

**STATE OF NEVADA
NEVADA COUNCIL FOR THE PREVENTION OF
DOMESTIC VIOLENCE
NOMINATING COMMITTEE**

Minutes of Meeting

January 26, 2009 at 11:00 a.m.

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

Committee Members Present

Suzanne Ramos
Mike Sprinkle

Committee Members Present Via Teleconference

None

Committee Members Absent

Dr. Michael Freda

Public Present

None

Attorney General's Office staff present

Catherine Cortez Masto, Attorney General
Henna Rasul, Deputy Attorney General
Kareen Prentice, Domestic Violence Ombudsman
Kathryn K. Menke, Assistant to NCPDV

1. ***Call to Order, Roll Call of Members, and Introduction.**
Suzanne Ramos called the meeting to order at 11:05 a.m. A roll call was performed, and quorum was established.

2. ***Review and Approval of Minutes from October 7, 2008**
Mike Sprinkle moved to accept the minutes as submitted; Suzanne Ramos seconded the motion. The motion carried.

3. *Discussion of Rural Tour

Ms. Ramos stated the Committee needed to discuss the location and date of the rural tour. They need to select some dates they can give to the Attorney General so they can see if she is available. They also have to decide whether to do a rural tour or a rural meeting. They will have one or the other, or possibly both.

Mike Sprinkle suggested the rural tour was being frowned upon because of the financial aspect; a two day tour would involve hotel costs, etc.

At this juncture the Committee moved to Agenda Item #7.

4. *Discussion of Council Attendance

Ms. Ramos reported that Gail Palchikoff had resigned from the Council. She was one of the original members of the Council and had done a lot for the council over the years. Henna Rasul mentioned they will look into doing a plaque or a Certificate of Appreciation for her to congratulate her on her service to the Council

Ms. Ramos stated there were no waivers, so the Council attendance would be discussed in general, rather than having individual names mentioned. Everyone has attended 50% of the meetings or more. This year for 2008 they had great attendance by all of the Council members. They now have twenty five members on the Council.

Ms. Ramos presented statistics for the Committee's overview. She also presented the Council demographics. They have five members from the South, nine members from the North, five members from the rurals, and six members that that represent the State. She then gave demographics on fields represented by the Council members. The Council currently has five people who work with the underserved community, eight who work with victims of social services, two representing judges or courts, prosecution has five representatives, law enforcement has four, and the fields of health and education are represented by five Council members. There are six Council members who fit under the category of "other:"

Ms. Ramos indicated the demographics will be sent out to everyone. Kareen Prentice stated she would do that. Suzanne Ramos suggested sending it out to the Council members with the meeting agenda for the upcoming council meeting. There was no action taken under this agenda item.

5. *Discussion and review committee procedures and application process.

Ms. Ramos indicated the deadline date last year was June 30th. She thinks they need to extend it this year. Mike Sprinkle stated they need to

make the deadline July 31st. General Masto confirmed with Suzanne Ramos that the application process begins in April. The process goes from April – July. Ms. Ramos suggested starting the process in May. Mike Sprinkle stated the reason why is that the Committee was trying to hold off on having their third meeting until after the legislative session had ended. They are planning a rural meeting in early July. They plan to use that rural meeting to try to get applicants from the rural communities for the Council.

General Masto indicated this makes sense. Last year there were a couple of people where there had been some questions regarding their applications and the application process. Ms. Ramos stated that those two people are going to automatically be on the Committee's review list. Their applications are already in. The Committee will just send a letter reminding them that their applications will be reviewed. General Masto recommended contacting them to see if they are still interested. Ms. Ramos indicated one is certainly still interested; they will contact the other one to confirm.

The review process will take place from the beginning of May through July 31st. Applications must be received in the Attorney General's Office by 5:00 p.m. on that date. Ms. Ramos stated they will do PSA's starting May 1st. The revised application will need to be done in the next thirty days in case anyone goes on the website early to fill out the application. The Committee does not want to receive any outdated or misrouted applications.

Mike Sprinkle then made a motion to change the application to reflect the new deadline and clarify the terms of the deadline, as well as to include the application opening date. Suzanne Ramos seconded the motion. The motion carried.

Ms. Rasul indicated these changes would clarify the problems the Committee had with the application process the previous year. Ms. Ramos stated the other issue to clarify is the recommendation letter; there had been some confusion about that last year. Henna Rasul stated the recommendation must be specific to the applicant's ability to contribute to the Council; it cannot be just a general reference.

Ms. Rasul suggested having another meeting after the applicable changes are made. Ms. Ramos mentioned once the applications were submitted, the Committee would need to meet regularly to review them.

6. *Set committee goals for 2009.

Suzanne Ramos mentioned the primary goal is to make sure they are doing their recruitment and getting new applicants. Mr. Sprinkle asked if

the Committee wanted to do any specific targeting of applicants as they had done in the past. For instance, in the past they had tried to recruit clergy and sheriffs specifically. Kareen Prentice suggested targeting people in the South. Ms. Ramos agreed. Mike Sprinkle was not sure how they would carry out the recruitment, since all three members of the Committee are from the north. He does not have a lot of contacts in Las Vegas. Ms. Ramos stated possibly they could recruit a Council member from the South to do the outreach when the Council meets on Thursday. Mike Sprinkle suggested finding Council members from the South who are willing to talk it up. Ms. Ramos responded right now the North is the majority of the Council, but the South has the greater population. Mr. Sprinkle recommended she include this issue in her report on Thursday at the Council meeting. Whether or not a Council member is on this particular Committee, they still need some help with recruitment in the South.

General Masto asked if a sheriff was on the council. There is not one. Mr. Sprinkle had spoken with Sheriff Haley a couple of years ago; he was quite interested but did not have the time to devote to the Council. He is assuming that is still the case with him; he does not know about other local or regional sheriffs.

General Masto stated they did have law enforcement from the South represented when Lieutenant Brad Simpson was on the Council, but they do not currently have someone. General Masto suggested recruiting someone from law enforcement in the south, Henderson in particular, since they already do so much with domestic violence issues. Kareen Prentice stated she works with a detective from the City of Henderson who is involved with domestic violence issues. She will contact her.

Ms. Prentice also suggested recruiting someone from P.O.S.T. They have five representatives from the health field so they probably do not want any more of those. Ms. Ramos suggested recruiting clergy from the South. Kareen Prentice suggested a judge. Mr. Sprinkle remarked the Committee had done a lot to try and get clergy involved but for some reason there was no response. Ms. Ramos mentioned they had not had a judge from the South on the Council in quite some time.

Ms. Prentice stated that someone named Rebecca Farrar, who had previously applied to be on the Council, left the P.D. office and started a faith-based non-profit domestic violence organization. Ms. Ramos reported she had already submitted her application and was being considered for the Council.

