NEVADA VINE

SAVIN Governance Committee:

1. Nevada Attorney General's Office [NAG] representative –
   Kareen Prentice, Domestic Violence Ombudsman
   Office of the Attorney General

2. Nevada Sheriff's and Chief's Association representative –
   Robert Roshak, Executive Director
   Nevada Sheriffs’ and Chiefs’ Association

3. Nevada Department of Corrections representative –
   Traci Dory, Victim Services Officer
   Nevada Department of Corrections

4. Nevada Board of Parole Commissioners representative –
   Monica Howk, Victim Services Coordinator
   Board of Parole Commissioners

5. Nevada Division of Parole & Probation representative –
   Tom Ely
   Division of Parole and Probation

   Brett Kandt, Executive Director
   State of Nevada Advisory Council for Prosecuting Attorneys
   Special Deputy Attorney General
   State of Nevada Office of the Attorney General

7. A victim witness advocate appointed by the NAG –
   Susie Lewis, Victim Advocate
   City of Henderson Police Department

8. One crime victim currently residing within a county having a
   population of more than two hundred thousand [200,000] inhabitants,
   as determined by the latest federal census, appointed by the NAG –
   Vacant

9. One crime victim currently residing within a county having a
   population of less than fifty thousand [50,000] inhabitants, as
   determined by the latest federal census, appointed by the NAG –
   Maxine Lantz, Program Coordinator
   White Pine County District Attorney’s Office
10. Christina Davis, Executive Assistant to the Governor
    State of Nevada Governor’s Office

11. Sue Meuschke, Executive Director
    Nevada Network Against Domestic Violence

12. Lynne Cavalieri, Director of Detention Records Bureau
    Las Vegas Metropolitan Police Department

13. Catherine Krause, Chief IT Manager
    Department of Administration
AGENDA

Wednesday, December 18, 2013, at 1:00 p.m.

Via Video Conference:
Office of the Attorney General
Grant Sawyer Building
555 E. Washington Avenue, Room 4500
Las Vegas, Nevada

and

Office of the Attorney General
100 North Carson Street
Executive Conference Room
Carson City, Nevada

Please Note: The VINE Governance Committee may 1) address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Committee, but at the discretion of the chair, may be limited to five minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

1. Call to order, roll call, establish quorum.

2. Public comment.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)
3. *Discussion, recommendation, and possible action regarding minutes of the following meetings: (For possible action.)
a) April 15, 2013

4. *Discussion, recommendation, and possible action regarding developing recommendations for the Attorney General and the Nevada Council for the Prevention of Domestic Violence regarding on-going VINE Governance Committee structure and membership. (For possible action.)

5. *Discussion, recommendation, and possible action regarding reports and updates on current project status. This item will include an overview of VINE usage and statistics. (For possible action.)

6. *Discussion, recommendation, and possible action regarding grant expenditures and match requirements for STOP, SAVIN and JAG grants. (For possible action.)

7. *Discussion, recommendation, and possible action regarding future project funding and inter-local agreements. (For possible action.)

8. *Discussion, recommendation, and possible action regarding VINE survey. (For possible action.)

9. *Discussion, recommendation, and possible action regarding updates to the VINE Standards and Guidelines document. (For possible action.)

10. Updates regarding VINE promotional items and brochures.

11. Updates on VINE legislation.

12. Comments from Chair.

13. Discussion regarding future agenda items and meeting dates.


Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment may be limited to 3 minutes per person.

15. *Adjournment. (For possible action.)
All meeting materials are available for download at the VINE meeting page of the Attorney General’s website: [http://ag.nv.gov/Hot_Topics/Government/VINE_Meetings/](http://ag.nv.gov/Hot_Topics/Government/VINE_Meetings/) Meeting materials may also be picked up in person at any one of the following office locations:

**Office of the Attorney General – Carson City**  
100 North Carson Street, Carson City, NV 89701  
Telephone: 775-684-1100  
Fax: 775-684-1108  

**Office of the Attorney General – Reno**  
5420 Kietzke Lane Suite 202, Reno, NV 89511  
Telephone: 775-688-1818  
Fax: 775-688-1822  

**Office of the Attorney General – Las Vegas**  
Grant Sawyer Building, 555 E. Washington Avenue Suite 3900, Las Vegas, NV 89101  
Telephone: 702-486-3420  
Fax: 702-486-3768

Anyone desiring additional information regarding any VINE Governance Committee meeting is invited to call or email the Committee Coordinator, Jennifer Kandt at (775) 688-1960 or jkandt@ag.nv.gov.

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Committee and other interested persons who have requested an agenda from the Committee. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing on an annual basis.

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**THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:**

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<thead>
<tr>
<th>Location</th>
<th>Address</th>
<th>Location</th>
<th>Address</th>
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</table>
| Reno City Hall | One E. First Street  
Reno, Nevada 89501 | Office of the Attorney General | 100 N Carson St.  
Carson City, NV 89701 |
| | | | Office of the Attorney General | 5420 Kietzke Lane, Ste 202  
Reno, NV 89511 |
| Jean Nidetch Women’s Center | University of Nevada, Las Vegas  
4505 Maryland Parkway  
Las Vegas, NV 89154 | Grant Sawyer State Office Building | 555 E. Washington Ave.  
Las Vegas, NV 89101 |
| | | | Nevada Department of Corrections  
5500 Snyder Avenue  
Building 17  
Carson City, NV 89701 |

12/9/2013  3
Item 3a
**MINUTES**

**Monday, April 15, 2013 at 1:00p.m.**  
Via Video Conference:  
Office of the Attorney General  
Grant Sawyer Building  
555 E. Washington Avenue, Room 4500  
Las Vegas, Nevada  
and  
Office of the Attorney General  
100 North Carson Street  
Mock Courtroom  
Carson City, Nevada

**Please Note:** The Nevada VINE Governance Committee may 1) address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time.

Public comment is welcomed by the Committee, but at the discretion of the chair, may be limited to five minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

*Asterisks ( *) denote items on which Committee may take action. Action by the Committee on an item may be to approve, deny, amend, or table.*

1. Call to order, roll call of members, establishment of quorum.  
**Governance Committee Members Present:**  
Traci Dory, Department of Corrections  
Susie Lewis, Henderson Police Department  
Maxine Lantz, White Pine County Victim/Witness Services  
Kareen Prentice, Nevada Attorney General’s Office  
Kathy Jacobs, Crisis Call Center
Brett Kandt, Nevada Advisory Council for Prosecuting Attorneys  
Tom Ely, Parole and Probation  
Catherine Krause, Department of Public Safety  
Lynne Cavalieri, Las Vegas Metropolitan Police Department

**Governance Committee Members Absent:**  
Christine Davis, Governors Office  
Monica Howk, Board of Parole Commissioners  
Sue Meuschke, Nevada Network Against Domestic Violence  
Robert Roshak, Sheriffs’ and Chiefs’ Association

**Other Individuals Present:**  
Jennifer Kandt, Grant Accountant  
Henna Rasul, Nevada Attorney General’s Office

2. **Public Comment.**

   **Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

3. **Discussion, recommendation, and possible action regarding minutes of the following meetings:**
   
a) November 6, 2012
   
Motion: Brett moved to approve. 2nd: Tom Ely
   
Vote: All in favor. Motion carried.

4. **Discussion, recommendation, and possible action regarding reports and updates on current project status. This item will include an overview of VINE usage and statistics.**

Jennifer reviewed the Implementation Status Report and indicated that Henderson, City of Las Vegas, Parole and Probation, the Parole Board, Clark County and North Las Vegas were still in progress.

She detailed that Henderson was having issues due to the interface sending information on ICE offenders that are not allowed to be shown in VINE. She also indicated that City of Las Vegas was having issues with missed releases and Appriss was working on figuring out why they continued to have missed releases. Additionally, she indicated that Clark County was working on a change with Syscon that would alleviate the problem of offenders showing as “in custody” in multiple locations. Jennifer stated that she would be joining the weekly conference calls with Appriss and DPS to make sure that there was consistent follow-up with Appriss. Lastly, she stated that Parole Board was waiting for confirmation from DOC regarding the paperwork that had been submitted regarding the scope of work for the project.

Jennifer presented usage statistics from the statewide service.
5. *Discussion, recommendation, and possible action regarding grant expenditures and match requirements.*

Jennifer requested that members please fill out the match form and stated that the match was being used for the STOP grant. Jennifer stated that an extension had been requested for the SAVIN grant, and she presented the most recent grant reports for the SAVIN grant, STOP grant, and JAG grant that were being utilized to fund the project. She stated that the STOP and SAVIN funds were being used concurrently to fund a portion of the Appriss contract, and that the JAG funds were being utilized to fund the program coordinator.

There was discussion on remaining computers that were being purchased through the SAVIN grant.

6. *Discussion, recommendation, and possible action regarding future project funding and inter-local agreements.*

Jennifer presented the breakdown for a two year funding period starting in fiscal year 2014. She stated that the plan was to bring in $312,000 from the agencies for the two years. She also said that the office would continue to receive STOP funding and would continue to apply for JAG. Jennifer reviewed a spreadsheet which detailed the status for each agency in regards to signing and returning interlocal agreements. She stated that the final version of the interlocal agreement was included in the meeting packet for informational purposes.

7. *Discussion, recommendation, and possible action regarding possible changes to VINE promotional materials (this item will include updates from the Marketing Subcommittee).*

There was discussion that Kathy Jacobs had resigned as the chair of the Marketing Subcommittee and that Maxine Lantz had agreed to take over the position. Maxine prepared a report which detailed the recent work of the subcommittee.

There was discussion that there had been some comments during a legislative hearing regarding STOP DUI not being included on the VINE brochures. Brett indicated that in his discussions with the Executive Director of STOP DUI, it had been represented that STOP DUI was a statewide agency and should therefore be included on the listing of statewide resources. Tom Ely stated that his experience was that STOP DUI was mostly active in Clark County, but that the Executive Director does do some work in the rural areas as well.

Maxine stated that the subcommittee was recommending that the Domestic Violence hotline be removed from the brochure and that the STOP DUI number be added if it can be confirmed that STOP DUI is indeed statewide. Additionally, she indicated that the language for the SAVIN grant will be able to be removed as SAVIN will soon no longer be funding the project.

Lastly, there was discussion about the language on the brochure that discusses who provides the service. There was general consensus that it remain as is unless the Sheriffs’ and Chiefs’ would like it changed. Jennifer stated that she
would be attending the next Sheriffs’ and Chiefs’ meeting and would bring brochures to the meeting and ask that anyone contact her with any suggestions or changes.

Maxine also requested that any Governance Committee members with any radio contacts, provide those contacts to Jennifer so that the stations can be contacted regarding playing the VINE public service announcements.

There was discussion that once the project was implemented statewide, Lynne would have the PIO from Clark County contact Jennifer to discuss assisting with release of the public service announcements in Clark County.

Motion: Brett moved to update the VINE brochure to include STOP DUI as a statewide resource and remove the Domestic Violence hotline. 2nd: Maxine
Vote: All in favor. Motion carried.

8. *Discussion, recommendation, and possible action regarding best practices for failed notifications.*

Jennifer stated that she had done further research on the states that had the failed notification email configuration and found that the only reason that the functionality existed was because South Carolina has a state law that requires personal contact in certain situations after three failed attempts to reach the victim. Jennifer clarified that a failed notification simply meant that there had been three phone calls and a PIN number had not been entered. She also stated that she had some conversations with Washoe County Sheriff’s Office regarding the possibility of following up on these notifications and that Marie Souza had indicated that she did not feel it would be possible as they only have phone numbers and would have to research who the phone number belonged to and would not necessarily know who at that address registered. Jennifer stated that Traci wanted to continue to receive those notifications, but that most agencies would probably not utilize the information.

