



**STATE OF NEVADA**  
**OFFICE OF THE ATTORNEY GENERAL**  
 5420 Kietzke Lane, Suite 202  
 Reno, NV 89511

**NON-PARTICIPATING MANUFACTURER (NPM) CERTIFICATE OF COMPLIANCE**  
 FORM B&TD-TOB2

**PART I: TOBACCO PRODUCT NON-PARTICIPATING MANUFACTURER IDENTIFICATION**

**2020 NPM CERTIFICATE OF COMPLIANCE**

CHECK CERTIFICATION TYPE: INITIAL  ANNUAL

**A. Company Information**

Company Name	
Mailing Address	
City/State/Zip/Country	
Telephone Number	E-Mail Address
Website	Additional Website
Name/Title of Company Contact	Company Contact E-Mail Address
Address of Manufacturing Plant(s)	
City/State/Zip/Country	
If located in U.S.: Manufacturer's Federal Taxpayer ID number (FEIN)	
If located in U.S.: TTB Tobacco Manufacturer's Permit Number	Expires
Nevada Manufacturer's License Number	Date of Issuance

**Note:** The contact information, including e-mail address, listed above will be used for all official correspondences from the Nevada Attorney General's Office. The NPM is responsible for updating its contact information with the Nevada Attorney General's Office if it changes during the course of the year.

**B. Company Officers and Owners**

Attach a complete list of the NPM's officers and owners. For each owner listed, please indicate what percentage of the business he or she owns. For the purposes of this section, an owner is considered any person with a direct or indirect ownership interest of 10% or more in the company. **EXHIBIT \_\_\_\_\_**

**NOTE: The State of Nevada will not process incomplete or illegible certifications.**

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**C. Corporate or Business Documents**

Attach current copies of articles of incorporation (include date of initial formation and state involved), corporate charters, certificates of corporate existence, operating agreements, and bylaws, as applicable to corporate status. **EXHIBIT \_\_\_\_\_**

Check if there are no changes to the organizing documents previously submitted by the NPM.

**D. Manufacturer Permits, Licenses, and Disclosures**

**NOTE: Check the "No Changes" box below if no changes have been made to previously submitted documents. If the question does not include a "No Changes" box option, you must resubmit the requested documents even if they have been previously submitted.**

1. If the NPM is located in the United States, please provide copies of the following:

a. Current TTB Manufacturer or Importer Permit **EXHIBIT\_\_\_\_ No Changes**   
**Not Applicable**

b. A map clearly depicting the physical location of the TTB-permitted tobacco manufacturing/fabrication plant and photographs of the plant interior showing tobacco manufacturing/fabrication equipment. **EXHIBIT\_\_\_\_ No Changes**  **Not Applicable**

2. If the NPM is located outside of the U.S., provide copies of the following:

a. A current Importer Permit issued by the TTB that is used in connection with the importation of the NPM's tobacco products. **EXHIBIT\_\_\_\_ No Changes**  **Not Applicable**

b. A current original Nevada Importer Joint & Several Liability FORM B&TD-TOB5 completed and signed by the NPM's TTB permitted Importer. **EXHIBIT \_\_\_\_ Not Applicable**

c. Current copies of any manufacturing or importer licenses, certificates, permits or similar documents issued by the country where the NPM tobacco product manufacturing takes place. **EXHIBIT\_\_\_\_ No Changes**  **Not Applicable**

d. Current copies of a map clearly depicting the physical location of the foreign-permitted NPM tobacco manufacturing/fabrication plant involved and photographs of the plant interior preferably showing tobacco manufacturing/fabrication equipment.  
**EXHIBIT\_\_\_\_ No Changes**  **Not Applicable**

3. If any of the brand families or styles being certified for sale in Nevada are manufactured or fabricated by another entity other than the NPM, please provide the other entity's name, address and contact information and a copy of any agreement or contract between the NPM and this company regarding the manufacture/fabrication and/or sale of each brand family or style.  
**EXHIBITS \_\_\_\_\_ & \_\_\_\_\_ Not Applicable**