Ms. Ramos re-stated the Committee goals. One is to recruit more people from the South in the specific areas of law enforcement, P.O.S.T., judges

and clergy. Mr. Sprinkle recommended recruiting a sheriff as opposed to deputies. Kareen Prentice remarked that Sheriff Miller from Virginia City is now the Executive Director of the Sheriffs and Chiefs Association. He would be a good recruit; it would be nice for the Sheriffs and Chiefs to have a representative. Mr. Sprinkle stated that as far as the outreach to the sheriff's, it would probably have more of an impact on getting the sheriff's to join if the invitation came from the Attorney General. The Attorney General stated she would be happy to do that. She had actually previously spoken with Sheriff Gillespie at the time Brad Simpson had stepped down. He had recommended someone for the Committee on Domestic Violence, but not for the Council. She indicated to the Committee she would reach out to both of the sheriffs in the South, to see if they or some other high-ranking official could participate on the Council. Ms. Ramos indicated to the Attorney General the Council currently has five openings.

The second goal is to continue to plan and hold rural meetings and tours. Other goals include completing the nominating process for this year, as well as updating the Council application and the application process. An immediate goal is to recruit another Council member to serve on the Nominating Committee. Ms. Prentice stated those are good goals. Ms. Ramos stated they now have enough goals.

Mike Sprinkle made a motion to accept the goals as they were stated; Suzanne Ramos seconded the motion. The motion carried.

7. *Budget Update from Kareen Prentice

Ms. Prentice distributed the expense sheet for December 2008. Ms. Ramos indicated they did not spend that much for their December meeting. Videoconferencing instead of flying Council members to Las Vegas had saved a lot of money. The only costs they might incur would be for lunch.

A number of Council members had requested that lunch be served since meetings run long. A temporary solution had been suggested; lunch would be provided by the Council and paid for by each member. Apparently the email sent had been confusing; Ms. Ramos suggested that the email make note that people are responsible for paying for their own lunch. She also stated Council members should be given an estimate of the cost of lunch.

Ms. Prentice stated the expense sheet did not include all travel from December; there were still some mileage reimbursements outstanding. She stated the Council has \$3,000.00 left. In terms of planned expenses, they plan to order a new brochure once the Public Information Committee

meets. It will be available to all Council members for distribution. Ms. Prentice indicated they would go to Kinko's to get the brochures printed.

Mike Sprinkle stated it sounds like they are trying to be very conservative in terms of their spending this year. The consensus is that a rural tour is out; they will have a meeting instead. Ms. Ramos suggested they have a breakfast beforehand. They can have a meeting in a certain area and invite people in the surrounding area. Ms. Prentice remarked they may need to spend the night beforehand depending on where they go. If they do that, they could have something that night. They would also need to have lunch; Ms. Ramos suggested that could be part of the per diem.

Mike Sprinkle indicated he had heard Hawthorne mentioned several times as a possible meeting place. Hawthorne is an area they have not covered at all; meeting there would be a good idea. Suzanne Ramos confirmed that Hawthorne is in Mineral County, about three hours from Reno.

Kareen Prentice suggested Ely as a meeting place. Mike Sprinkle stated that last year they had discussed doing something in the eastern part of the state. However, Ely would definitely be an overnight trip. Ms. Ramos suggested they have a goal of hitting all four corners of the state over the next couple of years.

Ms. Prentice stated they definitely want to go in the summer. Mike Sprinkle responded since it is a legislative year they should do the trip after the legislature is over. Ms. Ramos indicated they would need to see when the Attorney General is available. Kareen Prentice suggested offering possible meeting dates at the Prevention Council meeting on Thursday.

Ms. Prentice asked if their next meeting would be the rural tour, or if they would have a meeting in between. Henna Rasul, Deputy Attorney General, stated the Committee needs to start the application process. Ms. Ramos said the next meeting should be in April. Mr. Sprinkle suggested having the meeting in Carson City and inviting legislators to attend. The Committee was in agreement with this. They would also have people from the South fly up to attend the meeting. Ms. Ramos remarked it would be nice to have them come up in April while the legislature is still in session.

Ms. Ramos suggested selecting Hawthorne as the location for the rural meeting for this year; it would be less expensive. They could wait until next year to go to Ely. Ms. Prentice remarked a meeting in July would fall under the new budget. The Committee discussed having another meeting in April or May, and then having the rural meeting in July or August. Ms. Ramos remarked they do not want to wait too long to do the rural meeting; if they make the date earlier they can use the rural meeting as a tool to

recruit people. She stated that possibly one day the Committee might get someone from the rurals to apply to be on the Council.

Based on these remarks Mike Sprinkle suggested pushing back the application deadline. Ms. Ramos mentioned they needed to review the application; because the application on the website has incorrect information on it. Henna Rasul, stated they also need to make the application deadline clear. Ms. Ramos agreed they had to make sure it was clarified. Ms. Rasul stated it had not been clear whether the application was supposed to be postmarked by a certain date, or received by the Attorney General's Office by a certain date.

Kareen Prentice stated they needed to open the application up and work on it. Ms. Rasul stated that people who already know about the Council's existence will not wait for the press release to apply.

Mike Sprinkle asked what the deadline had been in the past. Ms. Ramos replied that the date for application submission last year was June 30th. Ms. Prentice mentioned it was a bad application year last year because of the July 4th holiday. Mr. Sprinkle suggested pushing back the application deadline by one month, and then having the rural meeting at the end of June or beginning of July. Ms. Prentice suggested July 17th as a date for the rural meeting. Mike Sprinkle questioned whether this gave people enough time to apply to be on the Council if they are interested. Ms. Ramos suggested they take applications with them to the rural meeting.

Ms. Ramos also remarked the Committee would need to have adequate time to review the applications prior to September and October. She stated this would be difficult with a Committee of two or three people. Mike Sprinkle again stated his doubts as to whether a rural meeting in the middle of July would give adequate time for applicants to submit their application packages. Ms. Ramos replied that the Committee would begin putting the application online and advertising the application process by the beginning of April. She stated that should be enough time for applicants to complete the process.

If they push the application deadline back to the end of July, August will be very hectic for the Committee members. They will be slammed unless they can persuade others to join this Committee. Ms. Ramos indicated it will be just the two of them and Dr. Michael Freda reading the application and evaluating them. At the Council meeting Ms. Ramos will invite more members to participate on this Committee. An updated Committee list will be distributed at the next Council meeting.

Mike Sprinkle indicated they should select two or three tentative dates in July for the rural meeting to submit to the Attorney General to see if her

schedule is compatible with the date(s) selected. The Committee selected Hawthorne as the meeting place. Ms. Ramos mentioned this year they need to have the meeting in a close, convenient place. The Council has a modest budget, and there may not be funds available for the next fiscal year.

Mike Sprinkle reminded the Committee it is a mandate that they have a rural meeting. He also stated they cannot have a teleconference or videoconference since it will be in a rural area; they will need to fly Committee members in so they can have a quorum. Ms. Prentice stated people who fly in from Las Vegas will have to spend the night in Reno. Right now they have five people from Las Vegas, nine from the north, and statewide there are five council members. Ms. Ramos stated they only have five people they will need to fly in; it is not that expensive

July 7th, 8th, 14th, and 15th were suggested as possible meeting dates. Suzanne Ramos asked if they were still planning an activity for the evening or if they just wanted to do a morning meeting. Kareen Prentice said it depends on whether the Committee wants to go to Hawthorne the night before. Ms. Ramos said that would be more expensive. Ms. Prentice indicated some people go the night before; whereas some people prefer to just get up and drive on that particular day.