Jennifer stated that she recommended that it be left up to the individual agencies to have the functionality turned off or on, and whether they would take any further action would be up to the agency. She stated that she would reach out to agencies regarding this feature.

Maxine stated that she does not receive these emails, and would probably not want them because as a victim services provider, she checks in with victims to make sure they have received their notifications.
Motion: Brett moved to approve recommendation from the program coordinator.
2nd: Maxine.
Vote: All in favor. Motion carried.
9. *Discussion, recommendation, and possible action regarding updates to the VINE Standards and Guidelines document.*

Jennifer stated that she and Traci had made some revisions to the document, and that she thought it was a good thing for the Governance Committee members to review as it provides guidance on the focus of the project and of the board. Additionally, she stated that chapter 6 focuses on an evaluation of the project, and that the board could look at doing a survey. She stated that Appriss can put a survey onto VINELink, and that Traci suggested Survey Monkey for victim advocates. She said that according to the Standards document, they should be reviewing the program annually once implemented. Maxine stated that she preferred having the survey done on VINELink as that would force victim advocates to the VINELink site to become more familiar with the service. There was some discussion on exactly who the survey would address. Jennifer said she would do some more research on doing a survey, and that on the next agenda the Committee would look at more details regarding a survey and review and approve the Standards and Guidelines document.

10. **Updates on VINE legislation.**

Brett stated that SB26 passed out of senate government affairs and went to senate finance due to a fiscal note from Corrections. Brett stated that Corrections would be receiving the additional funding for the service and that the bill should be moving out of senate finance soon. Additionally, the Parole Board’s VINE bill was passed.

11. **Comments from Chair.**

Traci thanked the Committee members for their time. Additionally, it was noted that there was a new program manager contact through Appriss.

12. **Discussion regarding future agenda items and meeting dates.**

There was general consensus that a meeting not be held until there was a need for a meeting.

13. **Public Comment.**

| Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020). Public Comment may be limited to 3 minutes per person. |

It was noted that Kathy Jacobs had resigned from the Committee, and members wished Kathy well.

14. *Adjournment. (for possible action)*

Motion: Brett moved to adjourn. 2nd: Maxine

Vote: All in favor. Motion carried.
Item 5
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Note: The table contains data related to account information, TCD dates, and updates regarding SWAG orders and Nevada Metropolitan SWAG reports. The entries include dates and actions taken, such as receiving a spreadsheet, analyzing numbers, and updating states/NC codes for review.
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Total Active Registrations

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Summary

View Report Details to Edit

Report template: dec 9, 2013 14:52:22 pm PST
Last updated on 12/31/2013

Statistics Report

December 11/2012 for all your needs
## Statistics Report
On All Subject Types For All Your Agencies
Between 11/2012 And 11/2013
Last Updated On 12/09/2013

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<p>| Mesquite Police Department | Mar, 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mesquite Police Department | Apr, 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mesquite Police Department | May, 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mesquite Police Department | Jun, 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mesquite Police Department | Jul, 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mesquite Police Department | Aug, 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mesquite Police Department | Sep, 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mesquite Police Department | Oct, 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mesquite Police Department | Nov, 13 | 16 | 0 | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 2 |
| Mineral County Detention Center | Nov, 12 | 7 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 2 |
| Mineral County Detention Center | Dec, 12 | 2 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 2 | 4 |
| Mineral County Detention Center | Jan, 13 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 5 |
| Mineral County Detention Center | Feb, 13 | 26 | 1 | 1 | 2 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 2 | 7 |
| Mineral County Detention Center | Mar, 13 | 3 | 2 | 0 | 2 | 0 | 0 | 0 | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 9 |
| Mineral County Detention Center | Apr, 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 11 |
| Mineral County Detention Center | May, 13 | 18 | 5 | 0 | 5 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 19 |
| Mineral County Detention Center | Jun, 13 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 22 |
| Mineral County Detention Center | Jul, 13 | 21 | 9 | 1 | 10 | 0 | 0 | 0 | 10 | 0 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 26 |
| Mineral County Detention Center | Aug, 13 | 24 | 8 | 0 | 8 | 0 | 0 | 0 | 12 | 0 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 27 |
| Mineral County | Sep, 13 | 12 | 6 | 0 | 6 | 0 | 0 | 0 | 9 | 0 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 27 |
| Detention Center                  | Oct, 13 | Nov, 13 | Nov, 12 | Dec, 12 | Jan, 13 | Feb, 13 | Mar, 13 | Apr, 13 | May, 13 | Jun, 13 | Jul, 13 | Aug, 13 | Sep, 13 | Oct, 13 | Nov, 13 |
|----------------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Mineral County Detention Center | 5       | 0       | 2,596   | 1,069   | 1,091   | 2,114   | 1,582   | 2,150   | 2,972   | 2,972   | 2,088   | 3,116   | 3,166   | 4,821   | 3,671   |
| Nevada Department of Corrections |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |</p>
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Item 6
Office of Criminal Justice Assistance  
Nevada Department of Public Safety  
MONTHLY FINANCIAL REPORT JAG

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**STATUS OF FUNDS**

1. Total expenditures previously reported: $39,504.24
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3. Credits this period: $0.00
4. Expenditures this reporting period (line 2-3): $1,977.65
5. Total expenditures to date (line 1 + 4): $41,481.89
6. Federal expenditures (line 5): $41,481.89
7. Total Federal funds authorized: $45,000.00
8. Unobligated balance of Federal funds (line 7-6): $3,518.11

**BUDGET SUMMARY**

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*These figures should not be included in any other tables on this claim form.

Total Federal funds requested on this claim: $1,977.65

Form: NAC.003

I certify that to the best of my knowledge and belief, this report is correct and complete and that all expenditures and unpaid obligations are for the purposes set forth under the terms of the approved project.

Signature of Authorized Subgrantee Official: Karen Prater  
Title: Program Director  
Date: 12/31/13
## Nevada SAVIN Quarterly Totals

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12/15/2013
## Nevada SAVIN Quarterly Totals

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\[\textit{g:\text{grants\grants\tables\ARRA}}\]

12/15/2013
STATE OF NEVADA OFFICE OF THE ATTORNEY GENERAL
2012 STOP VIOLENCE AGAINST WOMEN GRANT
MONTHLY FINANCIAL REPORT FORM

Subgrantee: Nevada Office of the Attorney General
Address: 5420 Kietzke Lane, Suite 202
Reno, NV 89509

Project Title: Statewide Victim Notification Service
Federal Awards: STOP 2012-WF-AX-0041

Subgrant No: 2012-VAWA-59
Report No.: 10
Total Award: $133,000.00
Monthly Report Period
From: 10/1/2013 To: 10/31/2013

BUDGET SUMMARY

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BUDGET DETAILS

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Total For STOP: 7,554.00

Total For SASP: -

I certify that to the best of my knowledge and belief, this report is correct and complete and that all expenditures and unpaid obligations are for the purposes set forth under the terms of the approved project.

Signature of Authorizing Subgrantee Official
Kareen Bzentice
12/12/13
Domestic Violence Ombudsman
Jennifer Kandt
775-688-1960
jkandt@ag.nv.gov

FOR AG OFFICE USE ONLY

Vendor Number: JVD STOP STOP
Address Ind.: 0

Org Code 0 7011 0
BA Number 1042-00 1040-18 0
GL Number 4669 9168 0

Reviewed By: Date: 1658812 1658812 0

AMOUNT

NOTES: Remittance to:

AG-007 Revised 11/27/2011

G:\12VINE\VINESTOP Grant\STOP Workbook Report\Copy of 2012-VAWA-59 VINE REV 1 4 2 13
Nevada VINE
Grant Match Time Sheet

Volunteer’s Name: ________________________________

Month/Year: ________________________________

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Signature

Please return this form to:
State of Nevada Attorney General’s Office
Jennifer Kandt
5420 Kietzke Lane, Suite 202
Reno, Nevada 89511
Phone: 775-688-1818   Fax: 775-688-1822
Item 8
Nevada VINE Victim Notification Survey

We are committed to monitoring the quality and usefulness of the Nevada Victim Information and Notification (VINE) service. As part of an ongoing improvement process, we would appreciate your feedback. The survey is brief and we welcome your comments. Only through gathering this feedback can we learn what we are doing well, what requires improvement, and how we can better serve you. Thank you very much for your time.

1. Please rate your experience registering for the VINE service:

<table>
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<th>N/A</th>
<th>Very Difficult</th>
<th>Somewhat Difficult</th>
<th>Neither Easy nor Difficult</th>
<th>Somewhat Easy</th>
<th>Very Easy</th>
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Please rate your experience using the VINE toll-free number to register for notifications:

Please rate your experience using www.vinelink.com to register for notifications:

2. If you experienced any difficulty registering with Nevada VINE, please describe it below:


3. If you received notification from Nevada VINE regarding an offender…

<table>
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<th>N/A</th>
<th>Yes</th>
<th>No</th>
</tr>
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Was the information received timely?

Was the information accurate?

4. How valuable do you think the VINE service is to crime victims and concerned citizens?

- Don’t know
- I do NOT think VINE is a valuable service
- I think VINE is a somewhat valuable service
- I think VINE is a very valuable service
5. Please choose the option that best describes you/your area of service:
   o Crime Victim
   o Victim Services
   o Law Enforcement
   o Court Services
   o Social Services
   o Media
   o Other

6. Why are you using the Nevada VINE service?
   o For my safety
   o For the safety of a family member or friend
   o For the safety of a client
   o Media purposes
   o I just want to know
   o Other

7. Please tell us about aspects of the service that you think are working well:

8. Please tell us how we can improve the VINE service:

9. Other comments/suggestions:
Item 9
NEVADA VICTIM INFORMATION AND NOTIFICATION EVERYDAY [NEVADA VINE]

PROTOCOL / GUIDELINES

Map of Nevada showing various counties.
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Introduction

In 2009, the Attorney General of Nevada received a grant from the federal Bureau of Justice Assistance\(^1\) to develop a Statewide Automated Victim Information and Notification [SAVIN] program in Nevada. A SAVIN Governance Committee [hereafter SGC] was established to provide recommendations and standards for planning, implementing, and operating an effective SAVIN program. The program in Nevada will hereafter be referred to as Nevada VINE (Victim Information Notification Everyday).

These protocols reflect the guidelines and standards set by the Nevada VINE Governance Committee which were adopted February 24, 2011.

\(^1\) The Bureau of Justice Assistance is a component of the Office of Justice Programs, which also includes the bureau of Justice Statistics, the National Institute of Justice, the office of Juvenile Justice and Delinquency Prevention, and the office for Victims of Crime. Points of view or opinions in this document are those of the author and do not represent the official position or policies of the United States Department of Justice.
Chapter 1: Vision and Mission Statements and Guiding Principles

1.1 Vision Statement: Victim-sensitive and Victim-centered

The Nevada State Constitution in Article I, Section 8 states, *The Legislature shall provide by law for the rights of victims of crime, personally or through a representative, to be:*

(a) *Informed, upon written request, of the status or disposition of a criminal proceeding at any stage of the proceeding;*

(b) *Present at all public hearings involving the critical stages of a criminal proceeding; and*

(c) *Heard at all proceedings for the sentencing or release of a convicted person after trial.*

The first of these rights is the "Right to be Notified and Informed". This right is critical in helping victims/survivors make informed decisions regarding their personal safety, the safety of their family members, their cases and their lives. See Appendix 5.