4. If, during the previous calendar year through the present, the NPM manufactured any cigarette brand or style, other than those listed in Part II, for any other entity, provide the other entity's name, address, contact information, and identify the tobacco product brand family and style manufactured.  
**EXHIBIT \_\_\_\_\_ Not Applicable**

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5. The NPM must submit a TTB Tax Information Authorization Form (Form TTB F 5000.19) authorizing the Nevada Attorney General to receive or inspect the NPM's federal excise tax returns (TTB Form 5000.24) and monthly operational reports (TTB Form 5210.5). **EXHIBIT \_\_\_\_\_**

**E. Bond**

Nevada law requires all NPMs to post a bond in a statutorily prescribed amount, as set forth in NRS 370.682. The Nevada Tobacco Manufacturer Surety Bond Form B&TD-TOB6, or equivalent documentation executed by the NPM and the surety, must be attached to this certification.

**EXHIBIT \_\_\_\_\_**

**PART II: BRAND FAMILY IDENTIFICATION**

**A. 2019 Brand and Style Identification and Volume**

Attach a list of all brand families and the number of units sold for each brand family by the NPM in Nevada in 2019. **EXHIBIT \_\_\_\_\_**

**B. Brand and Style Identification for 2020 Directory Listing**

1. Attach a list of all brand families intended for sale in Nevada during 2020. The NPM affirms these brand families are its cigarettes for the purposes of calculating 2020 escrow payments under NRS 370A. **EXHIBIT \_\_\_\_\_**
2. For each brand family, attach a list of styles to be sold in Nevada during 2020 along with a current copy of the Nevada Fire Standard Compliance (FSC) Certification for each style. All style names must match the styles listed on the FSC Certificates. **EXHIBIT \_\_\_\_\_**
3. Provide packaging for each brand family and style listed above. **EXHIBIT \_\_\_\_\_**

**C. Compliance with Federal and State Requirements**

1. Provide a copy of the current Federal Trade Commission (FTC) approval letter(s) for health warning rotation plans for all brand families and styles listed above. **EXHIBIT \_\_\_\_\_**
2. Provide a copy of the current Centers for Disease Control (CDC) ingredient-listing compliance letter(s) pertaining to the above brands of cigarettes. **EXHIBIT \_\_\_\_\_**
3. Provide the following trademark information:
  - a) Attach a current list of serial numbers for each brand family trademark licensed by the NPM with the United States Patent and Trademark Office. **EXHIBIT \_\_\_\_\_**
  - b) If any brand trademarks are owned by someone other than the NPM, attach an executed copy of all related agreements. **EXHIBIT \_\_\_\_\_ Not Applicable**
4. Provide a current list of all Universal Product Code (UPC) numbers associated with each style listed above. Ensure the list includes the UPC numbers for packs, cartons, and cases. **EXHIBIT \_\_\_\_\_ No Changes**
5. Attach a list of all Nevada licensed distributors the NPM intends to use in 2020 for distribution in Nevada. **EXHIBIT \_\_\_\_\_**

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**PART III: ESCROW ACCOUNT INFORMATION**

**A. Escrow Account Information**

The NPM has established and maintains the following qualified escrow fund:

Name of Financial Institution	Contact Name/Title
Address	City/State/Zip/Country
Telephone Number	Email Address:
Escrow Account Number	Nevada Sub-Account Number

1. Provide an executed copy of the NPM's current Escrow Agreement. **EXHIBIT** \_\_\_\_
2. The Financial Institution/Escrow Agent noted above is required to provide **directly** to the Nevada Attorney General's Office Tobacco Enforcement Unit the following:
  - Proof of amount, and date of deposit to Nevada's sub-account, for all Nevada sales
  - Complete account statement, showing account holdings and investments, for the NPM's sub-account for Nevada.

**B. Escrow Deposits Made by NPMs for Nevada 2019 Sales**

Provide the date and amount of all 2019 quarterly deposits as well as any additional deposits and/or withdrawals. Any withdrawals must comply with NRS Chapter 370A and verification must be provided.

