



## STATE OF NEVADA, OFFICE OF THE ATTORNEY GENERAL<sup>1</sup>

### DEPUTY ATTORNEY GENERAL HEALTH AND HUMAN SERVICES DIVISION

**Gross Salary:** Up to \$135,201.00 Employee/Employer Paid or \$115,804.00 Employer Paid; Depending on experience.

**Duty Station and Position Status:** Las Vegas, with occasional travel, including out-of-state.

**Position Summary:** The Office of the Attorney General seeks a highly skilled and dedicated **Deputy Attorney General** to primarily represent the **Department of Public and Behavioral Health** and the **Aging and Disability Services Division** in a broad range of legal matters. This position will provide legal counsel, advice, and litigation support on issues relating to behavioral health, aging services, and disabilities. The position involves both independent legal work and collaboration with agency staff, boards, and other stakeholders. Key responsibilities include **Legal Advice & Representation:** Provide expert legal guidance on a variety of matters, including behavioral health issues, intellectual disabilities, and related state and federal regulations. **Litigation:** Handle routine and complex litigation matters and represent the agencies in state and federal courts. **Hearings:** Represent clients in specialized courts such as Assisted Outpatient Treatment Court, Civil Court Commitment, and guardianship hearings as well as contempt and juvenile hearings. **Guardianship Matters:** Manage the guardianship process for individuals under the care of the clients, including filing petitions, attending hearings, and advising on legal matters. **Boards & Compliance:** Advise boards, commissions, and advisory committees on compliance with open meeting laws and other statutory requirements. **Contract Review & Legal Tasks:** Review, draft, and negotiate contracts and other legal documents as needed to support agency operations. **Client Meetings & Consultation:** Participate in regular client meetings to advise on a wide range of legal topics and provide strategic problem-solving. **Research & Strategy:** Conduct legal research and develop legal strategies to address complex issues related to behavioral health, aging, and disability services.

**Preferred Experience:** Preference to those with experience in guardianship and/or behavioral health, although specific experience is not necessary if there is a willingness to learn. A working knowledge of federal and state rules of procedure, rules of evidence, and local court rules is a plus.

**Skills Required:** Must possess strong written and verbal communication, planning, prioritizing, and executing timelines without supervision. Must exhibit professionalism, integrity, organization, self-motivation, and ability to be a collaborative team player.

#### **Benefits of Position Include:**

- Work largely independently and handle own caseload
- Work-life balance
- Student loan forgiveness after 10 years of public service
- Compressed work schedule option
- Paid vacation and sick and family leave
- Medical/dental/life insurance
- Retirement accrual after vesting
- Membership on an experienced and dedicated public service team
- Free CLE
- Public service/community involvement
- Time to pass Nevada bar if barred in another state

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<sup>1</sup> The State of Nevada is committed to Equal Employment Opportunity/Affirmative Action in recruitment of its employees and does not discriminate on the basis of race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information.

**Position Status:** Exempt (FLSA); unclassified position entitled to standard state benefits; serves at the will of the Attorney General. Employment contingent upon successful background check.

**Minimum Education and Background:** Graduation from accredited law school and licensed in Nevada. Valid state driver's license required.

**Physical Demands:** Mobility to work in a typical office setting, use standard office equipment, and work-related travel. Ability to read printed materials and computer screens; to hear and to speak and to communicate in person, virtually and over the telephone; and to speak in a clear and understandable manner. Reasonable accommodations available for some physical demands for otherwise qualified individuals upon request.

This announcement lists the major duties and requirements of the job and is not all-inclusive. A successful applicant is expected to develop job specific skills and perform additional job-related duties as assigned.

Send cover letter, resume, references, and a writing sample to  
**Chief Sharon Benson at [sbenson@ag.nv.gov](mailto:sbenson@ag.nv.gov)**