1.2 Nevada VINE Mission Statement

To provide accessible, dependable information and notification to crime victims/survivors, their families, and their communities on in-custody offenders; and to improve community safety by establishing standards, guidelines and policies for comprehensive, automated information and notification services.

1.3 Guiding Principles

Nevada VINE services must be developed and implemented using the following principles as the basis for all decision making:

- Be victim focused
- Be safety driven
- Provide for victim/survivor confidentiality
- Provide for autonomy (right to access/decline services)
2.1 Organizational Chart

2.2 Lead Agency

The lead agency is responsible for:
1. implementing and monitoring the Nevada VINE program and services;
2. developing and monitoring program budget;
3. being accountable to all funding sources for overall programmatic and fiscal responsibilities;
4. hiring or assigning a Nevada VINE Program Officer;
5. establishing a multi-disciplinary Governance Committee;
6. identifying, contracting with, and managing the SAVIN provider consistent with Federal, State and local laws; and
7. complying with all BJA guidelines and reporting requirements.

2.4 Governance Committee

The Governance Committee is responsible for:
1. advising the lead agency about the safe and effective development of Nevada VINE services including collaborative efforts, operation parameters, polices and procedures, and problem solving;
2. ensuring compliance of the program with the SAVIN mission, guiding principles, goals, and objectives; and
3. establishing performance measures and fiscal controls.
Governance Committee members must include direct victims/survivors of crime and/or surviving family members. In addition, other committee members should include crime victim advocates, law enforcement, prosecutors, court officers and administrators, corrections professionals, and elected officials or their designees. Stakeholder organizations must agree to assign a representative who is competent, able to represent the organization, and commit to serving for a minimum of two years. Meetings are to be held no less than twice a year. During the implementation stage, meetings will be held monthly or as agreed upon by the Governance Committee members.

The Nevada VINE Governance Committee will include representation from the following stakeholder groups:

♦ Nevada Attorney General's Office [NAG] representative;
♦ Nevada Sheriff's and Chief's Association representative;
♦ Nevada Department of Corrections representative;
♦ Nevada Board of Parole Commissioners representative;
♦ Nevada Division of Parole & Probation representative;
♦ Nevada Prosecuting Attorneys Council representative;
♦ A victim witness advocate appointed by the NAG;
♦ One crime victim currently residing within a county having a population of more than two hundred thousand [200,000] inhabitants, as determined by the latest federal census, appointed by the NAG; and
♦ One crime victim currently residing within a county having a population of less than fifty thousand [50,000] inhabitants, as determined by the latest federal census, appointed by the NAG.
Chapter 3: Vendor Selection and Implementation Plan

3.1 Schedule of Project Activities
♦ Choose vendor for SAVIN technology
♦ Complete adaptors; convert data
♦ Receive grant award – July, 2009
♦ Establish Governance Committee – April, 2010
♦ Hire program officer – June, 2010
♦ Develop communication plan – June, 2011
♦ Complete SAVIN start up – June, 2012
♦ Host statewide press conference - TBD
♦ Provide information and training– start February, 2011 - ongoing
♦ Stabilize on-going operation – July, 2011 - ongoing

Appriss, Inc., based in Louisville, Kentucky, is the vendor of choice for this project. The company will provide a schedule for deployment and will monitor the implementation schedule. There are 20 county and city jails in Nevada that will be implemented. Additionally, the Parole Board and Parole and Probation will be incorporated into the service. Weekly phone and website updates will be provided by Appriss on the status of the connection of agencies to the service.

3.2 Funding

A grant for federal funds from the Bureau of Justice Assistance, a component of the Office of Justice Programs, was submitted for start up funds for Nevada VINE.

3.3 Risk Management

The Attorney General of Nevada will contract with Appriss, Inc. to provide the statewide automated victim information and notification service using their VINE (Victim Information and Notification Everyday) system. VINE was created in 1994 in Louisville, Kentucky. It now serves 42 states. The product is protected by monitoring controls. All information is tracked. Twenty-four hour operational support is available when problems arise. The program officer has access to a tracking tool to monitor and gather statistics regarding usage.

The Appriss Risk Management Plan is attached as Appendix 6.

3.4 Communication Strategy

Communication with stakeholders during the implementation phase will include introductory letters, e-mails providing information about the project progress and problem resolution, telephone calls as necessary, and monthly Governance Committee meetings. Information will also be provided directly to jail
management by letter and e-mails and in person to sheriffs, police chiefs and jail managers at the Nevada Sheriffs' and Chiefs' Association semi-annual conference. Printed materials with information for victims and other users will be created and published in English and Spanish. A press conference may be held to introduce the program to the public.

3.5 Product Testing

All services will be reviewed and/or tested by the lead agency before implementation. Appriss will set up a testing plan which includes case scenarios to test the full functionality of the program. Each agency will sign a User Acceptance Document to be submitted to Appriss before the program is made operational in their respective agency. Print materials will be reviewed and edited as necessary before sign-off. Print materials in languages other than English and Spanish will be reviewed by persons fluent in that language.

3.6 Training Strategy

The primary goal of training is to ensure access to notification to increase victim safety. To achieve this goal, victims will need to know about the program, how to register to track an offender’s custody status and to receive notification, if desired. Appriss will provide all needed training regionally on site, when such training is indicated or otherwise requested, but not to exceed 12 on site training sessions per year. Invitations will be sent to law enforcement, jail personnel, prosecuting attorney offices, victim advocacy agencies and other identified victim serving groups. The program officer will schedule training dates and locate training facilities that allow for accessibility to all agencies. A training outline will be prepared to ensure consistency of information. As much as possible the training will include printed handouts, informational videos, and direct, experiential learning opportunities by connecting to the website. Evaluation forms will be distributed, collected and the information collated to ensure the trainings are meeting the needs of the attendees.

*The training outline and sample invitations are attached as Appendix 2.*
Chapter 4: Operational Plan, July, 2009 - Ongoing

4.1 Funding

The lead agency obtained grant funding in July of 2009. This funding ends on June 30, 2013. Sources for continued operational funding are and will continue to be developed. STOP grant and JAG grant funding have supplemented the project and user agencies have been asked to enter into inter-local agreements to continue the service.

4.2 Risk Management

As the contracted vendor, Appriss, Inc. will meet all standards as identified in the BJA Guidelines and Standards for SAVIN Vendor Operations. In addition, Appriss has established its internal risk management plan as it relates to the monitoring, evaluating, and managing risks throughout the life of the project. This risk management process includes risk management planning, risk identification, risk analysis, risk mitigation, and risk monitoring and control.

The complete Risk Management Plan document is attached as Appendix 6.

4.3 Communication

The lead agency will be the first line of contact for all communication between participating agencies, end users and the news media. Any calls from participating agencies and end users addressing questions about the program, problems with the system, or other issues will primarily be addressed by the lead agency. If deemed necessary by the lead agency, the Governance Committee will be consulted. Any issues that involve or may involve the news media will be handled by the lead agency or other designated person as directed by the lead agency and/or Governance Committee. Determinations about what is to be released, who will release, and when it is to be released, will be decided on a case by case basis.

4.4 Training

As defined in the implementation plan, the primary goal of training is to ensure access to notification information to increase victim safety. To achieve this goal, victims and their support people need to know about the program and how to register to track an offender's custody status and to receive notification, if desired. For on-going operations, informational trainings will be held around the state with invitations to law enforcement, jail personnel, prosecuting attorney offices, victim advocacy agencies and other identified victim serving groups. The lead agency will schedule training dates and sites with invitations to community groups to assist in the marketing efforts. The training outline will be developed to ensure consistency of information. As much as possible, the training curriculum
will include printed handouts, informational videos, and direct, experiential learning opportunities through website access in an effort to maintain adult education standards. Trainings will include an evaluation tool to ensure they are meeting the needs of the attendees.

In addition, other training opportunities will be actively utilized including participation in statewide conferences held by organizations serving victims of crime. Informational news articles will prepared for community distribution. Online training will be developed and made available through the agency website. All materials will be reviewed by the Governance Committee. The lead agency will monitor training outlines and materials when presented by other entities.

4.5 Service Standards

As defined in the vendor contract, data from participating jails will be received every 15 minutes. For agencies with limited capacity data input may be received every 30 minutes with approval and agency sign-off. Emergency notification calls will go out within 15 minutes, with follow up calls every 30 minutes for 24 hours or until the call is acknowledged by a PIN entry. Non-emergency calls will be made every 30 minutes during specified hours for up to 48 hours or until acknowledged by a PIN entry. If a message is delivered but no PIN is used or if a message is delivered to an answering machine, the call pattern moves to every two hours. There will be a four hour delay in calls regarding inmate transfers after which the emergency cycle will be used. Individuals may also register for e-mail notification. This notification message will be sent out once. The participating agency will be notified of unsuccessful calls.

The contract also defines additional operation standards including technical support, usage and availability, and problem to resolution tracking.

*Additional information on Operation Standards is attached as Appendix 3.*
Chapter 5: Policy Guide

The policy guide will be a fluid document. Items may be added to the document at any time under the direction of the Governance Committee or as necessary to meet service, funding, legal, or technological requirements. The Guidelines and Standards as a whole will be reviewed by the Governance Committee at least annually.

5.1 Oversight

The program will be sponsored by the Nevada Attorney General. The agency will ensure an adequate work space with appropriate equipment and materials to accomplish the necessary tasks. The agency will provide project oversight, hire the program officer, ensure safeguards for all funds received, monitor contract and budget requirements, review and approve all expenditures, and host the Governance Committee meetings. The Nevada VINE Governance Committee will also promote the program with its membership and work with agencies when problems arise.

5.2 Liability / Immunity

The 2003 Legislative session passed AB 336 amending NRS 178.5698 to allow for an automated victim information and notification system.

5.3 Basic Services to be Provided

Nevada VINE will provide automated victim information and notification accessible by telephone and/or internet. Registered people will be called within 15 minutes of the change in an offender’s custody status from any participating city or county jail. The service is free and confidential and available to anyone. Only a phone number and personal identification number is necessary.

*The Nevada VINE Fact Sheet is attached as Appendix 1.*

5.4 Call Cancellations

If a caller tells the VINE operator that she/he does not have or has forgotten the PIN, the VINE operator can cancel the call.

If a caller states he/she never registered for notification, the VINE operator will cancel the calls and send cancellation information to the lead agency.

*The “Operations Standards for VINE Service Reps” is attached as Appendix 3.*
5.5 Emergency Override Line (EOL)

The EOL is in place to respond to any situation when there may be a disruption in service because a jail computer is down. This could include power outages, change in server, equipment malfunction, etc. The EOL will allow for individual contact if the disruption is expected to be short term or less than three days. If the disruption is expected to be long term, a broadcast message will be sent to everyone registered for that facility.

Each jail facility will be provided with instructions on how to implement the override system when necessary. This information will be included in the Nevada VINE Jail Operations Manual.

5.6 Internal System Monitoring

An internal system will be developed by the lead agency to monitor the Nevada VINE program. This may include verifying jail population figures, documenting problems and problem resolution, tracking usage and notification numbers and testing.
6.1 Initial Program Evaluation

The Nevada Attorney General’s Office will design, implement and evaluate assessment tools to measure whether the Nevada VINE has met its goals and is satisfying its users.

