



STATE OF NEVADA, OFFICE OF THE ATTORNEY GENERAL¹

DEPUTY ATTORNEY GENERAL, GOVERNMENT AND NATURAL RESOURCES

Gross Salary: Up to \$121,803.00 Employee/Employer Paid or \$104,328.00 Employer Paid (DOE)

Duty Station: Carson City with occasional travel, including out-of-state.

Position Status: Exempt (FLSA); unclassified position entitled to standard state benefits; serves at the will of the Attorney General. Employment contingent upon successful background check.

Position Summary: This attorney position represents the Secretary of State of Nevada. Primary duties include litigation in both in federal and state court related to elections, business filings, securities and other divisions. Additional duties also include statutory interpretation, and legal advice as well as the Nevada Administrative Procedure Act, Public Records Act, and the Open Meeting Law.

Minimum Education And Background: Graduation from accredited law school and licensed in Nevada or eligible for limited practice certification. Must possess valid state driver's license at time of appointment.

Preferred Experience: Preference to those with recent litigation and/or government service experience. Working knowledge of rules of civil and appellate procedure, evidence, and local court rules preferred.

Skills Required: Must possess strong communication skills, planning, prioritizing, and executing timelines without supervision. Must exhibit professionalism, organization, self-motivation, and leadership skills.

Physical Demands: Mobility to work in typical office setting, use standard office equipment, and travel. Ability to read printed materials and computer screen; to hear and speak to communicate in person and virtually and over the telephone; to speak in clear and understandable manner. Reasonable accommodation available for some physical demands for otherwise qualified individuals upon request.

Benefits of Position Include:

- Opportunity to defend election laws and regulations on high profile matters
- Membership on an experienced and dedicated public service team
- Once assigned a case, follow that case to completion
- Work largely independently with support of experienced attorneys
- 1 year to pass Nevada bar if barred in another state
- Student loan forgiveness after 10 years of public service
- Cost of Living Increase; July 2024
- Teleworking capability
- Compressed work schedule option
- Work-life balance
- Public service/community involvement
- Retirement accrual after vesting
- Paid vacation, sick and family leave
- Medical/dental/life insurance

This announcement lists the major duties and requirements of the job and is not all-inclusive. A successful applicant is expected to develop job-specific skills and perform additional job-related duties as assigned.

Send cover letter, resume, references, and a writing sample to Chief Greg Ott at gott@ag.nv.gov .

¹ *The State of Nevada is committed to Equal Employment Opportunity/Affirmative Action in recruitment of its employees and does not discriminate on the basis of race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information.*