It was mentioned that Hawthorne is pretty small, but they do have a domestic violence program there. It is DVI, the Executive Director is Clyde Dell. Mr. Sprinkle mentioned there is a military base in the vicinity; the Committee should do some outreach to them. He suggested getting together with the public relations people from the base and doing some kind of a PSA. Ms. Ramos suggested inviting them to the meeting. Ms. Prentice stated they should invite the Mineral County District Attorney. It was also suggested the Committee contact Mineral County to see if they want to get involved.

Mike Sprinkle indicated they could decide on the travel once they have a definite date selected. Ms. Ramos mentioned the Committee will have a better idea once they meet with the entire council on Thursday.

Mike Sprinkle made a motion as to the proposed meeting dates and location; Suzanne Ramos seconded the motion. The motion carried.

8. *Schedule future meetings and agenda items.

Mike Sprinkle suggested they meet before the April meeting. He asked if they could extend an invitation to the legislators and elected personnel to come to the Council meeting in April. That would be a good way to try and get the word out about what the Council is and does. General Mastro

suggested the Committee speak with Keith Munro to determine who should be invited.

Kareen Prentice said the application on the website will be updated by the end of February. Ms. Ramos suggested the Committee meet in early March. March 12, 2009, at 11:00 a.m. was selected for the next meeting. In that meeting the Committee will review the application, finalize the PSA's, and discuss the rural tour. They will wait until after the April Council meeting to schedule any more meetings.

9. Public Comment

There was no public comment.

10.*Adjournment

Suzanne Ramos adjourned the meeting at 11:55 a.m.

**STATE OF NEVADA
NEVADA COUNCIL FOR THE PREVENTION OF
DOMESTIC VIOLENCE
NOMINATING COMMITTEE**

Minutes of Meeting

March 18, 2009, 11:00 a.m.

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

Committee Members Present

Suzanne Ramos
Mike Sprinkle

Committee Members Present Via Teleconference

Dr. Michael Freda
Andrea Sundberg

Committee Members Absent

None

Public Present

None

Attorney General's Office staff present

Kareen Prentice, Domestic Violence Ombudsman
Kathryn Menke, Assistant to the NCPDV

1. ***Call to Order, Roll Call of Members, and Introduction.**
Suzanne Ramos called the meeting to order at 11:02 a.m. A roll call was performed, and quorum was established.

2. ***Review and Approval of Minutes from January 26, 2009.**
Mike Sprinkle moved to accept the minutes as submitted; Suzanne Ramos seconded the motion. Andrea Sundberg abstained since she was not at the last meeting. The motion carried.

3. *Discussion of Rural Council Meeting

The Attorney General would be available on the dates of July 13, 15, 16 and 17. The meeting will be in Hawthorne, NV. The committee discussed that travel time driving from Reno to Hawthorne would be 2.5 to 3 hours. July 16, 2009, a Thursday, was chosen as the date for the NCPDV Rural Meeting.

The committee discussed the travel arrangements for the Council members from Las Vegas—whether it would be preferable to fly up to Reno July 15, then begin to travel by car to Hawthorne the July 16. The representatives from Las Vegas would be given the option of flying up the night before or taking the 6:00 a.m. flight to Reno July 16, as long as they could be ready to get into a van by 7:30 a.m. that same morning.

Two groups could go to Hawthorne; one to go early and set up the lunch/meeting, then the other group to pick up Council members at the airport and take them to the meeting.

For the day of the meeting in Hawthorne, lunch would be planned for 11:45 a.m., and the meeting would start at 1:00 p.m. The location in Hawthorne still needs to be reserved. The library, Chamber of Commerce, library, hospital, and military base were discussed as possible places to hold the meeting.

Kareen Prentice will e-mail the council members and the AG about the date and location of the Rural meeting. Public Service Announcements will be generated and distributed throughout that area. Letters will be sent to invite the military police, judges and DA from surrounding counties. There is also a shelter and a family resource that invitations will be sent to. Ms. Sundberg will check with her outreach person in the North to see if she has any contacts in Hawthorne. Ms. Prentice stated she would call the Public Health Nurse in Hawthorne and invite her to the meeting.

Council members will leave from Reno at 7:30 a.m., arrive in Hawthorne at 10:00, set up meeting materials and purchase lunch. Lunch will begin at 11:45 with the invited guests. The meeting will begin at 1:00 and end at 4:00. Attendees should plan to be back in Reno in the early evening.

Mike Freda moved to approve the date of July 16, 2009 for the NCPDV Rural Meeting in Hawthorne, Nevada. Mike Sprinkle seconded the motion. The motion carried.

4. *Discussion of Council Attendance and vacancies.

Suzanne Ramos stated that the Council now has 23 members and 7 vacancies. There are three council members who will have to do their re-commitment in December. Dr. Freda stated he is one who will need to re-

commit, and he asked what he needed to do. At the July meeting, the three individuals on the Domestic Violence appointment list will be given their letters of re-commitment to sign.

Presently there have been a couple of resignations from the Council. As to the demographics, the Council needs to balance its membership with the South because presently only 5 council members are from the South, 7 are from the North, 5 are from the rural areas (an increase which is really good), and 6 members are statewide. More representation from the South is needed. Ms. Sundberg has already contacted persons in the South who may be interested in joining the NCPDV. Ms. Sundberg stated that it seems to her that Law Enforcement and judges need to be represented on the Council. Ms. Sundberg has been in contact with a Family Court judge a captain from the Metro P.D. If these people decide not to join the committee, there is a good chance that they can recommend others in their field who may be interested in applying for Council membership. Ms. Sundberg stated that she would be very surprised if the Family Court judge applied because he is involved in so many other things; even though the issues the Council addresses are very important to him. Ms. Ramos suggested for Ms. Sundberg to tell the judge that he would only be required to attend 3-4 Council meetings a year and participate in the Judicial Training committee—and all this could be done by telephone.

Ms. Prentice stated that if needed, the AG would make the call to get someone from Metro. Ms. Prentice gave an application to Sheriff Miller from Storey County, and he is the President of the Sheriffs and Chiefs Association. A great situation would be to get the captain from Metro and the Storey County Sheriff on the Council.

Ms. Ramos mentioned that members of the clergy also need to be represented on the Council. Ms. Sundberg stated that she would check with the Safe Nest Interfaith Task Force as to the availability of clergymen in the South to serve on the Council. We really need to recruit members from the South, since the Council has so many members from the North.

Mr. Ramos noted that it doesn't mean that we'll fill all 7 vacancies. She stated that there are already two pending applications from last year that the Council has to consider. Ms. Prentice stated that one applicant from the South started a faith-based initiative (a non-profit). Another group to consider is underserved populations, especially African-American, American Indian—but anyone who is interested would be great.

Recruitment process begins in May 2009. The downloadable application on the website is the one to use. The online application needs to be modified by the end of April (it needs the cover sheet). July 31, 2009 at

5:00 p.m. is the deadline for application. Ms. Ramos suggested that Ms. Sundberg download the application and give it to individuals. If the individuals were interested on applying on line, then Andrea can tell them they can apply online after May 1.