A. Performance
   a. Outputs—number of transaction types; number of participating agencies; number of subscriber notifications; number of subscriber enrollments.
   b. Outcomes—percentage of notifications that meet time standards.

B. Overall User-Satisfaction
   a. User survey—ease of access/use; helpfulness of information; helpfulness of operators; overall satisfaction; recommendations for improvement.
   b. Victim advocates and justice professionals survey—ease with which to engage victims; helpfulness in their work; components that work well; components that need improvement.

C. Confidentiality
   a. Care must be taken to protect the confidentiality of subscribers and to ensure victims will not be re-victimized. No contact will be made directly with any user from information gathered from program data.

D. Performance Metrics
   a. For on-going operations, performance metrics have been established, the majority of which are tracked by Appriss. Most information is available in real time, with statistical summaries updated every Monday. All items are available for review at anytime by the lead agency on VINEWatch. Updated information regarding usage will be presented to the Governance Committee at each meeting.

E. Annual Survey
   a. An annual survey of victim advocates will gather information regarding the ease of using the system with victims and any antidotal information that might be shared about the value of the program. This survey will be developed by the lead agency with approval by the Governance Committee at the completion of the assessment. The tool will utilize materials developed by staff for the initial assessment components.

F. Training Activities
   a. Training activities will be documented to track type of training, number of attendees, and location. They will also include an evaluation tool to ensure the information is meeting the needs of the attendees.
Chapter 7: Technical Architecture Standards

The Nevada VINE program is committed to industry standards related architecture, data exchange and security included in Chapter 7 and Chapter 8 of this document. These standards and security is provided and guaranteed by Appriss.

7.1 Architecture Standards

The primary goal of Nevada VINE is to provide automated victim information and notification in near real time, within 15-minute increments. The system must take the data from the point of entry and use it to effectively communicate with victims. Finally, the system must be actively monitored for disruption in service.

7.2 Information Sharing Standards

Security and privacy are priorities. Appriss will meet the following industry information sharing standards when required by any agency (this is not a NV VINE Contract requirement and may require additional time to complete):

1. Data exchanges can be built to comply with the U.S. Department of Justice global Justice XML Data Model version 3.02 or higher.
2. The system should be ready to comply with the National Information Exchange Model standards currently being developed.
3. The system should conform to the National Association of State Chief Information Officers Concept of Operations for Integrated Justice Information Sharing.

7.3 External Communication Methods

Nevada VINE will provide a variety of methods to communicate with constituents including telephone, web, e-mail, Telecommunications Device for the Deaf, and the language bank.

7.4 Reliability

To include:

a. Availability—Nevada VINE will be accessible 24 hours per day, 7 days a week, 365 days per year, maintaining 99.95% availability. Victims must have access to information on their own terms.

b. Integrity—The Nevada VINE system must have the capability to detect when data is not being sent correctly; detect attempts at hacking; and verify data between multiple systems is synchronized.

c. Protection against a catastrophic event—backup procedures including off-site storage location and a central backup site.
7.5 Other technology components must meet standards set by BJA including:

- Participating System Interfaces—The ability to receive data from multiple data sources from existing systems and be able to process that data to provide the information and make notifications.
- Transmission technologies—Connectivity and transmission protocols.
- Management Architecture—Availability 24x7x365 of technical monitoring and support services; monitor data to alert support personnel of any anomalies that may occur; validate the fields being sent; safeguards to ensure transactional consistency; each communication channel must provide as many extensive traceability features as possible including when data was received, the agency transmitting the data, the creating of notification, calls, emails; track user interactions.

7.6 Data Types

Appriss will gather the information necessary to serve the needs of victims that might come from multiple systems with different codes. The basic information collected will include offender name, birth date, gender, race/ethnicity, custody status, aliases used, and charges. All information collected is dependent on availability from the agency.

7.7 Data Exchange

For local jails, the data must be sent no less than 15 minutes apart, unless a 30 minute window is required due to agency technological restrictions. BJA standards for transactional consistency, record management, and security must be met by the vendor. At the local level, all administrative users must have a login with a password that conforms to standard security policies, i.e. must have a minimum of eight characters, is not a dictionary word or proper name, and must not be transmitted outside a secure domain. Any Nevada VINE stakeholder accessing the system must be authenticated.

7.8 Organizational Standards

Appriss Inc. must conform to BJA security standards including security awareness training for participating staff; access to the computer facility must be secure and logged; an Information Security Officer, supplied by Appriss, must be named; visitors to the facility are monitored; and a defined method of reporting security incidents is in place. Appriss Inc. as the facility housing the computers and servers has provided the following security information from their internal documents:

**Security Violation Response and Reporting** - All security incidents are reported to, and investigated by the Appriss Security Officer. Security incidents which result in a breach to CJIS protected data will be reported to the Nevada Attorney
General's Office immediately. If it cannot be determined that a security incident has resulted in a breach upon initial investigation, it is assumed to be a breach until proven otherwise.

**Site Security/Building Access** - All doors into Appriss controlled areas of the building are secured with magnetic locks. Door access is granted with the use of Proximity cards. Each employee is granted a unique proximity card which also serves as a photo ID. The ID must be worn in a viewable manner at all times. Inside the office space controlled by Appriss, access to sensitive areas such as the datacenter, console room, and operation center is granted on an as-needed basis to Authorized Persons as defined by the CJIS Security Policy. All door access attempts, both successful, and failed attempts are logged.

**Site Security/Visitor Access** - All visitors are required to sign in at the front desk. Upon sign in visitors must present a valid state or federal photo ID. If a driver's license is offered as ID, it is scanned into the visitor management system. The photograph, signature, and textual information is stored in the system. A temporary visitor photo ID is printed. If the visitor presents another form of ID, their name and address information are manually entered, and a non-photo ID is issued. Visitors are escorted at all times.

Vendors who require access to the internal network, or computer systems on the internal network are escorted by authorized personnel at all times. Vendors performing maintenance on non-network components such as electrical wiring, or HVAC systems are not necessarily subject to full escort. Their activity is monitored, and escort is required if they are to be near computers and work areas that are left unattended.
8.1 BJA Vendor Standards

Appriss, Inc., located in Louisville, KY, is the contracted vendor for the Nevada VINE program. As such, the system will meet all the guidelines and requirements as set forth by the Bureau of Justice Assistance for SAVIN Vendor Operations.

_BJA Vendor Standards are attached as Appendix 4._

8.2 Victims' Rights

Nevada VINE must assist in meeting the statutory rights of victims of crime.

_“Nevada State’s Victims Rights” are attached as Appendix 5._
Chapter 9: Public Awareness Standards

9.1 Contact rosters

The Nevada Attorney General’s Office will create contact rosters for each community of services and programs that have early involvement with victims of crime. The rosters will be updated as necessary and verified for accuracy at least once a year.

These will include:
- local and state media
- prosecuting attorney offices to include victim/witness unit staff
- community based crime victim service agencies
- emergency rooms
- sheriff offices and police departments
- school district offices
- appropriate local and state government offices and staff

9.2 Nevada VINE Materials

The Nevada Attorney General’s Office will create, edit and/or approve any materials developed for distribution, training, or publication regarding the Nevada VINE service. A variety of materials may be prepared including:
- Training outline and training materials for handout
- Periodic newsletters
- Informational documents including fact sheets and brochures
- Press releases and talking points for media
- Information for publication on agency website including program information, contact information, and a FAQ section
- Written reports regarding the program for funding agencies and governmental use

9.3 Involvement with Other Victim Service Organizations

The Nevada Attorney General’s Office will develop collaborative relationships with other victim serving agencies and organizations, both system based and community based, and both local and statewide. This collaboration will initially be manifested by inviting statewide victim advocacy groups to serve on the Nevada VINE Governance Committee. The lead agency will actively participate on committees, task forces and networking groups that focus on issues facing victims of crime and their families. The lead agency will prepare and be willing to present Nevada VINE information at crime victim focused conferences hosted by other statewide agencies.
9.4 Web Based Information

Contact information about Nevada VINE will be posted on the lead agency’s web page. As developed, web based training materials will also be posted. Links to and from victim service organizations will be added.

9.5 Annual Media Event

The national Victim Awareness Week held annually in April will be the vehicle for a public information outreach regarding victim services and notification.

The lead agency will support other victim awareness events as appropriate.
Nevada Statewide
VINE Fact Sheet
Victim Information and Notification Everyday
(888) 268-8463
For Detention Center information only
Registration for VINE is also available on the web at: www.vinelink.com

GENERAL INFORMATION
VINE is a free and anonymous service that provides victims of crime and the persons
who serve them with two important features: Information and Notification. The Nevada
Statewide VINE service is provided by the Nevada Office of the Attorney General by a
grant from the US Department of Justice, Bureau of Justice Assistance.

VINE monitors the custody status of offenders in the county jails as well as the
department of corrections. The information is stored at the VINE Communication Center
in Louisville, KY. Information is available 24 hours a day, 365 days a year.

The Nevada Statewide VINE system is available in English and Spanish and is
supported by 24-hour operator assistance. Simply dial 1-888-268-8463 and “0” out to
an operator at any time during the call.

DATA TRANSFER SCHEDULE

Detention Center: Every 15 minutes, 24 hours a day, 7 days a week

INFORMATION
Anyone may call the Nevada Statewide VINE service to determine the custody status of
an offender. Callers will need a touch-tone telephone to use the service. To search for
an offender through the VINE system, callers will need to provide the system with one
or more of the following items:

➢ Offender Name or Alias
    Secondary search options if there is more than one offender with the
    same name:
    ▪ Date of Birth
➢ Offender Number

Information provided when calling the VINE system:
➢ Current Offender Custody Status
➢ Offender Name (if searched by number)
➢ Offender Number (if searched by name)
➢ Name of Facility
REGISTRATION
For custody status or court event change notifications, crime victims and the general public may register directly with VINE by calling the VINE toll-free number 1-888-268-8463 using a touch-tone telephone or going online at www.vineline.com. Upon locating the offender, the caller will need to provide the following information in order to register for notification:

➢ A telephone number, including area code, where they can be reached.
➢ A 4-digit Personal Identification Number (PIN).

*If a registered person moves or changes their phone number, they must update their telephone information by calling the VINE line at 1-888-268-8463.

NOTIFICATION
Unless otherwise noted, notification calls begin as soon as VINE receives updated records from the on-site computer. Notification calls to registered persons will be made when one or more of the following occur.

<table>
<thead>
<tr>
<th>Custody Status Change</th>
<th>Calling Pattern</th>
</tr>
</thead>
<tbody>
<tr>
<td>Release from custody</td>
<td>Normal</td>
</tr>
<tr>
<td>Escape</td>
<td>Normal</td>
</tr>
<tr>
<td>Return from escape</td>
<td>Normal</td>
</tr>
<tr>
<td>Unsupervised Custody</td>
<td>Non-Emergency Delay</td>
</tr>
<tr>
<td>Transfer to another facility</td>
<td>Non-Emergency Delay</td>
</tr>
<tr>
<td>Death</td>
<td>Advance Release</td>
</tr>
<tr>
<td>Advance notification of release</td>
<td>Advance Release</td>
</tr>
</tbody>
</table>

CUSODY CALLING PATTERNS

Normal: Calls will be made every 30 minutes until the correct PIN is entered to confirm and stop the notification calls. If an answering machine or a person answers a call and the correct PIN is not entered, then calls will be made every 2 hours for the remainder of the 48 hour period. Notification messages will be left on an answering machine, but calls will continue every 2 hours for 48 hours.