2019 Sales Year	Date Deposit / Withdrawal	Amount Deposit / Withdrawal
1 <sup>st</sup> Quarter Deposit		
2 <sup>nd</sup> Quarter Deposit		
3 <sup>rd</sup> Quarter Deposit		
4 <sup>th</sup> Quarter Deposit		
Additional Deposit / Withdrawal		
Additional Deposit / Withdrawal		
Additional Deposit / Withdrawal		
<b>Total Escrow Deposited</b>		

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**PART IV: PACT ACT REGISTRATION AND COMPLIANCE**

- A. Has the NPM registered under the PACT Act with the ATF? Yes No
- B. Has the NPM filed all monthly PACT Act reports with the Nevada Department of Taxation and the Nevada Attorney General's Office for 2019 shipments made into Nevada? Yes No Not Applicable
- C. Has the NPM filed all monthly PACT Act reports with the Attorney General's Office of every state into which it shipped cigarettes in 2019? Yes No
- D. Is the NPM in full compliance with NRS 370.327, if required? Yes No Not Applicable
- E. If the NPM responded "No" or "Not Applicable" to questions A, B, C, or D, please provide an explanation for each response. **EXHIBIT** \_\_\_\_\_

**PART V: NON-PARTICIPATING MANUFACTURER REGISTERED AGENT**

- A. Is the NPM registered to do business in Nevada? Yes No
- B. Provide a current Nevada Registered Agent letter (dated this year) from the registered agent accepting this appointment. The letter must include the registered agent's mailing address, phone number and email address. **EXHIBIT** \_\_\_\_\_

**PART VI: ACTIONS AGAINST THE TOBACCO PRODUCT MANUFACTURER**

- A. During the last 18 months, has the NPM, or any of its brand families or styles, been delisted, decertified or removed from any other state's tobacco directory, either voluntarily or involuntarily, or did any other state refuse to list the PM, or any of its brand families or styles, on its state tobacco directory?  
Yes No
- B. Is the NPM currently delinquent in paying escrow owed for sales in other states? Yes No
- C. Has the NPM been enjoined or banned from selling, shipping or distributing cigarettes pursuant to any court order or state or federal agency ruling or determination? Yes No
- D. Has the NPM, or its owners or officers, been named a party in a criminal or civil proceeding related to the manufacture, sale, or distribution of tobacco products in any state? Yes No
- E. Has the NPM, or its owners or officers, been named a party in a criminal or civil proceeding related to the payment of taxes? Yes No
- F. If the NPM responded 'yes' to questions A, B, C, D, or E, please provide a detailed explanation for each 'yes' answer in an attachment. **EXHIBIT(S)** \_\_\_\_\_

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**PART VII: AFFIDAVIT OF TOBACCO PRODUCT MANUFACTURER**

I certify that:

The NPM named in Part I is in full compliance with all applicable sections of NRS Chapters 370 and 370A;

In my position with the NPM, I am authorized to certify on behalf of the NPM and can legally bind the NPM;

I understand that the Nevada Attorney General may require additional information and/or documentation to determine if the NPM qualifies for listing on the Nevada Directory;

I have examined this certification, including attachments and supporting documents, and, to the best of my knowledge and belief, this certification is true, correct, and complete;

I understand under NRS 370.255(1)(c), the NPM is required to maintain all invoices, documentation of sales, and any other documentation relied upon in making this Certification for a period of five years from the date this Certification is executed;

I understand the requests for information made in this Certificate of Compliance are brought in accordance with, and pursuant to, NRS 370.670 and NRS 370.685(4);

I understand I am under a continuing obligation to amend any responses to the questions asked in this certification if there are changes over the course of the year;

By signing this affidavit on behalf of the NPM I understand that the NPM is required to comply with state and federal laws concerning the sale of tobacco products.

I declare under penalty of perjury under the law of the State of Nevada that the foregoing is true and correct.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature  
(E-signature)

\_\_\_\_\_  
Date

Email this completed and signed Certificate of Compliance and attached exhibits to the Nevada Attorney General's Office – Tobacco Enforcement Unit:

[tobaccoenforcement@ag.nv.gov](mailto:tobaccoenforcement@ag.nv.gov)

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