Dr. Freda had an appointment and had to leave the meeting. There was still a quorum present.

The committee discussed whether to set a date for a meeting right after the rural Council meeting in order to decide who is going to be assigned to the applicants and address the screening process.

Applications are due July 31 at 5:00 p.m., and a meeting should be scheduled for the following week. The week of August 10 was set in order to get copies of the applications out to Council members.

Upcoming Nominating Committee meetings were scheduled thus:

August 12, 2009	11:00 a.m.
September 3, 2009	11:00 a.m.
September 17, 2009	11:00 a.m.

Mike Sprinkle moved to approve the above dates to evaluate the applications and have scores ready. Ms. Sundberg seconded the motion. The motion passed.

5. *Budget Update from Kareen Prentice

Ms. Prentice stated that as of January 31, there is \$2500 left in the budget (\$2000 of it for travel). The meeting in July will be in the next fiscal year and will be covered in the FY 2010 budget. Ms. Prentice stated that this contract was for \$3564, so maybe if there are funds left over, they can roll over to the next fiscal year's budget. Ms. Prentice will speak to Terri Sulli about this. The one thing that is not reflected on the budget is that \$252 was used to purchase brochures for the Council. The rest of the brochures will be mailed out to the rest of the members next week. There will be travel coming up (mileage) in April. Ms. Prentice stated that she believes the AG is going to be in Las Vegas for the April 22 Council meeting. Perhaps the April 22 meeting isn't feasible, since on one hand it would be most beneficial to fly the Las Vegas people to Carson, but on the other hand the AG would be by herself in Las Vegas!

6. *Schedule future meetings and agenda items.

Mike Sprinkle suggested they meet before the July meeting. Suzanne stated it would have to be done in April to make sure the application was

ready. It was agreed that Ms. Prentice could make sure the application is updated. The next meeting date was set for June 30 at 11:00. At that time the committee will discuss the details of the Rural Council meeting, budget update, and the update of the applications.

7. Public Comment

There was no public comment.

8. *Adjournment

Mike Sprinkle moved that the meeting be adjourned. Andrea Sundberg seconded the motion. The motion carried. Suzanne Ramos adjourned the meeting at 11:55 a.m.

**STATE OF NEVADA
NEVADA COUNCIL FOR THE PREVENTION OF
DOMESTIC VIOLENCE
NOMINATING COMMITTEE**

Minutes of Meeting

June 30, 2009, 11:00 a.m.

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

Committee Members Present

Suzanne Ramos
Mike Sprinkle

Committee Members Present Via Teleconference

Andrea Sundberg

Committee Members Absent

Dr. Michael Freda

Public Present

None

Attorney General's Office staff present

Henna Rasul, Deputy Attorney General
Kareen Prentice, Domestic Violence Ombudsman
Kathy Boone, Assistant to the NCPDV

1. ***Call to Order, Roll Call of Members, and Introduction.**
Suzanne Ramos called the meeting to order at 11:02 a.m. A roll call was performed, and quorum was established.

2. ***Review and Approval of Minutes from March 18, 2009.**
Andrea Sundberg moved to accept the minutes as submitted; Mike Sprinkle seconded the motion. The motion carried.

3. ***Discussion of Rural Tour and/or Meeting.**

Kareen Prentice stated that the two State motor pool vehicles from Reno will leave at 7:15 a.m. and will be taking NCPDV members to Hawthorne. Directions to the motor pool facility on Terminal Way were discussed. Council members from Las Vegas will arrive at Reno-Tahoe International Airport at 7:15 a.m. and will be picked up outside of the airport at approximately 7:30 a.m. by a State motor pool vehicle. Ms. Prentice added that lunch for the meeting will be catered and would probably be pizza, salad, water and soft drinks. The meeting at the Mineral County Library in Hawthorne on July 16, 2009 will begin at 10:30 and end at 2:30. Lunch will be served at 11:45, and the meeting will continue after lunch. Ms. Prentice noted that the Attorney General will be unable to attend the rural NCPDV meeting.

4. *Discussion of Council Attendance and vacancies.

Suzanne Ramos announced that the council has received a letter of resignation from Linda Lilleboe, so now the Council only has 22 members and 8 vacancies. Of the 22 members, the Council has 5 from the South, 7 from the North, 4 from rural areas, and 6 Statewide. The Council will need to concentrate on recruiting new members from the South and from the rural areas. Attendance-wise, everyone had about a 50% attendance rate based on the one meeting we've had this year. We have three members up for re-commitment, and at the July meeting, two individuals will be given their letters of re-commitment to sign. Another member who cannot attend the July 16 meeting will be mailed the letter of re-commitment.

Applications are due July 31 at 5:00 p.m., and a meeting should be scheduled for the following week. The week of August 10 was set in order to get copies of the applications out to Council members.

5. Discussion of recruitment process.

Both Kareen Prentice and Andrea Sundberg reported that they have not received any applications. Ms. Prentice and Ms. Sundberg have been in contact with two prospective applicants, and Ms. Prentice followed up on an applicant who stated he had completed his application online. At the time this person completed his application online, there were problems with the online application. Ms. Prentice and Ms. Sundberg agreed to notify applicants to download the application, complete the application, save the completed application, then e-mail the application directly to Kareen Prentice. Ms. Sundberg will e-mail instructions to the prospective members. Ms. Ramos asked which areas of expertise these two persons are from. Ms. Sundberg replied that one applicant is a judge, and the other is from law enforcement. Ms. Sundberg stated that she is having difficulty finding recommendations for an applicant from a faith-based organization, but she recalled a past applicant whose application arrived late. This person appealed the refusal of her application and also now runs a faith-based domestic violence program. Ms. Prentice stated that

she has the updated information on this person, and she does not have to re-apply for consideration of joining the Council. Including the application of this person, there are two applications from the previous year that are being considered in addition to any new applications.

Ms. Sundberg restated that will e-mail the two prospective applicants, stating that there are some technical difficulties with applying online and instructing them to download the application, save the completed application, then e-mail the completed application to Ms. Prentice. Furthermore, Ms. Sundberg said that if Ms. Prentice has not heard from the two applicants in a week, Ms. Prentice should notify Ms. Sundberg, and Ms. Sundberg will contact the applicants personally to help them in the process. Ms. Sundberg added that she will continue working to obtain other applicants. The deadline for application is July 31.

Mr. Sprinkle thought that it would be really good to get an elected official to apply for Council membership, but he will ask the AG if she will write letters to certain elected officials regarding applying for Council membership. Mr. Sprinkle stated he would continue to work on this, as he has two elected officials from the South in mind. Mr. Sprinkle told Ms. Sundberg that he may need her to make a personal contact with these elected officials. Ms. Sundberg stated that this would be no problem.