Advance Release: Calls will be made every 30 minutes during the hours of 7am and 9pm or until the correct PIN is entered to confirm and stop the notification calls. If an answering machine or a person answers a call and the correct PIN is not entered, then calls will be made every 2 hours for the remainder of the 48 hour period. Notification messages will be left on an answering machine, but calls will continue every 2 hours for 48 hours. Advance Release Notification calls can occur 30 days before to 0 days after release.
Non-Emergency Delay: Calls will be made every 30 minutes during the hours of 7am and 9pm or until the correct PIN is entered to confirm and stop the notification calls. If an answering machine or a person answers a call and the correct PIN is not entered, then calls will be made every 2 hours for the remainder of the 48 hour period. Notification messages will be left on an answering machine, but calls will continue every 2 hours for 48 hours. **In case of transfer to other facility, notification calls will be delayed for eight (8) hours from the time the transfer record is received by the VINE service.**

**Caller ID**

**NOTE:** For telephones with Caller ID or Anonymous Call Block--a notification call from VINE will show up as a telephone number with a “502” area code. This number will not be answered when called, but is only used for purposes of getting the notification through when anonymous calls are blocked.

**Additional Assistance**

For customer service, technical assistance or to report a possible problem, call the **Customer First Center** at 1-866-APPRISS or 1-866-277-7477, option 2.

**Nevada VINE Program Administrator:**

Kareen Prentice  
Domestic Violence Ombudsman  
Nevada Office of the Attorney General  
5420 Kietzke Lane, Ste 202  
Reno, NV 89511  
Phone: (775) 688-1872  
kprentice@ag.nv.gov

1-866-APPRISS  
www.appriss.com

Updated 02/11
Appendix #2 – Training Outline and Invitation
Nevada VINE
Provided by Nevada Attorney General
Training Outline
Two Hour Format

Introductions of program, participants and presenter:
1. have participants introduce themselves and their agencies to build networking base
2. introduce Nevada VINE program officer and presenter. Provide contact information
3. introduce Nevada VINE sponsored by AGO and funded by BJA

Overview of Nevada VINE:
1. show VINE training video to give introduction of the inception of the automated notification service and the role of the vendor
2. present the scope of the program in Nevada including number of county and city jails and state agencies participating; like services outside the statewide system; future inclusion of Nevada Division of Parole and Probation and Nevada Board of Parole Commissioners; enhancements to service that may be requested at a later date, such as Protection Order notification and Sex Offender notification
3. share scope of Victim Notification Service outside of Nevada

What users will need to know:
1. how the system works: include information gathering; response time; operator availability
2. who may register: this service is for all crime victims and those who support them. Besides a crime victim, family members, advocates, law enforcement and other support people can register for the same offender. As many phone numbers as wanted can be registered
3. how to register: walk through registering by phone and online.
4. potential problem areas: discuss PINs; address and phone number changes; transfer of offenders; offenders on community correction programs; need to reregister

Getting the word out:
1. printed materials, including brochures, tear sheets and posters, available in English and Spanish
2. expand the information base in your own community. Plan additional training opportunities, use community networking options, enlist community public awareness media, add to community resource lists
3. add phone link to jail phone tree for offender information to connect directly to Nevada VINE

Questions and Answers:
Appendix 2

[Continued]

You are invited to attend an important training workshop on the
NEVADA VINE SERVICE

UPCOMING TRAININGS
Provided by the Nevada Attorney General
Location, date, time

The Nevada VINE Service is an automated program that allows crime victims and
other affected people to receive information and register for notification
whenever there is a change in an offender's custody status. It is an important
additional tool for victims to use in their safety planning. The program is designed
to call a registered person every 15 minutes for 24 hours or until a personal
identification number is entered as verification the message has been received.

The workshop will cover:
What the service is.
How the service works.
How to access information through the service.
How to register for notification

This service is a great benefit to victims...but only
if they are informed. You can help!
This seminar covers information vital to victims of crime.
This workshop is FREE

To register: Fax form to ____________, at __________ send e-mail to
__________________ or call ________________.

Name: ___________________  E-mail address: __________
Agency: ___________________ Number attending: __________
Training Location: ___________ Training Date: ____________

Trainings are for anyone who has early contact with victims of crime – law enforcement,
prosecuting attorney office staff, crime victim advocates, crisis lines, emergency rooms.
Nevada VINE is provided by the Nevada Attorney General through a federal grant.

OR:
You are invited to attend an important training workshop on the

NEVADA VINE SERVICE

Provided by the Nevada Attorney General

WORKSHOP DETAILS

Cost:  FREE

Nevada VINE is provided by the Nevada Attorney General through a federal grant.

When: 

Where: 

Who Should Attend:
Anyone who has early contact with a victim of crime including:

Law Enforcement
Prosecuting Attorney Office
Crime Victim Advocates
Social Service Staff
Crisis Line Staff
Emergency Room Staff
School Counselors
Pastors

Registration:

More Info:
Please Call

The Nevada VINE is an automated program that allows crime victims and other affected people to receive information and register for notification whenever there is a change in an offender's custody status. It is an important additional tool for victims to use in their safety planning.

The program is designed to call a registered person every 30 minutes for 24 hours or until a personal identification number is entered as verification the message has been received.

This service is a great benefit to victims...but only IF they are informed. You can help!

The workshop will cover:

- What the service is.
- How the service works.
- How to access information through the service.
- How to register for notification.
- Upcoming new programs.

This seminar covers information vital to victims of crime.

REGISTRATION FORM

Yes, I want to attend this seminar. Please register:

Name: ____________________________

Agency: ___________________________

Phone: ____________________________

Email: ____________________________

______ # attending from agency
Nevada Statewide Victim Information and Notification Program
(powered by VINE)
Offender Lookup – for Vine Service Representatives

1. Nevada VINE hotline.................................................................1-888-2NV-VINE
2. For additional information, call:
   ➢ For additional information about the program call:
     o Attorney General’s Domestic Violence Ombudsman……..1-775-688-1872
     ➢ Nevada Department of Corrections......................888-333-6076 / 1-775-887-3393
     ➢ Nevada Board of Parole Commissioners....................1-775-684-2684
     ➢ Nevada Division of Parole & Probation......................1-775-684-2600

   ➢ County and City Jails Only
     ➢ For Victims:
       ➢ If the victim does not have a PIN code or if the victim has forgotten the
         PIN code, the VSR’s have the authority to stop the calls.
     ➢ For Non-Victims:
       ➢ If the caller says he/she has never registered, doesn’t know why he/she is
         getting the calls, is an agency or business, etc., you can cancel the call.
         Please send the lead agency an email, which includes name (i.e., if they
         are willing to give it) and telephone number of person calling, the offender
         name, ID number, and county or city generating the call. The lead agency
         will determine if the telephone number should be deleted from our database.

       ➢ For additional information on the offender in a county or city jail, please refer
         the caller to the jail.

       ➢ www.vinelink.com

3. How VINE Service Representatives (i.e., VSRs) should handle Operator Calls
   and Inquiries:

   VSRs will provide the following information to callers:

   1. **Offender ID**
      The offender id will allow the caller to quickly locate the offender using the VINE
      Hotline.

      1) When using the VINE Hotline, the caller may also search for the
         offender by name.

   2. **Agency**
      1) This is the responsible agency for the offender.
      2) VSRs refer all callers to the agency for additional offender information.
Appendix 3
[Continued]

3. Custody Status Update

1) Custody Status - Defines the current status of the offender. Also provides the location of where the offender is housed or paroled. Possible custody status values include:
   a) In Custody (IC)
   b) Out of Custody (OC)
   c) Unsupervised Custody (UC)
   d) Transfer (TR)

2) Custody Status Timestamp: Defines the following fields:
   a) IC – Booked in Timestamp
   b) UC – Released to Unsupervised Custody
   c) OC – Release Timestamp
   d) TR – Timestamp when offender was transferred.

3) Book Information
   a) Arrest Timestamp – The date the offender is arrested.
   b) Offense Timestamp – The date the offense occurred.
   c) Book Timestamp – The date the offender is booked into the system.

4) Schedule Information
   a) Sentence Expiration – This date is subject to change. If a date is not listed, the VSR should say, "This offender does not have a sentence expiration date listed." For DOC offenders, please refer callers to DOC's Victim Services Unit at 775-887-3393.

4. Languages: English, Spanish

5. Notifications and Calling Patterns:
   To clarify, a “Short Delay” is the time between calls if there is no answer on the line. A “Long Delay” is the time between calls if the call is answered but no PIN is entered.

<table>
<thead>
<tr>
<th>Description</th>
<th>Make Call</th>
<th>Send Letter</th>
<th>Send Email</th>
<th>Script</th>
<th>Calling Pattern</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Release</td>
<td>Yes</td>
<td>Never</td>
<td>Normal</td>
<td>General Release</td>
<td>Normal</td>
</tr>
<tr>
<td>Escape</td>
<td>Yes</td>
<td>Never</td>
<td>Normal</td>
<td>Escape</td>
<td>Normal</td>
</tr>
<tr>
<td>Return To Custody</td>
<td>Yes</td>
<td>Never</td>
<td>Normal</td>
<td>Return From</td>
<td>Normal</td>
</tr>
<tr>
<td>Advance Release</td>
<td>Advance</td>
<td>Never</td>
<td>Normal</td>
<td>Advance Release Notification</td>
<td>Advanced Notification</td>
</tr>
<tr>
<td>Death</td>
<td>Yes</td>
<td>Never</td>
<td>Normal</td>
<td>Death</td>
<td>Death</td>
</tr>
<tr>
<td>Transfer</td>
<td>Yes</td>
<td>Never</td>
<td>Normal</td>
<td>Transfer</td>
<td>Non Emergency Delayed Notification</td>
</tr>
</tbody>
</table>

25
Appendix 3
[Continued]

<table>
<thead>
<tr>
<th>Description</th>
<th>Start</th>
<th>Stop</th>
<th>Short Delay</th>
<th>Long Delay</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Normal</td>
<td>00:00</td>
<td>24:00</td>
<td>30</td>
<td>120</td>
<td>24.0</td>
</tr>
<tr>
<td>Non Emergency Final</td>
<td>07:00</td>
<td>20:59</td>
<td>30</td>
<td>120</td>
<td>48.0</td>
</tr>
<tr>
<td>Non Emergency Delayed</td>
<td>07:00</td>
<td>21:00</td>
<td>30</td>
<td>120</td>
<td>48.0</td>
</tr>
<tr>
<td>Advanced Notification</td>
<td>08:00</td>
<td>21:59</td>
<td>30</td>
<td>120</td>
<td>48.0</td>
</tr>
<tr>
<td>Future ReleaseNotification</td>
<td>08:00</td>
<td>21:59</td>
<td>30</td>
<td>120</td>
<td>48.0</td>
</tr>
<tr>
<td>Court Call Pattern</td>
<td>07:00</td>
<td>21:00</td>
<td>30</td>
<td>120</td>
<td>48.0</td>
</tr>
<tr>
<td>Death</td>
<td>08:00</td>
<td>20:00</td>
<td>30</td>
<td>120</td>
<td>48.0</td>
</tr>
</tbody>
</table>


An Emergency Override Line will be provided by VINE and used by the agencies to release inmates from the VINE™ system in the event that either the VINE™ gateway PC or the jail's booking system is down and data cannot be sent to VINE's Call Center in Louisville, Kentucky. This line is a toll free call to allow the Agency to:

- **RELEASE** inmates from the VINE system, which would start notifications.
- **RE-BOOK** an inmate in the VINE system, thereby canceling any current notifications in progress. (This is primarily used in the event of escapes or errors.)
- **CANCEL** a notification if the Agency determines that the person being notified is not the victim.
- **BLOCK** inmate information, primarily for a high profile inmate.
- **UNBLOCK** inmate information from the above blocked status.

