 10:45am due to technical difficulties with the tele-conference phone line.

**2. Public comment.**

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

Dr. Michael Freda asked for his items to be addressed first due to his appointments and the delay in the meeting starting. Traci stated this was okay but there were a couple of items to be addressed first.

**3. \*Discussion, recommendation, and possible action regarding review and approval of minutes of the following meetings (for possible action):**

a) October 13, 2015

Motion: Christopher moved to approve 2nd: Sue.

Vote: All in favor. Motioned carried.

**4. Update by Domestic Violence Ombudsman Joelle Gutman.**

a) Budget – update of budget by category & how the funds are budgeted

Joelle deferred to Liz Greb. There was a discussion between Judge Bunch, Sue, and Liz Greb over where the fees are coming from. There's an error in the way the Attorney General's Office named the revenue source. There's \$17,765.27 from the Court Assessments. The work program allows \$49,861.00. The Committee wants to know how the money is being used and what the budget breakdown is. Traci would like to see prior history from 3-5 years ago.

b) Discussion of status on court assessments by county

Kelsi provided a copy of the Court Assessment Fees Table for the current fiscal year. Traci requested one for the previous year.

c) Discussions of match, review match material, and remind members to fill out match forms.

Traci reminded the members to fill out their match paperwork.

**5. \*Discussion, recommendation, and possible action regarding qualifications of individual conducting annual inspections.**

Kelsi provided documentation from the previous site reviewer and documentation of the few requirements of the annual site inspector from the NRS, NAC, and CDV Manual. There was discussion on qualifications and if Kelsi was qualified. Joelle stated that she is qualified and

that the way this is done needs to change. Joelle stated that having someone doing the site reviews is better than what the current situation is. The Committee would like Kelsi to get more training. Sue would like to see something in writing on how this would be accomplished and what the reviewer did. She wants something that is more than “what we have.” She stated that she would not be comfortable in her position on the Committee if there was not a qualified site reviewer. The Committee would also like to address this at the next meeting.

**6. \*Discussion, review, and possible revision of NAC 228, which govern the qualifications of supervisors of treatment; training programs; providers of treatment; and training programs (for possible action).**

a) Drafting regulations regarding training requirements

DAG Jeffrey D. Menicucci stated that an emergency regulation would not work for this situation. Interim regulations are not available for this situation. Permanent regulation is the only option. It is a lengthy process. He stated that it would be a good idea to look at all regulations that need to or could be changed and change them at the same time. Judge Bunch stated that Dennis Fitzpatrick had some questions about regulations from past meetings. Judge Bunch stated that those items and items from others should be included. He said that sending out an email to all providers/agencies asking what changes they would like to see would be a good idea. Sue stated that since nothing could be done about the training situation then providers that do not meet the current qualifications cannot be approved. DAG Peter K. Keegan agreed. Traci requested that a draft be started for the next meeting. Sue stated that there is also a problem with the lack of appropriate trainings for the providers. Traci and Sue will be meeting in the Training Subcommittee to review the trainings. The Committee would also like to address this at the next meeting.

Motion: Sue motioned to change the dates in the NAC 228.110 regarding the due date for the new training regulations to January 1<sup>st</sup>, 2020. 2nd: Christopher.

Vote: All in favor. Motioned carried.

**7. \*Discussion, recommendation, and possible action regarding the following requests for domestic violence continuing education credits and/or formal training (for possible action):**

- a) Application for Training Credits: 8  
Options Diversionary Programs, LLC  
“Intake Evaluation/Assessment”  
North Las Vegas, NV  
(Reviewed by Traci Dory)

Traci recommended approval of 8 credits.

Motion: Judge Bunch moved to approve 2nd: Christopher.

Vote: All in favor. Motioned carried.

- b) Application for Training Credits: 8  
Options Diversionary Programs, LLC  
“Remembering the Victim”  
North Las Vegas, NV  
(Reviewed by Sue Meuschke)

Sue recommended approval of 8 credits.

Motion: Christopher moved to approve 2nd: Judge Bunch.

Vote: All in favor. Motioned carried.

- c) Application for Training Credits: 8

Ryan Gibson - *on behalf of*  
CE Learning Systems LLC, operating as CE-credit.com  
"Child Protection in Families Experiencing Domestic Violence"  
Distance Media  
(Reviewed by Judge Bunch)

Judge Bunch recommended approval of 8 credits.

Motion: Christopher moved to approve 2nd: Lisa.

Vote: All in favor. Motioned carried.

- d) Application for Training Credits: 7  
The Ridgeview Group  
"Spousal Abuse – Domestic Violence"  
Distance Media  
(Reviewed by Christopher Hazlett-Stevens)

Christopher recommended approval of 7 credits.

Motion: Judge Bunch moved to approve 2nd: Sue.

Vote: All in favor. Motioned carried.

- e) Application for Training Credits: 10  
The Ridgeview Group  
"Domestic Abuse in Later Life"  
Distance Media  
(Reviewed by Moreen Scully)

Item was tabled – Moreen was absent and did not provide the Committee with her recommendations.