Ms. Sundberg has been doing some work with representatives from Senator Reid's office, and a representative who does a lot of work with the Hispanic population (especially in the area of DV, DV prevention, human trafficking) has asked about the different councils that Ms. Sundberg serves on. Ms. Sundberg asked if it would be a conflict for this person to serve on the NCPDV. Ms. Prentice and Mr. Sprinkle agreed that it would probably not be a conflict of interest, and it would be great to have someone from Senator Reid's office on the Council. Ms. Sundberg will contact this representative and ask her to consider applying for NCPDV membership.

6. *Budget Update from Kareen Prentice

Ms. Prentice stated that as of April 30, 2009, there is \$1902.44 in the budget. Expenses for this year were only for teleconferencing. The FY 2010 budget is \$3,015, which is \$550 less than last year's budget (\$6,030 for two years, as approved by the Legislature). Ms. Prentice has a phone call in to the AG's Chief Financial Officer asking if some money can be moved to increase the 2010 budget. Ms. Ramos asked if the Council will be able to keep the money left over from last fiscal year. Ms. Prentice answered that any left over money from FY 2009 goes back into the "whole pot".

Mr. Sprinkle commented that this year's rural meeting was planned to be a little "skimpy", and perhaps in FY 2010 we can plan a two-day rural tour for next year. Ms. Ramos stated that this would depend upon how much we spend in FY 2010. Ms. Prentice stated that in the next two years, her salary would not come out of any court assessments, and this will allow the NCPDV money to build up. Ms. Prentice said that the functions of the NCPDV should be fine with the FY 2010 budget, and that she will ask for more funds in next winter/spring, and we will probably have more money in order to do a rural tour in 2010.

7. *Schedule future meetings and agenda items.

Ms. Ramos reported that in order to review applications, upcoming Nominating Committee meetings were scheduled thus:

August 12, 2009	11:00 a.m.
September 3, 2009	11:00 a.m.
September 17, 2009	11:00 a.m.

On August 12, the Nominating committee will review applications, assign those applications to people, and get the rating sheets so they can come back for the September 3. On September 3, the applications can be sorted out if necessary; and a final decision can be made on September 17.

Agenda items for the August 12 meeting will be:

- #2 Review and approval of minutes from the July 30, 2009 meeting
- #3 Debriefing of Rural Meeting
- #4 Council membership and vacancies.
- #6 Budget Update
- #7 Schedule Future Meetings and Agenda Items

8. Public Comment

There was no public comment.

9. *Adjournment

Mike Sprinkle moved that the meeting be adjourned. Andrea Sundberg seconded the motion. The motion carried. Suzanne Ramos adjourned the meeting at 11:55 a.m.

**STATE OF NEVADA
NEVADA COUNCIL FOR THE PREVENTION OF
DOMESTIC VIOLENCE
NOMINATING COMMITTEE**

Minutes of Meeting

August 12, 2009, 11:00 a.m.

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

Committee Members Present

Suzanne Ramos
Mike Sprinkle

Committee Members Present Via Teleconference

Andrea Sundberg
Dr. Michael Freda

Committee Members Absent

Barbara Aupperle

Public Present

Jane Boucher
Christine Brady

Attorney General's Office staff present

Henna Rasul, Deputy Attorney General

1. ***Call to Order, Roll Call of Members, and Introduction.**
Suzanne Ramos called the meeting to order at 11:02 a.m. A roll call was performed, and quorum was established.
2. ***Review and Approval of Minutes from June 30, 2009.**
Andrea Sundberg moved to accept the minutes as submitted; Mike Sprinkle seconded the motion. The motion carried.
3. ***Discussion of Rural Tour and/or Meeting.**

Ms. Ramos stated that she thought the meeting went well—there was excellent attendance from community members. She noted that one the critical issues in Hawthorne was transportation. As they have no bus or train transportation to get victims out of the community, the only option is to obtain law enforcement cooperation to help transport a victim out of the county. Dr. Freda asked how successful that method has been. Ms. Ramos replied that it has worked well. The attendees from law enforcement and the community said that they have a good relationship with each other. Mr. Sprinkle stated that it is still problematic to implement the transportation and protection of victims in this close-knit community. Mr. Sprinkle commented that it was a similar situation in comparison to Lovelock, where the Council held a previous rural meeting.

Ms. Ramos added that there is a good working relationship between the judges, court system, law enforcement and prosecutors; but the situation is similar to what the committee has seen in other rural communities. Transportation, which the Underserved Populations committee is looking at, is a key issue in Hawthorne.

Mr. Sprinkle expressed interest in how many applications for NCPDV membership were submitted by persons from the rural areas. During the lunch break at the Hawthorne meeting, and before and after the break, there seemed to be a lot of interest from the people there. This was a very positive and productive aspect of the meeting.

Ms Ramos said that the meeting was chaired very well, and it appeared that the attendees from the community got a lot out of the meeting. The Council members toured the court in Hawthorne after the meeting. The only thing to feel bad about was that the Southern Council members had to get up early, and it was a very long day for them. Ms. Sundberg agreed, but stated that the long day was okay.

Ms. Ramos stated that focus needs to be put on planning the Council meeting for the spring or summer of next year, but before the applications for membership come in. Ely is being considered and even though this location will be closer for the Southern Council members, it will be another long day. Ms. Sundberg quipped that once a year is fine for this sort of thing—she is young and she bounces back. Mr. Sprinkle recalled that all of the Council meetings used be attended in person—the members from the North would have to fly down or members from the South would have to fly up. It's easier now that we have teleconferencing ability. Mr. Sprinkle stated that it is important to point out, when we are talking to applicants during the interview phase, that it is not quite the hardship that it once was. But of course, we must stress the importance of committee work and dedicated, reliable participation.

Ms. Ramos and Mr. Sprinkle stated that the AG staff did a very good job planning, coordinating, and making the last-minute “emergencies” less stressful so that the Hawthorne meeting could happen successfully. Ms. Ramos recalled the frustration and embarrassment of a Council meeting in Winnemucca that had to be cancelled at short notice wherein the Council didn’t show up, but community members attended. The Council held their rural meeting in Winnemucca the following year, but was seen in a bad light due to the sudden cancellation the previous year.

Mr. Sprinkle asked Ms. Rasul if the AG has been apprised of how the Hawthorne meeting went. Ms. Rasul wasn’t certain if Ms. Prentice has briefed the AG at this time.

4. *Discussion of Council Attendance, vacancies and review of Council applications.

Discussion of Council Attendance and vacancies

Suzanne Ramos reported that the Council has 8 vacancies, but it doesn’t mean that all 8 vacancies will be filled.

On review of Council attendance: two individuals have missed two meetings (January 29 and July 16). The bylaws state that you cannot miss more than 50% of meetings (“Members who miss more than 50% of meetings may be removed by the Chair.” Mike Sprinkle remarked). There are nine individuals that have already missed one Council meeting this year, and one more meeting missed would put them at 50%.

Mr. Sprinkle and Ms. Ramos also discussed the importance of members being active in the subcommittees.

Mr. Sprinkle asked if the Council had made a policy stating that it is up to the AG’s discretion to remove members from the Council.

Mr. Sprinkle moved to make a recommendation that we send a letter to the AG notifying her that two members’ attendance is close to being insufficient to keeping them on the Council.