**DATA IS RECEIVED**

It is the VINE system's goal to get data every 15 minutes, 24 hours a day, 7 days a week. The exact timing will be determined by the jail and their booking system.
SAVIN Vendor Operations
Service level standards are crucial to the success of any SAVIN system. These guidelines and standards will be the basis for determining the quality and measuring the performance of the SAVIN Program. The vendor should demonstrate the ability to provide 99.95% system uptime by providing servers/system redundancy, 24-hour IT staffing and support, etc. Minimum standards should be set for the following areas:

SAVIN Vendor Operations Standards

Account Management
A process should be developed by the SAVIN vendor to establish clear and consistent methods of communication with the lead agency. This process should include consistent review of the SAVIN system in an effort to respond to issues that may arise and to identify opportunities to enhance/improve the program.

Alarm Management
A primary function of the SAVIN vendor is to monitor and manage the flow of data. Triggering of alarms for the disruption in data flow and/or issues with hardware is critical. The following standards should be developed:
1. Data monitoring frequency – 24 hours a day, 365 days a year.
2. Alarms monitored by technical support staff 24 hours a day, 365 days a year.
3. Customer notification of alarm conditions.
4. Alarm resolution.
5. Customer access to both current (real-time) and archived system logs/reports of metrics/alarms.

Provider Data Management
One of the most important components of providing a SAVIN system is the management and monitoring of the quality of submitted data by the SAVIN provider. The quality of service to the victims suffers as the quality and/or timely transmission of data deteriorates. Standards should be developed for the following:
1. The design and development of high-quality data interfaces between the SAVIN provider, the customer, and the customer’s vendor(s).
2. Methods of maintaining the quality of data interfaces to ensure that the interface performs and remains compliant with the original design specifications.
3. Resolution of problems that arise with a data interface.
4. Database synchronization – ensuring that the data maintained by the SAVIN vendor is accurate and up-to-date at all times.
5. Monitoring data rejection reports to identify problems with an interface.

Problem Resolution
The SAVIN system should have a formal process to document and track incidents and resolve issues that occur within the SAVIN system. This process must also include
standards for communicating with the customer during problem resolution. Processes and standards should be developed for the following:

1. Incident tracking
2. Problem resolution
3. Agency communication
4. Change management/change requests
5. Escalation process

Program Reporting
The SAVIN system should provide a SAVIN Program Officer with a complete and accurate update (at a minimum on a monthly basis, but preferably weekly) on the performance of the SAVIN service. The SAVIN customer should have access to reports via a web-based tool on the following information:

1. Statistical reports
   a. inbound call volume
   b. number of outbound notifications
   c. number of notifications, confirmed, unconfirmed or undeliverable
   d. number of victim registrations
   e. number of active and inactive registrations
2. Alarm monitor reports
3. Incident tracking reports
4. Change management and problem resolution

Notification Types
All 50 states have statutory provisions that address some type of victim notification. In many states, victims of crime have a statutory right to receive notification of their rights as a crime victim as well as notification of hearings and other events involving the person accused of the crime committed against them. SAVIN systems should address the state's legal requirements for notification.
Chapter 178 of the Nevada Revised Statutes recognizes the following rights of crime victims:

- To know the status of the case in which you are involved
- To be free from intimidation or dissuasion
- To know when your impounded property may be released.
- To receive a witness fee for lawful obedience to a subpoena.
- To understand the existing victim compensation laws and receive compensation if applicable.
- To a secure waiting area which is not available to the defendant or his family when you are at court.
- To know when the defendant is released from custody before or during trial (upon written request).
- To know when the offender is released from prison (upon written request).

There are other sections in the Nevada Revised Statutes that provide for victim’s rights. Below, is a compilation of various chapters in the NRS that provide for some of those rights.

**NRS 62D.440** Provides in a case where the defendant is a juvenile that the prosecutor, if so requested, must disclose to the victim or a parent or guardian of a victim, the disposition (sentence) of the case.

**NRS 176A.630** Provides in a hearing to revoke probation and modify a defendant’s sentence, that the Division of Parole and Probation must notify the victim of the proposed changes and the victim has the right to be heard at the hearing. The victim must request, in writing to the Division of Parole and Probation, that he/she be notified.

**NRS 178.5696** Provides that during a criminal case, the court must provide a secure waiting area for victims and witnesses. This statute also provides that a court or law enforcement agency which has custody of stolen of other personal property belonging to a victim or witness shall, upon written request, make available a list of the property being held in custody unless disclosure or identity of the evidence would seriously hamper the investigation. Additionally, the property must be returned when it is no longer needed for evidence.

**NRS 178.5698** Provides that, upon written request of the victim, the prosecutor, sheriff or chief of police shall inform the victim of:

- When the defendant is released from custody at any time before or during trial,
- The amount of bail for release of the defendant,
- Of the final disposition of the case in which he/she was directly involved.
- If the defendant has been convicted of a sexual offense or a crime of threatened or actual use of violence against the victim, the court shall provide to each victim or witness certain forms and documentation outlining rights (contact your prosecutor for specifics regarding this section).
NRS 200.591 Provides that a court may issue a temporary or extended order for protection to a person who reasonably believes that the crime of stalking, aggravated stalking or harassment is being committed.

NRS 209.392 & .521 Provide that, upon written request of the victim, the Department of Corrections shall notify the victim if the defendant becomes eligible for residential confinement, or if the defendant is released from custody or escapes.

NRS 213.010, .040, .095 Provide that, upon written request of the victim, the State Board of Pardons Commissioners must notify a victim when a prisoner has applied for clemency, allow the victim to submit written statements or to be heard, and notify the victim of the disposition of the hearing.

NRS 213.130 Provides that, upon written request of a victim, the State Board of Parole Commissioners, must notify a victim that a prisoner is being considered for parole, and the victim must be notified of the date of the hearing and given the opportunity to testify and submit documents. Additionally, the State Board of Parole Commissioners must notify the victim of their decision on whether to grant parole.
Item 11
Senate Bill No. 26–Committee on Government Affairs

CHAPTER.........

AN ACT relating to the Office of the Attorney General; creating a statewide automated victim information and notification system within the Office; and providing other matters properly relating thereto.

Legislative Counsel’s Digest:
This bill creates a statewide automated victim information and notification system known as the Victim Information Notification Everyday System. The System consists of a toll-free telephone number and an Internet website through which a victim of a crime or a member of the public may register to receive certain information concerning the transfer of the custody of an offender or the release or escape from custody of an offender sentenced to a term of imprisonment in a county jail or the state prison. Under this bill, the System is overseen by a subcommittee of the Nevada Council for the Prevention of Domestic Violence which is appointed by the Attorney General after considering nominations by the Council.

EXPLANATION – Matter in bolded italics is new; matter between brackets [omitted material] is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. Chapter 228 of NRS is hereby amended by adding thereto a new section to read as follows:

1. There is hereby created in the Office of the Attorney General the Victim Information Notification Everyday System, which consists of a toll-free telephone number and an Internet website through which victims of crime and members of the public may register to receive automated information and notification concerning changes in the custody status of an offender.

2. The Attorney General shall:

   (a) Appoint a subcommittee of the Nevada Council for the Prevention of Domestic Violence created by NRS 228.480 to serve as the Governance Committee for the System; and

   (b) Consider nominations by the Council when appointing members of the Governance Committee.

3. The Governance Committee may adopt policies, protocols and regulations for the operation and oversight of the system.

4. The Attorney General may apply for and accept gifts, grants and donations for use in carrying out the provisions of this section.

5. To the extent of available funding, each sheriff and chief of police, the Department of Corrections, the Department of
Public Safety and the State Board of Parole Commissioners shall cooperate with the Attorney General to establish and maintain the System.

6. The failure of the System to notify a victim of a crime of a change in the custody status of an offender does not establish a basis for any cause of action by the victim or any other party against the State, its political subdivisions, or the agencies, boards, commissions, departments, officers or employees of the State or its political subdivisions.

7. As used in this section:
(a) “Custody status” means the transfer of the custody of an offender or the release or escape from custody of an offender.
(b) “Offender” means a person convicted of a crime and sentenced to imprisonment in a county jail or in the state prison.

Sec. 2. This act becomes effective on July 1, 2013.
Assembly Bill No. 40–Committee on Judiciary

CHAPTER........

AN ACT relating to victims of crime; authorizing the State Board of Parole Commissioners to notify victims of crime of certain information through the use of an automated victim notification system; and providing other matters properly relating thereto.

Legislative Counsel's Digest:

Existing law provides that if a victim of a prisoner who is being considered for parole has submitted a written request for notification to the State Board of Parole Commissioners, the Board must notify the victim of: (1) the date of the meeting to consider the prisoner for parole; (2) the victim's right to submit documents to the Board and to testify at the meeting held to consider the prisoner for parole; and (3) the final decision of the Board. (NRS 213.131) Existing law further provides that if a victim of an offender serving a term of imprisonment in state prison has submitted such a request to the Board, the Division of Parole and Probation is required to notify the victim of: (1) the offender's request to serve a term of residential confinement and the victim's right to submit documents regarding the request to the Division; and (2) the intent to assign the offender to residential confinement and the victim's right to submit documents regarding the assignment. (NRS 209.392, 209.3925)

This bill authorizes the Board to enter into an agreement with the manager of an automated victim notification system that is capable of automatically notifying victims by telephone or electronic means of the information required by existing law with the timeliness required by existing law. Under this bill, the Board and the Division are not required to notify a victim if the Board has entered into an agreement with the manager of the automated victim notification system and has provided certain notice to victims of the change in the manner in which the Board and the Division provide the notices required by existing law. If the Board decides to discontinue using the automated victim notification system to notify victims, the system, not later than 90 days before the discontinuance of the use of the system, must notify victims who have registered with the system of the discontinuance.

EXPLANATION – Matter in bolded italics is new; matter between brackets [omitted material] is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. NRS 209.392 is hereby amended to read as follows:

209.392 1. Except as otherwise provided in NRS 209.3925 and 209.429, the Director may, at the request of an offender who is eligible for residential confinement pursuant to the standards adopted by the Director pursuant to subsection 3 and who has:

(a) Demonstrated a willingness and ability to establish a position of employment in the community;

(b) Demonstrated a willingness and ability to enroll in a program for education or rehabilitation; or
(c) Demonstrated an ability to pay for all or part of the costs of the offender’s confinement and to meet any existing obligation for restitution to any victim of his or her crime,

assign the offender to the custody of the Division of Parole and Probation of the Department of Public Safety to serve a term of residential confinement, pursuant to NRS 213.380, for not longer than the remainder of his or her sentence.

2. Upon receiving a request to serve a term of residential confinement from an eligible offender, the Director shall notify the Division of Parole and Probation. Except as otherwise provided in section 3 of this act, if any victim of a crime committed by the offender has, pursuant to subsection 4 of NRS 213.131, requested to be notified of the consideration of a prisoner for parole and has provided a current address, the Division of Parole and Probation shall notify the victim of the offender’s request and advise the victim that the victim may submit documents regarding the request to the Division of Parole and Probation. If a current address has not been provided as required by subsection 4 of NRS 213.131, the Division of Parole and Probation must not be held responsible if such notification is not received by the victim. All personal information, including, but not limited to, a current or former address, which pertains to a victim and which is received by the Division of Parole and Probation pursuant to this subsection is confidential.

