

2025 Nevada Prosecutors Conference

Proposal from Harrah's Lake Tahoe

15 US Highway 50, None, Stateline, Nevada, 89449, USA

Proposal Details

RFP Name 2025 Nevada Prosecutors Conference

RFP Code M8N9B9MV33D

Event Name 2025 Nevada Prosecutors Conference

Response Date Fri, Mar 21, 2025 8:15 PM

Proposal Status Submitted Proposal

Venue Name Harrah's Lake Tahoe

Venue Type Hotel

Chain Caesars Entertainment

Metro Area NV - Reno / Tahoe

Brand Caesars

Commission? No

Proposal Introduction Thank you for your interest in Harrah's Lake Tahoe! Together, Lake Tahoe's charm and Harrah's resources are the perfect combination to make your event memorable.

Walkability - Harrah's & Harveys Lake Tahoe are located right across the street from Heavenly Village which includes dining, shopping and nightlife. We are also five minute walk from Heavenly Mountain Resort.

Date Type	Event Dates	Check-In Date	Event Availability	Rates (USD)
Preferred	Wed, Sep 10, 2025 To Fri, Sep 12, 2025	Tue, Sep 9, 2025	1st Option - Not Holding Space	79

Additional Information Harrah's Lake Tahoe offers 25,000 square feet of premium conference space that is as functional as it is beautiful, crafted to facilitate meetings and events of all shapes and sizes. Our spacious guest rooms, with floor-to-ceiling windows, are also sleek and sophisticated!

Concessions or Contractual Requirements Complimentary self parking
Hotel Points
One Suite Upgrade based upon availability
Waived rental with food and beverage minimum of \$9k
Internet is included in the resort fee for both guestrooms and meeting space
15% off Catering and A/V

Key Contact Information

Contact Name Veronica Ecklund

Email Address vecklund@caesars.com

Organization Caesars Entertainment

Phone Number 702-600-5178

Title Northern Nevada Sales Manager,
CMP

Website <https://www.caesars.com/meetings/parties/harrahs-lake-tahoe>

Additional Information Greetings from Harrah's Lake Tahoe! Your success is our number one priority. My goal is to understand your needs, and assist you with unique solutions to execute your event. Should you have any questions or need additional information, please do not hesitate to contact me directly.

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Guest Room Availability

Met Guest Room Needs ? Yes

Additional Information Rates are Single/Double occupancy, and subject to 14% occupancy tax, \$26.95 resort fee and \$5 county fee.

Preferred (Wed, Sep 10, 2025 To Fri, Sep 12, 2025)

Event Availability 1st Option - Not Holding Space

Check-In Date Tue, Sep 9, 2025

Do all guest room rates include breakfast? No

Do all guest room rates include tax? No

Applicable taxes Occupancy Tax 14%, County Tax USD 5

Total USD 11,850

Day	Any (Run of House)		Single (1 Bed)		Double (2 Beds)		Suite		Staff	
	Quantity	Rate (USD)	Quantity	Rate (USD)	Quantity	Rate (USD)	Quantity	Rate (USD)	Quantity	Rate (USD)
Tue, Sep 9, 2025	50	79								
Wed, Sep 10, 2025	50	79								
Thu, Sep 11, 2025	50	79								

Additional Fees

County Tax USD \$5 on Guest Rooms

Occupancy Tax 14% on Guest Rooms

Additional Information Resort fee is applicable at \$26.95 (\$30.72 tax inclusive) per day and includes the following:

Unlimited local phone calls

In-room internet connection for up to 2 devices daily

Fitness Center and Pool admission for up to 2 guests daily (Spa usage not included)

A \$5.00 county fee per night will also apply.

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Meeting Room Availability

Additional Information We are not currently holding space at this time. Space open at Harrah's Convention Center.

Start Date Wed, Sep 10, 2025

Day	Time	Agenda Item	Meeting Room Requested	Meeting Room Assignment
Wed, Sep 10, 2025	12:30 PM-5:00 PM	General Session	Classroom 150 people	
Wed, Sep 10, 2025	6:00 PM-8:00 PM	Reception	Reception 100 people	
Thu, Sep 11, 2025	7:30 AM-8:45 AM	Breakfast	150 people	
Thu, Sep 11, 2025	7:30 AM-9:00 AM	Meeting	Conference 20 people	
Thu, Sep 11, 2025	9:00 AM-5:00 PM	General Session	Classroom 150 people	
Thu, Sep 11, 2025	12:00 PM-1:30 PM	Lunch	150 people	
Fri, Sep 12, 2025	7:30 AM-8:45 AM	Breakfast	150 people	
Fri, Sep 12, 2025	7:30 AM-9:00 AM	Meeting	Conference 20 people	
Fri, Sep 12, 2025	8:00 AM-9:00 AM	Meeting		
Fri, Sep 12, 2025	9:00 AM-1:00 PM	General Session	Classroom 150 people	

AV Requirements Encore is our in-house audio visual company. Please Contact:

Landon Lerma
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Encore will be happy to work with you directly for your individual program needs.