Mr. Sprinkle made a motion that before the November NCPDV meeting, an advisory letter stressing the necessity of their attendance at that November meeting is sent to the 9 members of the council who have missed one Council meeting and to the two members of the Council who have missed two meetings; and also sending a letter to the AG advising her of those two members who have missed two meetings. Andrea Sundberg seconded the motion.

Ms. Sundberg asked if Ms. Ramos receives a record of persons who are not attending the subcommittees, since one of the requirements of being a Council member is involvement in these committees. She stated that her concern is that someone who has missed the main meeting but has been active in the committees may be unfairly penalized. Would this be taken into consideration?

Ms. Ramos answered that she can look at the minutes and may submit the statistics to the AG. Of the two members who are at 50% attendance, Ms. Ramos stated that she knows one member hasn't been attending the one subcommittee that she is on. The other person has been active in some committees. The AG will be given full disclosure of the two persons who missed the meetings, and it will be the AG's decision or she may want us to bring it up to the Council.

Mr. Sprinkle commented to Ms. Sundberg that her questions were valid and committee participation should be taken into consideration, especially since there are only three Council meetings per year. If the person is active in the almost weekly committee work, Mr. Sprinkle said he believes that this is important to note. Ms. Sundberg stated that some Council members may feel unfairly singled out for a situation that they have no control over; i.e. having to miss a meeting because of court dates and other pressing appointments. Two different situations have to be thought of: 1) The person is active in committee work, but the timing is such that the person has a commitments that supersede attending Council meetings, or 2) The person is ignoring committee and Council work altogether. Mr. Sprinkle stated that for this reason, the bylaws state that the member "...*may* be removed by the Chair" (italics added by transcriber) and the AG will have discretion. Mr. Sprinkle added that the old bylaws were very strict and specified that members were to be kicked off for less than 50% attendance.

Ms. Ramos stated that she is aware of members who have been active in committee and who have not been able to attend Council meetings. The letters will serve as a reminder to these members that, even though they are active in the subcommittees, it is very important that they attend Council meetings. We did not have teleconference ability at the rural meeting, but the North/South meetings can be attended by video conference which can be convenient for members who cannot or prefer not to travel.

Review of Council Applications

Ms. Ramos reported that of the 19 applications received, nine applications are from the North, six are from the rural communities, and four are from

the South. Copies of the applications will be going out to Nominating Committee members to review. Copies will be mailed to members in Las Vegas. For the Reno members, we will make arrangements for them to pick up the applications at the Reno AG office. Each application must be rated using the "Prevention Council Member Application Rating Sheet" (the sheet with items I-VI), and the total scores on all 19 applications must be submitted to Ms. Ramos by no later than August 31. Ms. Ramos will then calculate and average all of the scores and have them ready by the next Nominating Committee meeting on September 3. On September 3, we will review all of the applications, look at the calculations of scores and decide which applicants to contact to arrange for a telephone or in-person interview. We will divide the applications between the five committee members, and we will contact the applicants. Once we do that, we will have another rating form, we will compile the scores again, and then we'll come back on September 17. On September 17, we will then do our compilations and determine which applications will go forward to our entire Council in early November. At the November Council meeting, we make recommendations to the AG, and the whole Council votes on which applicants will be new members. The Council meeting in November will be open to the public, and it will occur either in Las Vegas AG office or Carson City AG office.

Ms. Ramos reminded members that the Committee wants to focus on selection of members from the rural communities, Southern Nevada, law enforcement, clergy, judges, doctors, and especially the underserved populations (people of color, elderly, disabled).

Ms. Sundberg reported that she noticed that there are several people on the list who did not submit a complete application packet. Will the committee get these applications to review? Ms. Ramos answered that those persons who had incomplete applications will not be considered for membership.

Ms. Ramos asked the applicants present, Ms. Brady and Ms. Boucher, if they wanted to ask questions or make a statement in support of their applications.

Ms. Brady stated that she came to the meeting to observe and to meet people. She said that she is fairly new to Reno, but not new to Nevada—she grew up in Las Vegas and went to law school at Boyd. Ms. Brady said that Reno is her home, and she realizes that the Council is focusing on recruiting members from the South and from the rurals, but she looks at Nevada more holistically. Ms. Brady stated that she is excited to have located in Reno and looks forward to reaching out to the rural communities. Dr. Freda asked Ms. Brady where she is employed. Ms. Brady replied that she works at the Washoe County Public Defender's

Office in their Family Unit helping parents to reunify with their children who have been taken away. Mr. Sprinkle asked Ms. Brady if Washoe County is aware of her application to the NCPDV, and Ms. Brady stated that they are aware and support it. Ms. Brady continued that Kathy O'Leary, who is her direct supervisor, and Jeremy Bosler (PD) support her application. Ms. Brady stated that it is part of the office's vision for its employees to reach out more to the community and to have more community involvement in issues Washoe County PD deals with.

Ms. Ramos stated that Ms. Brady can talk to her supervisor, Kathy O'Leary, in order to get involved with the Washoe County Domestic Violence Task force. Ms. Ramos is involved with the Washoe County Domestic Violence Task force, and would like to see someone from the Public Defender's office on the task force. Dr. Freda agreed that it would be great if Ms. Brady could join the task force.

Ms. Boucher was invited to speak. Ms. Boucher stated that she has lived in Nevada since 2000. Ms. Boucher shared that she moved to Nevada because she was ending a marriage with a criminal defense attorney who was abusive. Ms. Boucher continued: "I spent two years going to every single group meeting, mostly blue-collar type of women, who saved my life. After two years, I went almost every night to a meeting of some kind to see what had happened to me. So I am very grateful to Nevada, because pretty much they saved my life." Ms. Boucher said that she had met Frankie Sue Del Papa in the early 2000's and told her that she (Ms. Boucher) would volunteer in any way she could.

Ms. Boucher stated that she is a writer and has written books on DV for six years. Her book was published in April. Ms. Boucher reiterated that she wants to be of service in any way she can. She expressed a deep interest in helping children and elderly people. Ms. Rasul asked Ms. Boucher "According to your application, you spend a lot of time in Ohio as well?" Ms. Boucher answered that she spends more time in Nevada than Ohio and that she has elderly parents in Ohio whom she visits. Ms. Boucher volunteered that she owns a place in Reno at Fleur de Lis, so she is a Nevada resident. Ms. Rasul asked for a percentage of time spent between Nevada and Ohio, Ms. Boucher answered 80% of her time is spent in Nevada.

5. Discussion of recruitment process.

Ms. Ramos told Ms. Sundberg that copies of all 19 applications will be mailed to her and to Ms. Aupperle in Las Vegas.

6. *Budget Update from Kareen Prentice

Ms. Prentice's budget update for 2010 was supplied in the meeting materials sent out to the committee members. Ms. Ramos reviewed the

report: there is \$3015 to work with this year (this includes our rural trip). Ms. Prentice has asked the CFO from the AG office if there is any carryover, or if the Council can request additional funds. The Council budget will be reviewed in December, and since Ms. Prentice's salary is not taken out of the NCPDV budget, it may be that the Council can ask for more money. The Council's rural trip usually happens in June or July, so the expenses may affect this year's budget (FY 2010) or next year's budget (FY 2011) depending on when the meeting is. For FY 2010, we have for in-state travel \$2793, operating costs \$200, postage \$22.