3. The Director, after consulting with the Division of Parole and Probation, shall adopt, by regulation, standards providing which offenders are eligible for residential confinement. The standards adopted by the Director must provide that an offender who:

(a) Has recently committed a serious infraction of the rules of an institution or facility of the Department;

(b) Has not performed the duties assigned to the offender in a faithful and orderly manner;

(c) Has been convicted of:

(1) Any crime that is punishable as a felony involving the use or threatened use of force or violence against the victim within the immediately preceding 3 years;

(2) A sexual offense that is punishable as a felony; or

(3) Except as otherwise provided in subsection 4, a category A or B felony;

(d) Has more than one prior conviction for any felony in this State or any offense in another state that would be a felony if committed in this State, not including a violation of NRS 484C.110, 484C.120, 484C.130 or 484C.430; or
(e) Has escaped or attempted to escape from any jail or correctional institution for adults,

is not eligible for assignment to the custody of the Division of Parole and Probation to serve a term of residential confinement pursuant to this section.

4. The standards adopted by the Director pursuant to subsection 3 must provide that an offender who has been convicted of a category B felony is eligible for assignment to the custody of the Division of Parole and Probation to serve a term of residential confinement pursuant to this section if:

(a) The offender is not otherwise ineligible pursuant to subsection 3 for an assignment to serve a term of residential confinement; and

(b) The Director makes a written finding that such an assignment of the offender is not likely to pose a threat to the safety of the public.

5. If an offender assigned to the custody of the Division of Parole and Probation pursuant to this section escapes or violates any of the terms or conditions of the offender's residential confinement:

(a) The Division of Parole and Probation may, pursuant to the procedure set forth in NRS 213.410, return the offender to the custody of the Department.

(b) The offender forfeits all or part of the credits for good behavior earned by the offender before the escape or violation, as determined by the Director. The Director may provide for a forfeiture of credits pursuant to this paragraph only after proof of the offense and notice to the offender and may restore credits forfeited for such reasons as the Director considers proper. The decision of the Director regarding such a forfeiture is final.

6. The assignment of an offender to the custody of the Division of Parole and Probation pursuant to this section shall be deemed:

(a) A continuation of the offender's imprisonment and not a release on parole; and

(b) For the purposes of NRS 209.341, an assignment to a facility of the Department,

except that the offender is not entitled to obtain any benefits or to participate in any programs provided to offenders in the custody of the Department.

7. An offender does not have a right to be assigned to the custody of the Division of Parole and Probation pursuant to this section, or to remain in that custody after such an assignment, and it is not intended that the provisions of this section or of NRS 213.371 to 213.410, inclusive, create any right or interest in liberty or
property or establish a basis for any cause of action against the State, its political subdivisions, agencies, boards, commissions, departments, officers or employees.

Sec. 2. NRS 209.3925 is hereby amended to read as follows:

209.3925 1. Except as otherwise provided in subsection 6, the Director may assign an offender to the custody of the Division of Parole and Probation of the Department of Public Safety to serve a term of residential confinement pursuant to NRS 213.380 or other appropriate supervision as determined by the Division of Parole and Probation, for not longer than the remainder of his or her sentence, if:

(a) The Director has reason to believe that the offender is:
   (1) Physically incapacitated or in ill health to such a degree that the offender does not presently, and likely will not in the future, pose a threat to the safety of the public; or
   (2) In ill health and expected to die within 12 months, and does not presently, and likely will not in the future, pose a threat to the safety of the public; and

(b) At least two physicians licensed pursuant to chapter 630 or 633 of NRS, one of whom is not employed by the Department, verify, in writing, that the offender is:
   (1) Physically incapacitated or in ill health; or
   (2) In ill health and expected to die within 12 months.

2. If the Director intends to assign an offender to the custody of the Division of Parole and Probation pursuant to this section, at least 45 days before the date the offender is expected to be released from the custody of the Department, the Director shall notify:

   (a) If the offender will reside within this State after the offender is released from the custody of the Department, the board of county commissioners of the county in which the offender will reside; and

   (b) The Division of Parole and Probation.

3. Except as otherwise provided in section 3 of this act, if any victim of a crime committed by the offender has, pursuant to subsection 4 of NRS 213.131, requested to be notified of the consideration of a prisoner for parole and has provided a current address, the Division of Parole and Probation shall notify the victim that:

   (a) The Director intends to assign the offender to the custody of the Division of Parole and Probation pursuant to this section; and

   (b) The victim may submit documents to the Division of Parole and Probation regarding such an assignment.

If a current address has not been provided by a victim as required by subsection 4 of NRS 213.131, the Division of Parole and
Probation must not be held responsible if notification is not received by the victim. All personal information, including, but not limited to, a current or former address, which pertains to a victim and which is received by the Division of Parole and Probation pursuant to this subsection is confidential.

4. If an offender assigned to the custody of the Division of Parole and Probation pursuant to this section escapes or violates any of the terms or conditions of his or her residential confinement or other appropriate supervision as determined by the Division of Parole and Probation:

(a) The Division of Parole and Probation may, pursuant to the procedure set forth in NRS 213.410, return the offender to the custody of the Department.

(b) The offender forfeits all or part of the credits for good behavior earned by the offender before the escape or violation, as determined by the Director. The Director may provide for a forfeiture of credits pursuant to this paragraph only after proof of the offense and notice to the offender and may restore credits forfeited for such reasons as the Director considers proper. The decision of the Director regarding such a forfeiture is final.

5. The assignment of an offender to the custody of the Division of Parole and Probation pursuant to this section shall be deemed:

(a) A continuation of the offender's imprisonment and not a release on parole; and

(b) For the purposes of NRS 209.341, an assignment to a facility of the Department,

except that the offender is not entitled to obtain any benefits or to participate in any programs provided to offenders in the custody of the Department.

6. The Director may not assign an offender to the custody of the Division of Parole and Probation pursuant to this section if the offender is sentenced to death or imprisonment for life without the possibility of parole.

7. An offender does not have a right to be assigned to the custody of the Division of Parole and Probation pursuant to this section, or to remain in that custody after such an assignment, and it is not intended that the provisions of this section or of NRS 213.371 to 213.410, inclusive, create any right or interest in liberty or property or establish a basis for any cause of action against the State, its political subdivisions, agencies, boards, commissions, departments, officers or employees.
Sec. 3. Chapter 213 of NRS is hereby amended by adding thereto a new section to read as follows:

1. The Board, in consultation with the Division, may enter into an agreement with the manager of an automated victim notification system to notify victims of the information described in NRS 209.392 and 209.3925 and subsections 4 and 7 of NRS 213.131 through the system if the system is capable of:

   (a) Automatically notifying by telephone or electronic means a victim registered with the system of the information described in NRS 209.392 and 209.3925 and subsections 4 and 7 of NRS 213.131 with the timeliness required by NRS 209.392 and 209.3925 and subsections 4 and 7 of NRS 213.131; and

   (b) Notifying victims registered with the system, using language provided by the Board, if the Board decides that it will discontinue the use of the system to notify victims of the information described in NRS 209.392 and 209.3925 and subsections 4 and 7 of NRS 213.131. The notice must:

      (1) Be provided to each victim registered with the system not less than 90 days before the date on which the Board will discontinue use of the system; and

      (2) Advise each victim to submit a written request for notification pursuant to subsection 4 of NRS 213.131 if the victim wishes to receive notice of the information described in NRS 209.392 and 209.3925 and subsections 4 and 7 of NRS 213.131.

2. The Division is not required to notify the victim of an offender of the information described in NRS 209.392 and 209.3925 and the Board is not required to notify the victim of a prisoner of the information described in subsections 4 and 7 of NRS 213.131 if:

   (a) The Board has entered into an agreement pursuant to subsection 1; and

   (b) Before discontinuing the notification of victims pursuant to NRS 209.392 and 209.3925 and subsections 4 and 7 of NRS 213.131, the Board, not less than two times and not less than 60 days apart, has notified each victim who has requested notification pursuant to subsection 4 of NRS 213.131 and who has provided his or her current address or whose current address is otherwise known by the Board of the change in the manner in which a victim is notified of the information described in NRS 209.392 and 209.3925 and subsections 4 and 7 of NRS 213.131. The notice must:

      (1) Advise the victim that the Division will no longer notify the victim of the information described in NRS 209.392 and
209.3925, that the Board will no longer notify the victim of the information described in subsections 4 and 7 of NRS 213.131, and that the victim may register with the automated victim notification system if he or she wishes to be notified of the information described in NRS 209.392 and 209.3925 and subsections 4 and 7 of NRS 213.131; and

(2) Include instructions for registering with the automated victim notification system to receive notice of the information described in NRS 209.392 and 209.3925 and subsections 4 and 7 of NRS 213.131.

3. For the purposes of this section, “victim” has the meaning ascribed to it in NRS 213.005.

Sec. 4. NRS 213.107 is hereby amended to read as follows:

213.107 As used in NRS 213.107 to 213.157, inclusive, and section 3 of this act, unless the context otherwise requires:
1. “Board” means the State Board of Parole Commissioners.
2. “Chief” means the Chief Parole and Probation Officer.
3. “Division” means the Division of Parole and Probation of the Department of Public Safety.
4. “Residential confinement” means the confinement of a person convicted of a crime to his or her place of residence under the terms and conditions established by the Board.
5. “Sex offender” means any person who has been or is convicted of a sexual offense.
6. “Sexual offense” means:
   (a) A violation of NRS 200.366, subsection 4 of NRS 200.400, NRS 200.710, 200.720, subsection 2 of NRS 200.730, NRS 201.180, paragraph (a) or subparagraph (2) of paragraph (b) of subsection 1 of NRS 201.195, NRS 201.230 or 201.450, or paragraph (a) or (b) of subsection 4 or paragraph (a) or (b) of subsection 5 of NRS 201.560;
   (b) An attempt to commit any offense listed in paragraph (a); or
   (c) An act of murder in the first or second degree, kidnapping in the first or second degree, false imprisonment, burglary or invasion of the home if the act is determined to be sexually motivated at a hearing conducted pursuant to NRS 175.547.
7. “Standards” means the objective standards for granting or revoking parole or probation which are adopted by the Board or the Chief.

Sec. 5. NRS 213.1099 is hereby amended to read as follows:

213.1099 1. Except as otherwise provided in this section and NRS 213.1214 and 213.1215, the Board may release on parole a
prisoner who is otherwise eligible for parole pursuant to NRS 213.107 to 213.157, inclusive ¶¶, and section 3 of this act.

2. In determining whether to release a prisoner on parole, the Board shall consider:
   (a) Whether there is a reasonable probability that the prisoner will live and remain at liberty without violating the laws;
   (b) Whether the release is incompatible with the welfare of society;
   (c) The seriousness of the offense and the history of criminal conduct of the prisoner;
   (d) The standards adopted pursuant to NRS 213.10885 and the recommendation, if any, of the Chief; and
   (e) Any documents or testimony submitted by a victim notified pursuant to NRS 213.131 ¶¶ or section 3 of this act.

3. When a person is convicted of a felony and is punished by a sentence of imprisonment, the person remains subject to the jurisdiction of the Board from the time the person is released on parole under the provisions of this chapter until the expiration of the maximum term of imprisonment imposed by the court less any credits earned to reduce his or her sentence pursuant to chapter 209 of NRS.