- f) Application for Training Credits: 40  
Relationship Training Institute  
"The STOP Program: Understanding & Treating Intimate Partner Violence"  
April 16-18 & 24-25, 2015 – San Diego, CA  
(Reviewed by Judge Bunch)

Judge Bunch recommended approval of 36.75 credits.

Motion: Christopher moved to approve 2nd: Lisa.

Vote: All in favor. Motioned carried.

- g) Application for Training Credits: 7  
Safe Embrace  
"Trauma Informed Accessibility"  
August 28, 2015 – Sparks NV  
(Reviewed by Judge Bunch – *continued from October 13<sup>th</sup>, 2015*)

Judge Bunch recommended the item be continued. The application needs instruction materials, evaluation copy, certificate copy, brochure of class, and attendance information.

**8. \*Discussion, recommendation, and possible action regarding the following requests for approval of new providers and supervisors (for possible action):**

- a) Dawn Smith  
American Comprehensive Counseling Services  
Sparks, NV  
(Reviewed by Sue Meuschke)

Sue stated that she would recommend approval but was unsure given the issues stated in item 6.

Motion: Christopher moved to approve 2nd: Lisa.

Vote: All in favor. Motioned carried.

Judge Bunch abstained.

- b) Tarrah Hodges  
American Comprehensive Counseling Services  
Sparks, NV  
(Reviewed by Tim Hamilton)

Traci indicated that Tim recommended approval.

Motion: Sue moved to approve 2nd: Christopher.

Vote: All in favor. Motioned carried.

Judge Bunch abstained.

- c) Karla Lander  
ABC Therapy  
Las Vegas, NV  
(Reviewed by Lisa Arnold)

Lisa recommended approval.

Motion: Sue moved to approve 2nd: Christopher.

Vote: All in favor. Motioned carried.

Judge Bunch abstained.

- d) Arnoldo Galindo  
ABC Therapy  
Las Vegas, NV  
(Reviewed by Christopher Hazlett-Stevens)

Christopher recommended approval.

Motion: Sue moved to approve 2nd: Lisa.

Vote: All in favor. Motioned carried.

Judge Bunch abstained.

- e) Gina Olade  
The Ridgeview Group  
Reno, NV  
(Reviewed by Moreen Scully)

Item was tabled – Moreen was absent and did not provide the Committee with her recommendations.

- f) Charles Trimble  
Counseling Services Plus  
Las Vegas, NV  
(Reviewed by Traci Dory – *continued from October 13<sup>th</sup>, 2015*)

Traci recommended continuation. Mr. Trimble is missing 4 CEUs/hours.

Motion: Christopher moved to approve 2nd: Sue.

Vote: All in favor. Motioned carried.

Judge Bunch abstained.

- g) D. Tully LeBaron  
Smart Choices

Las Vegas, NV

(Reviewed by Lisa Arnold – *continued from October 13<sup>th</sup>, 2015*)

Lisa recommended continuation. There are missing logs and other information.

Motion: Christopher moved to approve 2nd: Sue.

Vote: All in favor. Motioned carried.

Judge Bunch abstained.

h) Vita Johnson

New Beginnings Counseling Centers & LRS Systems

Las Vegas, NV

(Reviewed by Meri Shadley – *continued from October 13<sup>th</sup>, 2015*)

Traci indicated that Meri recommended approval.

Motion: Christopher moved to approve 2nd: Lisa.

Vote: All in favor. Motioned carried.

Judge Bunch abstained.

i) Warner Jefferies

Cornerstone Counseling Center

Las Vegas, NV

(Reviewed by Meri Shadley – *continued*)

Traci indicated that Meri recommended approval.

Motion: Christopher moved to approve 2nd: Lisa.

Vote: All in favor. Motioned carried.

Judge Bunch abstained.

j) Brian Rosenfeld

Cornerstone Counseling Center

Las Vegas, NV

(Reviewed by Meri Shadley – *continued*)

Traci indicated that Meri recommended approval contingent on Mr. Rosenfeld providing a copy of his degree.

Motion: Christopher moved to approve with the contingency 2nd: Lisa.

Vote: All in favor. Motioned carried.

Judge Bunch abstained.

**9. \*Discussion, recommendation, and possible action regarding the following application for certificate renewal from the following agencies (for possible action):**

a) Counseling Services Plus

Las Vegas, NV

(Reviewed by Tim Hamilton – *continued from October 13<sup>th</sup>, 2015*)

Traci indicated that Tim recommended continuation. Missing materials were never received.

Motion: Christopher moved to approve 2nd: Lisa.

Vote: All in favor. Motioned carried.

Judge Bunch abstained.

b) American Comprehensive Counseling Services

Sparks, NV

(Reviewed by Lisa Arnold)

Lisa recommended approval.

Motion: Christopher moved to approve 2nd: Sue.  
Vote: All in favor. Motioned carried.  
Judge Bunch abstained.

- c) ABC Therapy  
Las Vegas, NV  
(Reviewed by Christopher Hazlett-Stevens)

Christopher recommended approval.  
Motion: Sue moved to approve 2nd: Lisa.  
Vote: All in favor. Motioned carried.  
Judge Bunch abstained.