Mr. Sprinkle noted, according to the FY 2010 budget Ms. Prentice provided, the 1-1.5 day trip estimated cost for five members of \$2520 would take most of the budget. Mr. Sprinkle asked if a trip to Ely would take 1.5 days. Ms. Ramos stated that this is the reason the Council should try to get more dollars allocated. If the Council does not receive additional funds, the rural meeting would have to be a one-day-only affair since it may be all that can be afforded. Dr. Freda, Ms. Ramos and Mr. Sprinkle discussed the time it would take to get to Elko, about 6 hours. A rural tour of Elko or Ely would take an overnight stay of members. Ms. Ramos remarked that the Council also has to consider locations in counties in which they have not held a meeting. The site for the next rural tour probably will not be decided until the November meeting.

7. *Schedule future meetings and agenda items.

Future Nominating Committee meetings are scheduled for September 3 at 11:00 a.m. and September 17 at 11:00 a.m. Ms. Ramos pointed out that in order to review applications, a full 1.5 hours should be scheduled for the September 3 meeting.

Agenda items for the September 3 meeting will be:

#2 Review and approval of minutes from the August 12, 2009 meeting.

#3 Discussion of council membership and vacancies, review of applications, Attorney General's determination as to the status of members who are at borderline attendance and may be removed from Council.

#4 Budget update from Kareen Prentice.

#5 Schedule future meetings and agenda items.

#6 Public comment.

8. Public Comment

Jane Boucher and Christine Brady thanked the Nominating Committee for their time.

9. *Adjournment

Mike Sprinkle moved that the meeting be adjourned. Andrea Sundberg seconded the motion. The motion carried. Suzanne Ramos adjourned the meeting at 11:37 a.m.

**STATE OF NEVADA
NEVADA COUNCIL FOR THE PREVENTION OF
DOMESTIC VIOLENCE
NOMINATING COMMITTEE**

Minutes of Meeting

September 3, 2009, 11:00 a.m.

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

Committee Members Present

Suzanne Ramos
Mike Sprinkle

Committee Members Present Via Teleconference

Andrea Sundberg
Dr. Michael Freda
Barbara Aupperle

Committee Members Absent

None

Public Present

None

Attorney General's Office staff present

Henna Rasul, Deputy Attorney General
Kareen Prentice, Domestic Violence Ombudsman

1. ***Call to Order, Roll Call of Members, and Introduction.**
Suzanne Ramos called the meeting to order at 11:02 a.m. A roll call was performed, and quorum was established.

2. ***Review and Approval of Minutes from August 12, 2009.**
Andrea Sundberg moved to accept the minutes as submitted; Dr. Freda seconded the motion. The motion carried.

3. *Discussion of Council Attendance, vacancies and review of Council applications.

Discussion of Council Attendance and vacancies

Suzanne Ramos reported that the Council has 8 vacancies, but it doesn't mean that all 8 vacancies will be filled. The terms of Traci Dory, Russell Smith and Dr. Michael Freda will be ending in December of 2009. Dr. Freda indicated that he has already submitted a letter of intent to serve another term on the NCPDV. Ms. Ramos and Ms. Rasul discussed with Dr. Freda that he had sent in an open meeting waiver, and that the letters of recommitment for another term for the NCPDV have not been sent out yet, but will be sent to the above-mentioned members this week.

Ms. Ramos reviewed that there are two members, Rebecca Smokey and Ron Titus, whose standing on the Council may be in jeopardy if they miss the next Council meeting. Letters will be sent out to these Council members regarding their status.

For the eight vacancies, priority consideration will be given to applicants from the South, applicants connected to clergy, and to applicants from minority groups. The formation of the Council thus far is: five members representing the South, seven from the North, four from the rural areas and six that are statewide. We have to have 20% of Council membership from the rural communities, so we will need to have two more members from the rural areas. Ms. Ramos stated that she will review the bylaws to make sure she is accurate about the requirement that 20% of the Council must be from the rural areas. Ms. Rasul checked the by-laws, and upon review, it appears that there is not a requirement to have 20% of the Council consisting of members from the rural areas.

Review of Council Applications

Ms. Ramos reported the total score for each applicant:

<u>Applicant</u>	<u>Score</u>
Anya Arechiga	90
Jane Boucher	58
Jan Casarotto	73
Pamela Coats	59
Amy Crowe	83
Lorina Daviton	61
William (Bill) Henry Douglas	67
Rebecca Ferreira	91
Claudia Hayden	64

Christina Hernandez	92
Eileen Herrington	91
Christine Jones Brady	90
Carol Juarez	52
Colette Morey	84
Wendy Sue Ronovech	82
Pam Russell	90
Chaletta Speights	73
Mary W. Stewart	71
Lance C. White	75

Ms. Ramos asked the committee if they wanted to discuss all of the applications. Ms. Sundberg suggested that the discussion begin with the highest-scoring applications. Mr. Sprinkle suggested discussion of the ten top-scoring applications. Ms. Prentice asked if the committee would also consider which areas the applicants would represent. The committee ranked the top ten scoring applications:

1. Christina Hernandez (92) - South
2. Eileen Herrington (91) - Rural
3. Rebecca Ferriera (91) - South
4. Anya Arechiga (91) - North
5. Christine Brady (90) - North
6. Pam Russell (90) - Rural
7. Colette Morey (84) - North
8. Amy Crowe (83) - North
9. Wendy Sue Ronovech (82) - South
10. Mary W. Stewart (85) – North

Ms. Prentice asked the committee to consider an applicant who attended the Hawthorne meeting and who works at a DV assistance agency. Ms. Ramos asked Mr. Sprinkle and Dr. Freda for feedback on the relatively low scores of applicant Chaletta Speights. Mr. Sprinkle stated that Ms. Speights received high scores for being from Hawthorne and her relationship with the clergy. Mr. Sprinkle stated that he was concerned because Ms. Speights is from a very remote area and has no transportation whatsoever. Mr. Sprinkle continued that, in general, her responses seemed to indicate that she was more interested in working as a local advocate instead of on a statewide level. Dr. Freda stated, for Ms. Speights, he didn't see a lot of training for DV—she certainly has an interest. Andrea Sundberg stated that even though Ms. Speights is already active in the DV field, Ms. Sundberg had this slight concern: throughout the application, it seemed like Ms. Speights wanted to improve things in her agency, but not statewide.

Ms. Ramos stated that many applicants' responses indicated this sort of interest, but it may be due to lack of understanding of the mission of NCPDV. She reminded the committee that Ms. Speights was urged to apply for Council membership, but there was not much time to explain to Ms. Speights the Council goals, so she may have not had a true understanding of what the Council does at the time that she applied for membership.

Ms. Ramos pointed out that she wanted to have good criteria for selecting applicants for the second round of scoring. Ms. Prentice noted that for one applicant, Mary W. Stewart, Mr. Sprinkle did not enter a rating and so this score is artificially low. It was decided to use an averaged score of 17 for the missing score this applicant, so she would have a total rating of 85. This would put her at #10 on the above list.

