

**NEVADA COUNCIL FOR THE PREVENTION OF DOMESTIC VIOLENCE VICTIM  
INFORMATION NOTIFICATION EVERYDAY (VINE) SERVICE COMMITTEE**

## **MEETING MINUTES**

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**March 1, 2016, at 10:00 a.m.**

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Office of the Attorney General  
Grant Sawyer Building  
555 E. Washington Street, Room 4500  
Las Vegas, Nevada  
and  
Office of the Attorney General  
100 North Carson Street  
Mock Court Room  
Carson City, Nevada

Public Access Via Tele-Conference:  
1-877-411-9748  
Access code: 9890482

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**Please Note:** The Nevada Council for the Prevention of Domestic Violence VINE Service Committee may 1) address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Committee may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual, the Committee may refuse to consider public comment. See NRS 233B.126.

At the discretion of the Chair, public comment is welcomed by the Committee, but will be limited to five minutes per person. A public comment time will be available at the beginning of the meeting and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion.

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***Asterisks (\*) denote items on which the Committee may take action.  
Action by the Committee on an item may be to approve, deny, amend, or table.***

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1. Call to order, roll call of members, and establish quorum.
  - a. Bob Roshak
  - b. Maxine Lantz
  - c. Catherine Krause
  - d. Traci Dory
  - e. Joelle Gutman – Domestic Violence Ombudsman
  - f. Kelsi Herrick – Assistant to the Domestic Violence Ombudsman
  - g. Peter Keegan – Deputy Attorney General
  - h. Liz Greb – Grants Manager

- i. Lisa Grey – SAKI Grant Coordinator
2. Public Comment
    - a. None LV
    - b. None Phone
    - c. Catherine announced her new position at the AG's office and will be continuing her membership on the committee.
    - d. Liz introduced Lisa. Lisa is the new SAKI grant coordinator. She stated she would be here to see if there was a way to coordinate SAKI with VINE.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

3. \*Review and approval of minutes from November 19, 2015, VINE Service Committee meeting. (For possible action.)
  - a. Maxine motioned to accept. Catherine seconded. No discussion. All in favor. Motion carried.
4. \*Update, discussion and possible action regarding reports on current project status. This item will include an overview of Nevada VINE service usage and statistics. (For possible action.)
  - a. Traci referenced the handout on service usage from January 2015 to January 2016. She noticed that an increase in some registrations, phone calls, and notifications because the parole board went live with VINE in November 2015. These numbers are not separate; they are part of the DOC figures.
  - b. She went over the statewide numbers and the individual numbers and noted the jump in usage.
  - c. Usage of the VINE mobile app has increased
5. \*Discussion and possible action regarding future and current VINE Service funding. (For possible action.)
  - a. Liz stated the State was not in a position to fund any sort of improvements unless it is done by grants. She stated that the state has received more money for victims of crime. The grants unit submitted a grant application with funding for VINE items. She said that the grants unit should know by May if the application was successful. If the AG's office received VOCA funds, the priority with the funds is sub-grantees that are funded through the AG's office, VINE, and then possibly getting more victim advocates throughout Nevada.
  - b. Traci asked about registration link and Spanish link. Liz said that she did not ask for funding for those improvements on this application. Liz said that if the grant is awarded, she can submit a project revision in order to get funds for registration link.
  - c. Traci inquired about text messaging. Liz added that to the potential revision with registration. Liz explained that a concern with VOCA is the match requirement. VOCA requires 20% match and that is hard to find with this project.
6. \*Review, discussion and possible action regarding VINE service survey comments. (For possible action.)
  - a. Traci explained the handout. Apriss created a new VINE survey document. The

- new document provides more information but it is much longer.
- b. Traci has wanted to find a way to figure out how to help individuals that forget their pin codes, have errors with the program, or miss notifications. VINE 3 would fix a lot of this.
7. \*Discussion and possible action regarding VINE training in northern Nevada scheduled for 2016. (For possible action)
    - a. Traci said they are working on training April 5<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup>. The morning of the fifth will be in Washoe County (waiting for Regional Training Facility to respond). In the afternoon in Pershing County at the community center in Lovelock. The morning of the sixth will be in Winnemucca. Traci is hoping for Fallon and Yerington on the seventh. She is having a difficult time getting locations to confirm. These will be community trainings that are open to the public. Appriss will handle the emails and registration.
    - b. Traci will be having 2 VINE Watch trainings which are not open to the public. These meetings will be in Lyon, Pershing, and hopefully Winnemucca.
  8. \*Schedule future meetings & agenda items. (For possible action.)
    - a. Traci stated that a meeting does not need to be schedule right now. She said that June or July would be good because everyone will know the status of the grant funding by this time.
  9. Public comment.
    - a. None
  10. \*Adjournment. (For possible action.)
    - a. Catherine motioned, Bob seconded. No discussion. All in favor. Motion carried.

All meeting materials are available for download at the Nevada Council for the Prevention of Domestic Violence meeting page of the Attorney General's website: [http://ag.nv.gov/Hot\\_Topics/Government/DVPC\\_Meetings\\_2016/](http://ag.nv.gov/Hot_Topics/Government/DVPC_Meetings_2016/) Meeting materials may also be picked up in person at any one of the following office locations:

**Office of the Attorney General** – 100 North Carson Street, Carson City, NV 89701  
Telephone: 775-684-1100 Fax: 775-684-1108

**Office of the Attorney General** – 5420 Kietzke Lane Suite 202, Reno, NV 89511  
Telephone: 775-688-1818 Fax: 775-688-1822

**Office of the Attorney General** – Grant Sawyer Building, 555 E. Washington Avenue, Suite 3900, Las Vegas, NV 89101  
Telephone: 702-486-3420 Fax: 702-486-3768

Anyone desiring additional information or supporting documents regarding any Committee meeting is invited to call or email Joelle Gutman, Domestic Violence Ombudsman, at (775) 684-1223 or [JGutman@ag.nv.gov](mailto:JGutman@ag.nv.gov).

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Joelle Gutman, no later than 48 hours prior to the meeting.

Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Committee and other interested persons who have requested an agenda from the Committee. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing on an annual basis.

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THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE  
FOLLOWING LOCATIONS:

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Office of the Attorney General 100 N Carson Street Carson City, Nevada 89701	Office of the Attorney General 5420 Kietzke Lane, Suite 202 Reno, Nevada 89511	Grant Sawyer State Office Building 555 E. Washington Avenue Las Vegas, Nevada 89101
Jean Nidetch Women's Center University of Nevada, Las Vegas 4505 Maryland Parkway Las Vegas, Nevada 89154	Safe Nest 2915 W. Charleston Blvd., #12 Las Vegas, Nevada 89102	Reno City Hall One E. First Street Reno, Nevada 89501
	Nevada Department of Corrections 5500 Snyder Avenue, Bldg. 17 Carson City, NV 89701	