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Estimated Costs

Total Food and Beverage Minimum USD \$9,000

Applicable Tax 7.10%

Service Charge 23%

Item	Cost Type	Amount	Quantity	Tax(%)	Tax/Service	Note
Average F&B Costs - Break - AM	per Person	USD \$10			+ Tax and Service	
Average F&B Costs - Break - Drinks Only	per Person	USD \$10		7.10	+ Tax and Service	
Average F&B Costs - Break - PM	per Person	USD \$15			+ Tax and Service	
Average F&B Costs - Break - Snacks and Drinks	per Person	USD \$25		7.10	+ Tax and Service	
Average F&B Costs - Breakfast - Buffet	per Person	USD \$36			+ Tax and Service	
Average F&B Costs - Breakfast - Continental	per Person	USD \$31			+ Tax and Service	
Average F&B Costs - Breakfast - Plated	per Person	USD \$35			+ Tax and Service	
Average F&B Costs - Dinner - Buffet	per Person	USD \$95			+ Tax and Service	
Average F&B Costs - Dinner - Plated	per Person	USD \$59			+ Tax and Service	
Average F&B Costs - Gallon Coffee	per Item	USD \$80		7.10	+ Tax and Service	
Average F&B Costs - Lunch - Boxed	per Person	USD \$45		7.10	+ Tax and Service	
Average F&B Costs - Lunch - Buffet	per Person	USD \$54			+ Tax and Service	
Average F&B Costs - Lunch - Plated	per Person	USD \$41			+ Tax and Service	
Average F&B Costs - Reception - Beverage	per Person	USD \$25			+ Tax and Service	
Average F&B Costs - Reception - Food	per Person	USD \$31			+ Tax and Service	
Average F&B Costs - Reception - Heavy Appetizers	per Person	USD \$52		7.10	+ Tax and Service	

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Average F&B Costs - Reception - Light Appetizers	per Person	USD \$31		7.10	+ Tax and Service	
Miscellaneous Costs - Housekeeping	Included in Package					
Miscellaneous Costs - Internet - Guest Room	Included in Package					
Miscellaneous Costs - Internet - Meeting Room	Complimentary					<i>Basic WIFI included. Higher speeds are available at a cost.</i>
Miscellaneous Costs - Parking Fee - Self	Complimentary					
Miscellaneous Costs - Parking Fee - Valet	per Day	USD \$25		7.10	+ Tax	
Miscellaneous Costs - Resort Fee	per Day	USD \$26.95			+ Tax	<i>Includes: In room WIFI for up to 2 devices daily, unlimited local calls and fitness center access</i>
Rental Costs - General Session	Complimentary					
Transportation Costs - Airport Transportation	Total	USD \$59.50			Tax and Service Included	<i>Round-trip cost provided by South Tahoe Airporter https://southtahoeairporter.com/</i>

Additional Information Come out and play at Harrah's Lake Tahoe, an 18-story, 512-room hotel with two full floors of luxury suites. Each standard guest room is deluxe-sized with a king or two double beds and a flat screen television. Wi-Fi is also available in every room, and wireless internet access is available throughout the hotel. Double soundproofed walls and special blackout curtains assure a relaxing atmosphere, and angled windows provide spectacular lake and mountain views.

Additional Files

File Name	RFP Type	File Size	Uploaded Date
2025 Catering Menu.pdf	Portable Document Format (.pdf)	6.37 MB	Fri, Mar 21, 2025
Encore Event Pricing.pdf	Portable Document Format (.pdf)	119 KB	Fri, Mar 21, 2025
Harrah's Lake Tahoe Floorplan.pdf	Portable Document Format (.pdf)	93 KB	Fri, Mar 21, 2025
Harrah's Lake Tahoe Virtual Tour	Document Link		Fri, Mar 21, 2025
Hotel Info	Document Link		Fri, Mar 21, 2025