Mr. Sprinkle explained why he did not complete an initial rating for Mary W. Stewart. He did not feel it would be appropriate to rate her or look at her application since he has a personal history with this person that was very negative (to the extent that it would be very difficult for them to be in the same room together), and he was very concerned that he would have to work with her. Mr. Sprinkle stated that if this person was to be appointed to the Council, it would be extremely difficult for Mr. Sprinkle to continue working with the Council.

Ms. Sundberg had a question about applicant Rebecca Ferreira: The application that was received was not current, because she is no longer with North Las Vegas. Ms. Ferreira has started her own non-profit, and her application does not reflect that. Ms. Sundberg said that one of her concerns was, although this applicant has a decent background, Ms. Sundberg believes that the applicant is in the process of obtaining her Ph.D. (and the non-profit that the applicant started is her Ph.D. project) and the time commitment to the NCPDV will be considerable. Will Ms. Ferreira be able to honor this commitment? Ms. Prentice said that last year, the Council agreed to accept Ms. Ferreira's previous (2008) application packet, and she was not required to submit a new packet. Ms. Prentice will update the information in the application with Ms. Ferreira's new contact information. Ms. Ramos stated that Ms. Ferreira will be asked if she can fulfill the time commitment that the Council requires.

Ms. Ramos confirmed that of the 10 applicants to be considered, five are from the North, two are from the rural areas and three are from the South. Ms. Ramos asked if there were any more concerns regarding the 10 applicants. Ms. Sundberg asked how the Council will be objective in a situation wherein a Council member has had personal experience working with an applicant. Ms. Prentice answered that if a Council member had a problem interviewing the person, someone other than that Council

member should do the interview. Ms. Sundberg remarked that someone other than herself should interview Rebecca Ferreira.

Kareen Prentice reported that she reviewed the scoring sheet with the AG this morning, and the AG would really like to have Christine (Jones) Brady, a public defender, serve on the Council. There were also a few applicants that the AG has expressed an interest in. After the interviews, Ms. Prentice can get recommendations from the AG after reviewing the scoring sheets with her.

Each committee member will do two interviews, and a two-page evaluation will be done during the interview. Andrea Sundberg stated that she knows Christina Hernandez, and someone else should conduct that interview. Barbara Aupperle volunteered to interview Christina Hernandez. Ms. Ramos suggested that committee members from the North interview applicants from the South and vice-versa (South interview those applicants from the North) so no one would interview persons they know. Andrea Sundberg stated that she has also worked with Eileen Herrington before.

Andrea Sundberg volunteered to interview Colette Morey and Mary W. Stewart. Barbara Aupperle chose to interview Christine Jones Brady and Anya Arechiga. Ms. Ramos will interview Amy Crowe and Wendy Ronovech.

Dr. Freda will interview Rebecca Ferreira and Christina Hernandez. Mr. Sprinkle was assigned to interview Eileen Harrington and Pam Russell.

A new rating form will be sent to the committee. These completed forms are due to Ms. Ramos by Monday, September 14 at 5:00 p.m. The next Nominating Committee meeting will be on Thursday, September 17.

Committee members were asked to shred the applications for those persons who they will not interview. Completed rating sheets used for the September 3 meeting should be mailed or hand-delivered to Kareen Prentice at the Attorney General's office. After the September 17 meeting, the rating sheets and forms used for interviewing should be mailed or hand-delivered to Kareen Prentice at the Attorney General's office.

4. *Budget Update from Kareen Prentice

Ms. Prentice's budget update for 2010 was supplied in the September 3, 2009 meeting materials sent out to the committee members. Ms. Prentice stated that half of the budget was probably used for the Hawthorne trip, so there is about \$1500.00 left. Ms. Prentice reported that the AG office has a new Chief Financial Officer. The budget for the Committee on Domestic Violence has been submitted, and Ms. Prentice has asked again to have

additional funds allocated to the Prevention Council (NCPDV). By December 2009, the Council should be informed as to whether additional funding was approved, and then can go forward with planning the 2010 rural meeting or rural tour.

5. *Schedule future meetings and agenda items.

The next Nominating Committee meeting is scheduled for September 17 at 11:00 a.m.

Agenda items for the September 17 meeting will be:

#2 Review and approval of minutes from the September 3, 2009 meeting.

#3 Discussion of council membership and vacancies, review of applications.

#4 Schedule future meetings and agenda items.

#5 Public comment.

6. Public Comment

There was no public comment.

7. *Adjournment

Mike Sprinkle moved that the meeting be adjourned. Andrea Sundberg seconded the motion. The motion carried. Suzanne Ramos adjourned the meeting at 11:41 a.m.

**STATE OF NEVADA
NEVADA COUNCIL FOR THE PREVENTION OF
DOMESTIC VIOLENCE
NOMINATING COMMITTEE**

Minutes of Meeting

September 17, 2009

Office of the Attorney General
5420 Kietzke Lane, Suite 202
Reno, Nevada 89511

Committee Members Present

Suzanne Ramos

Committee Members Present Via Teleconference

Suzanne Ramos
Andrea Sundberg
Dr. Michael Freda
Barbara Aupperle
Mike Sprinkle

Committee Members Absent

None

Public Present

None

Attorney General's Office staff present

Henna Rasul, Deputy Attorney General

1. ***Call to Order, Roll Call of Members, and Introduction.**
Suzanne Ramos called the meeting to order at 11:02 a.m. A roll call was performed, and quorum was established.
2. ***Review and Approval of Minutes from September 3, 2009.**
Andrea Sundberg moved to accept the minutes as submitted; Dr. Freda seconded the motion. The motion carried.

3. *Discussion of Council membership vacancies and review of Council applications.

Ms. Ramos stated that there are 9 vacancies. Henna Rasul verified that all of the open meeting law waivers had been received by the applicants under discussion. She reported that the Attorney General had removed Rebecca Smokey from the Council for non-participation which made the current number of members on the Council 21. The council is now comprised of 5 members from the south, 7 members from the north, 3 members from the rural communities and 6 members from statewide positions. Ms. Ramos suggested leaving a couple of vacancies open for appointees of the Attorney General. The committee agreed to leave open 3 positions for Attorney General appointees and to fill the remaining six positions with the top ranked applicants. Those applicants are:

Christine Jones Brady
Christina Hernandez
Amy Crowe
Pam Russell
Anya Arechiga Gonzalez
Wendy Ronovech

Dr. Freda made a motion to recommend these candidates for Council membership at the October 28, 2009 NCPDV meeting. Andrea Sundberg seconded the motion. A vote was taken and the motion carried.

4. *Schedule future meetings and agenda items.

The next meeting will be set for early January. The council assistant will send out an email in December with some possible dates.

Agenda items will include:

- Discussion of the Rural meeting/trip logistics and budget.
- Review of 2009 Council member participation.

5. Public Comment

There was no public comment.

6. *Adjournment

Andrea Sundberg moved that the meeting be adjourned. Mike Sprinkle seconded the motion. Suzanne Ramos adjourned the meeting at 11:14 a.m.