- d) A Balanced Life  
South Lake Tahoe, CA  
(Reviewed by Tim Hamilton)

Traci indicated that Tim recommended continuance. The supervisor needs to submit all the missing documents.  
Motion: Christopher moved to approve 2nd: Sue.  
Vote: All in favor. Motioned carried.  
Judge Bunch abstained.

- e) Cornerstone Counseling Center  
Las Vegas, NV  
(Reviewed by Moreen Scully)

Item was tabled – Moreen was absent and did not provide the Committee with her recommendations.

- f) Options Diversionary Programs, LLC  
North Las Vegas, NV  
(Reviewed by Sue Meuschke)

Sue recommended approval.  
Motion: Christopher moved to approve 2nd: Lisa.  
Vote: All in favor. Motioned carried.  
Judge Bunch abstained.

- g) The Ridgeview Group  
Reno, NV  
(Reviewed by Traci Dory)

Traci recommended continuance. The supervisor needs to submit all the missing documents.  
Motion: Sue moved to approve 2nd: Christopher.  
Vote: All in favor. Motioned carried.  
Judge Bunch abstained.

**10. \*Discussion, recommendation, and possible action regarding LRS Systems rural pilot project in Lincoln County update (for possible action).**

Zach Larson and Judge Mike Cowley gave updates on the LRS Systems rural pilot project in Lincoln County. Judge Cowley stated that there have been 5 graduates of the program. It is meeting the needs of his court. He would like to keep the program going. Zach stated that he would like to improve and upgrade the program and the systems if the program goes beyond the pilot stage.

Traci asked Zach where he was looking to expand the program. He said some courts have been reaching out and it would be up to the courts. If this moves beyond the pilot stage, then he would open it up statewide. Any rural courts could participate.

Judge Bunch asked what happened to white Pine, as they were supposed to be part of this program. Zach stated that there was no follow up from the court. He said that the court needs someone monitor the people in the program. Judge Cowley had not heard much from Judge Bishop from Ely. Eureka County is waiting for someone to qualify for the program. He recommended guidelines for those in the rural areas. Zach said that he has made himself available to those in White Pine and Eureka Counties. Rules and regulations need to be addressed before the pilot program can move forward.

Motion: Judge Bunch motioned to extend the pilot project for 1 (one) year in the 7<sup>th</sup> Judicial District, which includes White Pine, Eureka, and Lincoln counties. 2nd: Lisa.

Vote: All in favor. Motioned carried.

**11. Comments from Committee Chair, Traci Dory.**

None.

**12. \*Discussion regarding future agenda items and future meeting dates (for possible action).**

The next meeting will be Thursday February 4<sup>th</sup>, 2016 at 10:00am. The meeting dates for the rest of 2016 will be decided at another time.

**13. Public comment.**

No public comment.

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

**14. \*Adjournment. (For possible action).**

All meeting materials are available for download at the Committee on Domestic Violence meeting page of the Attorney General's website:

[http://ag.nv.gov/Hot\\_Topics/Government/CDV\\_Meetings/](http://ag.nv.gov/Hot_Topics/Government/CDV_Meetings/) Meeting materials may also be picked up in person at any one of the following office locations:

**Office of the Attorney General** – 100 North Carson Street, Carson City, NV 89701  
Telephone: 775-684-1100 Fax: 775-684-1108

**Office of the Attorney General** – 5420 Kietzke Lane Suite 202, Reno, NV 89511  
Telephone: 775-688-1818 Fax: 775-688-1822

**Office of the Attorney General** – Grant Sawyer Building, 555 E. Washington Avenue, Suite 3900, Las Vegas, NV 89101  
Telephone: 702-486-3420 Fax: 702-486-3768

Anyone desiring additional information or supporting documents regarding any Committee meeting is invited to call or email Kelsi Herrick at (775) 684-1148 or [kherrick@ag.nv.gov](mailto:kherrick@ag.nv.gov).

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Kelsi Herrick, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.



This agenda has been sent to all members of the Committee and other interested persons who have requested an agenda from the Committee. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing on an annual basis.

**THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED  
IN THE FOLLOWING LOCATIONS:**

<p>Office of the Attorney General 100 N Carson Street Carson City, Nevada 89701</p>	<p>Office of the Attorney General 5420 Kietzke Lane, Ste 202 Reno, Nevada 89511</p>	<p>Grant Sawyer State Office Building 555 E. Washington Avenue Las Vegas, Nevada 89101</p>
<p>Jean Nidetch Women's Center University of Nevada, Las Vegas 4505 Maryland Parkway Las Vegas, Nevada 89154</p>	<p>Safe Nest 2915 W. Charleston Blvd., #12 Las Vegas, Nevada 89102</p>	<p>Reno City Hall One E. First Street Reno, Nevada 89501</p>
	<p>Nevada Network Against Domestic Violence 250 South Rock Boulevard, Suite 116 Reno, Nevada 89502</p>	

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