4. Except as otherwise provided in NRS 213.1215, the Board may not release on parole a prisoner whose sentence to death or to life without possibility of parole has been commuted to a lesser penalty unless ¶¶ of the Board finds that the prisoner has served at least 20 consecutive years in the state prison, is not under an order to be detained to answer for a crime or violation of parole or probation in another jurisdiction, and that the prisoner does not have a history of:
   (a) Recent misconduct in the institution, and that the prisoner has been recommended for parole by the Director of the Department of Corrections;
   (b) Repetitive criminal conduct;
   (c) Criminal conduct related to the use of alcohol or drugs;
   (d) Repetitive sexual deviance, violence or aggression; or
   (e) Failure in parole, probation, work release or similar programs.

5. In determining whether to release a prisoner on parole pursuant to this section, the Board shall not consider whether the prisoner will soon be eligible for release pursuant to NRS 213.1215.

6. The Board shall not release on parole an offender convicted of an offense listed in NRS 179D.097 until the Central Repository
for Nevada Records of Criminal History has been provided an
opportunity to give the notice required pursuant to NRS 179D.475.

Sec. 6. NRS 213.131 is hereby amended to read as follows:
213.131 1. The Department of Corrections shall:
(a) Determine when a prisoner sentenced to imprisonment in the
state prison is eligible to be considered for parole;
(b) Notify the Board of the eligibility of the prisoner to be
considered for parole; and
(c) Before a meeting to consider the prisoner for parole, compile
and provide to the Board data that will assist the Board in
determining whether parole should be granted.

2. If a prisoner is being considered for parole from a sentence
imposed for conviction of a crime which involved the use of force
or violence against a victim and which resulted in bodily harm to a
victim and if original or duplicate photographs that depict the
injuries of the victim or the scene of the crime were admitted at the
trial of the prisoner or were part of the report of the presentence
investigation and are reasonably available, a representative sample
of such photographs must be included with the information
submitted to the Board at the meeting. A prisoner may not bring a
cause of action against the State of Nevada, its political
subdivisions, agencies, boards, commissions, departments, officers
or employees for any action that is taken pursuant to this subsection
or for failing to take any action pursuant to this subsection,
including, without limitation, failing to include photographs or
including only certain photographs. As used in this subsection,
“photograph” includes any video, digital or other photographic
image.

3. Meetings to consider prisoners for parole may be held
semiannually or more often, on such dates as may be fixed by the
Board. All meetings are quasi-judicial and must be open to the
public. No rights other than those conferred pursuant to this section
or pursuant to specific statute concerning meetings to consider
prisoners for parole are available to any person with respect to such
meetings.

4. [Not] Except as otherwise provided in section 3 of this act,
not later than 5 days after the date on which the Board fixes the date
of the meeting to consider a prisoner for parole, the Board shall
notify the victim of the prisoner who is being considered for parole
of the date of the meeting and of the victim’s rights pursuant to this
subsection, if the victim has requested notification in writing and
has provided his or her current address or if the victim’s current
address is otherwise known by the Board. The victim of a prisoner
being considered for parole may submit documents to the Board and may testify at the meeting held to consider the prisoner for parole. A prisoner must not be considered for parole until the Board has notified any victim of his or her rights pursuant to this subsection and the victim is given the opportunity to exercise those rights. If a current address is not provided to or otherwise known by the Board, the Board must not be held responsible if such notification is not received by the victim.

5. The Board may deliberate in private after a public meeting held to consider a prisoner for parole.

6. The Board of State Prison Commissioners shall provide suitable and convenient rooms or space for use of the State Board of Parole Commissioners.

7. Except as otherwise provided in section 3 of this act, if a victim is notified of a meeting to consider a prisoner for parole pursuant to subsection 4, the Board shall, upon making a final decision concerning the parole of the prisoner, notify the victim of its final decision.

8. All personal information, including, but not limited to, a current or former address, which pertains to a victim and which is received by the Board pursuant to this section is confidential.

9. The Board may grant parole without a meeting, pursuant to NRS 213.133, but the Board must not deny parole to a prisoner unless the prisoner has been given reasonable notice of the meeting and the opportunity to be present at the meeting. If the Board fails to provide notice of the meeting to the prisoner or to provide the prisoner with an opportunity to be present and determines that it may deny parole, the Board may reschedule the meeting.

10. During a meeting to consider a prisoner for parole, the Board shall allow the prisoner:

   (a) At his or her own expense, to have a representative present with whom the prisoner may confer; and

   (b) To speak on his or her own behalf or to have his or her representative speak on his or her behalf.

11. Upon making a final decision concerning the parole of the prisoner, the Board shall provide written notice to the prisoner of its decision not later than 10 working days after the meeting and, if parole is denied, specific recommendations of the Board to improve the possibility of granting parole the next time the prisoner is considered for parole, if any.

12. For the purposes of this section, “victim” has the meaning ascribed to it in NRS 213.005.
Sec. 7. NRS 213.133 is hereby amended to read as follows:

213.133 1. Except as otherwise provided in subsections 6, 7 and 8, the Board may delegate its authority to hear, consider and act upon the parole of a prisoner and on any issue before the Board to a panel consisting of:

(a) Two or more members of the Board, two of whom constitute a quorum; or

(b) One member of the Board who is assisted by a case hearing representative.

2. No action taken by any panel created pursuant to paragraph (a) of subsection 1 is valid unless concurred in by a majority vote of those sitting on the panel.

3. The decision of a panel is subject to final approval by the affirmative action of a majority of the members appointed to the Board. Such action may be taken at a meeting of the Board or without a meeting by the delivery of written approval to the Executive Secretary of the Board.

4. The degree of complexity of issues presented must be taken into account before the Board makes any delegation of its authority and before it determines the extent of a delegation.

5. The Board shall adopt regulations which establish the basic types of delegable cases and the size of the panel required for each type of case.

6. A hearing concerning the parole of a prisoner or any decision on an issue involving a person:

(a) Who committed a capital offense;

(b) Who is serving a sentence of imprisonment for life;

(c) Who has been convicted of a sexual offense involving the use or threat of use of force or violence;

(d) Who is a habitual criminal; or

(e) Whose sentence has been commuted by the State Board of Pardons Commissioners,

must be conducted by at least three members of the Board, and action may be taken only with the concurrence of at least four members.

7. If a recommendation made by a panel deviates from the standards adopted by the Board pursuant to NRS 213.10885 or the recommendation of the Division, the Chair must concur in the recommendation.

8. A member of the Board or a person who has been designated as a case hearing representative in accordance with NRS 213.135 may recommend to the Board that a prisoner be released on parole without a meeting if:
(a) The prisoner is not serving a sentence for a crime described in subsection 6;
(b) The parole standards created pursuant to NRS 213.10885 suggest that parole should be granted;
(c) There are no current requests for notification of hearings made in accordance with subsection 4 of NRS 213.131 or, if the Board is not required to provide notification of hearings pursuant to section 3 of this act, the Board has not been notified by the automated victim notification system that a victim of the prisoner has registered with the system to receive notification of hearings; and
(d) Notice to law enforcement of the eligibility for parole of the prisoner was given pursuant to subsection 5 of NRS 213.1085, and no person objected to granting parole without a meeting during the 30-day notice period.

9. A recommendation made in accordance with subsection 8 is subject to final approval by the affirmative action of a majority of the members appointed to the Board. The final approval by affirmative action must not take place until the expiration of the 30-day notice period to law enforcement of the eligibility for parole of the prisoner in accordance with subsection 5 of NRS 213.1085. Such action may be taken at a meeting of the Board or without a meeting of the Board by delivery of written approval to the Executive Secretary of the Board by a majority of the members.

Sec. 8. NRS 178.5698 is hereby amended to read as follows:
178.5698 1. The prosecuting attorney, sheriff or chief of police shall, upon the request of a victim or witness, inform the victim or witness:
(a) When the defendant is released from custody at any time before or during the trial, including, without limitation, when the defendant is released pending trial or subject to electronic supervision;
(b) If the defendant is so released, the amount of bail required, if any; and
(c) Of the final disposition of the criminal case in which the victim or witness was directly involved.

2. A request for information pursuant to subsection 1 must be made:
(a) In writing; or
(b) By telephone through an automated or computerized system of notification, if such a system is available.
3. If an offender is convicted of a sexual offense or an offense involving the use or threatened use of force or violence against the victim, the court shall provide:
   (a) To each witness, documentation that includes:
      (1) A form advising the witness of the right to be notified pursuant to subsection 5;
      (2) The form that the witness must use to request notification in writing; and
      (3) The form or procedure that the witness must use to provide a change of address after a request for notification has been submitted.
   (b) To each person listed in subsection 4, documentation that includes:
      (1) A form advising the person of the right to be notified pursuant to subsection 5 or 6 and NRS 176.015, 176A.630, 178.4715, 209.392, 209.3925, 209.521, 213.010, 213.040, 213.095 and 213.131 \( \text{or section 3 of this act;} \)
      (2) The forms that the person must use to request notification; and
      (3) The forms or procedures that the person must use to provide a change of address after a request for notification has been submitted.

4. The following persons are entitled to receive documentation pursuant to paragraph (b) of subsection 3:
   (a) A person against whom the offense is committed.
   (b) A person who is injured as a direct result of the commission of the offense.
   (c) If a person listed in paragraph (a) or (b) is under the age of 18 years, each parent or guardian who is not the offender.
   (d) Each surviving spouse, parent and child of a person who is killed as a direct result of the commission of the offense.
   (e) A relative of a person listed in paragraphs (a) to (d), inclusive, if the relative requests in writing to be provided with the documentation.

5. Except as otherwise provided in subsection 6, if the offense was a felony and the offender is imprisoned, the warden of the prison shall, if the victim or witness so requests in writing and provides a current address, notify the victim or witness at that address when the offender is released from the prison.

6. If the offender was convicted of a violation of subsection 3 of NRS 200.366 or a violation of subsection 1, paragraph (a) of subsection 2 or subparagraph (2) of paragraph (b) of subsection 2 of NRS 200.508, the warden of the prison shall notify:
(a) The immediate family of the victim if the immediate family provides their current address;

(b) Any member of the victim’s family related within the third degree of consanguinity, if the member of the victim’s family so requests in writing and provides a current address; and

(c) The victim, if the victim will be 18 years of age or older at the time of the release and has provided a current address, before the offender is released from prison.

7. The warden must not be held responsible for any injury proximately caused by the failure to give any notice required pursuant to this section if no address was provided to the warden or if the address provided is inaccurate or not current.

8. As used in this section:

(a) “Immediate family” means any adult relative of the victim living in the victim’s household.

(b) “Sexual offense” means:

(1) Sexual assault pursuant to NRS 200.366;

(2) Statutory sexual seduction pursuant to NRS 200.368;

(3) Battery with intent to commit sexual assault pursuant to NRS 200.400;

(4) An offense involving pornography and a minor pursuant to NRS 200.710 to 200.730, inclusive;

(5) Incest pursuant to NRS 201.180;

(6) Solicitation of a minor to engage in acts constituting the infamous crime against nature pursuant to NRS 201.195;

(7) Open or gross lewdness pursuant to NRS 201.210;

(8) Indecent or obscene exposure pursuant to NRS 201.220;

(9) Lewdness with a child pursuant to NRS 201.230;

(10) Sexual penetration of a dead human body pursuant to NRS 201.450;

(11) Luring a child or a person with mental illness pursuant to NRS 201.560, if punished as a felony;

(12) An offense that, pursuant to a specific statute, is determined to be sexually motivated; or

(13) An attempt to commit an offense listed in this paragraph.

Sec. 9. This act becomes effective upon passage and approval.